

## OMB Contract Review

<b>Contract Name</b>	Resolution authorizing the lease of the Lealman Community Campus and Lease Agreement with Excellerated Teaching Center, Inc.				
<b>GRANICUS</b>	18-1194A	<b>Contract #</b>		<b>Date:</b>	10-Aug-2018

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>		<b>Revenue</b>	<b>X</b>	<b>Project</b>	

**Contract information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Contract Amount</b>	
<b>Fund(s)</b>	0001	<b>Amount of Change</b>	
<b>Cost Center(s)</b>	100200	<b>Contract Amount</b>	\$3,921.75 per month with total revenue of 47,061.00 for the term of the agreement.
<b>Program(s)</b>	1902	<b>Amount Available</b>	<b>Total:</b>
<b>Account(s)</b>	3621008	<b>Included in Applicable Budget? (Y/N)</b>	<b>N</b>
<b>Fiscal Year(s)</b>	FY18-22		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

The County acquired the former Windsor School property located within the Lealman Community Redevelopment Area (CRA) in January 2018. This requested action allows the YMCA use of the space at the Lealman Community Center Campus for the operation of children's summer camp activities. The term of this agreement is temporary.

The lease agreement includes the use of six (4) classrooms within the Lealman Community Campus having approximately 5,229 Rentable Square Feet at \$9.00 (sq. ft.). The total revenue for term (one year) is \$47,061.00 see ("Exhibit C"). This agreement includes the use of such common areas as the restrooms, check-in and use of the gymnasium all shown on the attached "location map." The Agreement can be extended for ten (10) additional renewal terms of one (1) year each. Note: The occupant is currently occupying the building through a temporary License Agreement.

Although there is no historical costs data associated with this building for a sufficient length of time to determine the cost impact to the county for the ancillary costs of maintenance, repair, janitorial and utilities; similar use and size space averages around \$9.00 a square foot according to Real Estate Management.

**Analyst: Lisa Burley**

**Ok to Sign:**

### **Instructions/Checklist**

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.