



OFFICE OF THE COUNTY ADMINISTRATOR

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M E M O R A N D U M

**TO:** Mark S. Woodard, County Administrator

**FROM:** Canaan McCaslin, Special Assistant to the County Administrator

**SUBJECT:** Board of County Commissioners Legislative Priorities – State Governmental Relations Services

**DATE:** January 3, 2018

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The current contract for state governmental relations services expires on May 31, 2018. When the contract was last amended on November 22, 2016, for a term of 18 months, the Board of County Commissioners (Board) discussed the possibility of considering new models of representation. In order to provide adequate time to circulate an RFP, staff is requesting guidance from the Board on the options listed below. Based on what the Board desires/decides, staff can pursue the following:

1. Seek renewal on current contract with Dean, Mead, Egerton, Bloodworth, Capouano, Bozarth, P.A., contingent on negotiations.
2. Circulate a new RFP for an open and competitive bidding process for state governmental relations services.
3. Consider changing the representation model to include utilizing multiple firms for state governmental relations services, based on specific issues and areas of expertise.

Once guidance is received from the Board, staff will move forward with the appropriate next steps.