

## OMB Contract Review

|                      |   |                   |                      |
|----------------------|---|-------------------|----------------------|
| <b>Contract Name</b> | Change Order No. 1 (final) with Highway Safety Devices, Inc. for ATMS Phase III Expansion (PID 002601A) |                   |                      |
| <b>GRANICUS</b>      | 22-0859D  | <b>Contract #</b> | <b>Date:</b> 8/22/22 |

**Mark all Applicable Boxes:**

| Type of Contract |  |       |  |       |   |         |         |
|------------------|--|-------|--|-------|---|---------|---------|
| CIP              |  | Grant |  | Other | x | Revenue | Project |

**Contract information:**

|                           |                |   |                               |
|---------------------------|----------------|---|-------------------------------|
| <b>New Contract (Y/N)</b> | No - Amendment | <b>Original Contract Amount</b>             | \$957,796.30                  |
| <b>Fund(s)</b>            | 1001           | <b>Amount of Change</b>                     | \$12,670.00                   |
| <b>Cost Center(s)</b>     | 436082         | <b>Contract Amount</b>                      | \$970,466.30                  |
| <b>Program(s)</b>         | 2204           | <b>Amount Available</b>                     | \$920,650                     |
| <b>Account(s)</b>         | 5349000        | <b>Included in Applicable Budget? (Y/N)</b> | <b>No, Budgeted \$920,650</b> |
| <b>Fiscal Year(s)</b>     | FY23           |   |                               |

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

The Board of County Commissioners (Board) awarded this project on May 5, 2020, in the amount of \$957,796.30. The project was substantially complete on 6/22/2022 and obtained final completion on 7/11/2022. The time between substantial and final completion accounts for the duration to complete the walk thru inspection with project stakeholders, punch list items, final testing, project acceptance, receipt and approval of certified as-builts, final project deliverables, final quantity of materials audit, and receipt of final invoice. This project is part of an overall implementation of the Countywide ATMS/ITS effort that was adopted and funded by the Board of County Commissioners (Board) utilizing the Ninth Cent Local Option Fuel Tax in 2006.

Final quantities have been tabulated resulting in a net increase of \$12,670.00, which accounts for this amendment increase.

While budget is available in FY22 in the amount of \$920,650, the additional costs and increases for the contract will be covered by lapse available.

**Analyst:**  
Abigail Lloyd

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.

5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder.  
(OMB/OMB Document Library/Contract.RVW/)