Appendix D

File Format for the Non-Ad Valorem Assessment Data Transfer from the PAO to the BOARD

A CSV (Comma Separated Values) format file, suitable for opening with Microsoft Excel and other applications. The first record in the file should contain the column names, in the order that they appear in the file.

Field Name	Field Description
STRAP	property appraiser's internal identifier of the parcel (parcel number)
RG	range — These six
TW	township — fields (*RG, TW, SC, SB, BK, LOT*)
SC	section — comprise
SB	subdivision — the 18 digit
BK	block — parcel
LOT	lot — number
NAM1	owner's name line 1
NAM2	owner's name line 2
ADR1	owner's address line 1
ADR2	owner's address line 2
CITY	city
ST	state
ZIP	zip code
2ZIP	plus 4
COUNTRY	country
ADRA	physical address number (improved property only)
ADRB	physical street name (improved property only)
NX	prior year taxable value
DORCD	DOR property/land use code
DST	ad valorem tax district
XXY	centroid x coordinate
YXY	centroid y coordinate
LEG1	legal description line 1
LEG2	legal description line 2
LEG3	legal description line 3
LEG4	legal description line 4
DUNIT	dwelling units
CNTY_TAX_VAL	non-school taxable value (preliminary tax roll)
PUBLIC_LND	public land / government ownership code — *code; percent ownership*
EX_STR	exemptions — *DOR exemption code; value*
STATUS	status of parcel: 1 – unchanged from previous roll 2 – new to this roll (split) 3 – deleted from the district (combination) 4 – annexed from the district
NADST	NEW Non-ad valorem assessment district code
NASMT	NEW Assessment amount
NRATE	NEW rate
NUNIT	NEW Unit
NLEVYING	NEW agency levying assessment
NPNAME	NEW district name

NCONTACT	NEW phone number*
ONADST	previous non-ad valorem assessment district code
ONASMT	previous assessment amount
ONRATE	previous rate
OLEVYING	previous agency levying assessment
ONPNAME	previous district name
OCONTACT	previous phone number
OUNIT	previous assessing units

Appendix D

File Format for Non-ad Valorem Assessment Area Data Transfer from the BOARD to the PAO

The file format for the data transfer from the BOARD to the PAO is the same as contained in Appendix C. Any number of fields can be in the file; however, only the fields specified below are required and will be loaded into the PAO database. This allows for the PAO transfer file to be "edited" by filling in the fields below for each parcel and returning the file to the PAO.

Field Name	Description	RESTRICTIONS
STRAP	PAO internal parcel id identifier	
NADST	NEW Non-ad valorem assessment area code	
NASMT	NEW Assessment amount	two decimal places of precision
NRATE	NEW rate	four decimal places of precision
NUNIT	NEW units	two decimal places of precision
NLEVYING	NEW Agency levying assessment	
NPNAME	NEW Area name	
NCONTACT	NEW phone number	