

KEN BURKE


CLERK OF THE CIRCUIT COURT — PINELLAS COUNTY, FLORIDA

FINANCE DIVISION

Clerk of the County Court
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor
Clerk of the Water and Navigation Control Authority

AMSOUTH BLDG. - 5th FLOOR
400 CLEVELAND STREET
CLEARWATER, FL 33755-4041
Telephone: (727) 464-8300
FAX: (727) 464-8359

TO: Honorable Chairman and
Members of the Board of County Commissioners

FROM: Claretha N. Harris, Chief Deputy Director 
Finance Division

SUBJECT: Report of Expenditures Incurred under Incentives Awards and
Recruitment Ordinance for the Quarter Ended December 31, 2015

DATE: September 16, 2016

Please find attached the quarterly report as required by Ordinance #07-26, Expenditures of Funds for Incentives, Awards and Recruitment. The individual reports of expenditures filed by each department are also included for your reference.

The expenditures included in this report were for incentives and awards, promotional items, recruitment expenses and meals for purposes as authorized in the Ordinance. All expenditures were preauthorized by the County Administrator's office unless the expenditure was previously approved as a continuing annual expenditure by the Board in accordance with approved policy, subject to availability of funds.

If you have any questions regarding the report, please call me at ext. 48300.

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended December 31, 2015

Department	Category of Expense	Source of Funding	Description of Expenditure	Amount
OMB/General Government	Food and refreshments for County Sponsored event	General Revenue	Employee Appreciation picnic	10522.12
OMB/General Government	Awards	General Revenue	Employee Service Awards	6086.31
PCR	Food and refreshments for County Sponsored event	General Revenue	Extension Advisory Meeting, Volunteer Appreciation & open house	782.97
Economic Development	Food and refreshments for County Sponsored event	General Revenue	ED Meeting	425.72
HCS	Food and refreshments for County Sponsored event	General Revenue	Family Housing and Assistant Program (FHAP) workshop 11/12/15	278.04
Court Admin	Awards	General Revenue	Service Awards Judge Webb & Judge McGrady	206.67
Human Resources	Food and refreshments for County Sponsored event	General Revenue	Volunteer Appreciation	1015.57
OMB/Public Works	Food and refreshments for County Sponsored event	Surface Water	Joe's Creek Cleanup	260.80
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Volunteer Luncheon & Airport Station Managers Meeting	445.35
Solid Waste	Appliances for common area	Solid Waste Revenue	Appliances for break room	125.00
Human Rights	Food and refreshments for County Sponsored event	General Revenue	Parties attending mediation	20.65

20169.20

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31
June 30, 2015

Department: General Government
Management & Budget

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expense
11/19/15	NA	IV - Item I	November BCC Employee Appreciation Picnic	General Fund	0001	114300		7,347.94	7,347.94
11/20/15	NA	IV - Item I	Rentals for 11/4/15 Employee Appreciation Picnic	General Fund	0001	114300		2,812.25	2,812.25
12/16/15	00-58	IV - Item I	PIN 550 Svc Awards for October 2015	General Fund	0001	114300		6,086.31	6,086.31
12/22/15	NA	IV - Item I	Groceries for 11/4/15 Employee Appreciation Picnic	General Fund	0001	114300		361.93	361.93
Total							0.00	16,608.43	16,608.43

Submitted By: [Signature]
BILL BERGER - Director (or Designee's Signature)

Date: 1/25/16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended December 31, 2015

Department: _____

PCR _____

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/29/15	04-217	Food Supplies	Volunteer Appreciation	Gen Rev	0001	252032		1004		17.98	
11/17/15	04-217	Food Supplies	Extension Advisory Meeting	Gen Rev	0001	252032		1004		21.26	
11/19/15	04-217	Food Supplies	Extension Advisory Meeting	Gen Rev	0001	252032		1004		287.00	
12/16/15	04-217	Food Supplies	Extension UF Webinar	Gen Rev	0001	252032		1004		12.87	
11/23/15	05-196	Food Supplies	Heritage Village Volunteer Appreciation	Gen Rev	0001	252100		1004		54.69	
12/10/15	05-196	Food Supplies	Heritage Village Volunteer Appreciation	Gen Rev	0001	252100		1004		23.25	
11/10/15	05-196	Food Supplies	Volunteer Open House	Gen Rev	0001	253010		1005		35.34	
11/10/15	05-196	Food Supplies	Volunteer Open House	Gen Rev	0001	254010		1005		59.94	
11/17/15	05-196	Food Supplies	Volunteer Appreciation	Gen Rev	0001	255010		1386		270.64	
Total										782.97	0.00

Submitted By: Patricia N Cannon
 Department Director or Designee's Signature
 Date: 1/22/16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December 1, 2015

Department:

Economic Development

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/15/15	00-183	ED Council Meeting	Refreshments for ED Meeting	General revenue	0001	261140		425.72	425.72
Total							0.00	425.72	425.72

Submitted By: 
Department Director or Designee's Signature

Date: 19-Nov-15

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

Dec-15

Department:

Human Services

[illegible]

Prepared by: Katherine Baird Adams 1/22/2016

Submitted By:

Department Director or Designee's Signature

Date:

1/27/6

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December 31, 2015

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/26/15	06-8	Awards	Employee Service Awards	General	0001	601110		66.67	66.67
12/11/15	06-8	Awards	Employee Service Awards	General	0001	601110		140.00	140.00
Total							0.00	206.67	206.67

Submitted By:


Department Director or Designee's Signature

Date:

12-14-15

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarter ended

Department: _____

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
11/12/15	03-47	Food & supplies	Supplies for volunteer thank you lunch	HR Budget	0001	661110		94.62	94.62
12/18/15	03-47	Museum hold; food & non-alcohol refreshments	Museum-volunteer event reservation fee, food for volunteer luncheon @ Parks	HR Budget	0001	661110		920.95	920.95
Total							0.00	1,015.57	1,015.57

Gene Pearson

Date:

Core Person 1/19/16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Public Works
~~DEI SERVICES~~ *BP*

Quarter ended December 31, 2015

Department: DEI SERVICES

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
11/23/15	36053	IV - Item E	Joe's Creek Cleanup - food and supplies for volunteers*		1094	436063		260.80	260.80
									0.00
									0.00
Total							0.00	260.80	260.80

Submitted By: 
 BILL BERGER - Director (or Designee's Signature)

Date: 20-Jan-16

* Charged to Program 2205

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

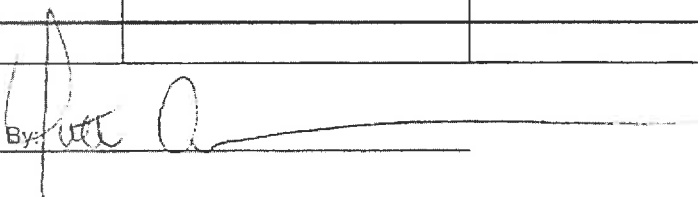
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2015

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
12/04/15	05-236	food & refreshments for county-sponsored event	Volunteer luncheon meetings 10/06, 10/26	Airport	4001	421015		323.36	323.36
12/23/15	05-236	food & refreshments for county-sponsored event	Airport station managers' meetings 11/17, 12/09	Airport	4001	421016		121.99	121.99
Total							0.00	445.35	445.35

Submitted By: 

Date: 01-14-16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

Dec 31, 2015

Department:

Office of Human Rights

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
10/24/15	N/A	Food / Beverage	Necessary water for parties attending Mediation in our Office to settle their complaint they filed with our office.	General Revenue	0001	671110		8.03	8.03
12/16/15	N/A	Food / Beverage	Necessary water for parties attending Mediation in our Office to settle their complaint they filed with our office.	General Revenue	0001	671110		12.65	12.65
Total								20.68	20.68

Submitted By:

Department Director or Designee's Signature

Date:

3/21/16