

Pinellas County Board of County Commissioners

Pinellas County Cooperative Extension
12520 Ulmerton Road, Largo
www.pinellascounty.org



Hybrid In-Person and Virtual Regular Meeting Agenda

Tuesday, June 22, 2021

2:00 P.M.

Public Hearings at 6:00 P.M.

Dave Eggers, Chair
Charlie Justice, Vice-Chair
Rene Flowers
Pat Gerard
Janet C. Long
Kathleen Peters
Karen Williams Seel

Barry A. Burton, County Administrator
Jewel White, County Attorney
Ken Burke, Clerk of the Circuit Court and Comptroller

ROLL CALL

INVOCATION by Kimberly Massey, Prayer Tower Church of God in Christ, St. Petersburg.

PLEDGE OF ALLEGIANCE**PRESENTATIONS AND AWARDS**

1. [21-987A](#) National Mosquito Control Awareness Week Proclamation:
Utilities Department
- Alissa Berro, Interim Mosquito Control Section Manager
- Craig Warren, Mosquito Control Technician 2
2. [21-780A](#) Recognition to the Facilities and Real Estate staff for their work during the pandemic:
- Judge Anthony Rondolino, Chief Judge, Sixth Judicial Circuit
- Gay Inskeep, Trial Courts Administrator, Sixth Judicial Circuit
3. [21-1074A](#) Florida City and County Management Association (FCCMA) President's Award:
- Micah Maxwell, President, FCCMA

CITIZENS TO BE HEARD

4. [21-990A](#) Citizens To Be Heard - Public Comment.

CONSENT AGENDA - Items 5 through 16**CLERK OF THE CIRCUIT COURT AND COMPTROLLER**

5. [21-1150A](#) Minutes of the in-person and virtual regular meeting held April 13, 2021.
6. [21-1151A](#) Vouchers and bills paid from May 9 through May 22, 2021.

Reports received for filing:

7. [21-1154A](#) Juvenile Welfare Board Quarterly Financial Statement for the period ended March 31, 2021.
8. [21-1155A](#) Division of Inspector General, Clerk of the Circuit Court and Comptroller, Report No. 2021-08 dated May 25, 2021 - Audit of Pinellas County Capital Improvement Program and Infrastructure - Stormwater and Vegetation Division.

Miscellaneous items received for filing:

9. [21-1156A](#) City of Clearwater Ordinance Nos. 9440-21 and 9443-21 adopted May 6, 2021, annexing certain properties.
10. [21-1157A](#) City of Madeira Beach Notice of Public Hearings held on June 7 and 9, 2021, regarding a proposed development agreement associated with Planned Development PD 2021-01.

COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

11. [20-2006A](#) Award of bid to Smith Industries, Inc. d/b/a Smith Fence Company for fencing, gate operators, and handrails - a Tampa Bay Area Purchasing Cooperative contract.

Recommendation: Approval of the award of bid with Smith Industries, Inc. d/b/a Smith Fence Company (Smith Fence) for fencing, gate operators, and handrails - a Tampa Bay Area Purchasing Cooperative (Cooperative) contract.

* This cooperative contract is for countywide requirements of fencing, gate operators, and handrails.

* Award of bid to Smith Fence in the amount of \$2,252,315.00 (60-month term) for County requirements.

* Following a solicitation process reaching over 1,200 vendors one bid was received from Smith Fence. This contract has historically been difficult to competitively source due to the breadth of fencing the Cooperative specifies and the size and scope of many of the installations.

* This contract is facilitated and administered by the Department of Administrative Services; Cooperative participants include: City of Dunedin, the Hillsborough County Aviation Authority and Pinellas County School Board. However, just about every local jurisdiction utilizes this contract.

* Cooperative participants are responsible for issuance of their own awards and funding; Cooperative expenditures for the sixty-month term, less County requirements, total \$2,656,040.50, for a total County and Cooperative expenditure in the amount of \$4,908,355.50.

Contract No. 21-0031-B(BW) in the not-to-exceed amount of \$2,252,315.00 for a sixty-month term total, based on the only responsive and responsible bid received meeting specifications. Authorize the Chairman to sign and Clerk of the Circuit Court to attest.

County Administrator

12. [21-1042A](#) Receipt and file report of non-procurement items delegated to the County Administrator for the month ending May 31, 2021.

Recommendation: Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Solid Waste

13. [21-046A](#) Award of bid to Kemira Water Solutions, Inc. for ferric sulfate at the Solid Waste industrial water treatment facility.

Recommendation: Approval of the award to bid with Kemira Water Solutions, Inc. for ferric sulfate at the Solid Waste industrial water treatment facility

* This contract provides liquid ferric sulfate water treatment services at the Solid Waste Industrial Water Treatment Plant.

* This invitation to bid follows the successful completion of a six-month pilot program for the use of ferric sulfate as a coagulant to maximize flocculation efficiency in the clarifier tank.

* This contract will provide for ferric sulfate treatment services for five years with provision for a twenty-four-month term extension.

* Two responsive bids were received, with Kemira Water Solutions, Inc. recommended for award as the lowest, responsive, and responsible bidder in the amount of \$1,676,626.26.

Bid No. 21-0207-B(AJM) in the estimated average annual amount of \$335,325.25 for a five-year total of \$1,676,626.26. Authorize the Chairman to sign and Clerk of the Circuit Court to attest.

Utilities

14. [21-1068A](#) Award of bid to Core and Main LP for water meter boxes, lid materials and accessories - a Tampa Bay Area Purchasing Cooperative Contract.

Recommendation: Approval of the award of bid with Core and Main LP for water meter boxes, lid materials and accessories - a Tampa Bay Area Purchasing Cooperative (Cooperative) contract.

* This five-year Cooperative contract provides water meter boxes, lid materials and accessories on an as needed basis.

* Three bids were received with award recommendation to Core and Main LP as the lowest responsive, responsible bidder in the total amount of \$5,147,784.85.

* Cooperative participants include the City of Pinellas Park.

* Cooperative participants are responsible for issuance of their own awards and funding; Cooperative expenditures for the sixty-month term, less County requirements, total \$149,129.22 for a total County and Cooperative expenditure in the amount of \$5,296,914.07.

Contract No. 21-0249-B(BW) in the not-to-exceed amount of \$5,147,784.85 for sixty-month term total, on the basis of the lowest responsive, responsible bid received meeting specifications. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

15. [20-2424A](#) Award of bid to Neptune Technology Group Inc. for water meters, reclaimed meters, and meter parts for the Utilities Department for a five-year contract.

Recommendation: Rejection of the bid from Core & Main LP for being non-responsive and for not meeting specifications, specifically the vendor's encoder type registers did not include a signal transmission assembly as required by the County.

Approval of the award of bid to Neptune Technology Group Inc. for water meters, reclaimed meters, and meter parts for the Utilities Department.

* This contract provides meters and meter parts for the Utilities Department for routine meter replacement.

* Total estimated expenditure for the five-year contract is \$2,506,414.04.

* Two bids were received with award recommendation to Neptune Technology Group Inc., as the only responsive, responsible bidder. Core & Main LP was deemed non-responsive for not meeting specifications as their encoder type register did not include a signal transmission assembly.

* This contract will replace the current contract for meters and meter parts, that expires on August 8, 2021.

Contract No. 21-0056-B(BW) in the estimated average annual amount of \$501,282.80 for a five-year term amount not to exceed \$2,506,414.04, as the only responsive, responsible bid received meeting specifications. Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

COUNTY ATTORNEY

16. [21-1128A](#) Receipt and file report of civil lawsuits filed against Pinellas County as delegated to the County Attorney.

Recommendation: Accept the receipt and file report of civil lawsuits filed against Pinellas County.

REGULAR AGENDA

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

COUNTY ADMINISTRATOR DEPARTMENTS

Development Review Services

17. [21-1028A](#) Reappointment of Special Magistrates for Code Enforcement.

Recommendation: Approval of the reappointment of three Code Enforcement Special Magistrates, for a length of term not to exceed three years.

* Reappoint three existing Special Magistrates for a new three-year term and confirm the use of the Special Magistrates for Code Enforcement functions.

* The current contracts were executed in April 2018 and expired in April 2021.

* The new contracts would run from 2021 to 2024.

* Funding for the contracts have been allocated in the Department's annual budget. The current rate is \$175.00 per hour for the remainder of Fiscal Year (FY) 2021 and will be increased to \$190.00 per hour in FY22.

Housing & Community Development

18. [21-864A](#) Affordable housing construction loan to Delmar Terrace South, LLC for the multifamily rental housing development project Delmar 745.

Recommendation: Approval of the recommendation to fund an affordable housing construction loan to Delmar Terrace South, LLC for the multifamily rental housing development project Delmar 745.

It is further recommended that the Board of County Commissioners (Board) delegate authority to the County Administrator to execute loan documents, leases, restrictive covenants, and any other such agreements and documentation associated with the loan in the amount authorized by the Board.

* The recommended loan amount is \$500,000.00 utilizing State Housing Initiatives Partnership funds for partial construction financing. The loan term is 30 years with annual payments based on available cash flow as required by the senior lender and housing tax credit requirements.

* The project is the new construction of 65 multi-family affordable apartment units including 10 units restricted to households at 50.0% AMI or less and 55 units restricted to households at 60.0% AMI or less. The total project development cost is \$22.3M.

* Boley Centers, Inc. will be providing on-site case managers for tenant services including self-sufficiency and employment skills, health referrals and financial management.

* The City of St. Petersburg is providing \$334,000.00 for the construction of the project.

* The County previously provided \$1,050,000.00 to purchase the property through the Penny for Pinellas Land Assembly Program. The property was purchased, conveyed to a land trust with the Housing Finance Authority as Trustee and leased to Delmar Terrace South, LLC on April 26, 2018.

* The application for County construction funding was made as a result of unanticipated project cost increases that exceed budgeted contingency and developer fee that could be provided by the developer.

* The combined County investment of \$1,550,000.00 will represent 6.9% of the total project cost.

19. [21-1031A](#) Penny for Pinellas Affordable Housing program funding recommendations.

Recommendation: Recommend approval of funding for four projects from the Penny for Pinellas Affordable Housing Program third round application cycle.

It is further recommended that the County Administrator be authorized to negotiate and approve the terms and final funding amounts not to exceed Board approved amounts.

* A total of 10 applications were received and evaluated. Four applications are recommended for contingent funding commitments. Six applications are not recommended for funding at this time based on evaluation of project readiness to proceed. These projects will be presented to the Board of County Commissioners at a future date.

* The funding recommendation for Whispering Pines Apartments by Pinellas Affordable Living, Inc. is for \$680,000.00 for land acquisition and closing costs. The project is new construction of 20 multi-family affordable apartment units serving special needs families with children. All units will be restricted to households earning 60.0% or less of area median income.

* The funding recommendation for Sixty90 on Central by DDA Development is for \$3,500,000.00 for construction costs. The project is demolition of an existing structure and construction of 204 new, multi-family, mixed income units, consisting of 42 units for tenants with incomes at or below 80.0% of area median income, 141 units for tenants with incomes at or below 120.0% of area median income, and 21 units at market rate rents.

* The funding recommendation for Innovare by Volunteers of America is for \$1,000,000.00 for land acquisition. The project is new construction of a 51-unit affordable apartment community that will serve households earning 60.0% or less of family median income.

* The funding recommendation for Oakhurst Trace by Southport Pinellas III is for \$6,750,000.00 for land acquisition costs for a 220-unit mid-rise, low-income apartment community serving households earning 60.0% or less of area median income. The project is new construction in the City of Pinellas Park.

* Next steps: The County and Housing Finance Authority staff will complete additional due diligence activities including, but not limited to, property appraisals, title searches, loan underwriting and financial analysis. Funding agreements, leases, loan documents, and affordability restrictions will be prepared. Any project changes resulting in an increase to County funding or a decrease in affordability will not be approved without additional Board consideration.

* During the first application round, four projects were approved by the Board for Penny IV funding totaling \$11,070,00.00. No projects were recommended for funding from round two. The total amount of Penny IV funding for the four round three recommended projects is \$12,331,500.00. Approval of these four new projects will bring the total committed amount to \$23.4M to produced 884 affordable units.

* Round three is the last application round. The application for funding was made available on June 7, 2021 on an on-going basis. Project funding recommendations will be brought to the Board for consideration as applications are received, evaluated and are ready to proceed.

Human Services

20. [21-857A](#) Agreement with the Sixth Judicial Circuit for the Drug Court Expansion program.

Recommendation: Approval of the agreement with the Sixth Judicial Circuit (Court) for the Division Z Drug Court Expansion program.

- * This agreement facilitates the transfer of Legislative funds from the Court to the County for the Division Z Drug Court Expansion program.
- * The County is partner to and fiscal agent for the Court for purposes of this agreement.
- * The County agrees to contract with treatment service providers for licensed substance abuse treatment and ancillary services to those eligible to participate in the Division Z Drug Court Expansion program.

21. [21-902A](#) Funding recommendations for the Alcohol and Drug Abuse Trust Fund program and service agreement for non-profit agencies.

Recommendation: Approval of the Alcohol and Drug Abuse Trust Fund recommendations from the Substance Abuse Advisory Board (SAAB) and service funding agreement with six agencies.

- * Annual funding of the Alcohol and Drug Abuse Trust Fund (Trust Fund) is provided through assessment of court fees for alcohol and drug related charges.
- * The \$15.00 fees are collected by the Clerk of Court as defined in Chapters 938.23 and 893.165 of the Florida Statutes and are remitted to the Board of County Commissioners to provide for the Trust Fund.
- * Funds are awarded to licensed substance abuse providers for non-recurring expenditures such as equipment or renovations.
- * A competitive grant process is held annually for grants from \$2,000.00 to \$10,000.00. Rank and review are conducted by the SAAB with recommendations forwarded for County approval.
- * The Fiscal Year 2022 available Trust Fund allocation is \$40,000.00 with six Pinellas County non-profit agencies recommended for funding.
- * No match is required.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

CareerSource Pinellas

22. [21-1082A](#) Appointments to WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors (Board of County Commissioners as a whole).

Recommendation: Approval of the appointments to WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors.

- * Appointment of one Business seat expiring on June 30, 2021, for a two-year term expiring on June 30, 2023.
- * Appointment of one Education and Training seat expiring on June 30, 2021, for a two-year term expiring on June 30, 2023.
- * The local board must include representatives from four categories: Business, Workforce, Education and Training, Government, Economic and Community Development, Other.

23. [21-1111A](#) Reappointments to WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors (Board of County Commissioners as a whole).

Recommendation: Approval of 12 reappointments to WorkNet Pinellas d/b/a CareerSource Pinellas Board of Directors for two-year terms expiring June 30, 2023.

* The names of the reappointments can be viewed on the attached list.

24. [21-1115A](#) First Renewal and Amendment of Memoranda of Understanding and Infrastructure Funding Agreements between WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas and Workforce Innovation Act Partners.

Recommendation: Approval of a Memoranda of Understanding (MOU) and Infrastructure Funding Agreements (IFA) between WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas (CSPIN) and Workforce Innovation and Opportunity Act (WIOA) Partners.

* Renewal of the MOU and Infrastructure Funding Agreements between WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas and WIOA Partners effective July 1, 2021 through June 30, 2024.

* The Local Plan was approved by the CSPIN Board on March 18, 2020, filed with the State, and is effective July 1, 2020 through June 30, 2024.

25. [21-1112A](#) Program Year 2021-2022 Planning Budget for WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas.

Recommendation: As requested by WorkNet Pinellas, Inc. d/b/a CareerSource Pinellas (CSPIN), approve the CSPIN planning budget to have in place for July 1, 2021 for submission to the State Workforce Board.

* State budget allocations to local workforce boards must be made by the legislature and approved by the Governor.

* The Planning Budget was developed by CareerSource staff and presented to the CSPIN Finance Committee on April 28th. The CSPIN Board of Directors approved the budget at their Annual Meeting on May 19th.

* Most of the revenue/expenditure reductions are related to lower Supplemental Nutrition Assistance Program funding, lower Welfare Transition funding, and the removal of several special projects in this year's budget.

COUNTY ATTORNEY

26. [21-1136A](#) Proposed initiation of litigation in the case of Pinellas County v. YULIP - action for injunctive relief.

Recommendation: Approval and authorization for the County Attorney to initiate litigation in the case of Pinellas County v. YULIP.

27. [21-991A](#) County Attorney Reports:
- Redistricting Update

COUNTY ADMINISTRATOR

28. [21-699A](#) County Administrator Reports:
- CareerSource Pinellas Quarterly Update

COUNTY COMMISSION

29. [21-978A](#) Appointment to the Tourist Development Council (Board of County Commissioners as a whole).

Recommendation: Approve the appointment of ONE applicant to the Tourist Development Council for a term of four years. This appointment if by the Board of County Commissioners as a Whole.

* A vacancy was created recently when a TDC member resigned. This vacancy can fill EITHER category of service on the TDC - Hotel/Motel Owner Operator OR Tourism Related.

* The names of the applicants can be viewed on the attached list.

* Ballots have been provided and are also attached to this agenda item.

30. [21-989A](#) County Commission New Business: Pertinent and Timely Committee/Board Updates, Policy Considerations, Administrative/Procedural Considerations, and Other New Business.

6:00 PM

PRESENTATIONS

31. [21-988A](#) Youth Advisory Committee Presentation.

PUBLIC HEARINGS

BOARD OF COUNTY COMMISSIONERS

32. [21-1037A](#) Case No. Q Z/LU-21-02 (Canada 2014, LLC)
A request for a zoning change from R-4, One, Two, and Three Family Residential to E-2, Employment-2 and a land use change from Residential Urban to Commercial General on approximately 0.69 acre located at 8119 46th Avenue North in west Lealman.

Recommendation: Based upon evidence and findings contained in the staff report and attachments, Case No. Z/LU-21-02 is recommended for approval:

- 1.) An Ordinance approving the application of Canada 2014, LLC for a land use change from Residential Urban to Commercial General on approximately 0.69 acre located at 8119 46th Avenue North in west Lealman.
- 2.) A Resolution approving a zoning change from R-4, One, Two, and Three Family Residential to E-2, Employment-2.

- * The applicant is seeking land use and zoning changes on a 0.69-acre property that contains a vacant single-family home that is in disrepair.
- * The applicant is proposing to construct a pool contractor business. Currently only residential uses are allowed on the subject property. Up to five residential units could be built under the current designations.
- * The Local Planning Agency recommended approval of the request (vote 7-0); no one from the public spoke in favor or in opposition at the hearing.
- * One letter in opposition was received with a primary concern of incompatibility.

33. [21-1038A](#) Case No. Q Z/LU-21-03 (Habitat for Humanity of Pinellas Co., Inc.)
A request for a zoning change from C-2, General Commercial and Services to R-3, Single Family Residential and a land use change from Commercial Neighborhood to Residential Low on approximately 0.65 acre located at 1201 Gooden Crossing in unincorporated Largo.

Recommendation: Based upon evidence and findings contained in the staff report and attachments, Case No. Z/LU-21-03 is recommended for approval:

- 1.) An Ordinance approving the application of Habitat for Humanity of Pinellas Co., Inc. for a land use change from Commercial Neighborhood to Residential Low on approximately 0.65 acre located at 1201 Gooden Crossing in unincorporated Largo.
- 2.) A Resolution approving a zoning change from C-2, General Commercial and Services to R-3, Single-Family Residential.

- * The applicant is seeking land use and zoning changes on a 0.65-acre property that is currently vacant.
- * The applicant is proposing to develop three single-family detached residential units on three separate lots, which is the maximum that would be allowed.
- * The Local Planning Agency recommended approval of the request (vote 7-0); no one from the public spoke in favor or in opposition at the hearing.
- * No correspondence has been received.

34. [21-1039A](#) Case No. Q ZON-21-03 (Z & N Properties VI, LLC - f/k/a Belcher Place, LLC)
A request for a zoning change from GO, General Office to R-5-CO, Urban Residential-Conditional Overlay, with the conditional overlay limiting the number of residential units to 10 single-family attached dwellings, and the termination of a Development Agreement (DA-10-5-15 and DVA -20-3) on approximately 2.11 acres located on the east side of Belcher Road, approximately 400 feet north of Montclair Road, in unincorporated Clearwater.

Recommendation: Based upon evidence and findings contained in the staff report and attachments, Case No. ZON-21-03 is recommended for approval.

A Resolution approving the application of Z&N Properties VI, LLC - f/k/a Belcher Place, LLC for a change in zoning from General Office to R-5-CO, Urban Residential-Conditional Overlay, with the Conditional Overlay limiting the number of residential units to 10 single-family attached dwellings, and the termination of a Development Agreement.

- * The applicant is seeking a zoning change on a vacant 2.11-acre site.
- * The proposed use is 10 single-family attached residential dwellings as limited by the Conditional Overlay.
- * The existing Development Agreement restricts the use on the subject property to certain office uses. Terminating it would eliminate those restrictions, allowing for residential development.
- * The Local Planning Agency unanimously recommended approval of the request (vote 7-0). No one appeared in favor or in opposition.
- * One letter of no objection was received from the City of Clearwater.

35. [21-1040A](#) Case No. FLU-21-01 (Boulevard Park Properties, LLC)
A request for a land use change from Residential Low to Residential High on approximately 1.14 acres located at the western terminus of 20th Terrace South West, in unincorporated Largo.

Recommendation: Based upon evidence and findings contained in the staff report and attachments, Case No. FLU-21-01 is recommended for approval:

An Ordinance approving the application of Boulevard Park Properties, LLC for a land use change from Residential Low to Residential High on approximately 1.14 acres located at the western terminus of 20th Terrace South West in unincorporated Largo.

* The applicant is seeking a land use change on a 1.14-acre vacant site.

* The applicant is proposing to develop single-family attached (townhomes). Up to 34 residential units are possible under the requested land use category, however the final number of units would be based on site plan review. Up to six units could be built under the current designation.

* The C-2 zoning district, which is not proposed for amendment, allows single-family attached as a Type Two Use which requires application to the Board of Adjustment and Appeals.

* The Local Planning Agency unanimously recommended approval of the request; vote Seven - Zero. Two people appeared in opposition, citing potential impacts to an existing drainage issue on their property to the north.

a.) The property to the north is in the City of Largo. Staff contacted City of Largo engineering staff and they have agreed to reach out to those property owners.

* No correspondence has been received.

ADJOURNMENT

Special Accommodations

Persons with disabilities who need reasonable accommodations to effectively participate in this meeting are asked to contact Pinellas County's Office of Human Rights by e-mailing such requests to accommodations@pinellascounty.org at least three (3) business days in advance of the need for reasonable accommodation. You may also call (727) 464-4882.

Public Participation Procedures

Persons wishing to comment regarding a specific agenda item should do so:

In person - by preregistering at pinellascounty.org/comment or by filling out a comment card with the County staff person in the meeting room; or,

Virtually - in advance in accordance with the instructions in the notice of this meeting, or on the virtual platform or phone after preregistering.

Members of the public wishing to make comments on the virtual platform or by phone must preregister by 5 p.m. the day before the meeting. At the scheduled section of the meeting when the item is before the Board of County Commissioners (Board), the Chairman or Clerk will call on each individual, one by one, to be heard. Each individual may speak for up to three minutes as may be modified by the Chairman. Comments or behavior that violate Pinellas County Commission Public Participation and Decorum Rules will be disconnected. Members of the public who cannot attend at the time an agenda item is before the Board may offer comments during the Citizens to Be Heard section near the beginning of the meeting. More information is available at www.pinellascounty.org/BCC_Participation.htm or by calling (727) 464-4400.

Public Hearing Procedures

The procedure used by the Board in conducting Public Hearings is to have a staff presentation followed by the applicant presenting the specific proposal. The Board will then hear comments from the proponents, the opponents and a staff summary. The applicant will then be given an opportunity to close and the Board will decide on the matter. Public Hearings before the Board are governed by the provisions of Section 134 -14 of the Pinellas County Land Development Code as may be modified by Pinellas County Emergency Order. That code provides that at the conclusion of each person's presentation, any speaker may seek the Chairman's permission to ask questions of staff.

Specifically:

1. At the conclusion of the presentations by the applicant and any proponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from the applicant and/or the proponents.
2. At the conclusion of the presentation by the opponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from any opponent.

The applicant's closing comments will address testimony subsequent to his or her presentation. Continuing rebuttal of other than directly preceding testimony will not be allowed. Because much testimony has already been submitted in writing, the following guidelines accommodate efficient presentations:

1. The applicant should present his or her entire case, including rebuttal, in no more than 20 minutes.
2. Persons wishing to speak regarding a Public Hearing item may speak for up to three minutes each.
3. Persons wishing to attend virtually must preregister at pinellascounty.org/comment by 5 p. m. the day before the meeting.

Appeals

Persons are advised that, if they decided to appeal any decision made at this meeting/hearing, they will need a record of the proceeding, and, for such purposes, they may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

If a Board meeting beginning at 9:30 A.M. has not concluded by noon, a recess will be taken from noon to 12:30 P.M., and the remainder of the meeting will continue at 12:30 P.M.

If a Board meeting beginning at 2:00 P.M. has not concluded by 5:30 P.M., a recess will be taken from 5:30 to 6:00 P.M. The remainder of the afternoon agenda will resume at 6:00 P.M., followed by Public Hearings.