

Capital Projects Funding Program Guidelines Proposed Substantive Revisions



Current Guidelines – II. Definitions

Proposed Revisions – II. Definitions

"Capital Project" for purposes herein shall mean any project that applies for CPFP funds that is listed in the Categories D or E of the Plan in Section 118-32(a)(1) of the Pinellas County Code, and authorized by Section 125.0104, Florida Statutes.

"Capital Project" for purposes herein shall mean any construction or improvement project that receives CPFP funding that is listed in Categories D or E of the Plan in Section 118-32(a)(1) of the Pinellas County Code, and authorized by Section 125.0104, Florida Statutes, that provides a significant return on investment of Bed Taxes as defined in these Guidelines, the funding agreement, and as otherwise determined by the BCC.



Current Guidelines – II. Definitions

Proposed Revisions – II. Definitions

"Economic Benefit" shall mean all measurable direct return on investment generated from Tourists visiting the destination, including but not limited to transient lodging (Tourist room nights) and measurable direct or indirect benefits from Marketing and Sponsorships, as determined by the County designated consultant referred to in III D.

"Tourism Economic Benefit" shall mean all projected incremental increases in annual measurable returns from the Capital Project generated from Tourists visiting the tourism facility, including but not limited to transient lodging (Tourist room nights) and paid and/or documented attendance, measurable benefits from Marketing and Sponsorships provided by the applicant, and governmental fees and taxes, as determined by the economic impact study referred to in III D.



Current Guidelines – III. Eligibility

D. Applicants must demonstrate the incremental economic impacts of the Capital Project through an economic impact study that determines the Economic Benefit of the proposed Capital Project. The study shall also include a projection of incremental increases in annual Tourist room nights and annual Tourist attendance, the projected demographics of attendees, and projected increases in governmental revenues through taxes and fees, to be generated by the Capital Project. This study shall be done by a County designated consultant at Applicant's sole cost and shall be submitted at time of application.

Proposed Revisions – III. Eligibility

D. Applicants must demonstrate the incremental economic impacts of the Capital Project through an economic impact study that determines the Tourism Economic Benefits of the proposed Capital Project. The study shall include a projection of incremental increases in annual Tourist room nights and annual paid and/or documented attendance, and projected increases in governmental revenues through taxes and fees, to be generated by the Capital Project. The study shall at a minimum apply the methodologies, satisfy the requirements, and address the findings specified by the County.

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Current Guidelines - III. Eligibility	Proposed Revisions - III. Eligibility
	D. (continued)
	The County reserves the right to
	determine compliance with the
	requirements and/or the validity of the
	findings, and may request such additional
	information, data, or analysis as
	determined necessary to evaluate the
	return on investment of the proposed
	Capital Project. The study shall be
	completed at applicant's sole cost and
	shall be submitted at the time of filing the
	application.



Current Guidelines – III. Eligibility	Proposed Revisions – III. Eligibility
E. Applicants must also, at their sole cost, submit a feasibility study prepared by a consultant of their choosing for all new tourist facilities that have not previously been in operation in Pinellas County, which shall be submitted at time of application.	E. DELETED



Current Guidelines – VII. Evaluation Process

Proposed Revisions VII. Evaluation Process

A. Each application will be initially reviewed by the VSPC staff to ensure compliance with the guideline requirements herein, with assistance by the County Attorney's Office as needed.

B. Prior to the meeting referred to in subsection C herein, each application will be individually reviewed and scored by members of the Capital Projects Funding Committee ("Committee") based on the rating scale shown later in these Guidelines.

A. Each application will be initially reviewed by staff to ensure statutory eligibility and compliance with the requirements in these Guidelines.

B. The TDC shall establish a Capital Projects Evaluation Committee ("Committee") for each capital funding cycle. Prior to the meeting referred to below Committee members will individually review and score applicant projects based on the rating criteria and scale in these Guidelines.



Current Guidelines – VII. Evaluation Process

Proposed Revisions – VII. Evaluation Process

- C. The Committee and staff will hold a meeting to announce the score of all applications. All Applicant projects that score at least 700 points will be considered for funding within the TDC's recommended budget and in accordance with these Guidelines.
- D. Staff will then announce the total points and the average score for each application and then provide a ranking of highest to lowest scoring applicants.
- C. The Committee and staff will hold a meeting to announce the score of all applications. At this meeting, before announcing individual scores, Committee members will have the opportunity to ask questions and/or seek clarification from applicants in order to finalize their review of an applicant's project.
- D. Once all Committee members have had any and all questions answered from applicants, they will announce their scores.



Current Guidelines –	Proposed Revisions –
VII. Evaluation Process	VII. Evaluation Process
E. Applicants may be invited to make a presentation to the Committee if requested. F. After review of all applications, public comment will be requested. G. Committee members will then complete a final review of all qualifying applications and have an opportunity to adjust scores based on any new information.	E. Staff will then average the scores and announce the total points and average score for each application which will be announced in ranking of highest to lowest average score. F. Only Capital Projects that score at least 700 points will be eligible for funding consideration. G. DELETED



Current Guidelines –	Proposed Revisions –
VII. Evaluation Process	VII. Evaluation Process
H. Any score changes will be recorded and a new average score announced if scores were revised. I. Members of the Committee will begin with the highest scoring applications and determine recommended funding amounts for each application. J. If necessary, a second meeting may be called to make the funding determinations for each application.	H. DELETED G. (formerly I) Members of the Committee will begin with the highest scoring applications and determine recommended funding amounts for each application. J. DELETED



Current Guidelines – VIII. Rating Criteria

Proposed Revisions – VIII. Rating Criteria

- A. Total annual Economic Benefit as determined in the economic impact study completed by the County designated consultant 300 points
- B. Number of projected Tourist room nights and Tourist attendance generated annually in Pinellas County 250 points D. The contribution of the Capital Project to Pinellas County's reputation as an attractive destination for Tourists
- A. Annual Tourism Economic Benefits of the Capital Project for a period of ten (10) years after project stabilization 300 points B. Number of projected Tourist room nights and Tourist attendance generated annually within Pinellas County as a result of the Capital Project 250 points D. The contribution of the Capital Project to Pinellas County's reputation as an attractive destination for Tourists Internationally, Nationally and/or in the State of Florida 100 points

100 points



Current Guidelines - VIII. Rating Criteria

All those rating the applications will base their scores for each of the items in the rating scale as follows:

0% unresponsive to the requirements of the item being rated

10% - 30% does not meet current requirements of the item being rated 40% - 60% partially meets requirements of

the item being rated

70% - 90% fully responsive to the requirements of the item being rated 100% exceeds all requirements of the item being rated

Proposed Revisions - VIII. Rating Criteria

All those rating the applications will base their scores for each of the items in the rating scale as follows:

0% - 9% unresponsive to the requirements of the criteria being rated 10% - 39% does not meet all of the requirements of the criteria being rated 40% - 69% meets the minimum requirements of the criteria being rated 70% - 89% exceeds the minimum requirements of the criteria being rated 90% -100% substantially exceeds all requirements of the criteria being rated