

OMB Contract Review

Granicus Title	Declaration of Cooperation of the Tampa Bay Nitrogen Management Consortium.				
Legistar ID#	23-0846A	Reference #		Date	6/16/23

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$7,500
Fund(s)	0001/1094	Amount of Change (+/-)	N/A
Cost Center(s)	436064	Total Amount	\$7,500
Program(s)	2206/2205	Amount Available	N/A
Account(s)	Various	Included in Applicable Budget? (Y/N)	No
Fiscal Year(s)	FFY22-FY26		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This contract is a Declaration of Cooperation of the Tampa Bay Nitrogen Management Consortium (NMC) that proactively manage nitrogen loads entering Tampa Bay to reduce nutrient pollution and improve water quality for the benefit of seagrass habitat through its Action Plan.

The total estimated cost of the 2027 Reasonable Assurance Update Document is \$250,000.00 to be shared equally among Consortium participants. The County's portion of the funding is \$7,500.00 and will be split funded from the Surface Water Utility Fund and the Utilities Sewer Revenue and Operating Fund. The payment, due no later than October 31, 2024, is anticipated to occur in FY23. The contract is not consistent with Public Works' FY23 Budget, resulting in a variance of approximately \$3,500, or 100.0%. However, due to historical lapse, no negative budgetary impacts anticipated.

Analyst:
Abigail Lloyd

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject** (e.g., OMB Review_22-529A_PW_SidewalkContract).

6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).