



Request for Change Order No. 1 FINAL

(Short Form)

Project Name:	Jail Perimeter Road Modification	County Project No.:	003509A
Project Owner:	Pinellas County	County's Bid No.:	21-0039-CP (PLU)
		Date:	5/12/2022
Project Contractor:	Keystone Excavators, Inc.	Award Date:	February 23, 2021
		Notice to Proceed Date:	March 29, 2021
		Contract Period: (Days)	270
		Liquidated Damages/Day	\$1,751.71

It is agreed to modify the Contract referred to above as follows:

Detailed Cost Increase Below

Item No.	Item and Description Changes	Change in Contract Price	Change in Contract Time
			Days
			Days
			Days
Difference Net		\$0.00	0 Days

Summary:	AMOUNT	DAYS		AMOUNT	DAYS
Original Agreement Amount:	\$1,485,019.00	270			
Change Order No. 1	(\$153,763.25)	108	Change Order No. 5	\$0.00	0
Change Order No. 2	\$0.00	0	Change Order No. 6	\$0.00	0
Change Order No. 3	\$0.00	0	Change Order No. 7	\$0.00	0
Change Order No. 4	\$0.00	0	Change Order No. 8	\$0.00	0
TOTAL				\$1,331,255.75	378

It is agreed to modify the Contract referred to above as follows:

Contract Price prior to this Change Order	Contract Time prior to this Change Order
\$1,485,019.00	270 Days January 7, 2022
Net Increase (Decrease) of this Change Order	Net Increase of this Change Order
(\$153,763.25)	108 Days
Revised Contract Price with all approved Change Orders	Revised Contract Time with all approved Change Orders
\$1,331,255.75	378 Days May 12, 2022
Substantial Completion Date:	December 4, 2021
Final Completion Date:	May 12, 2022

The changes included in this Change Order are to be accomplished in accordance with the terms, stipulations and conditions of the original Contract as though included therein.

The project was substantially complete on 12/4/2021 and obtained final completion on 5/12/2022. Liquidated damages do not apply, as the county received substantial and beneficial use on 12/4/2021. Final inspections of the project for all work performed under the contract were conducted by representatives of the Public Works Construction Management Division. All work has been completed in accordance with the construction contract documents. The time between substantial and final completion accounts for the duration to complete the walk thru inspection with project stakeholders, punch list items, final testing, project acceptance, receipt and approval of certified asbuilts required, Engineer of Record (EOR) final acceptance and approval, final project deliverables, final quantity of materials audit, resolution of claims and disputes, and receipt of final invoice. Final quantities have been tabulated resulting in a net decrease of (\$153,763.25). This is the difference between estimated and final quantities and also balance of unspecified work not used.

Recommended for Approval by Pinellas County Construction Program/Project Manager:

Date:

Delvan Gibson

5/12/2022

Recommended for Approval by Pinellas County Construction Division:

Date:

2022.06.02

Distribution: County 08:32:53 -04'00' Office

Field Other



Certificate of Completion  
Notice of Warranty and Guarantee of Work

Project Name:	Jail Perimeter Rd Mod.	PID	003509A
Work Order Name		Work Order #	
Contractor	Keystone Excavators, Inc.	Bid #	21-0039-CP (PLU)
Project Owner	Pinellas County	Date of Contract	2/23/2021

Guarantee of Work: Per the Contract, Section B-Special Conditions Item # 44

Warranty: Per the Contract, Section B-Special Conditions Item # 44

This Certificate Applies to:

X All Work under the Contract Documents Following specific portions listed and / or on the attached documents:

Location of Project: Perimeter Rd near F Wing of the 49th St N. Detention Facility

Date of Completion 12/23/21

The Work performed under this Contract has been reviewed and found to be complete. The Date of Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties and guarantee of work required by the Contract Documents, for a

period of 18 months, except as stated below.

A list of items to be completed or corrected, is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. The date of commencement of warranties for items on the attached list will be the date of final payment unless otherwise agreed to in writing.

The responsibilities between COUNTY and CONTRACTOR for security, operation, safety, maintenance, utilities, insurance and warranties / guarantee of work shall be provided in the Contract Documents except as amended as follows:

Amended Responsibilities X Not Amended

County's Responsibilities: The County will reinspect the project within the 18 month warranty period to verify all items are still in good working conditions.

Contractors Responsibilities:

The following documents are attached to and made part of this certificate:

This certificate does not constitute an acceptance of Work not in accordance with the contract documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

N/A  
Inspector Delvan Gibson

Date 1/7/2022

Prepared by Pinellas County Construction Management Project Manager

Date

Accepted by Contractor 2022.01.13

Date 01/07/22

Accepted by PC Construction Division Director/Manager 12:33:53 05'00'

Date

Pinellas County Public Works Construction

Payment Application Number: 9 - FINAL  
Payment Period: 12/1/2021 to 3/31/2022  
Project Title: Jail Perimeter Road Modification  
Into Ditch Behind F-Wing

OWNER:  
BOARD OF COUNTY COMMISSIONERS  
Pinellas County PW Finance  
14 S Ft. Harrison  
Clearwater, FL 33756


Project Number: PID NO. 003509A  
Work Order Number: Not applicable  
Maximo Number: Not applicable  
Purchase Order Number: 445095  
Contractor: Keystone Excavators, Inc.  
371 Scarlet Blvd  
Oldsmar FL 34677

CHANGE ORDER SUMMARY			
CHANGE ORDER #	DATE APPROVED	ADDITIONS	DEDUCTIONS
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTAL		\$ -	\$ -
NET CHANGE			\$ -

PAYMENT SUMMARY

Original Contract Amount	\$	1,485,019.00
Net Change by Change Order	\$	-
Contract Sum to Date	\$	1,485,019.00
Total Completed to Date	\$	1,331,255.75
Stored Materials to Install	\$	-
TOTAL	\$	1,331,255.75
Retainage 5%	\$	-
Total Earned Less Retainage	\$	1,331,255.75
Less Previous Submitted	\$	1,329,097.87
Current Payment Due	\$	2,157.88

I CERTIFY THAT THE PAYMENT REQUESTED IS IN ACCORDANCE WITH THE TERMS OF THE CONTRACT DATED AND THAT PREVIOUS PAYMENTS HAVE BEEN USED TO PAY OBLIGATIONS FOR MATERIALS SUPPLIED AND WORK PERFORMED IN CONJUNCTION WITH THIS PROJECT.  
IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND IN CONSIDERATION OF \$ 2,157.88  
PAID KEYSTONE EXCAVATORS, INC. RELEASE AND WAIVES FOR ITSELF AND ITS SUBCONTRACTORS, MATERIALMEN, SUCCESSORS AND ASSIGNS, ALL CLAIMS, DEMANDS, DAMAGES, COSTS AND EXPENSES WHETHER IN CONTRACT OR IN TORT, AGAINST THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY (\*OWNER\*) RELATING IN ANY WAY TO THE PERFORMANCE OF THE AGREEMENT BETWEEN CONTRACTOR AND OWNER FOR THE PERIOD  
FROM 12/01/21 TO 03/31/22

  
CONTRACTOR  
4/5/2022  
DATE  
Keystone Excavators

  
PINELLAS COUNTY CONSTRUCTION  
MANAGEMENT

Owner	Pinellas County Board of County Commissioners					Schedule of Values -				Application No.	9		Total Days	400
Project	Jail Perimeter Road Modification					MONTHLY PAYMENT APPLICATION				Project Start Date	3 / 29 / 2021		Time Elapsed	367
	Into Ditch F-Wing									Application Date	3 / 31 / 2022		% Time Elapsed	91.8%
Contractor	Keystone Excavators, Inc.									Period From:	12 / 1 / 2021		% Complete	89.6%
Project No	PID NO. 003509A									Period To:	3 / 31 / 2022			
Item No.	Item Description	Quantity	Unit	Unit Value	Original Contract Amount	Completed Previous		Completed This Period		Stored Materials		Completed To Date		
						Units	Value	Units	Value	Units	Value	Units	Value	
Section	Act #													
GROUP 1 - ROADWAY / DRAINAGE														
005-0700	SURVEY, Construction Layout	1.00	LS	14,500.00	\$ 14,500.00	1	\$ 14,500.00					1	\$ 14,500.00	
101-0100	Mobilization	1.00	LS	90,000.00	\$ 90,000.00	1	\$ 90,000.00					1	\$ 90,000.00	
102-1000	Maintenance of Traffic	1.00	LS	3,500.00	\$ 3,500.00	1	\$ 3,500.00					1	\$ 3,500.00	
104-1	PREVENTION, CONTROL AND ABATEMENT OF EROSION	1.00	LS	3,500.00	\$ 3,500.00	1	\$ 3,500.00					1	\$ 3,500.00	
104-101	MAINTENANCE OF CHANNEL FLOW	1.00	LS	30,000.00	\$ 30,000.00	1	\$ 30,000.00					1	\$ 30,000.00	
104-16	Turbidity Barrer, Floating	232.00	LF	15.00	\$ 3,480.00	200	\$ 3,000.00					200	\$ 3,000.00	
104-17	Turbidity Barrier, Staked	110.00	LF	10.00	\$ 1,100.00	130	\$ 1,300.00					130	\$ 1,300.00	
104-18	FENCE, STAKED SILT, FDOT Type III	1,482.00	LF	2.50	\$ 3,705.00	1500	\$ 3,750.00					1500	\$ 3,750.00	
104-20	Soil Tracking Prevention Device	1.00	EA	2,500.00	\$ 2,500.00	1	\$ 2,500.00					1	\$ 2,500.00	
104-7	Inlet Protection System	2.00	EA	150.00	\$ 300.00	2	\$ 300.00					2	\$ 300.00	
110-0100	Clearing and Grubbing	1.00	LS	32,500.00	\$ 32,500.00	1	\$ 32,500.00					1	\$ 32,500.00	
120-0061	Embankment, Temporary Ramp and Berm	610.00	CY	46.00	\$ 28,060.00	600	\$ 27,600.00					600	\$ 27,600.00	
120-1101	Grading	1.00	LS	24,000.00	\$ 24,000.00	1	\$ 24,000.00					1	\$ 24,000.00	
160-0012	Stabilization, Type B, LBR 40, 12" Min. Thickness	978.00	SY	12.50	\$ 12,225.00	931	\$ 11,637.50					931	\$ 11,637.50	
234-1250-400	Superpave Asphalt Base, Type B-12.5, 4" Min Thickness	855.00	SY	35.50	\$ 30,352.50	887.37	\$ 31,501.64					887.37	\$ 31,501.64	
334-2095-200	Superpave Asphalt Concrete, SP 12.5, Fine, Traffic Level C, 3	155.00	TN	160.00	\$ 24,800.00	214.15	\$ 34,264.00					214.15	\$ 34,264.00	
339-1	Asphalt, Miscellaneous	6.70	TN	225.00	\$ 1,507.50	6.7	\$ 1,507.50					6.7	\$ 1,507.50	
350-0210-4	PAVEMENT, Cement Concrete, 10" Thick, w/ Reinforcement (	825.00	SY	130.00	\$ 107,250.00	969.71	\$ 126,062.30					969.71	\$ 126,062.30	
380-1100	Milling Existing Asphalt Pavement, 1" Average Depth	939.00	SY	15.00	\$ 14,085.00	1172	\$ 17,580.00					1172	\$ 17,580.00	
425-546-0001	Inlet, Ditch Bottom, FDOT Type C, < 10', w/Traversable Slot	1.00	EA	3,850.00	\$ 3,850.00	1	\$ 3,850.00					1	\$ 3,850.00	
425-547-6036	Inlet, Ditch Bottom, FDOT Type J-C, Modified, 6'-0" x 3'-6", < 1	1.00	EA	6,150.00	\$ 6,150.00	1	\$ 6,150.00					1	\$ 6,150.00	
425-825-0000	Sanitary Manhole, Adjust	3.00	EA	500.00	\$ 1,500.00	3	\$ 1,500.00					3	\$ 1,500.00	
430-121-0018	Pipe Culvert, Concrete, Round, 18" ID	143.00	LF	75.00	\$ 10,725.00									
455-1	Tieback Anchors	42.00	EA	1,450.00	\$ 60,900.00	45	\$ 65,250.00					45	\$ 65,250.00	
455-133-3	Sheet Piling Steel, F&I Permanent	6,510.00	SF	62.50	\$ 406,875.00	6760	\$ 422,500.00					6760	\$ 422,500.00	
514-11	Plastic Erosion Mat	2,475.00	SY	12.50	\$ 30,937.50	891.42	\$ 11,142.75					891.42	\$ 11,142.75	
520-1305-1012	Curb & Gutter, Concrete, PCED Index 1305	1,411.00	LF	65.00	\$ 91,715.00	1413.5	\$ 91,877.50					1413.5	\$ 91,877.50	
520-1315-1000	VALLEY GUTTER, Concrete, PCED Index 1315	133.00	LF	65.00	\$ 8,645.00	139	\$ 9,035.00					139	\$ 9,035.00	
521-8-3	Concrete Barrier with Junction Slab	226.00	LF	600.00	\$ 135,600.00	227	\$ 136,200.00					227	\$ 136,200.00	
530-2200	Riprap, Rubble, w/ Filter Fabric	53.00	TN	275.00	\$ 14,575.00	99	\$ 27,225.00					99	\$ 27,225.00	
536-1101	Guardrail, Metal, w/Steel Posts, FDOT Index No. 536-001	206.00	LF	27.00	\$ 5,562.00	206	\$ 5,562.00					206	\$ 5,562.00	
538-84	Guardrail End Anchorage, Trailing Anchorage	1.00	EA	1,600.00	\$ 1,600.00	1	\$ 1,600.00					1	\$ 1,600.00	
538-85	Guardrail End Treatment - Parallel Approach Terminal	1.00	EA	4,000.00	\$ 4,000.00	1	\$ 4,000.00					1	\$ 4,000.00	
550-2016	FENCE, REMOVE EXISTING (Special)	433.00	LF	10.00	\$ 4,330.00	237	\$ 2,370.00					237	\$ 2,370.00	
575-0105	SODDING, Bahia, (Including Water & Fertilizer)	1,735.00	SY	7.00	\$ 12,145.00	1711.34	\$ 11,979.38					1711.34	\$ 11,979.38	
630-2-11B	Conduit, Open Trench, Underground, F&I (3-2")	60.00	LF	20.00	\$ 1,200.00	60	\$ 1,200.00					60	\$ 1,200.00	
630-2-16	Conduit, F&I, Embedded-Barr./Railings	678.00	LF	8.75	\$ 5,932.50	624	\$ 5,460.00					624	\$ 5,460.00	
635-2-11	Pull & Splice Box, F&I, 13"x24" Cover Size	2.00	EA	1,100.00	\$ 2,200.00	2	\$ 2,200.00					2	\$ 2,200.00	
635-3-13	Junction Box, F&I, Embed	5.00	EA	1,100.00	\$ 5,500.00	5	\$ 5,500.00					5	\$ 5,500.00	

Item No.	Item Description	Quantity	Unit	Unit Value	Original Contract Amount	Completed Previous		Completed This Period		Stored Materials		Completed To Date	
						Units	Value	Units	Value	Units	Value	Units	Value
711-11-211	Reflective Tape, Thermoplastic, Yellow Solid, 6"	226.00	LF	12 00	\$ 2,712 00	226	\$ 2,712.00			\$		226	\$ 2,712 00
Subtotal					\$ 1,244,019.00		\$1,276,316.57						\$1,276,316.57
Section	Act #												
GROUP 2 - OTHER													
999-0000	UNSPECIFIED WORK	240,000.00	EA	1.00	\$ 24 0,00000		\$49,169 75		\$2,157.88	\$			\$53,939 18
999-2000	Coordination with the Officer on Duty	1 00	LS	500.00	\$ 500 00	1	\$ 500.00			\$		1	\$ 500.00
999-3000	Coordination with the Fence Company	1.00	LS	500 00	\$ 500 00	1	\$ 500.00			\$		1	\$ 500 00
Subtotal					\$ 241,000.00		\$50,169.75		\$2,157.88				\$54,939.18
Totals					\$1,485,019.00		\$1,326,486.32		\$2,157.88		\$1.00		\$1,331,255.75
Section	Unspecified Work Breakdown												
AWA-1 - 999-000	Private Locate Service	1	LS	\$6,967 50	\$ 6,967 50	1	\$ 6,967 50			\$		1	\$ 6,967 50
AWA-2 - 999-000	As-Build Drawing	1	LS	\$ 8,304.75	\$8,304 75	1	\$ 8,304.75			\$		1	\$ 8,304 75
AWA-3 - 999-000	Pothole Locate Existing Utilities	1	LS	\$ 20,976.45	\$20,976.45	1 0000000044	\$ 20,976.45			\$	1.0000000044	\$ 20,976 45	
AWA-4 - 999-000	Deadman for Tieback anchor	1 00	LS	\$ 2,940.40	\$2,940.40	1	\$ 2,940.40			\$		1	\$ 2,940 40
AWA-5 - 999-000	Electrical conduit - Open cut trench. New wire in replaced conduit (Horzon Electric)	1	LS	\$5,032.50	\$5,032 50	1	\$ 5,032.50			\$		1	\$ 5,032 50
AWA-6 - 999-000	Concrete Encased Storm pipe and Shock Pads	1	LS	\$4,948.15	\$4,948 15	1	\$ 4,948 15			\$		1	\$ 4,948 15
AWA-7-999-000	Install 3- 6" Bollards	1	LS	\$2,611 55	\$2,611.55		\$			\$		1	\$ 2,611 55
API Adjustment	API Adjustment	1	LS	\$2,157.88	\$2,157.88		\$	1	\$2,157 88	\$	1.00	1	\$ 2,157 88
Sub-Total *Unspecified Work ( ALLOWANCE ) *					\$1,538,958.18		\$49,169.75		\$2,157.88		\$1.00		\$53,939.18

# PINELLAS COUNTY PUBLIC WORKS

CONSTRUCTION ADMINISTRATION DIVISION

Asphalt Price Index (API) Adjustment Final Report

PID/Contract# 003509A

Contract Name: Jail Perimeter Road Modification into ditch behind F-Wing

WO# N/A

Location  
Description N/A

Bid Date: 11/19/2020

API - Bid Month: 1.6552

5% Increase = 1.737960

5% Decrease = 1.572440

Month Installed	MIX	%AC	API	Tons Installed	API Adjustment
November 2021	SP12.5	0.0510	2.1748	197.89	\$1,027.68
November 2021	SP9.5	0.0000	2.1748	0.00	\$0.00
December 2021	SP12.5	0.0510	2.1819	214.15	\$1,130.20
December 2021	SP9.5	0.0000	2.1819	0.00	\$0.00
Totals				412.04	\$2,157.88
Project Inspector: Delvan Gibson					
Prepared by: Brian Mowry					
Date: 11/12/2021 to 12/14/2021					
2/7/2021					

TOTAL: \$ 2,157.88

## SECTION J - AFFIDAVIT OF RELEASE AND GUARANTEE

## SECTION J - AFFIDAVIT OF RELEASE AND GUARANTEE:

STATE OF FLORIDA  
COUNTY OF PINELASBefore me, the undersigned authority, personally  
appeared ROBERT C. FORNVALT, President  
who after being duly sworn, deposes and says:

All charges for labor, materials, supplies, lands, licenses and other expenses arising from  
**Bid Title: Jail Perimeter Road Modification into ditch behind F-Wing (PID 003509A), Bid No: 21-0039-CP(PLU)** for which a lien  
or a demand against any payment bond might be filed, have been fully satisfied and paid or will be fully satisfied and paid promptly  
upon receipt of payment by the Contractor. The Contractor will fully indemnify, defend and save harmless the County from all  
demands, suits, actions, claims of lien or other charges filed or asserted against the County in connection with matters certified to  
herein.

On behalf of itself and its subcontractors, suppliers, material men, successors and assigns, the Contractor releases and waives all  
claims, demands, damages, costs and expenses, against the Board of County Commissioners of Pinellas County, relating in any way  
to the performance or payment of the above-numbered Agreement, for the period from the date of execution of the Agreement through  
and including the date of acceptance of Final Payment.

The Contractor is aware of contractual provisions for warranties and guarantees contained in the General Conditions of the above  
numbered Agreement, and acknowledges that those provisions shall have the same force and effect as if this Affidavit had not been  
executed, and understands that the County's remedies are not limited by same but are in addition to any other remedies provided by  
law.

This Affidavit is given in connection with the Contractors application for Final Payment

FURTHER AFFIANT SAYETH NAUGHT.

Robert C. Fornvalt, Pres.  
(Affiant)

STATE OF FLORIDA  
COUNTY OF PINELAS

The foregoing instrument was acknowledged before me this

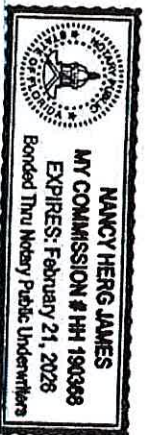
21st DAY OF APRIL 2022

By ROBERT C. FORNVALT

who is personally known to me and/or has produced

As identification.

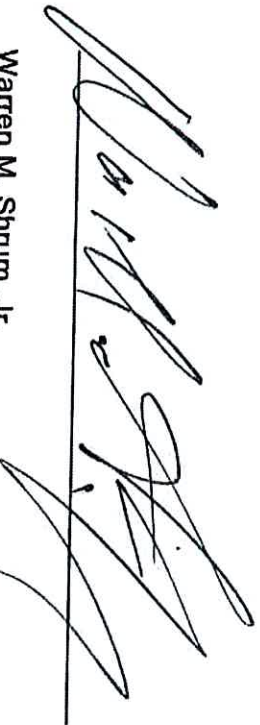
Nancy Herg James  
Signature of Person Taking Acknowledgement



Name of Acknowledger Types, Printed or Stamped

**FINAL SURETY ACKNOWLEDGMENT OF PAY  
REQUEST**

The Ohio Casualty Insurance Company, on PID #003509A – Jail Perimeter Road Modification Into Ditch Behind F-Wing, between Pinellas County – Board of County Commissioners and Keystone Excavators Inc. hereby consents to and approves the Final payment to the Contractor in the amount of \$2,157,88 owed on said Project.

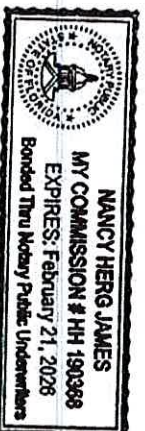


Warren M. Shrum, Jr.  
Attorney-in-Fact for  
Developers Surety & Indemnity Company  
9721 Executive Center Drive  
Suite 105  
St. Petersburg, FL 33702

Sworn To and subscribed before me this  
6<sup>th</sup> Day of May, 2022

Nancy Herig James

Notary Public State of FL  
My Commission Expires:





SURETY

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No. 8205276-975069

### POWER OF ATTORNEY

**KNOWN ALL PERSONS BY THESE PRESENTS:** That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Warren M. Shuman Jr.

all of the city of Palm Harbor state of FL each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

**IN WITNESS WHEREOF,** this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 14th day of April, 2021.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By:

David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss  
County of MONTGOMERY

On this 14th day of April, 2021, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**IN WITNESS WHEREOF,** I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal  
Teresa Pasella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission Number 112004  
Member Pennsylvania Association of Notaries

By:

Teresa Pasella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

#### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

#### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, whenever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and affixed the seals of said Companies this 14<sup>th</sup> day of May, 2022.



By:

Renee C. Llewellyn, Assistant Secretary

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

**CONSULTANT AND CONSTRUCTION IMPROVEMENT PROJECTS (CIP)  
PERFORMANCE REVIEW  
AND  
EVALUATION PROCEDURE**

All consultants and CIP contractors under contract with the County will be evaluated and the Purchasing Department will maintain the corresponding grades. These evaluations will assist the County in determining the consultant's suitability for future selections and/or pre-qualification status. The requesting or managing department is responsible for assigning the consultant's performance grade for each project.

The departmental project manager shall forward the completed evaluation to the Purchasing Department. The Purchasing Department will send the evaluation to the consultant/contractor. If the consultant/contractor disagrees with the summary, they shall have seven (7) work days from the mailing date of the evaluation(s) to rebut the evaluation. A letter must be sent to the Purchasing Department outlining the points of disagreement. The Purchasing Department will review the evaluation with the requisitioning Department Director and a finding will be sent to the consultant/contractor either upholding or revising the evaluation(s). If the consultant/contractor does not dispute the evaluation(s) within the seven (7) day period, the evaluation(s) will be deemed acknowledged and grades therein used accordingly. The results of the completed evaluation(s) will be maintained by the Purchasing Department and may be used to determine the firm's responsibility on future projects or pre-qualification status.

**The evaluation form for Construction is below.**

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
ANNUAL BID EVALUATION FOR CONSTRUCTION AND CIP SERVICES

Construction Management Department 5/19/2022

Department/Division: Date:

Jail Perimeter Rd Ditch Mod. 21-0039-CP (PLU) 003509A

Project Name: Bid No. PID No.

Evaluation Period: ☐ FIRST EXTENSION ☐ SECOND EXTENSION  
(If Term Contract) ☐ INTERIM EVALUATION ☒ FINAL CLOSEOUT

Company: Keystone Excavators, Inc

Company Project Manager: Jeff Truxton

Company Address: 371 Scarlett Blvd, Oldsmar, FL 34677

\$1,485,019.00 CIP

Annual Approved Bid Amount: \$ Bid Type:

Scope of Work:

Improve traffic pattern on Perimeter Rd, stabilize an eroded section of the North bank of Cross Bayou channel 6 and improve on-site drainage in the vicinity of the F-Wing detention building and Kitchen.

PERFORMANCE RATING SCALE:

RATING	BASIS	SCORE
OUTSTANDING	Superior performance with no exceptions	5
EXCEEDS EXPECTATIONS	Distinguished performance with limited/no exceptions	4
MEETS EXPECTATIONS	Satisfactory performance with few or minor exceptions	3
BELOW EXPECTATIONS	Marginal performance in many areas	2
UNSATISFACTORY	Overall poor performance	1

EVALUATION CATEGORIES

A. Pursuit of Work	5
B. Maintenance of Traffic	5
C. Documentation/Submittals	5
D. Timely Project Completion	5
E. Coordination/Cooperation	5
F. Coordination of Sub-contractors	5
G. Contract Conformance	5
Overall Score	5

Evaluations are scored for each category based on the PERFORMANCE RATING SCALE. OVERALL SCORE is the average score of applicable EVALUATION CATEGORIES.

BOCC Project Mgr. Signature: 

Department Director Signature: \_\_\_\_\_

Purchasing Department Signature: \_\_\_\_\_

Date Mailed to Company: \_\_\_\_\_

REBUTAL PROCEDURE: Any disagreement with score must be submitted in a formal letter to the Purchasing Department) within seven (7) working days of receipt of evaluation.

CONTRACTOR PERFORMANCE RATING

A. PURSUIT OF WORK

Contractor diligently and systematically pursued the work with sufficient labor, materials, and equipment at all times. The Contractor mobilized on site in accordance with the time period/schedule defined in the bid documents. The Contractor remained on the jobsite until the work was complete and accepted.

RATING KEY

- 5 Contractor adequately pursued the work 90% of the work days or better.
- 4 Contractor adequately pursued the work between 80% and 90% of the work days.
- 3 Contractor adequately pursued the work between 70% and 80% of the work days.
- 2 Contractor adequately pursued the work between 60% and 70% of the work days.
- 1 Contractor adequately pursued the work between 50% and 60% of the work days.
- 0 Contractor pursued the work less than 50% of the work days.

SCORE

For unacceptable ratings daily logs from inspector in charge are attached.

Comments:

B. MAINTENANCE OF TRAFFIC

Provided maintenance of traffic (MOT) in accordance with all applicable standards. Coordinated construction operations that directly affected the traveling public so as to minimize impact to the public. Effectively used the worksite Traffic Supervisor to monitor and correct deficiencies. The Contractor took the initiative to identify and correct MOT concerns in a timely manner. Work zone safety was in accordance with bid documents and all applicable standards.

RATING KEY

- 5 Contractor met all project requirements in all areas considered. The Contractor corrected deficiencies promptly (maximum of 24 hours). Contractor took immediate action, as appropriate, to minimize impact to the public and businesses, including adjusting operations as necessary. No deficiency letter was sent to the Contractor.
- 4 Contractor was sent no more than one (1) deficiency letter.
- 3 Contractor was sent no more than two (2) deficiency letters.
- 2 Contractor was sent no more than three (3) deficiency letters.
- 1 Contractor was sent no more than four (4) deficiency letters.
- 0 Contractor was sent more than four (4) deficiency letters.

SCORE

Comments:

C. DOCUMENTS / SUBMITTALS

Contractor submitted all required documents with all information and detail in a timely and accurate manner. Documents include but are not limited to proposals, responses to correspondence, time extension requests, project schedules and updates, payment applications, claims for delay or extra work, MOT plans, Erosion Control Plans, etc.

RATING KEY

- 5 Contractor submitted documents in a complete, accurate and timely manner that did not delay the project.
- 4 Contractor was sent no more than one (1) deficiency letter.
- 3 Contractor was sent no more than two (2) deficiency letters.
- 2 Contractor was sent no more than three (3) deficiency letters.
- 1 Contractor was sent no more than four (4) deficiency letters.
- 0 Contractor was sent more than four (4) deficiency letters.

SCORE

Comments:

D. TIMELY PROJECT COMPLETION

Contractor completed the project in a timely manner including site clean up.

RATING KEY

- 5 Contractor always finished assignments within agreed upon schedule, including final walk-through and punch list (including rain days)
- 3 Contractor frequently finished assignments within agreed upon schedule, including final walk-through and punch list (including rain days.
- 0 Contractor rarely finished assignments within agreed upon schedule, including final walk through and punch list (including rain days)

SCORE

Comments:

### CONTRACTOR PERFORMANCE RATING CONTINUED

E. COORDINATION / COOPERATION	
Contractor coordinated/cooperated with the inspector in charge responsible for administration of the bid requirements and inspection of work. The Contractor coordinated/cooperated well with county staff, consulting engineer, property owners, utilities companies and adjacent projects throughout the term of the bid.	

RATING KEY	
5	Contractor was cooperative and communicated well with the inspector in charge, utilities and property owners with very little direction from the Project Manager. The Contractor always gave advanced notices to the inspector and utilities (when work was in the vicinity of a utility) of work activities that required inspection. Contractor worked with the property owners to eliminate access problems for businesses and private property.
4	Contractor was sent no more than one (1) deficiency letter by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.
3	Contractor was sent no more than two (2) deficiency letters by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.
2	Contractor was sent no more than three (3) deficiency letters by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.
1	Contractor was sent no more than four (4) deficiency letters by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.
0	Contractor was sent more than four (4) deficiency letters by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.

5 **SCORE**

**Comments:**

F. COORDINATION OF SUB-CONTRACTORS	
Contractor coordinated the work effort with all the sub-contractors, maintaining the schedule and quality of the work.	
RATING KEY	
5	Contractor coordinated with all sub-contractors to provide quality work within project time.
4	Contractor was sent no more than one (1) deficiency letter by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
3	Contractor was sent no more than two (2) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
2	Contractor was sent no more than three (3) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
1	Contractor was sent no more than four (4) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
0	Contractor was sent more than four (4) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.

5 **SCORE**

**Comments:**

G. CONTRACT CONFORMANCE	
Contractor ensured conformance to all annual bid requirements including specified materials and workmanship of temporary as well as final products and services. Contractor provided required supervision, management and oversight to ensure quality control at all times. Efforts by the Contractor are such that the efforts of the County's Inspector in charge were not essential to ensure quality.	
RATING KEY	
5	Contractor worked diligently throughout the life of the project to provide quality products and services in accordance with the bid documents. Contractor personnel performed all quality controls, management and oversight necessary to ensure quality. Inspector in charge had no documented quality control or contract concerns.
3	Inspector in charge had documented quality control or contract concerns on the greater of either five (5) days or five percent (5%) of the project duration.
0	Inspector in charge had documented quality control or contract concerns more than five (5) days or five percent (5%) of the project duration.

5 **SCORE**

**For scoring, Project Manager will document significant quality control or contract concerns in the daily report.**

**Comments:**

## ADDITIONAL COMMENTS AND DOCUMENTATION

[illegible]

**CONSULTANT AND CONSTRUCTION IMPROVEMENT PROJECTS (CIP)  
PERFORMANCE REVIEW  
AND  
EVALUATION PROCEDURE**

All consultants and CIP contractors under contract with the County will be evaluated and the Purchasing Department will maintain the corresponding grades. These evaluations will assist the County in determining the consultant's suitability for future selections and/or pre-qualification status. The requesting or managing department is responsible for assigning the consultant's performance grade for each project.

The departmental project manager shall forward the completed evaluation to the Purchasing Department. The Purchasing Department will send the evaluation to the consultant/contractor. If the consultant/contractor disagrees with the summary, they shall have seven (7) work days from the mailing date of the evaluation(s) to rebut the evaluation. A letter must be sent to the Purchasing Department outlining the points of disagreement. The Purchasing Department will review the evaluation with the requisitioning Department Director and a finding will be sent to the consultant/contractor either upholding or revising the evaluation(s). If the consultant/contractor does not dispute the evaluation(s) within the seven (7) day period, the evaluation(s) will be deemed acknowledged and grades therein used accordingly. The results of the completed evaluation(s) will be maintained by the Purchasing Department and may be used to determine the firm's responsibility on future projects or pre-qualification status.

**The evaluation form for Construction is below.**

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
ANNUAL BID EVALUATION FOR CONSTRUCTION AND CIP SERVICES  
Construction Management Department  
5/19/2022

Department/Division: \_\_\_\_\_ Date: \_\_\_\_\_

Jail Perimeter Rd Ditch Mod. 21-0155-CN (PLU) 003509A

Project Name: \_\_\_\_\_ Bid No. \_\_\_\_\_ PID No. \_\_\_\_\_

Evaluation Period: ☐ FIRST EXTENSION ☐ SECOND EXTENSION  
(If Term Contract) (If Term Contract)  
☒ INTERIM EVALUATION ☐ FINAL CLOSEOUT

Company: Arehna Engineering, Inc

Company Project Manager: April Schnitz

Company Address: 5012 W. Lemon Street, Tampa, FL 33609

3,423.00 CIP

Annual Approved Bid Amount: \$ Bid Type:

Scope of Work:

Improve traffic pattern on Perimeter Rd, stabilize an eroded section of the North bank of Cross Bayou channel 6 and improve on-site drainage in the vicinity of the F-Wing detention building and Kitchen.

PERFORMANCE RATING SCALE:

RATING	BASIS	SCORE
OUTSTANDING	Superior performance with no exceptions	5
EXCEEDS EXPECTATIONS	Distinguished performance with limited/no exceptions	4
MEETS EXPECTATIONS	Satisfactory performance with few or minor exceptions	3
BELOW EXPECTATIONS	Marginal performance in many areas	2
UNSATISFACTORY	Overall poor performance	1

EVALUATION CATEGORIES

A. Pursuit of Work	5
B. Maintenance of Traffic	5
C. Documentation/Submittals	5
D. Timely Project Completion	5
E. Coordination/Cooperation	5
F. Coordination of Sub-contractors	5
G. Contract Conformance	5
Overall Score	5

Evaluations are scored for each category based on the PERFORMANCE RATING SCALE. OVERALL SCORE is the average score of applicable EVALUATION CATEGORIES.

BOCC Project Mgr. Signature: *Dulaine Gibson*

Department Director Signature: *PLP*

Purchasing Department Signature: \_\_\_\_\_

Date Mailed to Company: \_\_\_\_\_

REBUTTAL PROCEDURE: Any disagreement with score must be submitted in a formal letter to the Purchasing Department within seven (7) working days of receipt of evaluation.

CONTRACTOR PERFORMANCE RATING

A. PURSUIT OF WORK	
Contractor diligently and systematically pursued the work with sufficient labor, materials, and equipment at all times. The Contractor mobilized on site in accordance with the time period/schedule defined in the bid documents. The Contractor remained on the jobsite until the work was complete and accepted.	
RATING KEY	
5	Contractor adequately pursued the work 90% of the work days or better.
4	Contractor adequately pursued the work between 80% and 90% of the work days.
3	Contractor adequately pursued the work between 70% and 80% of the work days.
2	Contractor adequately pursued the work between 60% and 70% of the work days.
1	Contractor adequately pursued the work between 50% and 60% of the work days.
0	Contractor pursued the work less than 50% of the work days.
5	SCORE
For unacceptable ratings daily logs from inspector in charge are attached.	
Comments:	

B. MAINTENANCE OF TRAFFIC	
Provided maintenance of traffic (MOT) in accordance with all applicable standards. Coordinated construction operations that directly affected the traveling public so as to minimize impact to the public. Effectively used the worksite Traffic Supervisor to monitor and correct deficiencies. The Contractor took the initiative to identify and correct MOT concerns in a timely manner. Work zone safety was in accordance with bid documents and all applicable standards.	
RATING KEY	
5	Contractor met all project requirements in all areas considered. The Contractor corrected deficiencies promptly (maximum of 24 hours). Contractor took immediate action, as appropriate, to minimize impact to the public and businesses, including adjusting operations as necessary. No deficiency letter was sent to the Contractor.
4	Contractor was sent no more than one (1) deficiency letter.
3	Contractor was sent no more than two (2) deficiency letters.
2	Contractor was sent no more than three (3) deficiency letters.
1	Contractor was sent no more than four (4) deficiency letters.
0	Contractor was sent more than four (4) deficiency letters.
5	SCORE
Comments:	

C. DOCUMENTS / SUBMITTALS	
Contractor submitted all required documents with all information and detail in a timely and accurate manner. Documents include but are not limited to proposals, responses to correspondence, time extension requests, project schedules and updates, payment applications, claims for delay or extra work, MOT plans, Erosion Control Plans, etc.	
RATING KEY	
5	Contractor submitted documents in a complete, accurate and timely manner that did not delay the project.
4	Contractor was sent no more than one (1) deficiency letter.
3	Contractor was sent no more than two (2) deficiency letters.
2	Contractor was sent no more than three (3) deficiency letters.
1	Contractor was sent no more than four (4) deficiency letters.
0	Contractor was sent more than four (4) deficiency letters.
5	SCORE
Comments:	

D. TIMELY PROJECT COMPLETION	
Contractor completed the project in a timely manner including site clean up.	
RATING KEY	
5	Contractor always finished assignments within agreed upon schedule, including final walk-through and punch list (including rain days)
3	Contractor frequently finished assignments within agreed upon schedule, including final walk-through and punch list (including rain days.
0	Contractor rarely finished assignments within agreed upon schedule, including final walk through and punch list (including rain days)
5	SCORE
Comments:	

### CONTRACTOR PERFORMANCE RATING CONTINUED

#### E. COORDINATION/ COOPERATION

Contractor coordinated/cooperated with the inspector in charge responsible for administration of the bid requirements and inspection of work. The Contractor coordinated/cooperated well with county staff, consulting engineer, property owners, utilities companies and adjacent projects throughout the term of the bid.

##### RATING KEY

- 5 Contractor was cooperative and communicated well with the inspector in charge, utilities and property owners with very little direction from the Project Manager. The Contractor always gave advanced notices to the inspector and utilities (when work was in the vicinity of a utility) of work activities that required inspection. Contractor worked with the property owners to eliminate access problems for businesses and private property.
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- 0 Contractor was sent more than four (4) deficiency letters by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.

5 **SCORE**

**Comments:**

#### F. COORDINATION OF SUB-CONTRACTORS

Contractor coordinated the work effort with all the sub-contractors, maintaining the schedule and quality of the work.

##### RATING KEY

- 5 Contractor coordinated with all sub-contractors to provide quality work within project time.
- 4 Contractor was sent no more than one (1) deficiency letter by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
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- 0 Contractor was sent more than four (4) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.

5 **SCORE**

**Comments:**

#### G. CONTRACT CONFORMANCE

Contractor ensured conformance to all annual bid requirements including specified materials and workmanship of temporary as well as final products and services. Contractor provided required supervision, management and oversight to ensure quality control at all times. Efforts by the Contractor are such that the efforts of the County's Inspector in charge were not essential to ensure quality.

##### RATING KEY

- 5 Contractor worked diligently throughout the life of the project to provide quality products and services in accordance with the bid documents. Contractor personnel performed all quality controls, management and oversight necessary to ensure quality. Inspector in charge had no documented quality control or contract concerns.
- 3 Inspector in charge had documented quality control or contract concerns on the greater of either five (5) days or five percent (5%) of the project duration.
- 0 Inspector in charge had documented quality control or contract concerns more than five (5) days or five percent (5%) of the project duration.

5 **SCORE**

**For scoring, Project Manager will document significant quality control or contract concerns in the daily report.**

**Comments:**



**CONSULTANT AND CONSTRUCTION IMPROVEMENT PROJECTS (CIP)  
PERFORMANCE REVIEW  
AND  
EVALUATION PROCEDURE**

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**The evaluation form for Construction is below.**

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
ANNUAL BID EVALUATION FOR CONSTRUCTION AND CIP SERVICES

Construction Management Department

5/19/2022

Department/Division:

Date:

Jail Perimeter Rd Ditch Mod.

156-0100-CN (SS)

003509A

Project Name:

Bid No.

PID No.

Evaluation Period:

☐ FIRST EXTENSION  
(If Term Contract)

☐ SECOND EXTENSION  
(If Term Contract)

☒ INTERIM EVALUATION

☐ FINAL CLOSEOUT

Company: GHD

Company Project Manager: Otis Thomas

Company Address: 5904 Hampton Oaks Parkway Suite F, Tampa, FL 33610

\$12,763.00

CIP

Annual Approved Bid Amount: \$

Bid Type:

Scope of Work:

Improve traffic pattern on Perimeter Rd, stabilize an eroded section of the North bank of Cross Bayou channel 6 and improve on-site drainage in the vicinity of the F-Wing detention building and Kitchen.

PERFORMANCE RATING SCALE:

RATING	BASIS	SCORE
OUTSTANDING	Superior performance with no exceptions	5
EXCEEDS EXPECTATIONS	Distinguished performance with limited/no exceptions	4
MEETS EXPECTATIONS	Satisfactory performance with few or minor exceptions	3
BELOW EXPECTATIONS	Marginal performance in many areas	2
UNSATISFACTORY	Overall poor performance	1

EVALUATION CATEGORIES

A. Pursuit of Work	5
B. Maintenance of Traffic	5
C. Documentation/Submittals	5
D. Timely Project Completion	5
E. Coordination/Cooperation	5
F. Coordination of Sub-contractors	5
G. Contract Conformance	5
Overall Score	5

Evaluations are scored for each category based on the PERFORMANCE RATING SCALE. OVERALL SCORE is the average score of applicable EVALUATION CATEGORIES.

BOCC Project Mgr. Signature:

*Debra Gibson*

Department Director Signature:

Purchasing Department Signature:

Date Mailed to Company:

REBUTTAL PROCEDURE: Any disagreement with score must be submitted in a formal letter to the Purchasing Department) within seven (7) working days of receipt of evaluation.

CONTRACTOR PERFORMANCE RATING

A. PURSUIT OF WORK	
Contractor diligently and systematically pursued the work with sufficient labor, materials, and equipment at all times. The Contractor mobilized on site in accordance with the time period/schedule defined in the bid documents. The Contractor remained on the jobsite until the work was complete and accepted.	
RATING KEY	
5	Contractor adequately pursued the work 90% of the work days or better.
4	Contractor adequately pursued the work between 80% and 90% of the work days.
3	Contractor adequately pursued the work between 70% and 80% of the work days.
2	Contractor adequately pursued the work between 60% and 70% of the work days.
1	Contractor adequately pursued the work between 50% and 60% of the work days.
0	Contractor pursued the work less than 50% of the work days.
5	SCORE
For unacceptable ratings daily logs from inspector in charge are attached.	
Comments:	

B. MAINTENANCE OF TRAFFIC	
Provided maintenance of traffic (MOT) in accordance with all applicable standards. Coordinated construction operations that directly affected the traveling public so as to minimize impact to the public. Effectively used the worksite Traffic Supervisor to monitor and correct deficiencies. The Contractor took the initiative to identify and correct MOT concerns in a timely manner. Work zone safety was in accordance with bid documents and all applicable standards.	
RATING KEY	
5	Contractor met all project requirements in all areas considered. The Contractor corrected deficiencies promptly (maximum of 24 hours). Contractor took immediate action, as appropriate, to minimize impact to the public and businesses, including adjusting operations as necessary. No deficiency letter was sent to the Contractor.
4	Contractor was sent no more than one (1) deficiency letter.
3	Contractor was sent no more than two (2) deficiency letters.
2	Contractor was sent no more than three (3) deficiency letters.
1	Contractor was sent no more than four (4) deficiency letters.
0	Contractor was sent more than four (4) deficiency letters.
5	SCORE
Comments:	

C. DOCUMENTS / SUBMITTALS	
Contractor submitted all required documents with all information and detail in a timely and accurate manner. Documents include but are not limited to proposals, responses to correspondence, time extension requests, project schedules and updates, payment applications, claims for delay or extra work, MOT plans, Erosion Control Plans, etc.	
RATING KEY	
5	Contractor submitted documents in a complete, accurate and timely manner that did not delay the project.
4	Contractor was sent no more than one (1) deficiency letter.
3	Contractor was sent no more than two (2) deficiency letters.
2	Contractor was sent no more than three (3) deficiency letters.
1	Contractor was sent no more than four (4) deficiency letters.
0	Contractor was sent more than four (4) deficiency letters.
5	SCORE
Comments:	

D. TIMELY PROJECT COMPLETION	
Contractor completed the project in a timely manner including site clean up.	
RATING KEY	
5	Contractor always finished assignments within agreed upon schedule, including final walk-through and punch list (including rain days)
3	Contractor frequently finished assignments within agreed upon schedule, including final walk-through and punch list (including rain days.
0	Contractor rarely finished assignments within agreed upon schedule, including final walk through and punch list (including rain days)
5	SCORE
Comments:	

### CONTRACTOR PERFORMANCE RATING CONTINUED

#### E. COORDINATION / COOPERATION

Contractor coordinated/cooperated with the inspector in charge responsible for administration of the bid requirements and inspection of work. The Contractor coordinated/cooperated well with county staff, consulting engineer, property owners, utilities companies and adjacent projects throughout the term of the bid.

##### RATING KEY

- 5 Contractor was cooperative and communicated well with the inspector in charge, utilities and property owners with very little direction from the Project Manager. The Contractor always gave advanced notices to the inspector and utilities (when work was in the vicinity of a utility) of work activities that required inspection. Contractor worked with the property owners to eliminate access problems for businesses and private property.
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- 0 Contractor was sent more than four (4) deficiency letters by Project Manager documenting failure to coordinate/cooperate with County staff, inspector in charge, consulting engineering, property owners and utilities companies.

##### 5 SCORE

Comments:

#### F. COORDINATION OF SUB-CONTRACTORS

Contractor coordinated the work effort with all the sub-contractors, maintaining the schedule and quality of the work.

##### RATING KEY

- 5 Contractor coordinated with all sub-contractors to provide quality work within project time.
- 4 Contractor was sent no more than one (1) deficiency letter by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
- 3 Contractor was sent no more than two (2) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
- 2 Contractor was sent no more than three (3) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
- 1 Contractor was sent no more than four (4) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.
- 0 Contractor was sent more than four (4) deficiency letters by Project Manager documenting failure to coordinate the work effort with all the sub-contractors, maintaining the schedule and quality of the work.

##### 5 SCORE

Comments:

#### G. CONTRACT CONFORMANCE

Contractor ensured conformance to all annual bid requirements including specified materials and workmanship of temporary as well as final products and services. Contractor provided required supervision, management and oversight to ensure quality control at all times. Efforts by the Contractor are such that the efforts of the County's Inspector in charge were not essential to ensure quality.

##### RATING KEY

- 5 Contractor worked diligently throughout the life of the project to provide quality products and services in accordance with the bid documents. Contractor personnel performed all quality controls, management and oversight necessary to ensure quality. Inspector in charge had no documented quality control or contract concerns.
- 3 Inspector in charge had documented quality control or contract concerns on the greater of either five (5) days or five percent (5%) of the project duration.
- 0 Inspector in charge had documented quality control or contract concerns more than five (5) days or five percent (5%) of the project duration.

##### 5 SCORE

For scoring, Project Manager will document significant quality control or contract concerns in the daily report.

Comments:





Task Assignment Closeout

Project Name:	Jail Perimeter Rd Mod.	County Project No.:	003509A
Project Owner:	Pinellas County	Consultant Contract #	156-0100-CN (SS)
CEI Consulting or Material Testing Firm	GHD	Task Assignment PO #	445236
CEI Inspector Name		Will Inspector need to retain Masterworks Access? (yes or no)	

Summary:		AMOUNT
Original Task PO Amount:		\$12,624.00
PO Increase No. 1		\$0.00
PO Increase No. 2		\$0.00
PO Increase No. 3		\$0.00
PO Increase No. 4		\$0.00
PO Increase No. 5		\$0.00
PO Increase No. 6		\$0.00
PO Increase No. 7		\$0.00
PO Increase No. 8		\$0.00

Purchase Order Total  
(includes all modifications)

\$12,624.00

Task Assignment Invoice Total

\$4,840.00

Purchase Order funds  
returned to Base Contract  
for other Projects

\$7,784.00

Note: only input PO increase, not new balance. New PO TOTAL will reflect in TOTAL.

Yes or No

Yes

Vendor Evaluation Form Completed

*Debra Gibson*

Recommended for Approval by Pinellas County  
Construction Program/Project Manager:

5/19/2022

Date:



Task Assignment Closeout

Project Name:	Jail Perimeter Rd Mod.	County Project No.:	003509A
Project Owner:	Pinellas County	Consultant Contract #	21-0155-CN (PLU)
CEI Consulting or Material Testing Firm	Arehna Engineering, Inc	Task Assignment PO #	450119
CEI Inspector Name		Will Inspector need to retain Masterworks Access? (yes or no)	

Summary:		AMOUNT
Original Task PO Amount:		\$3,423.00
PO Increase No. 1		\$0.00
PO Increase No. 2		\$0.00
PO Increase No. 3		\$0.00
PO Increase No. 4		\$0.00
PO Increase No. 5		\$0.00
PO Increase No. 6		\$0.00
PO Increase No. 7		\$0.00
PO Increase No. 8		\$0.00

Purchase Order Total  
(includes all modifications)

\$3,423.00

Task Assignment Invoice Total

\$660.00

Purchase Order funds  
returned to Base Contract  
for other Projects

\$2,763.00

Note: only input PO increase,  
not new balance. New PO  
TOTAL will reflect in TOTAL.

Yes or No

Yes

Vendor Evaluation Form Completed

*Devan Gibson*

5-19-2022

Recommended for Approval by Pinellas County

Construction Program/Project Manager:

Date: