

OMB Granicus Review

Granicus Title	Ranking of firms and agreement with 3B Cattle LLC for land management services on the Cross Bar and Al Bar Ranch property located in Pasco County, FL.				
Granicus ID#	23-1629A	Reference #	23-1018-RFP	Date	02/07/2024

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$ 1,690,280.64
Fund(s)	4031	Amount of Change (+/-)	\$ 0.00
Cost Center(s)	431415	Total Amount	\$ 1,690,280.64
Program(s)	2321	Amount Available (FY24)	\$ 720,000.00
Account(s)	5349000	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY24 – FY29		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Summary

- The proposed agreement will create a not-to-exceed threshold of \$1,690,280.6 for a five-year term.
- Expenses will be made from PCU’s Operating Budget and funding will be derived from the Water Revenue and Operating Fund.
- PCU has budgeted \$720,000.0 in FY24 for land management, which is sufficient to meet the needs of this fiscal year.

Background

Pinellas County Utilities (PCU) is seeking the approval of the ranking of firms and agreement with 3B Cattle LLC (3B), for land management services on the Cross Bar and Al Bar Ranch property located in Pasco County, FL. Three firms submitted proposals and 3B was evaluated as the highest-ranked firm and is recommended for award by PCU. This new agreement will replace the existing land management agreement, which is also held by 3B with a total not-to-exceed threshold of \$347,654.72 and a term of one year (March 17, 2023 – March 16, 2024). This new agreement is required because the current agreement is 100.0% expensed and will expire at the end of next month.

If approved this new agreement with 3B will create a not-to-exceed threshold of \$1,690,280.64 for a term of five years and estimated annual average expenditure of \$338,056.13. This annual average represents a decrease of \$9,598.59, or 2.8% per year compared to the previous 3B agreement set to expire.

Utilities has sufficiently budgeted for this contract in the FY24 Adopted Budget and does not expect approval of this amendment to cause a need to adjust spending or the budget. If there are unforeseen expenses that are higher than the budget in FY24, it is likely PCU could absorb it without any additional action needed.

Analyst: Shane Kunze

Ok to Sign:

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **“The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)”**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).