

**PAC AGENDA – SUMMARY AGENDA ACTION SHEET**  
**DATE: OCTOBER 31, 2022**

ITEM	ACTION TAKEN	VOTE
1. <u>CALL TO ORDER AND ROLL CALL</u>	<p>The PAC held its October 31, 2022 meeting in the Palm Room at the Pinellas County Communications Building: 333 Chestnut Street, Clearwater.</p> <p>The Chair, Tatiana Childress, called the meeting to order at 1:30 p.m. and the members introduced themselves.</p> <p>Committee members in attendance included: Tatiana Childress, Marcie Stenmark, Fred Metcalf, Derek Reeves, Pat McNeese, Marshall Touchton, Andrew Morris, Jensen Hackett, Kimberly Mejia, Frances Leong Sharp, Brandon Berry, Kyle Brotherton, Ryan Brinson.</p> <p>Others in attendance: Scott Swearengen (Pinellas County), Devan Deal (PSTA), Cecilia Chen (City of Safety Harbor), Tom Scofield (Pinellas County), Whitney Clark (Largo Intern).</p> <p>Forward Pinellas staff included: Rodney Chatman, Linda Fisher, Tina Jablon and Nousheen Rahman.</p>	
2. <u>APPROVAL OF MINUTES FROM THE SEPTEMBER 6, 2022 PAC MEETING</u>	<p>Motion: Kyle Brotherton  Second: Kimberly Mejia</p>	13-0
3. <u>REVIEW OF FORWARD PINELLAS AGENDA FOR NOVEMBER 9, 2022 MEETING PUBLIC HEARINGS</u> A. CW 22-21 – Pinellas County	<p>Motion: Marcie Stenmark  Second: Brandon Berry</p>	13-0
B. CW 22-22 – City of Safety Harbor	<p>Motion: Marshall Touchton  Second: Derek Reeves</p>	13-0
C. CW 22-23 – City of Clearwater	<p>Motion: Derek Reeves  Second: Marshall Touchton</p>	13-0

D. CPA Actions and Forward Pinellas Administrative Review Items	Rodney Chatman updated the PAC members on the actions taken by the CPA at its October 25, 2022 meeting stating that six land use cases were approved. He also advised that there was one map adjustment processed administratively for Pinellas County.	
E. Countywide Plan Map Annual Update	<p>Linda Fisher reminded the PAC members that this action item is essentially a housekeeping matter that occurs at the end of each year. It allows for the annual transmittal of the final year-end Countywide Plan Map to the Clerk's office for the record. This is done through a resolution adopted by the Forward Pinellas Board and the committee is tasked with recommending that the board approve or deny the final map for transmittal.</p> <p>Motion: Marshall Touchton Second: Brandon Berry</p>	13-0
<p>4. <u>PLANNING TOPICS OF INTEREST</u></p> <p>A. Urban Design Services Pilot Program Project Recommendations</p>	<p>Nousheen Rahman provided an overview of the Urban Design Services Pilot Program and its intended purpose. She advised that the program is being funded in collaboration with Pinellas County; with Forward Pinellas contributing \$75k and Pinellas County contributing \$25k in funding. Ms. Rahman explained that the program consists of three components identified as Task Work Orders and outlined each. She also provided an overview of the two projects that were already approved by the Forward Pinellas Board including one in the North Greenwood CRA for Clearwater and one for Pinellas County Housing &amp; Community Development. It was mentioned that there is another project recommendation from the City of Oldsmar that will go to the board for approval in November.</p>	
B. Target Employment & Industrial Land Study (TEILS) Update	<p>Rodney Chatman provided an update on the Target Employment &amp; Industrial Land Study. He reminded members of the rationale for the update to the prior study and outlined the approach that was utilized, citing the importance of understanding the economic impacts that result from land use decisions. Mr. Chatman then reviewed the key findings and draft policy recommendations which were driven by the market study, land suitability analysis, and stakeholder feedback. Policy recommendations include creating new tailored land use categories for each Target Employment Center (TEC). The new categories of TEC Local, TEC Suburban Industrial, TEC Suburban Office, and TEC Urban were outlined. Mr. Chatman advised the members of the timeline for next steps stating the Forward Pinellas Board would adopt the TEILS Report in</p>	

	November as the first step. Subsequently, Forward Pinellas staff will begin updates to the Countywide Plan with a goal of finalizing the update by May of 2023. Once the new Countywide Plan is adopted, local Comprehensive Plans can then be updated to incorporate TECs and TEC subcategories.	
5. <u>OTHER PAC BUSINESS/PAC DISCUSSION AND UPCOMING AGENDA</u> A. Pinellas SPOTlight Emphasis Areas Update (Information)	Rodney Chatman advised the committee members that there was no significant new information on the emphasis areas to offer at this time.	
B. Cancellation of the December PAC Meeting	Motion: Marshall Touchton Second: Kimberly Mejia	13-0
C. 2023 PAC Membership Roster/Election of Officers for 2023	<p>The PAC members alerted Forward Pinellas staff to a few corrections needed to the roster for 2023. Subsequently, the PAC members approved the roster with the corrections.</p> <p>Motion: Marshall Touchton Second: Pat McNeese Vote: 13-0</p> <p>PAC Chair, Tatiana Childress, explained the need to appoint a Chair and Vice Chair for 2023 and called for volunteers. Upon hearing none, she nominated new PAC member Cecelia Chen from Safety Harbor to serve as Chair. However, it was explained by Marcie Stenmark of Safety Harbor that Ms. Chen would not be the representative attending the majority of meetings next year. At which point, Ms. Childress nominated Brandon Berry to serve as Chair, which was seconded by Marcie Stenmark and carried by a unanimous vote (13-0). Mr. Berry accepted the appointment as the PAC Chair for 2023.</p> <p>France Leong Sharp of Dunedin motioned for Kimberly Mejia to serve as the Vice Chair for 2023, which was seconded by Tatiana Childress and carried by unanimous vote (13-0) and Ms. Mejia accepted the appointment.</p>	
D. Draft 2023 Meeting Schedules for PAC, Forward Pinellas and CPA	The DRAFT 2023 meeting schedules for PAC, Forward Pinellas and the Countywide Planning Authority (CPA) were included in the agenda packet for reference by the members. The Forward Pinellas Board will approve the schedule at its next meeting.	

E. Upcoming Land Use Cases & Pre-App Meetings	Rodney Chatman inquired of the members if there were any upcoming land use cases that staff needed to be aware of. The members representing the cities of Tarpon Springs, Dunedin, and Largo all highlighted some upcoming projects and were encouraged by Mr. Chatman to schedule pre-app meetings to discuss further.	
6. <u>ADJOURNMENT</u>	The meeting was adjourned at 2:32 p.m.	

Respectfully Submitted,

PAC Chair

Date