



# Pinellas County

## Staff Report

Approved by Purchasing Division Director on 10/12/2021

**File #:** 21-1220D, **Version:** 1

**Agenda Date:** 12/25/2030

### **Subject:**

Extension to the Purchase Authorization with Woolpert, Inc for the implementation of Cityworks Enterprise Asset Management Solution.

### **Recommended Action:**

Approval and execution of the extension to the Purchase Authorization with Woolpert Inc (Woolpert) for the implementation of Cityworks Enterprise Asset Management (EAM) Solution.

- This extension provides for the revision of the project completion date by twelve (12) months for an anticipated project completion date of December 31, 2022.
- Pricing is per General Services Administration (GSA) Contract No. GS-35F-0425P. Project completion is anticipated for December 31, 2022.
- EAM Project Funding budgeted over multiple years and is derived from a combination of General, Special Revenue and Enterprise Funds.
- The original purchase authorization for a comprehensive EAM program was approved by the Board of County Commissioners (Board) on June 21, 2016 in the amount of \$6,547,551.94.
- The First Amendment, approved by the Board on February 5, 2019, increased the purchase authorization to \$11,102,525.00, an increase of \$4,554,973.06.
- There is no fiscal impact associated with this extension.

Contract No. 156-0032-G(SCB); with no fiscal impact to the Purchase Authorization through December 31, 2022.

### **Strategic Plan:**

Create a Quality Workforce in a Positive, Supportive Organization

1.3 Make workforce safety and wellness a priority

Ensure Public Health, Safety, and Welfare

2.5 Enhance pedestrian and bicycle safety

Practice Superior Environmental Stewardship

3.1 Implement green technologies and practices where practical

3.2 Preserve and manage environmental lands, beaches, parks and historical assets 3.4

Reduce/reuse/recycle resources including energy, water, and solid waste

Foster Continual Economic Growth and Vitality

4.4 Invest in infrastructure to meet current and future needs

Deliver First Class Services to the Public and Our Customers

5.2 Be responsible stewards of the public's resources

5.3 Ensure effective and efficient delivery of county services and support

5.4 Strive to exceed customer expectations

**Summary:**

This extension provides a mechanism for the Office of Technology and Innovation (OTI) to continue the implementation of EAM with Woolpert by revising the project completion date by twelve (12) months for an anticipated project completion date of December 31, 2022. There is no fiscal impact associated with this extension.

**Background/Explanation:**

On June 21, 2016, the Board approved the purchase authorization for the above referenced project with the goal of implementing a comprehensive enterprise asset management program to optimize the life cycle of County owned vertical and horizontal assets and the resources supporting them.

The overall project schedule was estimated at 48-months and consisted of a two-phase implementation approach. The original Board approval only provided for Phase 1 with the goal of configuring the solution for all the participating work. Costs and final schedule for Phase 2 were to be developed and defined during Phase 1. The original contract estimate for Phase 2 was \$1,500,000.00.

An initial scope of work has been completed on this project. During the Departmental Readiness Assessment (DRA), it became clear that there were too many groups involved to take all of them through the implementation projects as originally planned. Therefore, a new approach was developed to establish the foundation components of the EAM system and a set of software implementation planning tasks were executed.

This amendment includes \$1,047,057.00 for GIS readiness support, which was in the County's responsibility and was not included in the original contract. It is recognized that Woolpert is better positioned to provide GIS readiness support, specifically in the areas of vertical applications and documentation.

The First Amendment increased the purchase authorization to \$11,102,525.00, an increase of \$4,554,973.06. The amendment was necessary to support the revised scope, which reflected results of organization and department readiness reviews conducted in the discovery activity in Phase 1 of the original contract.

Associated fees are not to exceed \$11,102,525.00. Pricing is per General Services Administration (GSA) contract GS-35F-0425P. Project completion is anticipated for December 31, 2022.

**Fiscal Impact:**

No fiscal impact for this extension.

Current approved amount: \$11,102,525.00

Owner Directed Contingency: \$468,123.84

EAM project funding is derived from a combination of General, Special Revenue and Enterprise Funds.

Funding will be tracked in the BCC Strategic Projects cost center.

**Delegated Authority:**

Authority for the Division Director of Purchasing and Risk to sign this extension is granted under Code Section 2-188.

**Staff Member Responsible:**

Bryan Zumwalt, Director, Office of Technology and Innovation

Jeremy Waugh, Director, Office of Asset Management

Merry Celeste, Division Director of Purchasing and Risk Management, Administrative Services

**Partners:**

N/A

**Attachments:**

Second Amendment