

Risk Management Contract Review

Contract/ Agreement Title	Specific Performance Agreement with Directions for Mental Health, Inc. to provide funding for case management services to homeless families with children.				
Bid/Contract#		Granicus#	18-098D	Stars#	1818496
Purchasing Contact:		PID #		Amount:	\$82,987.00
Department	Planning / Comm Dvlp	Project/Contract Mgr:	Renea Vincent		
Type of Contract <i>(select both)</i>	Specific Performance Agreement	Non-Purchasing	Method of Review	Granicus	
Limitation of Liability?		Indemnification Language?		If PE to PE, \$768.28?	

JPA:	Choose one	Name of JPA:	Choose an item.
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
WC/EL		500K Person 500K Disease 500K Disease limit	
CGL	No exclusions for physical abuse or sexual molestation	1M Occurrence 2M Aggregate	
AL		1M Per Accident	
Professional		1M Occurrence 1M Aggregate	
Cyber Risk		1M Occurrence 1M Aggregate	
Choose an item.			
Choose an item.			
Choose an item.			

Date/Time/Comments: 02/05/2018 SPA agreement to provide funding to Directions for mental Health. Reviewed prior SPA agreement 17-1029D and used the same limits as exposures are similar.

NOTES: PROJECT DESCRIPTION

- a) **AGENCY** shall locate, identify, and build relationships with unsheltered homeless families and engage them for the purpose of providing immediate support, intervention, and connections with homeless assistance programs and/or mainstream social services and housing programs.

- b) **AGENCY** shall provide case management to homeless individuals engaged through the **AGENCY'S** Homeless Outreach Services Program. **AGENCY** shall assess housing and service needs, arrange, coordinate, and monitor the delivery of individualized services to meet the needs of the program participant. Eligible case management services and activities include using coordinated entry; conducting initial evaluations required under §576.401(a), including verifying and documenting eligibility; counseling; developing, securing and coordinating services; obtaining Federal, State, and local benefits; monitoring and evaluating program participant progress; providing information and referrals to other providers; and developing an individualized housing and service plan, including planning a path to permanent housing stability.

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- c) **COUNTY** shall provide funding to **AGENCY** under this AGREEMENT for the reimbursement of the partial payment of essential service salaries related to engagement and case management through the **AGENCY'S** Homeless Outreach Services Program, (hereinafter referred to as PROJECT).
- d) **AGENCY** shall administer engagement and case management under the Street Outreach component of the ESG grant in a manner consistent with the Written Standards for Provisions of ESG Assistance outlined in **Attachment E** of this AGREEMENT.
- e) **AGENCY** shall ensure that data on all persons served and all activities assisted under this AGREEMENT are entered in the Pinellas Homeless Management Information System (PHMIS) in accordance with HUD's standards on participation, data collection, and reporting requirements. AGENCY shall submit reports as required
- f) **AGENCY** shall use the Pinellas County Continuum of Care Coordinated Entry System.

Initial Reviewer: Rick Kahler	Date 2/5/2018
Approved By: Vanessa Alfonso	Date 2/13/2018
Final Approval: Virginia E. Holscher, Director	Date 2/14/2018