

## OMB Granicus Review

<b>Granicus Title</b>	Funding recommendations for the 2022 Edward Byrne Memorial Justice Assistance Grant-Countywide and related grant administration documents				
<b>Granicus ID#</b>	23-1348A	<b>Reference #</b>		<b>Date</b>	8/29/2023

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>	<b>X</b>	<b>Other</b>		<b>Revenue</b>		<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	No	<b>Original Amount</b>	
<b>Fund(s)</b>	0001	<b>Amount of Change (+/-)</b>	
<b>Cost Center(s)</b>	311112	<b>Total Amount</b>	\$194,305.00
<b>Program(s)</b>	1712	<b>Amount Available</b>	<b>Total:</b> \$194,305.00
<b>Account(s)</b>	5340001	<b>Included in Applicable Budget? (Y/N)</b>	<b>Y</b>
<b>Fiscal Year(s)</b>	FY24		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

The Human Services Department requests approval of funding distribution recommendations by the Substance Abuse Advisory Board (SAAB) for the 2022 Edward Byrne Memorial Justice Assistance Grant Countywide (JAG-C) and approval and execution of a letter for delegation of authority to the County Administrator for JAG-C for this year's grant applications, award agreements and administration documents.

Funding in an amount not to exceed \$250,805.00 is provided by the JAG-C to support eleven (11) projects in Pinellas County. Of these projects, nine (9) will be administered by Human Services. These projects have a combined total of \$194,305.00.

The City of Largo and the City of Clearwater will administer their own projects directly with FDLE. The City of Largo project total is \$5,000.00 and the City of Clearwater project total is \$51,500.00.

Funding to support this agreement was anticipated and \$196,210.00 is included in the FY24 Proposed Budget. This item is consistent with the development of the FY22 estimate and FY23 budget.

**Analyst:**

**Ok to Sign:** ☒

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).

4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **“The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to\_\_\_\_)”**.
5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject** (e.g., OMB Review\_22-529A\_PW\_SidewalkContract).
6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).