

**Jorge Mercado**  
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**Summary**

Experience with commercial, aerospace and defense specifications  
25 years in Leadership/management roles  
9 years Production Control experience  
4 years Inventory Control experience

**Experience**

**Master Scheduler at DRS Laurel Technologies, Inc**

*January 2012 - Present*

Coordinate and maintain the master production schedule for the business, review sales contracts, and analyze production schedules  
Interact with Program Management and Engineering to develop, track and update detailed production plan  
Create and manage plan covering all aspects of engineering and production order performance  
Interact with Project Team and Supply Chain to schedule and track production  
Interact with the Shipping to ensure on-time delivery of product  
Manage schedules to eliminate and minimize excess and inactive materials  
Drive accurate business forecast for internal resources and supply chain partners through sales and operations planning  
Ensure contract specific quality and terms and conditions are addressed during manufacturing performance  
Drive identification of opportunities to improve and ensure delivery of financial commitments  
Review processes and recommend improvements for production planning to improve resource utilization and minimize inventory  
Train and supervise planning staff  
Supervise Inventory Control Clerks

**Senior Planner at DRS Laurel Technologies, Inc**

*August 2011 - January 2012*

**Production Control Administrator at DRS Laurel Technologies, Inc**

*August 2008 - July 2011*

Create purchase requisitions and monitor material deliveries  
Review the schedule and ensure raw materials are available  
Responsible for the overall accuracy and timeliness of material flow  
Create and maintain expected completion of each scheduled job  
Manage overall workload and align resources as needed  
Drive consistent communications between planning, quality, manufacturing, engineering, project accounting, and project management  
Issue purchase orders to suppliers  
Track and expedite open orders to ensure on-time delivery from Suppliers

**Inventory Analyst at Jabil Defense and Aerospace**

*December 2006 - August 2008*

**Inventory Analyst at Jabil Circuit, Inc**

*January 2001 - January 2002*

Responsible for monitoring all material transactions for multiple production areas  
Identify, resolve, and determine the root cause of discrepancies and other related inventory errors  
Recommend changes that eliminate or greatly reduce future inaccuracies from occurring  
Responsible for eliminating manufacturing downtime associated with material issues  
Assist in the development and implementation of materials management procedures to eliminate or greatly reduce inaccuracies  
Interact with department supervisors, while supporting engineering, program management and other pertinent functions within plant operations

**Production Supervisor at Jabil Defense and Aerospace**

*September 2005 - December 2006*

**Production Supervisor at Jabil Circuit, Inc**

*January 1999 - January 2001*

Supervise production activities and assisted in establishing production priorities in keeping within effective operations and cost factors

Assist Line Manager with meeting monthly efficiency, quality and shipping commitments

Motivate manufacturing team to continuously improve in key operational metrics and achievement of the organizational goals

Define, develop and implement a manufacturing strategy, which contributed to the campus strategic directions

**Senior Clerk at Florida Department of Health (Pinellas County)**

*December 2002 –September 2005*

Supervise and train admitting staff

Compile clerical statistical data including enrollment process of client registration

Coordinate medical records and admitting projects

Determine financial eligibility process and verify Medicaid family planning waivers

Admit and perform all clerical tasks involved with the enrollment process of client registration in a clinic serving 100 clients daily

Interpersonal communications in person and/or via telephone to provide translation services for clients

**Education**

Effective Management Training Series, **University of Central Florida** (56 Total contact hours/4 course series)

St Petersburg College pursuing degree in Business Administration

Currently pursuing APICS CPIM: Basics of Supply Chain Management Course completed

**Certifications**

Notary Public- State of Florida

**Associations**

APICS Florida West Coast Chapter- member since 2011

**Technical Skills**

SAP, Oracle, MS Office

*References available upon request.*