



## Staff Report

**File #:** 19-1057D, **Version:** 1 Approved by the Division Director of Purchasing and Risk Management on 10/31/2019

**Agenda Date:** 12/25/2030

**Subject:**

Change Order No. 6 with American Facility Services, Inc. for requirements of Janitorial services.

**Recommended Action:**

Approval by the Division Director of Purchasing and Risk Management of Change Order No. 6 with American Facility Services, Inc. (AFS) for requirements of janitorial services.

Contract No. 167-0450-B(PLU) in the total amount of \$15,041,340.00 with an annual amount of \$3,008,268.00 through June 30, 2023. There is no fiscal impact associated with this change order.

**Strategic Plan:**

Create a Quality Workforce in a Positive, Supportive Organization  
1.3 Make workforce safety and wellness a priority

Deliver First Class Services to the Public and Our Customers  
5.2 Be responsible stewards of the public's resources  
5.3 Ensure effective and efficient delivery of county services and support

**Summary:**

Change Order No. 6 will add cleaning services at 520 Oak Street in Clearwater in the amount of \$249.00 per month and will also add a day porter to the Criminal Justice Center in amount of \$2,773.00 per month.

**Background/Explanation:**

On March 20, 2018, the Board of County Commissioners approved the award of bid to American Facility Services, Inc. for requirements of janitorial services.

On September 14, 2018 the Board approved Change Order No. 1 adding four (4) new locations.

On February 11, 2019 the County Administrator approved Change Order No. 2 updating service levels cleaning.

On May 31, 2019 the County Administrator approved Change Order No. 3 for changes to locations and increase in service levels cleaning.

On July 18, 2019 the Purchasing Director approved Change Order No. 4 for changes to locations and increase in service levels cleaning.

On August 29, 2019 the Director of Administrative Services approved Change Order No. 5 adding special cleaning of walls and floors at Animal Services.

**Fiscal Impact:**

There is no fiscal impact associated with this change order.

Approved five (5) year contract total not to exceed: \$15,041,340.00.

Estimated annual expenditure not to exceed: \$3,008,268.00.

Funding is derived from operating budgets of requesting departments.

**Delegated Authority:**

Authority for the Division Director of Purchasing and Risk Management to approve this change order is granted under Code Section 2-184(b).

**Staff Member Responsible:**

Andrew W. Pupke, Director, Real Estate Management

Merry Celeste, Division Director, Purchasing and Risk Management

**Partners:**

N/A

**Attachments:**

Quote(s)



October 3, 2019

## JANITORIAL SERVICES PRICING QUOTE FOR

**Pinellas County**

Monthly pricing to provide Level A cleaning (5 days per week) for the 520 Oak St., Clearwater building

2,625 SF @ \$0.095/SF = **\$249.00 per month**

- All cleaning will be done per contract #167-0450-B (JJ) specifications
- American Facility Services will supply all cleaning equipment and chemicals

Harold Angel, Vice President

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October 14, 2019

## JANITORIAL SERVICES PRICING QUOTE FOR

### Pinellas County

Monthly pricing to provide one additional porter to the County Justice Center (Group C) as follows:

8 hours per day, 5 days per week @ \$16.00 per hour: **\$2,773.00 per month**

- All cleaning will be done per contract #167-0450-B (JJ) specifications
- American Facility Services will supply all cleaning equipment and chemicals

  
Harold Angel, Vice President