

OMB Granicus Review

Granicus Title	Ranking of firms and agreement with Guidehouse Inc. for Workday Enterprise Resource Planning software implementation.				
Granicus ID#	25-1850A	Reference #	N/A	Date	20-NOV-25

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$ 5,670,000.00
Fund(s)	5001	Amount of Change (+/-)	\$ 0.00
Cost Center(s)	641114	Total Amount	\$ 5,670,000.00
Program(s)	7021	Amount Available for FY26	Total: \$4,000,000.00
Account(s)	5680100	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY26		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Business Technology Services is requesting approval of the ranking of firms and agreement with the number one ranked firm, Guidehouse, Inc., for implementation of the Workday Enterprise Resource Planning (ERP) software as requested by Pinellas County Business Technology Services (BTS). This contract provides implementation services of the Workday ERP software to replace the County's current oracle system. Four submittals were received. Upon evaluation, the committee was unanimous in their determination of Guidehouse Inc. as the number one ranked firm. The contract has a term of twenty-four months with a not-to-exceed expenditure of \$5,670,000.00 and includes 30% Owner Directed Funds. For amendments to the scope that do not change the total authorization or contract terms approved by the Board of County Commissioners, BTS is requesting delegated authority to the Chief Information Officer for approval. Contract No. 25-0953-RFP in the total-not-to-exceed expenditure of \$5,670,000.00 for the duration of the twenty-four month Agreement.

Funding for the first year of this contract is included in the FY26 Operating Budget for BTS within the Business Technology Services Fund, funded through a transfer of one-time funding from the General Fund. Funding for future years is dependent on approval in the annual County Operating Budget. The contract amount is \$1,670,000 higher than the estimate for implementation services provided to the Board in August 2025 and will likely require a future budget amendment in FY26 or higher than anticipated future year budgets for the ERP implementation.

Analyst: Chris Rose

Ok to Sign: ☒