

OMB Granicus Review

Granicus Title	First Amendment to the Agreement with Interconn Resources LLC for requirements of natural gas; a Tampa Bay Area Purchasing Cooperative Contract.				
Granicus ID#	23-1661A	Reference #	21-0063-B	Date	10/30/2023

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	N	Original Amount	\$	6,293,968.08
Fund(s)	Multiple Funds	Amount of Change (+/-)	\$	2,000,000.00
Cost Center(s)	Multiple Centers	Total Amount	\$	8,293,968.08
Program(s)	Multiple Programs	Amount Available (FY24)	\$	2,215,310.00
Account(s)	Multiple Accounts	Included in Applicable Budget? (Y/N)	Y	
Fiscal Year(s)	FY21 – FY26			

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Summary

- The proposed First Amendment will increase the not-to-exceed threshold by \$2,000,000.00 for a revised total of \$8,293,968.08. The term length will remain unchanged at 60-months.
- This will be expensed from multiple departments and funding will be derived from multiple funds, centers, programs, and accounts.
- Departments have budgeted \$2,215,310.00, which is sufficient to meet the \$2,000,000.00 increase.
- Approval for the use of funds and whether budgetary conditions are met will need to be made on a department-by-department basis.

Background

This cooperative contract with Interconn Resources LLC (Interconn) was originally approved on January 12, 2021, by the Board of County Commissioners (BCC) with a County not-to-exceed threshold of \$6,293,968.08 for a 60-month term¹. This contract is facilitated by the Department of Administrative Services (DAS) and provides annual requirements of natural gas for the County.

The proposed First Amendment with Interconn will increase the not-to-exceed threshold for \$8,293,968.08, for a total increase of \$2,000,000.00, or 31.8%. The contract term will remain unchanged at 60-months through January 11, 2026 (Table 1)

Proposed Amendment Summary				
Contract	Amount	% Change	Term Length (Months)	% Change
Approved Contract	\$ 6,293,968.08	-	60	-
Proposed First Amendment	\$ 2,000,000.00	31.8%	0	0.0%
Amended Contract	\$ 8,293,968.08	-	60	-

Table 1: Proposed Amendment Summary

¹ There is an additional \$683,197.38 on this contract for cooperative participants, which includes the City of St. Petersburg and Hillsborough Community College for a total cooperative contract total of \$6,977,165.46. Cooperative participants are responsible for issuance of their own rewards and purchase (including funding).

According to iSupplier, a total of \$6,293,968.08 has been expensed from this contract with a total of \$0.00, or 0.0% remaining through January 11, 2026 (thus the urgent need of First Amendment) (Table 2). With an average annual expense of \$1,317,466.70 it is likely the proposed \$2,000,000.00 increase will be sufficient to meet the operational needs of the County in FY24 without an additional contract amendment to increase the not-to-exceed threshold.

BPA Summary				
BPA	Approved	Released	\$ Remaining	% Remaining
443909	\$ 6,293,968.08	\$ 6,293,968.08	\$ 0.0	0.0%

Table 2: BPA Summary

This contract is used by multiple departments and funding is derived from multiple Funds, Centers, Accounts, and Programs; however, DAS (36.7%) and Solid Waste (36.5%) have historically been the highest users of this contract, followed by Utilities (26.8%) (Table 3). Funding for this contract is also derived from multiple Funds, Centers, Accounts, and Programs.

BPA Summary by Department		
Department	Amount	Percent of Total Spending
DAS	\$ 2,308,143.85	36.7%
Solid Waste	\$ 2,297,114.22	36.5%
Utilities	\$ 1,688,710.01	26.8%
Total	\$ 6,293,968.08	100.0%

Table 3: BPA Summary (By Department)

In total, departments have budgeted \$2,215,310.00 for the use of Interconn in the FY24 Adopted Budget, which is sufficient to meet the needs of the proposed contract increase of \$2,000,000.00 (Table 4). Approval for the use of funds and whether budgetary conditions are met will need to be made on a department-by-department basis.

FY24 Adopted Budget Summary		
Department	Fund	Budget
DAS	0001	\$ 920,000.00
Solid Waste	4021	\$ 802,100.00
Utilities	4051	\$ 493,210.00
Total		\$ 2,215,310.00

Table 4: FY24 Adopted Budget Summary

Analyst: Shane Kunze

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).

4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **“The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to____)”**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).