OMB Contract Review

Contract Name	Resolution authorizing the submittal of a Public Library Construction grant application to the Florida Department of State, Division of Library and Information Services, for the East Lake Community Library expansion project.				
GRANICUS	25-1370A	**Contract #**		**Date:**	09.10.25

Mark all Applicable Boxes:

Type of Contract									
CIP	**X**	**Grant**	**X**	**Other**		**Revenue**		**Project**	N/A

Contract information:

New Contract (Y/N)	Y	**Original Contract Amount**	$500,000.00
Fund(s)	3001	**Amount of Change**	NA
Cost Center(s)	417100	**Contract Amount**	$500,000.00
Program(s)	3003	**Amount Available**	$500,000.00
Account(s)	5XXXXXX	**Included in Applicable Budget? (Y/N)**	Y
Fiscal Year(s)	FY26-FY28		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This item is for the approval of a resolution authorizing the submittal of a Public Library Construction grant application to the Florida Department of State (DOS), Division of Library and Information Services, for the East Lake Community Library expansion project.

This project is for the expansion of the current County-owned library building from 8,900 square feet to 15,000 square feet of space. The expansion will encompass the following: an enlarged Adult Services Department, an expanded Community Room, the addition of a second programming room and museum corner, and the installation of an enclosed Friends of the Library bookstore.

This item is for the submission of a construction grant application in the amount of $500,000.00. This grant comes from The Department of State, Division of Library and Information Services, which provides state funds to governments to construct public libraries.

If awarded, the grant period will commence on July 1, 2026, and conclude by June 1 two years after the initial grant award. Grant reimbursement will occur in four payments. The first payment will be for 30% of the awarded grant amount once the project has reached 30% completion. The second payment will be for 30% of the awarded grant amount once the project has reached 60% completion. The third payment will be for 30% of the awarded grant amount once the project has reached 90% completion. The final payment will be for 10% of the awarded grant amount once the project has been fully completed.

As an eligibility requirement of the grant application, the County must demonstrate that funding is sufficient and available for the completion of this project.

Funding for this project is budgeted in the Capital Improvement Plan under the East Lake Library Expansion Phase II Project 004559A, funded by the Penny for Pinellas.

Analyst: **Gabriella Gonzalez** **Ok to Sign:** ☒