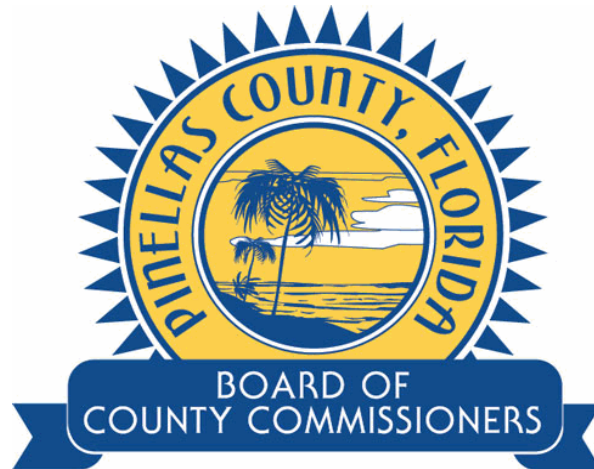


## **Pinellas County Board of County Commissioners**

*333 Chestnut Street, Palm Room  
Clearwater, FL 33756  
pinellas.gov*



### **Hybrid In-Person and Virtual Regular Meeting Agenda**

Tuesday, February 11, 2025  
9:30 A.M.

Regular Meeting

Brian Scott, Chair  
Dave Eggers, Vice-Chair  
Rene Flowers  
Chris Latvala  
Vince Nowicki  
Kathleen Peters  
Chris Scherer

Barry A. Burton, County Administrator  
Jewel White, County Attorney  
Ken Burke, Clerk of the Circuit Court and Comptroller

**ROLL CALL****INVOCATION****PLEDGE OF ALLEGIANCE****CITIZENS TO BE HEARD**

1. [25-0084A](#) Citizens To Be Heard - Public Comment.

**PUBLIC HEARINGS****AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS**Countywide Planning Authority

2. [25-0029A](#) Case No. CW 25-01 - Pinellas County  
Countywide Plan Map amendment from Retail & Services to Residential Low Medium, regarding 0.26 acre more or less, located at 1310 Gooden Crossing.

**Recommendation:** Sitting as the Countywide Planning Authority, adopt an ordinance approving Case No. CW 25-01, a proposal by Pinellas County to amend the Countywide Plan Map from Retail & Services to Residential Low Medium, regarding 0.26 acre more or less, located at 1310 Gooden Crossing.

- The site includes two vacant parcels totaling 0.26 acres in unincorporated Largo and was previously used as a place of worship.
- Habitat for Humanity of Pinellas County, Inc. plans to develop the property with two single-family affordable housing units, one on each parcel.
- This amendment aligns the land use classification with the proposed residential development and ensures compatibility with the surrounding low-density residential neighborhood.
- Forward Pinellas and the Planners Advisory Committee each unanimously recommended approval of the proposal.

## BOARD OF COUNTY COMMISSIONERS

3. [24-2109A](#) Amendment by resolution supplementing the Fiscal Year 2025 Budget realigning reserves and recognizing unanticipated fund balance for requesting departments (Hurricanes Amendment).

**Recommendation:** Approval of the amendment by resolution supplementing the Fiscal Year 2025 Budget for expenditures related to Hurricanes Helene and Milton.

- Realign \$78,436,130.00 in General Funds from reserves and appropriate to personnel services, operating expenses, and transfers to Emergency Events - General Fund and constitutional offices.
- Recognize \$1,500,000.00 in fund balance and realign \$1,200,000.00 from reserves and appropriate to personnel services and operating expenses in the Building Services Fund for Building Development and Review Services.
- Realign \$53,930.00 from reserves and appropriate to personnel services and operating expenses in the Tourist Development Tax Fund for the Convention and Visitors Bureau.
- Realign \$1,956,190.00 from reserves and appropriate to personnel services, operating expenses, and capital outlay in the Airport Revenue and Operating Fund for St. Pete-Clearwater International Airport.
- Realign \$1,472,000.00 from reserves and appropriate to personnel services, operating expenses, and capital outlay in the Solid Waste Revenue and Operating Fund for the Department of Solid Waste.
- Realign \$7,776,440.00 from reserves and appropriate to personnel services and operating expenses in the Water Revenue and Operating Fund for Pinellas County Utilities (PCU).
- Realign \$6,146,000.00 from reserves and appropriate to capital outlay in the Water Renewal and Replacement Fund for PCU.
- Realign \$5,591,700.00 from reserves and appropriate to personnel services and operating expenses in the Sewer Revenue and Operating Fund for PCU.
- Realign \$7,866,000.00 from reserves and appropriate to capital outlay in the Sewer Renewal and Replacement Fund.

4. [24-2247A](#) Amendment by resolution supplementing the Fiscal Year 2025 Budget recognizing unanticipated fund balance and unanticipated revenue and realigning reserves for requesting departments (Carryforward Amendment).

**Recommendation:** Approval of the amendment by resolution supplementing the Fiscal Year 2025 Budget by recognizing unanticipated fund balance and unanticipated revenue and realigning reserves for requesting departments and funds.

Operating Budget:

- Recognize \$2,041,120.00 in unanticipated fund balance and appropriate to personnel services, operating expenses, and capital outlay in the General Fund.
- Recognize \$29,014,870.00 in unanticipated fund balance and appropriate to operating expenses and capital outlay in various requesting funds.

Capital Budget

- Recognize \$345,000.00 in unanticipated fund balance and appropriate to capital outlay in the General Fund.
- Recognize \$155,308,000.00 in unanticipated fund balance and unanticipated revenue and appropriate to capital outlay in the Capital Projects Fund.
- Recognize \$55,228,000.00 and appropriate capital outlay in various requesting funds.

5. [25-0002A](#) Amendment by resolution supplementing the Fiscal Year 2025 Budget realigning reserves and recognizing unanticipated revenue for requesting departments and constitutional offices (Omnibus Amendment).

**Recommendation:** Approval of the amendment by resolution supplementing the Fiscal Year 2025 Budget realigning reserves, and recognizing unanticipated revenue for requesting departments and constitutional offices.

- Recognize \$4,387,410.00 in unanticipated revenue and appropriate to personnel services, operating expenses, capital outlay, reserves, and transfers to various departments and constitutional offices in the General Fund.
- Realign \$2,163,130.00 in reserves to personnel services, operating expenses, capital outlay, and transfers to various departments and constitutional offices in the General Fund.
- Realign \$1,250,240.00 from the County Administrator to Construction and Property Management for the operations and funding of the Construction Services Division in the General Fund.
- Recognize \$294,850.00 in unanticipated revenue and appropriate to capital outlay and grants and aids in the Emergency Medical Service Fund.
- Recognize \$2,030.00 in unanticipated revenue and appropriate to operating expenses in the Emergency Communications E911 System Fund.
- Realign \$3,168,000.00 in capital project funding in the Sewer Renewal and Replacement Fund.
- Recognize \$440,000.00 in unanticipated revenue in the Fleet Management Fund.

6. [24-2146A](#) Ordinance amending the Pinellas County Code, Chapter 2, Article V, Division 2, Purchasing, Sections 2-156 through 2-198.

**Recommendation:** Conduct a public hearing and approve the ordinance amending Pinellas County Code, Chapter 2, Article V, Division 2, Purchasing, Sections 2-156 through 2-198.

- These Code revisions provide efficiency and productivity improvement in purchasing procedures and policies providing for increased expediency of routine purchases.
- This ordinance amendment, by itself, has not fiscal impact on Pinellas County.
- Updates include the following:
  - a.) Increase the formal bid threshold from \$100K to \$150K, thus creating additional opportunities for small businesses while also expediting the contracting process.
  - b.) Increase Purchasing delegated authority from \$100K to \$150K to align with the bid threshold providing greater expediency in the contracting process.
  - c.) Increase the small purchase threshold from \$5K to \$25K to secure goods and services faster for routine operational purchases under \$25K.
  - d.) Clerk of Court encumbrance policy, a best practice defining transactions that require encumbrances.
  - e.) Establishes a purchase order policy enabling the issuance of purchase orders in place of written agreements for basic operating commodities and services.
  - f.) Housekeeping - remove from the Code the construction prequalification process, which has not been utilized for several years. This process was deemed restrictive, requiring 1 1/2 positions to manage and 8 external volunteers meeting on a quarterly basis. Contractors now qualify through the Florida Department of Transportation (statute-driven) and/or a County 2-step bid process which provides ample due diligence and protection while reducing overall County resources and improved efficiency.

**CONSENT AGENDA - Items 7 through 14**

## CLERK OF THE CIRCUIT COURT AND COMPTROLLER

7. [25-0141A](#) Minutes of the regular meeting held December 17, 2024.
8. [25-0142A](#) Vouchers and bills paid from January 5 through January 18, 2025.

## Reports received for filing:

9. [25-0143A](#) Clerk of the Circuit Court and Comptroller Financial Statements, Year Ended September 30, 2024, with Summarized Financial Information for the Year Ended September 30, 2023.
10. [25-0144A](#) Pinellas County Sheriff Financial Statements, September 30, 2024, with Summarized Financial Information for the Year Ended September 30, 2023.
11. [25-0145A](#) Pinellas County Property Appraiser Financial Statements, September 30, 2024.
12. [25-0146A](#) Pinellas County Supervisor of Elections Financial Statements, September 30, 2024.
13. [25-0147A](#) Pinellas County Tax Collector Financial Statements, September 30, 2024.

## COUNTY ADMINISTRATOR DEPARTMENTS

Public Works

14. [25-0001A](#) Ratification of the approval by the County Administrator of the Sub-Recipient Management Cost Request for the Hazard Mitigation Grant Program Application with the Florida Division of Emergency Management for construction of McKay Creek Operable Lake Controls and Supervisory Control and Data Acquisition Project.

**Recommendation:** Ratification of the approval by the County Administrator of the Sub-Recipient Management Cost (SRMC) Request for the Hazard Mitigation Grant Program (HMGP) Application with the Florida Division of Emergency Management (FDEM) for construction of the McKay Creek Operable Lake Controls and Supervisory Control and Data Acquisition (SCADA) Project.

- County originally applied for \$3,000,000.00 HMGP funding for construction, with a \$1,000,000.00 County match in August 2023.
- SRMC increased grant amount, through additional Application submittal, by \$200,000.00 for Fiscal Years (FY) 2025-2027 to manage and administer HMGP award with no match requirement in December 2024.
- County Administrator approved the submission of the second Application through Legistar Item 24-1192D. Due to the submission deadline, the County Administrator's approval was necessary with the understanding that the item would be ratified by the Board of County Commissioners at later date.
- McKay Creek Operable Lake Controls and SCADA, Project No. 004134A, is funded by Local Infrastructure Sales Tax (Penny for Pinellas) and local grants. FDEM HMGP grant would offset Penny for Pinellas funding.
- No signatures required.



**REGULAR AGENDA**

## ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

## COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

15. [24-2187A](#) Purchase authorization and agreements for requirements of heavy and light duty vehicles and equipment pursuant to the pricing of each cooperative contract.

**Recommendation:** Approval of the purchase authorization and agreements for the requirements of heavy and light duty vehicles and equipment pursuant to the pricing of each cooperative contract.

- The agreements are pursuant to the pricing of each cooperative contract (Omnia Partners, Sourcewell, Florida Department of Transportation, State of Florida, and Florida Sheriff's contract).
- This purchase authorization is for the replacement of heavy, medium, and light duty vehicles that have exceeded end of life capacity. Factors to determine end of life include but are not limited to age, mileage/hours of operation, and overall condition due to application such as beach use, etc.
- This request contains (1) Golf Carts, (4) SUVs and Vans, (51) Pick-ups, (23) Utility Trucks, (6) Message Board, (32) Mowers, (2) Offroad Equipment, (1) Pump (120 total units).
- Funding for this agreement is included in the Fiscal Year 2025 Operating Budget for Parks and Conservation Resources, Public Works, Airport, Solid Waste, Pinellas County Utilities, and the Department of Administrative Services.

Contract No. 25-0101-PB in the not-to-exceed amount of \$8,691,664.28; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Economic Development

16. [25-0109A](#) State of Florida Department of Commerce Defense Grant Agreement for funding professional services for the STAR Center redevelopment Public Private Partnership planning and proposal.

**Recommendation:** Approval of a \$250,000.00 Defense Grant Agreement with the State of Florida Department of Commerce, for execution by the County Administrator, to provide funds for the development and execution of a Public Private Partnership Request for Proposal (RFP) for a real estate redevelopment plan for the Young Rainey STAR Center.

It is further recommended that the Board of County Commissioners delegate authority to the County Administrator to negotiate and execute all agreements and documentation associated with the funding.

- The grant is funded through this cost reimbursement agreement effective July 1, 2024 through June 30, 2025 that requires a \$75,000.00 County match.
- The funding is for professional services to assist the County in the research, development, planning, and execution of an RFP for the redevelopment of the STAR Center.
- The Scope of Work includes Market Analysis and Concept Refinement, Assessment of the Transaction Structures, Project Financial Analysis, RFP creation and response review, and Negotiation of the Final Agreement,
- The County will engage with Jones Lang LaSalle Americas, Inc. (JLL) to perform the Scope of Work in the Defense Grant Agreement.

Housing & Community Development

17. [25-0115A](#) Resolution approving a Substantial Amendment to the 2024/2025 Annual Action Plan for the purpose of receiving Emergency Solutions Grant Rapid Unsheltered Survivor Housing funds.

**Recommendation:** Adopt a resolution approving a Substantial Amendment to the 2024/2025 Annual Action Plan for the purpose of receiving Emergency Solutions Grant (ESG) Rapid Unsheltered Survivor Housing (RUSH) funds and authorize submittal to the U.S. Department of Housing and Urban Development (HUD).

- The Substantial Amendment to the 2024/2025 Action Plan contains the application for ESG-RUSH funds.
- The County will receive \$512,336.00 in ESG-RUSH funds to address the needs of the homeless and at-risk affected by hurricanes Helene and Milton.
- Eligible ESG-RUSH activities include emergency shelter (congregate and non-congregate), rapid re-housing, homelessness prevention, rental assistance, relocation and stabilization services, financial assistance for move-in costs, supportive services, street outreach services, and Homeless Management Information System.
- The County will use 7.5% of the allocation administration costs.
- This is not included in the Fiscal Year 2025 Operating Budget for HCD in the Community Development Grant Fund and will generate unanticipated revenue when received. A budget amendment to recognize this new grant funding will be proposed for approval.

Authorize the Chairman, or designee, to sign and the Clerk of the Court to attest applications, certifications, HUD Grant Agreements, and Subrecipient and Land Use Restriction Agreements, including Amendments; Authorize the County Administrator to implement ESG-RUSH Programs; Authorize the Housing and Community Development Department Director to serve as Certifying Officer for HUD Environmental Responsibilities; and Authorize the Housing and Community Development Department Director, or designee, to sign and file necessary forms, reports, and other administrative documents related to the administration of the Annual Action Plan.

## COUNTY ATTORNEY

18. [25-0072A](#) Proposed settlement in the case of Wrenn Smotherman v. Pinellas County; Workers' Compensation Case No. 21-012773RLY.

**Recommendation:** Consideration of the proposed settlement in the case of Wrenn Smotherman v. Pinellas County.

19. [25-0081A](#) County Attorney Reports.

## COUNTY ADMINISTRATOR

20. [25-0082A](#) County Administrator Reports.

## COUNTY COMMISSION

21. [24-2229A](#) Appointments to the Lealman Community Redevelopment Area Advisory Committee (Board of County Commissioners as a whole).

**Recommendation:** Approve one appointment to Lealman Community Redevelopment for a three-year term beginning on the date of appointment.

- Only one application was received for this position.
- Applicant's name: Tyler Payne.
- Staff reviewed Mr. Payne's application and determined he's eligible since he owns land/ business within the limits of the CRA.

22. [25-0083A](#) County Commission New Business:  
Pertinent and timely Committee/Board updates, policy considerations, administrative/procedural considerations, and other new business.

## ADJOURNMENT