



June 6th, 2023

Attn: Derek Weaver, RA, Senior Architect
Pinellas County Real Estate Management
509 East Avenue S., Clearwater, FL 33756-5510
Email: dweaver@co.pinellas.fl.us
Phone: 727-464-5309
Cc: Tom Scofield

Re: Professional Services Fee Proposal – **Pinellas County, Palm Harbor Museum
Entry Addition Conceptual Study
Design & CA for Front Door**

Please accept this letter as our proposal to provide professional Architectural services. We propose to visit the building and undertake a review of the existing conditions of the Architectural features for the purpose of providing two (2) preliminary concepts for an historically appropriate entry roof covering. Also, recommendations for a new historically appropriate front door will be provided. We will prepare a report to include the following: Entry roof covering concepts, recommendations for new entry door, photographs, and budget cost estimate. We will field verify as-built dimensions for the areas of work. Conceptual sketches will be provided.

Construction Documents will be prepared for the Front Door Only, Plans, Elevations, Details, and CA Services.

Total Basic Services Fee (Lump Sum) \$ 11,560.00

Task Hourly Worksheet: Please find attached Task Hourly Worksheet, describing the hourly breakdown by phase along with approved hourly rates.

Exclusions: CD's/CA for Entry Cover/Roof, Civil, Structural, MEP, Environmental.

Additional Services: If requested, per hourly rates.

Reimbursable Expenses: Printing and Mailing are reimbursable at cost.

Delivery Schedule: The estimated time to complete services is anticipated to be 60 days from the time of notice to proceed.

Sincerely,
Renker Eich Parks Architects

Paul C. Palmer, AIA LEED AP, Principal

Attachments: Task Hourly Worksheet REPA (Arch.)

Palm Harbor Museum - Entry Study Design/CA for Front Door

Renker Eich Parks Architects
June 6th, 2023

Task Hourly Worksheet

#	Task	Site Trip	ARCHITECTURAL										Labor Total	
			Principal	Project Architect	Project Manager	Architect	Specification Writer	Cost Estimator	Graduate Intern	CADD Designer	Junior Designer	Admin Clerical		
	Pre-Design													
1	Site Visit, Field Verification, and Photos	•					3.0			3.0				
2	Historical Research						2.0							
3	Building Code Research						2.0							
4	As-Built Drawing of Area of Work						2.0			8.0				
5	Entry Cover Concepts (Two (2) Options)						2.0			12.0				
6	Entry Door Recommendations						2.0							
7	Budget Estimate of Cost								8.0					
8	Alternatives and Summary Statement						2.0							
9	Prepare Report						2.0	2.0					2.0	
	Construction Documents (Front Door Only)													
10	As-Built Drawings						2.0			4.0				
11	Plans, Elevations, Details						2.0			4.0				
12	Specifications, Cost Estimates							2.0	2.0					
13	Construction Documents (Signed & Sealed)		1.0				2.0			2.0			2.0	
	Constructon Administration (Front Door Only)													
14	Bidding/ Permitting Assistance			4.0									2.0	
15	Submittals/ RFI's/ Pay Apps					4.0								
16	On-Site Meeting	•				3.0								
17	On-Site Meeting	•				3.0								
18	Substantial Completion/ Punchlist	•				3.0							2.0	
19	Final Completion		1.0			3.0								
20	Close-Out					2.0							2.0	
	Total Man-hours		2.0	4.0	18.0	23.0	4.0	10.0	33.0	0.0	0.0	10.0	TOTAL LABOR	
	Contract Labor Rate per Hour		\$195.00	\$155.00	\$135.00	\$125.00	\$115.00	\$110.00	\$95.00	\$85.00	\$65.00	\$55.00		
	LABOR TOTAL		\$390.00	\$620.00	\$2,430.00	\$2,875.00	\$460.00	\$1,100.00	\$3,135.00	\$0.00	\$0.00	\$550.00	\$11,560.00	