

**PAC AGENDA – SUMMARY AGENDA ACTION SHEET**  
**DATE: OCTOBER 30, 2023**

ITEM	ACTION TAKEN	VOTE
1. <u>CALL TO ORDER AND ROLL CALL</u>	<p>The PAC held its October 30, 2023, meeting in the Palm Room at 333 Chestnut Street, Clearwater.</p> <p>The Vice Chair, Kimberly Mejia, called the meeting to order at 1:30 p.m. and the members introduced themselves.</p> <p>Committee members in attendance included: Andrew Morris, Tiffany Menard, Tom Scofield, Wesley Wright, Kyle Brotherton, Kimberly Mejia, Frances Leong Sharp, Matt Jackson, Britton Wilson, Fred Metcalf, Marcie Stenmark, and Kathryn Younkin.</p> <p>Others in attendance: Scott Swearengen and Smita Ambadi, Pinellas County staff.</p> <p>Forward Pinellas staff included: Rodney Chatman, Kyle Simpson, Linda Fisher, Emma Wennick, Tina Jablon, Jared Austin and Alexis Hall (intern).</p>	
2. <u>APPROVAL OF MINUTES FROM THE OCTOBER 2, 2023 PAC MEETING</u>	<p>Motion: Matt Jackson Second: Tom Scofield</p>	12-0
3. <u>REVIEW OF FORWARD PINELLAS AGENDA FOR NOVEMBER 8, 2023 MEETING</u> <u>PUBLIC HEARING ITEMS</u> A. <u>Countywide Plan Map Amendments</u> 1. Case DA 23-01 – St. Petersburg	<p>Britton Wilson, City of St. Petersburg, outlined the changes to and the reasons for the amendment to the original Development Agreement that was previously included in the approval process for the property as part of Case CW 21-13 back in December of 2021.</p> <p>Subsequently, a motion and second were made to recommend approval of the case which carried by a unanimous vote.</p> <p>Motion: Kyle Brotherton Second: Marcie Stenmark</p>	12-0

<p><u>REGULAR AGENDA ITEMS</u></p> <p>B. <u>Countywide Plan Map Annual Update – Official Acceptance</u></p>	<p>Linda Fisher reminded the committee of the annual process by which the official record copy of the Countywide Plan Map is updated and filed with the Clerk. After which, a motion and second were made to recommend official acceptance of the updated Countywide Plan Map for filing and carried by a unanimous vote.</p> <p>Motion: Marcie Stenmark Second: Tom Scofield</p>	<p>12-0</p>
<p>C. <u>CPA Actions and Forward Pinellas Administrative Review Items</u></p>	<p>Rodney Chatman advised the committee members that two cases were approved at public hearings held before the Countywide Planning Authority (CPA) in October. One for the City of St. Petersburg and one for the City of Largo. He also advised the PAC that there were no map adjustments or Tier I amendments in October.</p>	
<p>4. <u>PLANNING TOPICS OF INTEREST</u></p> <p>A. <u>Complete Streets Grant Program Applications</u></p>	<p>Kyle Simpson reminded the PAC members of the purpose of the Complete Streets Grant Program and outlined the submittals that were received this year in response to the call for projects. He reviewed the next steps and timeline. Subsequently, Mr. Simpson called for two volunteers from the PAC membership to serve on the review committee. In response, Matt Jackson and Kyle Brotherton volunteered.</p>	
<p>B. <u>Countywide Trends and Conditions Report</u></p>	<p>Linda Fisher introduced the Countywide Trends and Conditions Report to the PAC members stating it is developed annually as part of the metropolitan planning organization's (MPO's) planning process. She indicated it highlights key transportation and land use changes and indicators year to year, but cautioned that there is a two-year lag in data to keep in mind. Ms. Fisher reviewed the key takeaways from the latest report and highlighted the Forward Pinellas initiatives and programs that work to improve the statistics. For example, Safe Streets Pinellas, a Vision Zero effort that aims for zero fatalities on our roadways. She concluded by showing the many partners that work together toward these goals.</p>	
<p>C. <u>SB 102 and SB 170 Requirements</u></p>	<p>Linda Fisher reminded the PAC members about two new laws that resulted from last year's legislative session.</p> <p>SB 102, also known as The Live Local Act, added additional requirements for local governments intended to incentivize private sector investment in affordable housing. Each local government must adopt a resolution with</p>	

	<p>an inventory of its surplus land. Ms. Fisher offered examples of the required inventories and resolutions associated with this bill.</p> <p>SB 170 on local ordinances makes it easier for citizens to challenge and recoup associated legal fees. The bill requires local governments to prepare a “business impact estimate” before enacting most ordinances and to post such online for public viewing. Ms. Fisher outlined what items are required to be included in and offered examples of “business impact estimates” along with some example guidance. Ms. Fisher encouraged the members to consult with their local level attorneys on interpretation of the law. She then thanked the PAC members for their willingness to share information with one another and for participating in the various polls that are sent out to provide a forum to do so.</p>	
D. <u>Forward Pinellas Board Apportionment Plan</u>	<p>Rodney Chatman introduced the PAC to the Forward Pinellas Board Apportionment Plan by alerting them that this was likely the first time The Plan would affect this committee. He cited the reapportionment process is federally mandated for metropolitan planning organizations to coincide with the decennial census to determine the composition of the board and highlighted key statutes that govern the process. The last time this occurred was prior to the merger of the Pinellas Planning Council with the Pinellas County Metropolitan Planning Organization. Mr. Chatman then compared the current composition of the board to the proposed reapportioned board and reviewed key changes. He outlined the timeline for completing the process and advised that the interlocal agreement establishing the MPO would be updated and needs to be signed by all the local governments.</p>	
5. <u>OTHER PAC BUSINESS/PAC DISCUSSION AND UPCOMING AGENDA</u> A. <u>Pinellas SPOTlight Emphasis Areas Update (Information)</u>	<p>This item was skipped as there were no updates to offer.</p>	

B. <u>2024 PAC Membership Roster/Election of Officers</u>	<p>Upon call for volunteers to serve as the Chair and Vice Chair of the PAC for 2024, Andrew Morris volunteered to be the Vice Chair and Matt Jackson volunteered to serve as the Chair. The committee was reminded by Tina Jablon that they were also approving the membership roster for 2024 to be forwarded to the Forward Pinellas Board for approval as required by the bylaws. Subsequently, a motion and second was made which carried by a unanimous vote.</p> <p>Motion: Frances Leong Sharp Second: Marcie Stenmark</p>	12-0
C. <u>DRAFT 2024 Meetings Schedule</u>	<p>Tina Jablon, referring to the meeting schedule in the agenda packet, reminded the committee members that the dates are not finalized until approved by the Forward Pinellas Board on November 8, 2023, but were provided for reference. Ms. Jablon pointed out that the typical meeting cycles would potentially be lengthier in June of next year due to the Board of County Commissioners Budget Work Sessions. Rodney Chatman alerted the members to the meeting location for all the 2024 Countywide Planning Authority meetings on the schedule being The Palm Room in the Pinellas County Communications Building at 333 Chestnut Street, Clearwater. The next meeting of the PAC will be in January 2024.</p>	
7. <u>ADJOURNMENT</u>	<p>There being no further business, the meeting was adjourned at 2:18 p.m.</p>	

Respectfully Submitted,

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PAC Chair

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Date