

OMB Granicus Review

Granicus Title	Ranking of firms and agreement with Mead & Hunt, Inc. for Professional Engineering Services for Construction Administration, and Inspection Professional Services - Federal Funds - Mobile Home Community's - Project 3.				
Granicus ID#	24-1516A	Reference #	24-0576-RFP-CCNA	Date	12.31.24

Mark all Applicable Boxes:

Type of Review									
CIP	X	Grant		Other		Revenue		Project	005015A

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$413,880.00
Fund(s)	1045; 4052	Amount of Change (+/-)	NA
Cost Center(s)	431471	Total Amount	\$413,880.00
Program(s)	2421	Amount Available	\$32,811,810.00
Account(s)	5XXXXXX	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY25-FY27		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This item is for the approval of the ranking of firms and agreement with Mead & Hunt, Inc. for Professional Engineering Services for Construction Administration, and Inspection Professional Services - Federal Funds - Mobile Home Community's (MHC's) - Project 3.

- This contract is for professional engineering services for the Manufactured Home Communities Wastewater Collection System Improvements Project (005015A).
- Wade Trim Inc. and Mead & Hunt Inc. each submitted a proposal for this project. Both proposals were evaluated and upon review, it is recommended to award the contract to the top ranked firm, Mead & Hunt Inc.
- Mead & Hunt Inc. will provide the following services to the County: preparation of construction plans, specifications, completion of all applications, and acquisition of all permits needed for project construction.
- Pinellas County will pay Mead & Hunt Inc. for the Project Management Phase of the Project (\$20,310.00), Construction Engineering and Inspection Services (CEI) Phase (\$29,040.00), Construction Observation Phase (\$311,550.00), and the Project Closeout Phase (\$52,980.00). These phases total a not to exceed contract amount of \$413,880.00.
- Mead & Hunt Inc. may submit invoices on a monthly basis. All invoice submissions must be accompanied with supporting documentation that demonstrates work performed on the project.
- The duration of this contract is 698 consecutive calendar days from when the Notice to Proceed is issued, unless otherwise amended.

Funding is budgeted under the Manufactured Home Communities Wastewater Collection System Improvements Project (005015A), included in the Capital Improvement Plan funded by the American Rescue Plan Act (ARPA) and federal grant funding. Total available funding is the amount of the full project allocation as represented in the approved FY25 budget. Available funding in excess of the recommended not-to-exceed amount is available for other project costs. In the event that future fiscal year funding is not available for this project, the County maintains the authority to terminate this agreement.

Analyst:
Gabriella Gonzalez

Ok to Sign: ☒