

West Change Order 4

1. Information

Customer Name	Pinellas County, FL
Change Order Effective Date	Latest date signed below.
Underlying Agreement (“Order”)	Agreement for NG9-1-1 IP Network Services effective January 28, 2014, as amended
Term	Concurrent with term of the Order

2. Change to Services

West Safety Services, Inc. (“West”) will provide the following change to the current services (“Services”) under the Order.

- A9-1-1 Routing support for St Petersburg PD facility move
- Order and install new Ethernet circuit at 1301 1st Ave N St Petersburg FL 33705 to coincide with the timing of the facility move
- Decommission current MPLS circuit at 1300 1st Ave N St Petersburg FL 33705 to coincide with the facility move
- Order and install new Ethernet circuit and update the demarcation for site at 10750 Ulmerton Rd Largo FL 33778 to the third floor
- Decommission EMS Backup site at 12490 Ulmerton Rd Largo FL 33774

2.1. Scope and Requirements

The scope, requirements, and limitations are as follows:

- a. The address for the old site for St Petersburg PD build is 1300 1st Ave N St Petersburg FL 33705.
- b. The address for the new site for St Petersburg PD build is 1301 1st Ave N St Petersburg FL 33705.
- c. All West equipment will be reused and moved from the old facility to the new facility.
- d. Customer will be responsible for moving all Airbus equipment and ensuring the facility will be ready to receive new Circuit.
- e. Charges for circuits are included in this Change Order. Circuit orders will not be issued until this Change Order is signed by Customer and received by West. Carrier rates for circuits may change by the time orders are placed and this Change Order will be updated accordingly. New rates for circuits will have a Not To Exceed (“NTE”) 15% above the costs listed below in Hardware and Network for both OTF and MRF.
- f. Customer will be responsible for any components and testing beyond the Customer firewall.
- g. Customer will be responsible for providing and arranging for onsite technician support as requested by West through the project.
- h. Customer is providing a cabinet to house the routers and terminating equipment at the St Petersburg PD PSAP. Customer will be responsible for ensuring that the cabinet is grounded to the facilities ground bus, and that the Customer provided-cabinet has 10 contiguous Rack Units required for the terminating equipment.
- i. After the CPE move is complete at this new site, and Services are tested and turned up, West will decommission the circuits currently traversing into the old St Petersburg PD location.
- j. EMS Backup will be decommissioned once the facility move is complete.
- k. Customer will be responsible for all circuits costs incurred in order keep service live at both locations facilities during the move.

2.2. Required Services and Hardware/Network

Assuming cooperation by Customer and its agents, West Personnel Professional Service hours required to Provide A9-1-1 Routing Network Support for Migration of Clearwater and PSC sites to Airbus Multi-Node System are as follows:

Resource	Tasks	Required Hours
Network Engineering	Circuit Design	26
	Update support diagrams, evaluate site survey	
	Participate in technical meeting with customer	
	Develop Network Engineering Event Plan and MOP	
	Supervise Remote Hands at the new location for de-install and reinstall activities	
	Decommission EMS Backup	
VNS	De-install event support and reinstall event support	8
	Decommission EMS Backup	
Technical Project Management	Manage resources and tasks	32
	Manage event and cutover	
Circuit Admin	Circuit Order, Circuit Disconnects	4
Program Project Management	Manage resources and tasks for project	20
	Obtain resources and facilitate planning	
	Attend technical and project meetings with customer	
Total Hours		90

Onsite Project Resource Requirements	
Onsite Support	Site Survey
	De-install and reinstall at new location
	Clearwater PD Circuit Install
	Decommission EMS Backup

Hardware/Network to be provided	
Item	Description
New AT&T Circuit	Ethernet circuit ordered from AT&T from West A9-1-1 network to the new St Petersburg PD location
New Frontier Circuit	Ethernet circuit ordered from Frontier from West A9-1-1 network to the Clearwater PD location

3. Fees

The following fees will apply:

Element	One Time Fee (“OTF”)	Monthly Recurring Fee (“MRF”) Increase NTE
Offsite Professional Services	\$24,750.00	N/A
Onsite Professional Services	\$6,400.00	N/A
Hardware and Network	\$23,000.00	\$4,500.00 *NTE \$5,175.00
Total	\$54,150.00	\$4,500.00 *NTE \$5,175.00

3.1. Pricing Notes

- NTE a 15% increase due to delay in circuit ordering.
- These fees are based on the project scope as listed in Section 2 above. Out of scope services, if authorized by separate written agreement of Customer, will be billed at West’s standard professional service rate of \$275.00 per hour.
- The MRF for this Change Order will be in addition to current monthly fees as outlined in the Order.
- As result of this Change Order, MRFs will increase from \$91,844.29 to \$96,344.29 NTE \$97,019.29.
- Total annual recurring services shall be \$1,156,131.48, with a NTE of \$1,164,231.48.
- Once the circuits can be decommissioned, West will discontinue charging for network fees (\$1,543.85) as described in Change Order 3 to the Order between the parties, effective June 27, 2017.
- Customer is responsible for any early discontinuance fees associated with St Petersburg old facility and the 10750 Ulmerton Rd Largo FL location, NTE \$1,543.83 per month until the circuit term end date December 2020.
- Once the circuits to the EMS Backup have been decommissioned, West will discontinue charging for network fees (\$1,300.44) as described in Change Order 2 to the Order between the parties, effective June 27, 2017.
- Customer is responsible for any early discontinuance fees associated with the EMS Backup, NTE \$1,300.44 per month until the circuit term end date of November 2019.
- If Customer facility move does not occur on/before the target date of March 19, 2019, and through no fault of West the project is delayed, Customer agrees to pay the Hardware & Network MRF defined herein effective March 19, 2019 unless both parties agree to a new target date in writing.

As applicable, one-time fees will be invoiced, and recurring fees will commence invoicing, upon:

Change Order Effective Date; or

Acceptance. Acceptance will occur on the earliest of the following events: (1) Customer provides written notice of acceptance; (2) the Services are used, or are capable of being used, by Customer in a live environment, or (3) three calendar days pass after West’s notice of Services availability without receipt of a Customer notice of material defect. Capable of being used means that West has completed its obligations herein and any delay to the system going live is due to events of third parties or events otherwise outside of West’s control.

4. Entire Agreement

Except as stated herein, the Order continues in full force and effect. This Change Order amends the Order as stated herein, constitutes the parties' entire agreement, and supersedes any prior written or oral agreements related to its subject matter. This document may be executed in counterparts, by facsimile or electronically, and is not enforceable unless signed by both parties.

PINELLAS COUNTY, FL



Authorized Signature

Barry Burton

Name Typed or Printed

County Administrator

Title

March 13, 2019

Date signed

WEST SAFETY SERVICES, INC.



Authorized Signature

Ronald Beaumont

Name Typed or Printed

President

Title

2-15-19

Date signed

WEST
MCM
Approved as to Form

APPROVED AS TO FORM

By:


Office of the County Attorney