

Risk Review Form

Contract/ Agreement Title	Agreement with the District Six Medical Examiner for professional services related to the Medical Examiner's Office and Pinellas County Forensic Laboratory						
Bid/Contract#		Granicus#	19-1321A	Stars#	19-22464		
Purchasing Contact:		PID #		Amount:	\$6,109,250.00		
Department	Human Svcs		Project/Contract Mgr:	Daisy Rodriguez			
Type of Contract	Funding/Grant Agreement				Method of Review	Granicus	
If PE to PE, \$768.28?							

JPA:	Choose One	Name of JPA:	
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
WC/EL		500K Person 500K Disease 500K Disease limit	Examiner performing work at County facility
CGL		1M Occurrence 2M Aggregate	Examiner performing work at County facility
AL		1M Occurrence 1M Aggregate	M.E. office vehicles used for investigation and delivery
Professional		1M Occurrence 3M Aggregate	Provides professional medical examinations
Choose an item.			
Choose an item.			
Choose an item.			

Date/Time/Comments: 8/1/19 Approval and execution of the agreement with Jon R. Thogmartin, M.D., P.A., District Six Medical Examiner (Medical Examiner) for professional services related to the Medical Examiner's Office and Pinellas County Forensic Laboratory. This is an annual agreement. Reviewed prior agreement 18-1118A, and there are three options for renewal through FY2023 if approved. No changes noted over prior agreement. Limits shown are the same as expiring except Auto Liability was removed based on new metrics and the advisement by Daisy Rodriguez that the Medical Examiner generally performs his duties in the office. **08/06/2019 Spoke to Megan Burg in M.E. office. Medical examiner does have several vehicles that are used for transport to and from investigations and to crematory. Auto requirements added back in to requirements.**

NOTES: This agreement provides funding for Medical Examiner operations and Pinellas County Forensic Laboratory services in accordance with Chapter 406, Florida Statutes, and Chapter 11G, Florida Administrative Code. The Medical Examiner will furnish all services and personnel necessary for Medical Examiner operations within Pinellas County. This agreement for professional services includes funding for the laboratory information management system, JusticeTrax (Phase II), and one (1) FTE with equipment for advanced testing of THC.

Medical Examiner operations comprises roughly 60% of the agreement budget and Forensic Laboratory operations including the Chemistry/Fire/Debris Section, the DUI Section, and the DNA Section at roughly 40% of the budget. Under Section 406.06(3) and 406.08(1), Florida Statutes, the Board of County Commissioners is responsible for the payment of Medical Examiner fees, salaries, and expenses. In 2018, the Medical Examiner accepted 1,456 Pinellas

Please note: The Insurance & Contractual Risk Division reviews requests to assess risk, assign insurance requirements and provide compliance reviews for insurance certificates. However, this review does not imply approval for any event, purchase, service or project. It is the requestor's responsibility to obtain all necessary approvals.

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County death cases for examination. There were 701 crime scene investigations in 2017 and 766 crime scene investigations in 2018, an increase of 9.0%.

Initial Reviewer: Valerie Edmons	Date 8/1/2019
2nd Reviewer: Rick Kahler	Date 8/1/2019
Manager Review:	Date Click to enter date.

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