

Risk Review Form

Contract/ Agreement Title	Community Development Block Grant Specific Performance Agreement with Pinellas Opportunity Council, Inc. for operating expenses and program delivery salaries for the Chore Services Program					
Bid/Contract#		Granicus#	19-896D	Stars#	19-22902	
Purchasing Contact:		PID #		Amount:	\$30,000	
Department	Planning / Comm Dvlp	Project/Contract Mgr:	Renea Vincent			
Type of Contract	Specific Performance Agreement			Method of Review	Granicus	
If PE to PE, \$768.28?						

JPA:	Choose One	Name of JPA:	
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
WC/EL		500K Person 500K Disease 500K Disease limit	
CGL		1M Occurrence 2M Aggregate	
AL		1M Per Accident	
Cyber Risk		1M Per Claim 1M Aggregate	PII information
Choose an item.			

Date/Time/Comments: 9/24/19 Approval and execution by the County Administrator of the Specific Performance Agreement (Agreement) with Pinellas Opportunity Council, Inc. (POC) for operating expenses and program delivery salaries for the Chore Services Program. Funding for operating expenses including rent, insurance and program delivery salaries for the Chore Services Program. The Chore Services Program provides heavy household cleaning, yardwork and minor repair services, benefitting approximately 38 individuals who are 62 years of age or older. The SPA is effective for one (1) year, from October 1, 2019 to September 30, 2020 and is not to exceed \$30,000.00 during the term of the Agreement. Reviewed agreement which requires the assignment of insurance requirements. Reviewed prior agreement under 18-542D, and assigned same insurance requirements

NOTES: One of the projects to be carried out under the County's Annual Action Plan for Fiscal Year 2020 (FY20) is the funding of POC for its Chore Services Program. This Agreement will provide funding for operating expenses and program delivery salaries for the Chore Services Program from October 1, 2019 to September 30, 2020.

In accordance with the adopted Consolidated Plan and Annual Action Plan, it is necessary to enter into a Specific Performance and Land Use Restriction Agreement with qualified agencies to allow for certain activities stated in the Annual Action Plan to be contractually delegated and specify the obligation of the agencies receiving funds in meeting Federal, State and County requirements.

Initial Reviewer: Valerie Edmons	Date 9/24/2019
2nd Reviewer:	Date Click to enter date.

Please note: The Insurance & Contractual Risk Division reviews requests to assess risk, assign insurance requirements and provide compliance reviews for insurance certificates. However, this review does not imply approval for any event, purchase, service or project. It is the requestor's responsibility to obtain all necessary approvals.

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Manager Review:	Rick Kahler	Date 9/24/2019
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