Program Description

Completed by erinrichards@empathhealth.org on 3/23/2026 4:17 PM

Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

Program Description

Please provide the following information.

Pinellas County
BOARD OF COUNTY COMMISSIONERS

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

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Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

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Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
AIDS Service Association of Pinellas, Inc.

A.2. DBA (if applicable)
EPIC (Empath Partners in Care)

A.3. Legal Address
6310 Capital Drive Lakewood Ranch, FL 34202

PROJECT INFORMATION

A.4. Program Name/Project Title
EPIC HIV Treatment Continuity & Medication Bridge Program

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The EPIC HIV Treatment Continuity and Medication Bridge Program provides short term HIV treatment continuity assistance for low income Pinellas County residents affected by Florida's 2026 ADAP (AIDS Drug Assistance Program) eligibility and premium support reductions. Funding will ensure that people living with HIV (PLWH) do not experience medication interruptions by covering insurance premiums, HIV medication copays and deductibles, and emergency 30–60 day ART fills. Because the Florida Department of Health's emergency ADAP rules are already in effect—and permanent rulemaking is underway to formalize reduced eligibility and eliminate premium assistance—disruptions to HIV medication access are expected throughout FY27. EPIC will implement a structured copay assistance model and provide navigation support to help clients establish ADAP or Ryan White coverage. Assistance will begin immediately upon award and continue throughout the contract period to prevent treatment gaps for vulnerable PLWH.

APPLICATION CONTACT INFORMATION

A.19. First Name
Monica

A.20. Last Name
Strunk

A.21. Contact Person/Title
Director, Grants and Grants Management

A.22. Contact Email
monicastrunk@empathhealth.org

A.23. Telephone
(727) 773-7649

A.24. Executive Officer with signing authority First Name
Joy

A.25. Executive Officer with signing authority Last Name
Winheim

A.26. Executive Officer Title
President

A.27. Executive Officer Email
joywinheim@empathhealth.org

A.28. Executive Officer Phone Number
(813) 237-3066

A.6. Physical Program Address
3050 1st Ave S St. Petersburg, FL 33712

A.7. Program Manager First Name
Tracy

A.8. Program Manager Last Name
Harvey

A.9. Program Manager Title
Medical Services Director

A.10. Program Manager Email
tracyharvey@empathhealth.org

A.11. Program Manager Phone Number
(727) 523-2530

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Healthcare for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$150,000.00

A.15. Taxpayer/Employer ID
59-2862537

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
J2BXENUBJSE5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
12/15/1987

A.18. Date of 501(c)(3) Status
12/15/1988

B. Organization Profile

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Case Id: 21125
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Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Unified in empathy, Empath Health's nonprofit network provides extraordinary Full Life Care for all. EPIC (Empath Partners in Care) advances this mission by improving the health and stability of individuals, families, and communities—regardless of HIV status, gender, sexual identity, or ability to pay. Rooted in health equity, EPIC ensures disadvantaged residents can access high quality care and supports needed to overcome systemic barriers. By addressing social determinants of health, EPIC aligns with the Healthcare for Disadvantaged Residents priority area. With more than 38 years of experience, EPIC is a regional leader in HIV/AIDS care and support services. The organization serves people living with or at risk of HIV, individuals experiencing homelessness, and residents with significant socioeconomic challenges. EPIC has managed millions in federal grants—including Ryan White Parts A, B, Minority AIDS Initiative, and HOPWA—while leveraging corporate and foundation support to expand access to care. EPIC's client population reflects deep health disparities. Nearly 48% of clients live below the Federal Poverty Line, and another 28% fall between 100–200% FPL. Of the 2,129 individuals served annually, 980 are Black/African American, 256 Hispanic/Latinx, and 11% experience housing instability. These demographics mirror the disproportionate impact of HIV, poverty, and chronic illness on communities of color and low income residents. EPIC's services work to reduce these inequities by stabilizing health, housing, and access to care. EPIC, a Ryan White Provider for over 27 years, provides medical case management to 1,406 individuals and wraparound services to more than 2,100 people annually, including HIV/STI prevention, PrEP referrals, pharmacy support, mental health counseling, medication management, emergency assistance, housing case management, and food and nutrition services. The HIV Treatment Continuity & Medication Bridge Program aligns with the priority area by ensuring uninterrupted access to HIV medications, insurance coverage, and essential supports for low income Pinellas County residents. In February 2026, the Florida Department of Health enacted emergency ADAP changes, reducing eligibility and eliminating premium assistance. Terminations began March 1, 2026, without a transition plan, creating widespread confusion. As a result we anticipate that people living with HIV will experience insurance disruptions, pharmacy denials, formulary changes, and unexpected premium bills. Given that nearly half of EPIC's clients live below the FPL and another 28% fall just above it, even modest increases in out of pocket costs jeopardize treatment continuity. This program fills a new, nonduplicative gap by providing premium assistance, HIV medication copay and deductible support, emergency 30–60 day ART fills, and navigation to reestablish ADAP or Ryan White coverage—supporting viral suppression and long term stability for disadvantaged residents.

B.2. Describe your board membership and how the board is reflective of the target population.
EPIC's Board of Directors consists of nine dedicated members who bring a broad range of professional expertise, lived experience, and community insight to the organization. Board recruitment prioritizes individuals who reflect the populations we serve, ensuring that governance decisions are informed by the real needs and perspectives of our target communities. The board's composition demonstrates this commitment to representation: over 60% of members are women, and 36% identify as BIPOC. Several members also bring lived experience relevant to EPIC's service areas, strengthening the board's ability to guide programs with authenticity and cultural responsiveness. Board members serve staggered three-year terms, and there are currently no vacancies. Engagement remains strong, with an average of 75%

of members participating in quarterly meetings. This consistent involvement supports stable governance, strategic oversight, and ongoing alignment with EPIC's mission and community priorities.

B.3. Explain the organization's experience relevant to the proposed priority area.
EPIC, part of Empath Health, has 38 years of experience improving the lives of individuals, families, and communities by addressing social determinants of health. We serve people living with or at risk of HIV, individuals experiencing homelessness, and others needing support. As a regional HIV/AIDS leader, EPIC has managed millions in federal grants, including Ryan White and HOPWA, alongside strong corporate and foundation partnerships. EPIC's clients reflect significant need: 48% live below the Federal Poverty Line and 28% fall between 100–200% FPL. Of the 2,129 individuals served annually, 980 are Black/African American, 256 are Hispanic/Latinx, and 11% experience housing instability. EPIC provides medical case management to 1,406 individuals and wraparound services to more than 2,100 people each year, including prevention, PrEP referrals, pharmacy support, mental health care, medication management, emergency assistance, housing case management, and food and nutrition services. EPIC's HIV Treatment Continuity and Medication Bridge Program ensures uninterrupted access to HIV medications, insurance coverage, and essential supports for low income residents. Anticipated emergency ADAP changes may cause insurance disruptions, pharmacy denials, and unexpected costs. This program fills a critical gap by providing premium assistance, copay support, emergency ART fills, and navigation to reestablish coverage—promoting viral suppression and long term stability for vulnerable PLWH.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
EPIC has the organizational capacity, infrastructure, and professional expertise required to implement and manage complex health and social service programs. As part of Empath Health's accredited nonprofit network, EPIC benefits from systemwide administrative, clinical, and compliance support, including strong fiscal oversight, data management, and quality improvement processes. Empath Health maintains CARF accreditation for multiple service lines, demonstrating adherence to nationally recognized standards of care, operational excellence, and continuous performance improvement. With more than 38 years of experience - originally as Francis House and AIDS Service Association of Pinellas (ASAP) - EPIC is a regional leader in HIV/AIDS services and social determinants of health programming. The organization has a long track record of successfully managing multimillion dollar federal, state, and local grants, including Ryan White Parts A, B, and Minority AIDS Initiative, HOPWA, and county funded initiatives. EPIC's grants, finance, and compliance teams ensure accurate reporting, timely reimbursement, and adherence to all federal and state requirements. EPIC's multidisciplinary staff includes licensed clinical social workers, mental health counselors, certified HIV testers and prevention specialists, housing specialists, case managers, and peer support professionals. Staff receive ongoing training in trauma informed care, cultural humility, LGBTQ+ competency, harm reduction, and HIV treatment guidelines. EPIC's leadership team brings decades of experience in HIV care delivery, public health, and nonprofit administration. The organization operates multiple service centers across Tampa Bay, supported by integrated electronic health and case management systems that ensure continuity of care, data accuracy, and outcome tracking. EPIC's established partnerships with healthcare providers, pharmacies, behavioral health agencies, and community organizations further strengthen its capacity to deliver coordinated, high quality services. This infrastructure ensures EPIC can rapidly respond to emerging healthcare access barriers affecting disadvantaged residents.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

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Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Beginning February 2026, the Florida Department of Health enacted emergency changes to the AIDS Drug Assistance Program (ADAP), reducing eligibility to ≤130% FPL and eliminating all premium assistance, with terminations beginning March 1, 2026. These changes occurred without public hearings or a transition plan, causing widespread confusion among clients and providers as case managers reported inconsistent instructions and shifting policy interpretations. As a result, people living with HIV (PLWH) in Pinellas County are experiencing sudden and significant disruptions in insurance coverage and medication access, including ADAP termination notices, pharmacy denials, formulary changes removing essential HIV medications, and unexpected premium invoices. Because the State has not yet released a client level termination file, EPIC cannot identify exactly which clients have been removed. However, demographic analysis indicates a substantial impact. EPIC serves 2,129 clients annually. Of these, 48% (1,022 clients) live below the Federal Poverty Line and automatically fall under the new ADAP threshold. An additional 179 clients fall between 100–130% FPL. Combined, approximately 1,201 clients (56% of all EPIC clients) are likely to be directly affected by the State's eligibility reduction. For low income PLWH, even modest increases in out of pocket costs pose an immediate threat to treatment adherence, viral suppression, and long term health stability. Lapses in HIV medication access are not a minor inconvenience, they carry measurable consequences for individual health outcomes and broader public health. EPIC St. Petersburg has provided HIV care for over 38 years, serving 2,129 individuals annually, including 1,406 in medical case management. Nearly half of EPIC clients live below the Federal Poverty Line, 28% fall between 100–200% FPL, and 11% experience housing instability. EPIC also serves disproportionately impacted groups, including 980 Black/African American and 256 Hispanic/Latinx clients. Taken together, statewide ADAP cuts and concentrated local economic vulnerability have created an urgent need for Pinellas based, short term HIV treatment continuity support. The EPIC HIV Treatment Continuity and Medication Bridge Program will provide premium assistance, copay relief, emergency 30–60 day medication access, and navigation back into long term benefits—ensuring vulnerable PLWH maintain treatment during this period of significant system disruption. Without a structured bridge program the cost of interrupted care, hospitalizations, resistance management and disease progression, far exceeds the cost of short-term medication assistance.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Pinellas County continues to experience a significant HIV burden. CDC HIV surveillance data show 149 new HIV diagnoses in 2023, reflecting ongoing transmission and the critical need for uninterrupted access to treatment. Pinellas County is designated an Ending the HIV Epidemic (EHE) priority jurisdiction, indicating elevated prevalence and continued public health concern. Local assessments document persistent challenges affecting PLWH, including healthcare affordability, transportation barriers, and complex navigation of health and social service systems. These structural obstacles heighten the harm caused when ADAP support is removed. EPIC's client population mirrors these countywide vulnerabilities: • 48% live below the Federal Poverty Line • 28% have incomes between 100–200% FPL • 11% experience housing instability • EPIC serves 980 Black/African American and 256 Hispanic/Latinx clients annually Client reports of refill

denials, new premium invoices, and ADAP termination letters confirm that treatment disruptions are already occurring. While the State has not released client level ADAP eligibility data, EPIC anticipates receiving complete information by October 1, 2026. Based on demographic analysis, approximately 1,201 EPIC clients (56%) likely fall under the new eligibility restrictions and may require stabilization support. Because most EPIC clients live at or near poverty, they have minimal financial capacity to absorb sudden ADAP cost shifts. These socioeconomic conditions intensify treatment barriers and underscore the need for local resources to prevent medication interruptions among vulnerable residents.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Pinellas County has a well established HIV care infrastructure supported by Ryan White–funded medical case management, clinical providers, and pharmacy access. Pinellas County is designated an Ending the HIV Epidemic (EHE) priority jurisdiction, reflecting a high prevalence of people living with HIV and an ongoing need for uninterrupted access to treatment and benefits navigation. EPIC St. Petersburg serves 2,129 people living with HIV annually and provides comprehensive Ryan White case management and benefits navigation services. However, recent changes to Florida's AIDS Drug Assistance Program (ADAP) have created a significant gap in medication access and insurance affordability that existing programs cannot absorb. Beginning in February 2026, ADAP eligibility was reduced to ≤130% FPL and all premium assistance was eliminated. These services were previously a core component of the HIV safety net and are no longer available. Although the Florida Department of Health has not released client level ADAP termination data, the scope of impact is understood to be substantial. Based on EPIC's client demographics, approximately 1,201 individuals (56% of EPIC's total client population) live at or below 130% FPL and are likely to be affected by the eligibility reduction. During a Ryan White Council meeting in March 2026, providers similarly estimated that a significant portion of current Ryan White clients would experience ADAP related coverage gaps, reinforcing that the disruption is widespread and ongoing. EPIC is already receiving client reports of ADAP termination notices, pharmacy denials, formulary changes, and unexpected premium invoices, confirming that treatment disruptions are occurring. Without short term financial intervention, these individuals face immediate risks to treatment adherence and viral suppression. At this time, EPIC is not aware of other locally available programs in Pinellas County that provide this support to address this gap created by the ADAP policy changes. The EPIC HIV Treatment Continuity and Medication Bridge Program expands EPIC's existing service capacity by addressing this newly created gap. The program provides short term assistance, HIV medication copay and deductible support, and emergency 30–60 day ART fills, allowing clients to maintain uninterrupted treatment while benefits are re established. This program directly reduces the number of unserved clients, stabilizes care during system disruption, and protects both individual and public health outcomes in Pinellas County.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
This program is new and not currently funded; therefore, no prior outcomes or utilization data are available.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
As a Ryan White provider, EPIC delivers medical case management and benefits navigation; however, Ryan White funding cannot cover insurance premiums or consumer medication copays. Because these costs were previously

covered by ADAP and are no longer available, the EPIC HIV Treatment Continuity and Medication Bridge Program fills a newly created, non duplicative gap. The program integrates directly into EPIC St. Petersburg's HIV service system, including Ryan White case management, benefits navigation, and EPIC's 340B pharmacy. EPIC will provide: • Eligibility verification, recertification, and linkage to long term benefits through Ryan White Case Management • Emergency ART fills, copay coordination, and medication continuity through EPIC's 340B pharmacy • Coordinated referrals with more than 30 community partners

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

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Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The EPIC HIV Treatment Continuity and Medication Bridge Program provides urgent, short term stabilization for low income Pinellas County residents who have lost ADAP eligibility or premium assistance due to the Florida Department of Health's 2026 policy changes. The program prevents dangerous treatment interruptions by covering insurance premiums, HIV medication copays and deductibles, and emergency 30–60 day ART fills while clients re establish long term benefits. The program supports all four required Core Outcomes for Healthcare for Disadvantaged Residents: • Increased Access to Services: Premium assistance, emergency medication access, , and benefits navigation. • Increased Stability and Empowerment: Continuity of insurance and medication access, linkage to financial and FDOH supports. • Increased Knowledge and Skills: One on one guidance to navigate ADAP and Ryan White and maintain adherence. • Improved Health and Well Being: Prevents viral rebound, reduces hospitalization risk, and maintains treatment adherence. Services include: • Insurance premium assistance for up to 12 months • Short term HIV medication copay and deductible support • Emergency 30–60 day ART fills • Enrollment assistance and navigation within Ryan White services until stabilization With 38+ years of HIV service delivery, strong Ryan White infrastructure, and established 340B pharmacy partnerships, EPIC is uniquely positioned to provide rapid stabilization during this period of system upheaval.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will directly support Pinellas County residents impacted by ADAP related coverage loss. Assistance will be provided when clients present documentation of termination, pharmacy denial, premium invoices, or unaffordable costs. 1. Short Term Premium Assistance o Up to 12 months of support 2. HIV Medication Copay & Deductible Assistance 3. Emergency 30–60 Day ART Fills o For denials, formulary removals, or ADAP lapses o Processed through EPIC's 340B pharmacy 4. EPIC Copay Assistance Mechanism (New Program) o Fixed maximum per prescription or sliding scale model o Payments made directly to insurers/pharmacies o Policies finalized 30–60 days post award 5. Medical Services Director Time (10% FTE) o Will provide clinical and programmatic oversight, review and approve insurance and medication assistance determinations, and maintain program compliance EPIC expects full ADAP eligibility data by October 1, 2026.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
• Premium Assistance: Up to 12 months • Copay/Deductible Assistance: Typically 1–3 months • Emergency ART Fills: 30–60 days immediately upon denial • Navigation & Recertification: Weekly or biweekly until benefits restored; more frequent for high risk clients All services are individualized and delivered urgently to prevent treatment interruption.

D.4. What is the target population and eligibility criteria for the program?
Pinellas County residents living with HIV who: • Report ADAP termination or inability to refill medications • Provide documentation of pharmacy or insurance denial • Have lost ADAP premium support • Are low income under ≤400% FPL rules • Are at imminent risk of ART interruption or loss of medical coverage Priority populations include individuals living below 400% FPL.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Service Location: EPIC ASAP Campus 3050 1st Ave S, St. Petersburg, FL 33712 Service Area: All of Pinellas County, including high need ZIP codes 33705, 33707, 33711, and 33713. Hours: • Monday–Friday, 8:30AM-5:00 PM Emergency Medication Support: • Processed immediately through EPIC's 340B pharmacy • After hours support available through EPIC's on call system for urgent medication needs

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Program Lead Tracy Harvey, Medical Services Director, EPIC • Oversees clinical decision making, medication continuity, and emergency ART protocols • 15 years experience in HIV care Program Support Deniz Bigham – Case Manager Supervisor • Supervision of enrollment by case managers, coordination of premiums/copays, and ADAP/Ryan White recertification Oversight Team • President (28+ years HIV/AIDS leadership) • Medical Director, EPIC Medical Care • Director of Case Management (30 years' experience) Multidisciplinary Team • Ryan White Case Managers • EPIC 340B Pharmacy Team Policies & Procedures Copay assistance P&P finalized within 30–60 days of award. Timeline • Program Launch: within 30 days of contract start • Premium Assistance: immediate • Copay Assistance Mechanism: finalized within 30–60 days • Enrollment & Navigation: immediate • Service Period: Oct 1, 2026 – Sept 30, 2027

E. Program Outcomes

Completed by erinrichards@empathhealth.org on 3/23/2026 4:28 PM

Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by erinrichards@empathhealth.org on 3/23/2026 4:29 PM

Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,383,489.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$169,680.00

F.3. Total Pinellas County Social Action Funding request.
$150,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
88.40%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
EPIC provides $19,680 in in-kind support, covering 10% of the Director of Case Management, the Case Manager Supervisor, and applicable fringe benefits. This contribution reflects staff time dedicated to reviewing applications for assistance, delivering case management support, and ensuring programmatic oversight and coordination.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
EPIC does not currently receive any Pinellas County Government funding for this or any other program.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
EPIC will sustain core services beyond FY2027 through a balanced funding strategy that includes federal and state grants, private foundations, corporate partners, individual donors, and continued support from the Suncoast Hospice Foundation. EPIC's 340B pharmacy program also provides vital revenue to support transportation, medications, and insurance assistance for Ryan White clients. After this grant period, all essential program functions will continue within EPIC's existing Ryan White case management structure. Enhanced workflows, referral pathways, and staff training developed through this project will remain in place, ensuring continuity of care. Long term sustainability will be supported through 340B revenue, ongoing grant funding, and strong community partnerships. EPIC remains committed to ensuring uninterrupted access to essential HIV care for clients long after this funding cycle ends.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Annual Budget Form ASAP EPIC.xlsx

G. Requested Documents

Completed by erinrichards@empathhealth.org on 3/23/2026 4:29 PM

Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
n/a

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board Member List ASAP EPIC.xlsx

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest ASAP EPIC.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Program Policy and Procedures- Prescription Copayment Assistance ASAP EPIC.docx

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Program Job Description- Medical Services Director - ASAP EPIC.doc

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by erinrichards@empathhealth.org on 3/23/2026 4:30 PM

Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

501c3 ASAP EPIC.pdf

☑ **Current Certificate of Insurance** ***Required**

Certificate of Insurance ASAP EPIC.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire ASAP EPIC.pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking Affidavit FY27 SAF ASAP EPIC.pdf

☑ **HS E-Verify Affidavit** ***Required**

HS E-Verify Affidavit ASAP EPIC.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

Audit ASAP EPIC.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Incorporation ASAP EPIC.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist ASAP EPIC.pdf

☑ **Organization Chart (local) *Required**

Organization Chart ASAP EPIC.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 ASAP EPIC.pdf

Submit

Completed by erinrichards@empathhealth.org on 3/23/2026 4:31 PM

Case Id: 21125
Name: AIDS Service Association of Pinellas, Inc. dba
Address: 6310 Capital Drive, Lakewood Ranch, FL 34202

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Erin Richards
Electronically signed by erinrichards@empathhealth.org on 3/23/2026 4:30 PM

Date Submitted
03/23/2026

Program Description

Completed by grantwriteralphahouse@gmail.com on 3/24/2026 2:45 PM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

Program Description

Please provide the following information.

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by grantwriteralphahouse@gmail.com on 3/23/2026 11:43 AM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by grantwriteralphahouse@gmail.com on 3/23/2026 11:47 AM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
ALPHA House of Pinellas County

A.2. DBA (if applicable)

A.3. Legal Address
701 5th Avenue North St. Petersburg, FL 33701

PROJECT INFORMATION

A.4. Program Name/Project Title
ALPHA House Residential Program for Women and Children Experiencing Homelessness

A.5. Summary - provide a brief summary of program and how funding would be utilized.
ALPHA House of Pinellas County requests support from the Pinellas County Social Action Fund to sustain its Residential Program for Women and Children Experiencing Homelessness. The program provides safe housing and comprehensive support services for adult women and their children who are experiencing homelessness in Pinellas County. Residents receive trauma-informed case management, life skills education, employment support, and connections to healthcare, childcare, and community resources that promote long-term stability and independence. In 2024, the program provided 3,561 safe bed nights for adult mothers and their babies, serving 18 women and their children. Funding will help offset the cost of providing safe shelter, meals, case management, and supportive services that help families move from crisis toward stability and permanent housing. With $150,000 in support from the Social Action Fund, ALPHA House will provide more than 1,400 safe nights of shelter for adult mothers and their babies, helping families stabilize,

APPLICATION CONTACT INFORMATION

A.19. First Name
Julie

A.20. Last Name
Navin Swigon

A.21. Contact Person/Title
Executive Director

A.22. Contact Email
jnavin@alphahousepinellas.org

A.23. Telephone
(727) 822-8190

A.24. Executive Officer with signing authority First Name
Julie

A.25. Executive Officer with signing authority Last Name
Navin Swigon

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
jnavin@alphahousepinellas.org

A.28. Executive Officer Phone Number
(727) 822-8190

strengthen parenting capacity, increase income, and transition to permanent housing. By providing safe housing combined with case management and supportive services, ALPHA House directly advances the Pinellas County Social Action Fund priority of addressing homelessness and strengthening housing stability for vulnerable families.

A.6. Physical Program Address
701 5th Avenue North St. Petersburg, FL 33701

A.7. Program Manager First Name
Jasmine

A.8. Program Manager Last Name
Randolph

A.9. Program Manager Title
Director of Residential Programs

A.10. Program Manager Email
jrandolph@alphahousepinellas.org

A.11. Program Manager Phone Number
(727) 588-1082

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Homeless and Housing Services

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$150,000.00

A.15. Taxpayer/Employer ID
59-1991525

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
NEMGNK5XZ324

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
01/25/1980

A.18. Date of 501(c)(3) Status
01/15/1981

B. Organization Profile

Completed by grantwriteralphahouse@gmail.com on 3/23/2026 11:49 AM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The mission of ALPHA House of Pinellas County is to prevent the cycle of homelessness and child abuse by providing a safe residence and supportive services to homeless pregnant women and babies. ALPHA empowers women with the job skills, education, parenting skills, positive self-esteem, and spiritual foundation necessary to obtain permanent housing, successfully raise their children, and contribute to the community as self-sustaining mothers. ALPHA House of Pinellas County also invests in the broader community through an outreach program that provides hundreds of families with essential childcare items each year. This mission aligns directly with the Pinellas County Social Action Fund priority area of Homeless and Housing Services. ALPHA House addresses family homelessness by providing safe housing and comprehensive supportive services that stabilize families and help them transition to permanent housing. The organization's residential program provides adult women experiencing homelessness and their children with a safe and structured living environment while they work to overcome the barriers that led to housing instability. Families entering ALPHA House often face multiple challenges including lack of affordable housing, limited income, gaps in employment history, trauma, and minimal family support systems. ALPHA House responds through a housing stabilization model that combines safe shelter with individualized case management and coordinated supportive services. Residents work closely with program staff to develop individualized housing stability plans that address employment, financial literacy, parenting skills, health care access, and long-term housing goals. Through this coordinated approach, ALPHA House strengthens families' ability to navigate the housing system and overcome barriers to stable housing. Case managers support residents with employment readiness, budgeting and savings strategies, connections to community resources, and housing navigation that prepares families to secure and maintain permanent housing. By addressing both immediate shelter needs and the underlying factors that contribute to homelessness, the program helps prevent repeated housing instability and strengthens long-term family stability. ALPHA House contributes to Pinellas County's broader system of care for individuals and families experiencing homelessness by increasing access to safe housing and providing structured pathways toward self-sufficiency. The organization's work supports community efforts to reduce family homelessness, strengthen family stability, and ensure that mothers and children can move from crisis to permanent housing and long-term independence.

B.2. Describe your board membership and how the board is reflective of the target population.
ALPHA House of Pinellas County is governed by a dedicated Board of Directors that provides strategic leadership, financial oversight, and community insight to advance the organization's mission to prevent the cycle of homelessness and child abuse. The Board reflects both the broader demographics of Pinellas County and the perspectives necessary to guide programs serving women and children experiencing homelessness. Pinellas County is a diverse and predominantly urban community of more than 950,000 residents. Approximately 52% of residents are female, and the county's racial and ethnic composition includes roughly 73% White residents, about 10% Black or African American residents, and more than 10% Hispanic or Latino residents, along with smaller Asian and multiracial populations. These demographic patterns are reflected in ALPHA House's Board composition, which includes both White and African American members and a strong representation of women in leadership roles. Women make up the majority of ALPHA House's Board of

Directors, including key leadership positions such as Board President and Vice President. This gender representation is particularly important given that the organization's residential program serves adult women and their children. The presence of women leaders on the Board brings perspective and insight into the unique challenges faced by mothers working to stabilize their families after experiencing homelessness. The Board also reflects a diversity of professional expertise that supports effective governance of a housing and supportive services organization. Members bring backgrounds in banking, healthcare, education, law, finance, nonprofit advocacy, and real estate. These professional perspectives strengthen the organization's ability to oversee housing program operations, ensure strong financial management, and maintain partnerships across the local housing and social service systems. Several Board members live and work within the same communities served by ALPHA House and maintain active professional and civic involvement throughout Pinellas County. This local engagement helps ensure that the Board remains informed about the economic and housing challenges facing families in the region, including rising housing costs and financial pressures experienced by many working households. Through this combination of demographic representation, professional expertise, and community engagement, the Board provides thoughtful oversight and strategic direction that reflects both the needs of the Pinellas County community and the experiences of the women and children served through ALPHA House's residential housing program.

B.3. Explain the organization's experience relevant to the proposed priority area.

ALPHA House of Pinellas County has over four decades of experience providing housing and supportive services to women and children experiencing homelessness. Through its residential program, ALPHA House offers a safe, stable living environment combined with comprehensive services designed to help families overcome barriers to housing stability and achieve long-term independence. The program has demonstrated measurable outcomes for participating families. In 2025, the residential program served 16 minor mothers, 24 adult mothers, and 22 babies, providing 4,409 nights of safe housing. Residents received intensive support through 952 hours of life skills education and 800 hours of individual therapy, along with parenting education and therapeutic programming designed to strengthen family stability. Program outcomes demonstrate the effectiveness of this model. 100% of adult residents were successfully discharged to stable housing rather than homelessness, and 92% of residents who remained in the program for two months or longer secured employment. In addition, 100% of adult residents accessed essential benefits such as WIC, SNAP, and childcare resources while participating in the program. Through decades of experience, strong community partnerships, and a structured residential service model, ALPHA House has developed the expertise and program capacity necessary to support mothers and children as they transition from crisis to self-sufficiency and permanent housing.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

ALPHA House of Pinellas County has the leadership, staff expertise, and operational infrastructure necessary to deliver high-quality residential housing and supportive services to women and children experiencing homelessness. With more than four decades of service in Pinellas County, the organization has developed strong systems for program management, staff training, and accountability that support effective service delivery and positive outcomes for families. The program is led by Executive Director Julie Navin Swigon, MSW, who has more than 18 years of experience in residential care and program management. Day-to-day operations are overseen by Jasmine Randolph, Director of Residential Programs, a credentialed professional with extensive experience in trauma-informed care and case management. The clinical and supportive services team includes Kelly Henry, Counselor; Paula Cooper and Eliza Shapiro, Case Managers; and Anya Pickard, Life Skills Counselor. The team is also supported by evening and weekend support staff. Together, they provide case management, therapeutic support, crisis intervention, and individualized service planning that help residents address barriers to housing stability and work toward permanent housing. Direct care and support staff ensure 24-hour coverage and consistent, high-quality care within the residential setting. All ALPHA House staff receive ongoing training in trauma-informed practices, suicide prevention, cultural competency, and child abuse prevention to ensure services are delivered with skill, compassion, and accountability. Through experienced leadership, trained staff, and established operational systems, ALPHA House has the organizational capacity to effectively

administer the Residential Program for Women and Children Experiencing Homelessness and support families as they move toward stable housing and long-term independence.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by grantwriteralphahouse@gmail.com on 3/25/2026 10:20 AM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Pinellas County continues to face significant challenges related to housing affordability and family homelessness, creating an urgent need for safe, stable residential programs that support women and children experiencing housing instability. Rising housing costs, limited affordable rental housing, and low wages have made it increasingly difficult for many families to secure and maintain stable housing. Families experiencing homelessness often face multiple barriers that make it difficult to quickly regain housing stability. Many mothers entering residential programs are navigating job loss, low wages, lack of childcare, limited savings, and minimal family support systems. These challenges are often compounded by trauma, health concerns, and gaps in employment history. Without access to safe housing and supportive services, families can remain trapped in cycles of instability that place both mothers and children at continued risk. For families with children, housing instability has far reaching consequences. Children who experience homelessness or frequent moves often face disruptions in education, difficulty maintaining consistent healthcare, and increased emotional and developmental stress. Mothers experiencing homelessness must balance the immediate need for shelter with the responsibility of securing employment, accessing childcare, and rebuilding financial stability for their families. National research shows that homelessness during pregnancy increases risks for maternal stress, poor birth outcomes, and developmental challenges for infants, demonstrating the critical importance of stable housing and supportive services for mothers and babies (National Partnership for Women and Families). Women with children are particularly vulnerable to housing instability due to limited income, caregiving responsibilities, and the scarcity of safe and affordable housing options available to families. Without access to structured residential programs, many families are forced to rely on unstable or overcrowded living arrangements, temporary shelter options, or unsafe housing environments. Programs like the ALPHA House Residential Program for Women and Children Experiencing Homelessness respond directly to this need by providing a safe residential environment combined with supportive services that help families stabilize and work toward permanent housing. Through case management, life skills education, employment readiness support, and connections to community resources, the program addresses both the immediate need for shelter and the longer-term barriers that contribute to housing instability. By providing safe housing and structured support, ALPHA House helps women rebuild financial stability, strengthen parenting capacity, and move toward permanent housing. This approach helps interrupt the cycle of homelessness for mothers and their children while supporting long-term family stability.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Housing instability and homelessness in Pinellas County are closely tied to rising housing costs, limited affordable rental housing, and income levels that have not kept pace with the cost of living. Multiple local and regional data sources confirm the significant housing pressures facing families in the community. The 2025 Point in Time Count conducted by the Pinellas Continuum of Care identified 1,863 individuals experiencing homelessness in Pinellas County on a single night, including families with children. While the count represents only a snapshot in time, it highlights the continued need for emergency shelter, transitional housing, and supportive services for vulnerable families. Housing instability

among children is also a growing concern. Pinellas County Schools identified 3,575 students experiencing homelessness or unstable housing between August 2024 and January 2025, demonstrating the significant number of families struggling to maintain stable housing. These children often move between temporary arrangements such as living with relatives, staying in overcrowded housing, or entering emergency shelter systems. Housing data further illustrates the scale of the challenge. The median monthly rent in Pinellas County is approximately $1,525, and more than 52% of renters are considered cost burdened, meaning they spend more than 30% of their income on housing. When households dedicate such a large portion of income to rent and utilities, they have limited flexibility to absorb unexpected expenses, increasing the risk of eviction or homelessness. Economic data also highlights the growing gap between wages and the cost of living. In 2023, a family of four in Pinellas County needed at least $89,000 annually to meet basic household expenses, while long-term financial stability required an income closer to $125,000 per year. Despite working, many households fall into the ALICE category (Asset Limited, Income Constrained, Employed), earning wages above the federal poverty level yet still struggling. In fact, more than one-third of Pinellas County households fall into this category, demonstrating the financial vulnerability faced by many working families. Housing and transportation costs together place additional pressure on families. In Pinellas County, the average household spends approximately 24% of its income on transportation. With 30% of income for housing, families spend more than half of household income on these two basic needs alone. This data exemplifies the structural conditions that contribute to family homelessness in Pinellas County. Rising housing costs, limited affordable units, and wages that lag behind the cost of living place many families at risk of housing instability. Residential programs like ALPHA House play an essential role in addressing this need by providing safe housing combined with supportive services that help women and children stabilize, increase income, and transition into permanent housing.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
This request supports the continuation of services within ALPHA House's established Residential Program for Women and Children Experiencing Homelessness. The program has served families in Pinellas County for decades by providing safe housing combined with supportive services that help women and their children stabilize and transition to permanent housing. Funding from the Pinellas County Social Action Fund will help sustain and strengthen this existing program by supporting ongoing residential care and supportive services for families experiencing homelessness.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
The ALPHA House Residential Program for Women and Children Experiencing Homelessness demonstrates strong utilization and consistent outcomes. In 2025, the program provided 4,409 nights of safe housing for families experiencing homelessness, reflecting sustained demand for residential services. Program outcomes demonstrate effectiveness in supporting housing stability and economic progress. 100% of adult residents were successfully discharged to stable housing rather than homelessness, and 92% of residents who remained in the program for two months or longer secured employment. In addition, 100% of adult residents accessed essential benefits such as WIC, SNAP, and childcare resources while participating in the program. These results reflect a high level of engagement in services and the program's ability to support families in achieving stability, increasing income, and transitioning to permanent housing.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
ALPHA House of Pinellas County coordinates with a network of community programs and service providers throughout Pinellas County to ensure residents receive comprehensive support while working toward permanent housing and long-term stability. These partnerships allow families to access a continuum of services that address housing, health, parenting, employment, and basic needs while they participate in the residential program. ALPHA House maintains a close partnership with the Healthy Start Coalition of Pinellas to support the health and stability of pregnant and parenting residents. Through Healthy Families and Parents as Teachers Plus home visiting programs, residents receive developmental screenings, parenting education, and early childhood support that strengthen parent-child bonding and promote healthy birth and developmental outcomes. Coordination between staff ensures families are connected to prenatal and postpartum care services, early childhood development resources, and other family supports that contribute to long-term well-being. In addition to this partnership, ALPHA House maintains working relationships with local healthcare providers, behavioral health professionals, workforce development programs, and housing resource organizations throughout Pinellas County. These connections allow staff to coordinate services, make referrals, and ensure families have access to employment support, educational opportunities, healthcare services, and housing resources as they prepare for long-term stability. Through collaboration with community partners and service providers across Pinellas County, ALPHA House helps ensure residents receive coordinated support that addresses immediate needs while building the skills and resources necessary to obtain and maintain permanent housing.

Please upload Collaborative Letter

☑ **Collaborative Letter**
Letter of Support Social Action.pdf

D. Scope of Services

Completed by grantwriteralphahouse@gmail.com on 3/23/2026 12:55 PM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The ALPHA House Residential Program for Women and Children Experiencing Homelessness provides safe, stable housing combined with comprehensive supportive services that help families overcome barriers to housing stability and transition to permanent housing. The program serves adult women and their children who are experiencing homelessness or housing instability in Pinellas County and provides a structured residential environment where families can stabilize and work toward long-term independence. Upon entering the program, each resident completes an intake assessment that identifies immediate needs, housing barriers, and personal goals. Staff work with residents to develop individualized service and housing stability plans that guide progress throughout their time in the program. The plans focus on strengthening financial stability, improving parenting capacity, and building the skills necessary to obtain and maintain permanent housing. Residents receive trauma-informed case management and access to a range of supportive services designed to address both the immediate need for safe shelter and the underlying factors that contribute to homelessness. Core services include case management, employment readiness support, financial literacy education, parenting support, life skills development, and connections to healthcare, childcare, and community resources. The program also provides counseling and therapeutic support to help residents address stress, trauma, and other challenges that may impact their ability to achieve stability. Staff work closely with residents to monitor progress, provide guidance, and adjust service plans as needed. This comprehensive residential model reflects widely recognized best practices for addressing family homelessness by combining safe housing with coordinated supportive services. Through this approach, ALPHA House helps mothers stabilize their families, strengthen economic security, and successfully transition to permanent housing.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding from the Pinellas County Social Action Fund will support essential operating costs associated with the ALPHA House Residential Program for Women and Children Experiencing Homelessness. These funds will help offset expenses related to residential staffing, case management, life skills instruction, and the basic household needs required to maintain a safe and stable living environment for families. In 2024, the residential program provided 3,561 bed nights for adult mothers and their babies, serving 18 adult women and their children. The average cost of providing residential care was $104.18 per bed night, which includes housing, meals, supervision, and supportive services. At this rate, a $150,000 investment will support approximately 1,400 nights of safe housing and supportive care for families experiencing homelessness. Support from the Social Action Fund will help sustain these services by contributing toward the cost of residential care and supportive programming such as staffing, food, household supplies, and program materials used in case management, parenting education, and life skills programming. These resources allow residents

to focus on employment, education, and housing readiness that help families stabilize and prepare for permanent housing. This request supplements existing program funding from individual donors, private foundations, and community fundraising efforts that support ALPHA House's residential housing program.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

Residents participate in structured supportive services throughout their stay in the residential program. Through rolling admissions, families reside on site while working toward goals related to healthy pregnancies, parenting, income, and permanent housing. Length of stay is based on individual progress and readiness to transition to stable housing. Each resident receives individualized service planning, structured case management, and regular progress reviews. Residents typically meet with a case manager at least once per week to review goals, address barriers, and develop action steps related to employment, financial stability, parenting, and housing readiness. Educational programming is offered on a regular basis and includes life skills and parenting sessions focused on topics such as budgeting, job readiness, communication, household management, and child development. These sessions are reinforced through individualized coaching and ongoing support from program staff. Residents also have access to counseling and supportive services as needed throughout their stay. Counseling sessions provide support related to stress management, trauma, parenting challenges, and other factors that impact family stability. The residential setting provides a structured environment with trained staff available on site twenty-four hours a day. This consistent level of support helps residents remain engaged in services while building the skills and stability needed to successfully transition to permanent housing.

D.4. What is the target population and eligibility criteria for the program?

The ALPHA House Residential Program for Women and Children Experiencing Homelessness serves adult women and their dependent children who are experiencing homelessness or housing instability in Pinellas County. The program prioritizes mothers who lack safe and stable housing and who are seeking a supportive residential environment where they can stabilize their families and work toward permanent housing. Eligible participants are adult women who are pregnant or parenting young children and who meet program criteria related to housing instability, financial need, and readiness to participate in a structured residential program. Many residents enter the program after experiencing barriers such as unemployment or underemployment, limited income, lack of affordable housing, or unstable living arrangements. Participants must be willing to engage in program services, including case management, life skills development, parenting education, and goal planning related to employment, financial stability, and housing readiness. Residents are expected to actively participate in individualized service plans and work collaboratively with program staff to achieve stability and prepare for independent living. The program is designed to support mothers who are committed to building a safe and stable future for themselves and their children. By providing safe housing combined with structured supportive services, ALPHA House helps families overcome barriers to housing stability and move toward long-term independence.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The ALPHA House Residential Program for Women and Children Experiencing Homelessness serves families from throughout Pinellas County, Florida. The residential facility is located at 701 5th Avenue North in St. Petersburg, where families reside on-site while participating in structured services designed to support housing stability and long-term independence. Because the program provides residential housing, services are available twenty-four hours a day, seven days a week. Trained direct care staff are present on site at all times to ensure a safe and stable living environment for mothers and their children. Continuous staff coverage allows the program to provide supervision, crisis response, and consistent support as residents work toward personal and housing stability goals. Structured supportive services are delivered throughout the week during scheduled program hours. Residents meet regularly with case managers for individualized service planning, housing goal development, and progress reviews. Additional programming, including life skills education, parenting support, and counseling services, is offered during daytime and early evening hours to

accommodate the needs of families participating in employment, education, or childcare arrangements. The residential setting allows staff to provide ongoing guidance and reinforcement of program goals while helping families address barriers to employment, income stability, and housing readiness. This consistent level of access to staff and services ensures that residents receive the support necessary to remain engaged in the program and successfully transition to permanent housing.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

The ALPHA House Residential Program for Women and Children Experiencing Homelessness is supported by a multidisciplinary team responsible for program oversight, resident services, and daily residential operations. Executive Director Julie Navin Swigon, MSW, provides overall leadership and program oversight, drawing on more than eighteen years of experience in residential program management and family support services. Daily program operations are coordinated by Jasmine Randolph, Director of Residential Programs, who oversees service delivery, staff supervision, and resident support activities. Resident services are provided by a team that includes a counselor, Kelly Henry, LCSW, case managers, and a life skills counselor who work directly with participants to support progress toward housing and personal stability goals. Staff provide individualized service coordination, counseling support, crisis response, and guidance related to employment preparation, parenting, and financial management. Direct care staff support the residential environment by maintaining consistent supervision and assisting residents with day-to-day needs. Staff preparation includes onboarding that familiarizes new employees with residential program procedures, service expectations, and safety protocols. Team members participate in training related to trauma-informed practices, suicide prevention, cultural awareness, and child abuse prevention to ensure services are delivered in a safe, supportive manner. Ongoing professional development reinforces these practices and supports consistent, high quality service delivery. The residential program operates continuously through rolling admissions. Families begin receiving services immediately upon entering the program, including intake assessment, goal setting, and individualized service planning. Residents work with program staff throughout their stay to build income, strengthen parenting capacity, and prepare for transition to permanent housing.

E. Program Outcomes

Completed by grantwriteralphahouse@gmail.com on 3/23/2026 3:43 PM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by grantwriteralphahouse@gmail.com on 3/24/2026 4:11 PM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,207,667.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$370,985.00

F.3. Total Pinellas County Social Action Funding request.
$150,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
40.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Pinellas Community Foundation $20,000 VOCA $157,000 Community Foundation of Tampa Bay $39,900 (pending)

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
N/A

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
ALPHA House is committed to sustaining its residential maternity housing program through diversified funding, strong partnerships, and ongoing organizational investment. The program is supported through a combination of individual giving, foundation and corporate grants, and local fundraising efforts that provide consistent community support for the organization's mission. ALPHA House will continue to pursue public and private funding opportunities aligned with its mission and will use program outcome data and participant success stories to strengthen grant proposals and demonstrate program impact to funders. The organization maintains partnerships with health providers, early childhood programs, and community agencies that enhance services and help offset costs through coordinated care, referrals, and shared resources. These collaborations strengthen the program's ability to provide comprehensive services to residents while leveraging community expertise and support. ALPHA House also invests in staff development, program evaluation, and continuous quality improvement to ensure the residential program remains effective and responsive to community needs. Ongoing monitoring of outcomes, housing placements, and participant progress helps guide program improvements and strengthens the organization's ability to secure long-term funding. By prioritizing residential housing and wraparound support services for women and children experiencing homelessness, ALPHA House will sustain this work through ongoing fundraising, strategic partnerships, responsible financial management, and strong community support beyond fiscal year 2027.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget FINAL.xlsx

G. Requested Documents

Completed by grantwriteralphahouse@gmail.com on 3/25/2026 10:19 AM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
Accreditation not needed.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
ALPHA House of Pinellas County Board Roster 2025 - NEW.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Policy and Procedure Manual.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Job descriptions for Social Action.pdf

G.6. Do you have Shelter Entrance Criteria?

Yes

If yes, please upload.

☑ **Shelter Entrance Criteria *Required**

Admission Criteria Policy.pdf

G.7. Are State licenses or registrations required?

Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**

State of Fl DCF license.pdf

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by grantwriteralphahouse@gmail.com on 3/25/2026 2:25 PM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
IRS determination letter.PDF

☑ **Current Certificate of Insurance** ***Required**
Certificate of Insurance 2026.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire Social Action .docx

☑ **Human Trafficking Affidavit** ***Required**
Human Trafficking affidavit Social Action.pdf

☑ **HS E-Verify Affidavit** ***Required**
E verify affidavit and registration social action.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
ALPHA House - Audit FY 2024.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Article of Incorporation ALPHA House.pdf

☑ **Internal Control Checklist *Required**

Internal control with timesheet Social Action.pdf

☑ **Organization Chart (local) *Required**

Flow chart 1.12.25.ppt

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 compressed file.pdf

Submit

Completed by grantwriteralphahouse@gmail.com on 3/25/2026 2:50 PM

Case Id: 21178
Name: ALPHA House of Pinellas County, Inc.
Address: 701 5th Avenue North, St. Petersburg, FL 33701

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Julie Navin Swigon
Electronically signed by grantwriteralphahouse@gmail.com on 3/25/2026 2:49 PM

Date Submitted
03/25/2026

Program Description

Completed by vlisbon.bcf@gmail.com on 3/21/2026 9:08 AM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by vlisbon.bcf@gmail.com on 3/21/2026 9:10 AM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by vlisbon.bcf@gmail.com on 3/21/2026 9:22 AM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Bethel Community Foundation

A.2. DBA (if applicable)

A.3. Legal Address
2901 54th Avenue S. St. Petersburg, FL 33712--4611

PROJECT INFORMATION

A.4. Program Name/Project Title
Truancy Intervention Program Services (TIPS)

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Intervention and support services will be provided for habitually truant students ages 8 - 17.

A.6. Physical Program Address
2901 54th Avenue S. St. Petersburg, FL 33712--4611

A.7. Program Manager First Name
Vincent

A.8. Program Manager Last Name
Lisbon

A.9. Program Manager Title
Executive Director

A.10. Program Manager Email
vlisbon.bcf@gmail.com

A.11. Program Manager Phone Number
(727) 866-2747

APPLICATION CONTACT INFORMATION

A.19. First Name
Vincent

A.20. Last Name
Lisbon

A.21. Contact Person/Title
Executive Director

A.22. Contact Email
vlisbon.bcf@gmail.com

A.23. Telephone
(727) 866-2724

A.24. Executive Officer with signing authority First Name
Vincent

A.25. Executive Officer with signing authority Last Name
Lisbon

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
vlisbon.bcf@gmail.com

A.28. Executive Officer Phone Number
(727) 866-2747

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$56,000.00

A.15. Taxpayer/Employer ID
59-3391995

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
N/A

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
10/08/1996

A.18. Date of 501(c)(3) Status
02/26/1999

B. Organization Profile

Completed by vlisbon.bcf@gmail.com on 3/21/2026 9:50 AM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Bethel Community Foundation's (BCF) mission aligns with the County's priority to provide human services to disadvantaged residents. Specifically, BCF's mission is to provide human services that strengthens a family's wellness - emotionally, physically and spiritually. The purpose of the organization is to deliver specialized mentoring services and life skills training to youth in crisis while addressing generational issues with their parents. BCF's purpose focuses on creating both positive short and long- term impacts on the entire community by ensuring at-risk youth are given suitable services with dignity and respect. Understanding the importance of how a quality education impacts a young person's life, BCF has focused its services on both increasing positive educational outcomes and decreasing juvenile justice system involvement within Pinellas County. As mentioned earlier, BCF strives for short-term impacts. These impacts are accomplished by providing services that are designed to increase school attendance, increase community graduation rates and decrease juvenile justice system involvement. Long-term impacts are achieved by promoting productive community citizens who are well rounded and confident in pursuing their life goals. The philosophy that drives BCF's programmatic purpose is one crafted from a prevention model of strategies based upon teaching families, including parents and children, replacement skills that generate substitute behaviors necessary for successful outcomes within the family, as a unit, and parents and children as individuals. Juvenile Welfare Board's Publication Snapshots: Pinellas Children and Families 2005, page 14, offers support to this strategy. Rolf Loeber and David P. Farrington are quoted as follows: “...disrupting early patterns of anti-social behavior and negative peer support is a promising strategy for the prevention of violence and serious delinquency.” In this regard, BCF adheres to its mission and purpose by offering Truancy Intervention Program Services (TIPS) that addresses the root of the youth's habitual school delinquency while providing specialized motivational youth mentoring and empowering parent coaching designed to provide alternatives to negative behavioral patterns for the entire family unit.

B.2. Describe your board membership and how the board is reflective of the target population.
Bethel Community Foundation is fortunate to have board members that have both served the community's youth and is reflective of the target population. BCF's board consists of five members. Two members are retired Pinellas County school teachers, two members are retired Pinellas County social workers (one school related) and one member is a retired Pinellas County school principal. All five board members currently reside in the program's targeted zip code area and graduated from Pinellas County public schools. Additionally, three members were part of the initial group of volunteers that spearheaded the organization's 1998 initiative to be more responsive to the needs of disadvantaged Pinellas County youth and are key community stakeholders in exploring strategies to combating juvenile school truancy in the Pinellas County school system.

B.3. Explain the organization’s experience relevant to the proposed priority area.
Bethel Community Foundation has over 25 years experience relevant to providing human services for disadvantaged youth. BCF established its initial community services program in 1998. Not recognizing encouragement for neighborhood scholastic achievement, an army of volunteers mentored, tutored, and sponsored field trips for children in need within the community. From this humble beginning, BCF was able to expand services with funding in 2001 from the

Department of Health to provide outreach and case management to pregnant African-American young women. In 2002, BCF received Neighborhood Accountability Board funding through the State Department of Juvenile Justice Prevention and Victim Services. In 2004, BCF became the first Florida community-based agency to subcontract with a DJJ CINS/FINS provider to provide case management to high delinquency zip codes. In 2011, Pinellas County's Juvenile Welfare Board awarded BCF funding to expand its services to include the only Truancy Drop-Off Center in Pinellas County. Since 2002, BCF has provided services to over 1,800 youth and families. The cornerstone of BCF's program success, and capacity to deliver services, is driven by a team of four bachelor level Navigators. Each Navigator has at least five years experience working with at-risk youth and possess backgrounds in understanding youth development, how to identify signs of depression or anxiety and how to help youth resolve ambivalent feelings that lead to poor decision making.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Bethel Community Foundation has built a strong, reliable infrastructure designed to support youth who are chronically truant and facing complex barriers to school engagement. We combine professional expertise, evidence-based practices, and deep community partnerships to deliver high-impact mentoring and case management services. Organizational Capacity includes the following: Experienced Leadership - Our leadership team brings extensive backgrounds in youth development, social work, education, and nonprofit management. Collectively, they have decades of experience designing and implementing programs that improve academic engagement and long-term outcomes for at-risk youth. Skilled Program Staff - Our case managers/mentors are trained in trauma-informed care, motivational interviewing, restorative practices, and youth-centered engagement strategies. Most hold degrees or certifications in social work, psychology, counseling, or education. Data-Driven Program Management - BCF uses a structured case management model supported by secure data-tracking systems to monitor attendance, academic progress, behavioral indicators, and family engagement. This allows us to tailor interventions and demonstrate measurable impact. Strong Community Partnerships: We collaborate closely with Pinellas County school social workers, juvenile justice agencies, mental health providers, and community organizations to ensure youth receive coordinated, wraparound support.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by vlisbon.bcf@gmail.com on 3/21/2026 11:55 AM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
School truancy represents a serious issue deserving attention in communities across Pinellas County. Most often treated as a disciplinary problem, serious attention to the underlying causes of truancy is usually given after the youth's absence from school becomes frequent or chronic. According to the Department of Juvenile Justice, truant youth are at considerable risk of continuing their troubled behavior in school, experiencing psychosocial difficulties, and entering the juvenile justice system. Recently, Bethel Community Foundation's Director participated in a local news segment focusing on this very issue. The segment identified the truancy problem felt in all counties across the State and the unfortunate higher retention rates associated with those students who are habitually truant. Understanding the importance of how a quality education impacts a young person's life, BCF has focused its services on both increasing positive educational outcomes and decreasing juvenile justice system involvement within Pinellas County. By aligning with the County's focus on education programs for disadvantaged populations, the most identifiable value the TIPS program brings to the community is offering services that improves student school attendance, academic achievement, discipline and ultimately higher graduation success rates. Since the program's inception, TIPS has assisted 125 - 150 students each school year in improving attendance and developing resiliency skills to cope with daily obstacles. However, the impact of the program on the community is just as significant as the value. This is evidenced by referrals received from the Juvenile Arbitration Program. This allows prevention and intervention services for youth who are in danger of participating in more serious crimes, thus making the community safer and deterring the youth from DJJ involvement. Referrals made by the St. Petersburg Police Department also allows for these same types of services for youth who are displaying ungovernable behaviors. Juvenile Justice Department statistics show that teens who skip school are at a higher rate to commit crimes such as breaking and entering, vandalism and property theft versus those who attend school regularly. Unfortunately, these are crimes that continue to negatively impact the community where our agency is located. In response to this community issue, Bethel Community Foundation established the only Truancy Drop-Off Center in Pinellas County. More specifically, when a truant is located outside of school campus during school hours, St. Pete police officers transports the youth to our Drop-Off Center for processing. During processing, TIPS Navigators complete an assessment with the youth to identify possible causes of truancy then meet with the parent(s) upon youth's pick up to discuss how TIPS can be of assistance. During the exit meeting, parents often express feelings of relief that there is a community resource available for this need.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
According to the Florida Department of Education, Pinellas County high school graduation rates vary by attendance and absenteeism. Among students in the 12th grade, those with attendance rates of 90% or above had a graduation rate of 98% while those with attendance rates below 90% graduated at a rate of 70%, a staggering difference of 28 percentage points. Statistics also showed Pinellas County reported 29% of students enrolled 10 or more days were absent 10% or more this school year. The truancy problem is also felt in the County's Truancy Court system. According to data from the Pinellas County School Portal system (FOCUS), over 500 students are considered truant. Unfortunately, Truancy Court could hear only 125 cases of those cases during the school year. BCF's Truancy Intervention Program Services (TIPS)

seeks to provide case management and support services to increase school attendance by identifying and addressing risk factors that directly impact habitual truancy. Specifically, TIPS is a specialized youth mentoring program designed to work with truants identified by law enforcement, school staff, Truancy Court, Juvenile Arbitration Diversion programs, help hotlines, parents, or other community sources. There are no waiting lists for services as BCF employs four Navigators dedicated to the referrals received for the TIPS program. However, due to the aforementioned waiting list/overflow of students waiting to be summoned to truancy court, BCF is applying for Social Action Funding to retain an additional Navigator to include services for those families who have yet to be summoned. Additionally, The Florida Department of Juvenile Justice (DJJ) statistics show that truancy has devastating affects on both the student and the community. The short-term affects are an increase in delinquent, criminal and gang activity. Through an ongoing collaboration with Pinellas County's Juvenile Arbitration Program, many TIPS participants are teens who received a Civil Citation which diverts first time misdemeanants from formal arrest. This effort has proven to create a safer community and save tax dollars because youths are not processed through the judicial system. DJJ also documented long-term effects of habitual truancy to include poor mental and physical health, the continuance of family poverty as a result of increased school drop out rates and a high risk of addiction and incarceration. Bethel Community Foundation offers services throughout Pinellas County, but targets services in some of Pinellas County's highest crime zip codes, including 33705, 33709, 33710, 33711, 33712, 33713 and 33714. Similarly, those same zip codes represents some of the highest habitual truancy rates in the County. Additional capacity is critical to reach students throughout the County who are both ordered into a diversion program and those not summoned to Truancy Court.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
BCF’s Truancy Intervention Program Services (TIPS) is seeking to expand its capacity to meet the growing needs of habitually truant students in Pinellas County. At present, only two nonprofit organizations—Bethel Community Foundation (BCF) and Family Resources, Inc.—provide services comparable to the TIPS program. Both organizations serve as the sole nonprofit partners on an Interagency Agreement with the Pinellas County Schools Superintendent to address habitual truancy. Additional partners include the Department of Children and Families, Department of Juvenile Justice, the 6th Judicial Circuit State Attorney, and the Administrative Office of the Clerk of Court. Throughout the school year, each partner receives a docket for Truancy Court from the Attendance Specialist. These dockets include students who have been identified as habitually truant within a 30-day period. During Truancy Court, the Judge works to identify barriers to school attendance, and the Attendance Specialist assigns cases requiring additional support. Family Resources currently has one case manager dedicated to these referrals, while Bethel Community Foundation has four. Due to an unusually high volume of habitual truancy cases this year, Truancy Court has capped the number of cases it can hear. According to the Florida Department of Education, nearly 20% of Pinellas County students missed 21 or more days of school this year. As a result, more than 500 habitually truant students will not be summoned to Court and will not be referred to services that could positively influence their educational outcomes. While Family Resources focuses primarily on its essential residential shelter component, Bethel Community Foundation is uniquely positioned to address the large number of unserved truancy cases in the county. The TIPS program seeks to expand its specialized case management services to build meaningful developmental relationships with youth, improve educational outcomes, and address the backlog of cases not reaching Truancy Court. With additional funding, BCF estimates that an additional 50–75 families will receive truancy intervention services. Having received Social Action Funding last year, BCF respectfully submits this FY 26–27 application for continuation of support. To secure alternate funding for this expansion, BCF’s Board of Directors established an ad hoc subcommittee to identify additional funding sources, including grants (such as Blue Cross Blue Shield), sponsorships, donations, and strategic partnerships. Staff and board members have also

engaged in networking conferences to connect with potential donors, stakeholders, and collaborators. Thanks to private donations, BCF has already secured funds to cover fringe benefit costs associated with the expanded position, allowing this request to focus solely on salary support.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

The TIPS program uses multiple reporting tools to evaluate program effectiveness and ensure accountability. The first is the Social Action Funding (SAF) Outcomes Report. During the 2024–2025 contract period (October–September), BCF's Truancy Intervention Program Services met or exceeded all four measurable outcomes: Outcome 1: Enroll 200 habitually truant youth into TIPS Result: 205 youth enrolled Outcome 2: 90% of participants will show an increase in school attendance by case closure Result: 98% achieved Outcome 3: 90% of participants will successfully complete at least two Plan of Service Agreement goals Result: 99% achieved Outcome 4: 75% of youth completing services will report attending school regularly at the 30-day follow-up Result: 98% achieved (verified through the Pinellas County Schools portal) The second tool used to assess program success is the Performance Measure Report required by our primary funder, the Juvenile Welfare Board (JWB). During the same reporting period, BCF achieved the following results: Outcome 1: 70% of participants will have no new adjudications or adjudications withheld during services Result: 100% achieved — no TIPS participants had juvenile court involvement while enrolled Outcome 2: 70% of participants will have no new adjudications or adjudications withheld for up to one year after services Result: 95% achieved Outcome 3: 60% of participants completing TIPS services will demonstrate a decrease in unexcused absences during services compared to before enrollment Result: 98% achieved As part of JWB's annual evaluation process, three parents are contacted and surveyed regarding their child's experience in TIPS. Last year, all surveyed parents reported satisfaction with the services received, noting not only improved school attendance but also positive changes in school behavior and home behavior. Additionally, all survey and performance results are available to the public upon request.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

Realizing it takes a whole village to change the lives of youth and families we serve, Bethel Community Foundation participates in a community-wide network dedicated to youth and family wellness. Existing community programs are vital to the TIPS program when psychosocial issues are identified as the root cause of truancy and delinquency. To ensure these needs are met, BCF has established a long-standing partnership with New Vision Behavioral Health to offer TIPS participants short-term individual/family counseling, mental health evaluations, substance abuse counseling and active parenting classes. Additionally, TIPS participants are offered anger management classes involving both the youth and parent completing these classes together as a family unit. All therapeutic related services are paid by BCF with the agreement that services are provided within (14) business days of referral submission. These therapeutic services are essential in ensuring all root causes of the youth's ungovernable behaviors are addressed immediately after BCF's assessment. BCF also coordinates with Pinellas County's Juvenile Arbitration Program, Pinellas County Schools Truancy Court and the St. Petersburg Police Dept. The Juvenile Arbitration program coordinates with TIPS not just by being a source of referrals, but by requiring civil citation youth complete TIPS service plan goals before case closure. TIPS service completion is also a requirement of Truancy Court. In the event a TIPS assessment exposes significant mental health issues, such as suicidal ideations, an immediate referral for a full suicide assessment is completed for one of the existing programs; PEMHS, Suncoast, Directions for Living, Barnes Holistic Counseling, Caring Community Counseling. Additionally, when patterns of substance abuse are identified, families are connected to one of the following programs; Suncoast STEP, Westcare and Operation PAR. Family Resources is contacted when families are in need of respite due to sudden crisis. Lastly, TIPS has expanded its services to include a satellite office located in Midtown St Petersburg's

Sanderlin Center. Coordination with the Sanderlin Center offers TIPS the opportunity to host community forums and parent support groups.

Please upload Collaborative Letter

☑ **Collaborative Letter**

PCSB Interagency Agreement Signed (2025).pdf
NVBH & BCF Signed Collaboration (10.01.26).docx

D. Scope of Services

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Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
According to the Department of Juvenile Justice, the best practice in addressing habitual truancy is to utilize a wellness approach of early identification, intervention and referral to community or school-based programs. Bethel Community Foundation's Truancy Intervention Program Services (TIPS) meets this criteria as an early intervention program designed to work with families where youth are beginning to exhibit crisis by presenting ungovernable behaviors. Usually, youth exhibit these behaviors by regularly skipping school, running away from home and drug/alcohol experimentation. TIPS provides families assistance to find solutions to reduce or eliminate behaviors that are related to truancy and delinquency. The program employs four Navigators to provide specialized case management services that include both motivational youth mentoring and empowering parent coaching. Families can receive services in their home, school, BCF offices or virtually. As a result of BCF's collaboration with Pinellas County Schools, TIPS Navigators are permitted to visit students on campus to ensure attendance and provide mentoring. Service eligibility is open to any Pinellas County student between the ages of 8 - 17 that is not on probation or an adjudicated dependent. All services are parent-friendly and include flexible evening and Saturday accommodations. Also, TIPS is designed to work with truants and/or delinquents identified by school personnel, law enforcement or juvenile diversion programs. Upon receipt of a referral, each parent is contacted to complete a telephone screening of the youth's presenting problems. Once the screening is complete, the family is contacted by a Navigator to complete an enrollment intake. This critical step involves meeting with the family to establish a rapport, gather pertinent information and complete both a Needs Assessment and Service Plan. Additional in-house services include counseling, anger management, parenting and youth resiliency classes.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
All Social Action Funding dollars will be used to pay an annual $56,000 salary for one full-time Navigator responsible for delivering direct services to habitually truant youth. This includes weekly youth mentoring, a major component of direct service delivery, involving Navigator contact with the youth for purposes of creating a personal developmental relationship and support system necessary to increase successful education outcomes. The mentoring is designed to occur on the school campus. However, when students are repeatedly truant the mentoring will necessarily occur at home, office, or any place in the community frequented by the youth. Each face-to-face contact with the youth generally lasts from 30 to 45 minutes depending on the issues being addressed. Similarly, direct services also involves bi-weekly parent coaching as an on- going educational and support relationship between the Navigator and parent. The purpose of parent coaching is to improve parent skills and increase confidence in managing their children to successful education and family functioning outcomes. TIPS also offers direct services by conducting weekly competency development classes designed to help youth make positive changes in their lives. These Youth Resiliency Classes are facilitated by a team of two Navigators on a weekly basis. The focus of these classes is to help youth develop effective strategies with

overcoming daily obstacles and barriers. This six week class utilizes the evidence based “Why Try Program” curriculum, developed by Christian Moore, where youth are taught how to use their own resilience breakthroughs in adverse situations as fuel to overcome life’s hardships. The curriculum features the “Why Try Game Plan” journal as the foundational map to teach youth empowering life skills designed to help youth make positive changes in their lives. Other direct services include the initial assessment and attending Truancy Court and Juvenile Diversion Program hearings with families. This funding request will serve as an ongoing supplement to the existing TIPS program, as SAF dollars are exclusively allocated to outreach services for habitually truant youth who have not yet been summoned to court, while other funding supports youth involved in both Truancy and CINS/FINS court.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

The TIPS program provides weekly, in-person mentoring sessions lasting approximately 30–45 minutes. Visits take place in the youth’s home, school, or at a designated office location, depending on what is most accessible and appropriate for the family. Up to 50 youth are served each quarter—approximately 200 annually—with services typically lasting 3 to 4 months or until all goals outlined in the Plan of Service have been successfully completed.

D.4. What is the target population and eligibility criteria for the program?

The target population for TIPS is habitual truant and/or delinquent youth between the ages of 8 - 17 years old attending school in Pinellas County. Pinellas County Schools defines "habitual truant" as a student who has 15 or more unexcused absences within 90 calendar days with or without the knowledge or consent of the student's parent or guardian, and who is subject to compulsory school attendance. All participants must both reside and attend school in Pinellas County. Since TIPS is partially funded through the Department of Juvenile Justice's Florida Network of Youth and Family Services, participants are not eligible if they are on probation with the Department of Juvenile Justice or an adjudicated delinquent. Any minor who is found guilty of a crime is adjudged a delinquent minor and is ineligible for services. There are no family income restrictions associated with TIPS services.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The TIPS program serves a broad geographic area extending from the southernmost neighborhoods of St. Petersburg north to 49th Street and Roosevelt Boulevard in Clearwater. This service range allows TIPS Navigators to conduct school visits as far north as Bayside High School in Clearwater. While the program is designed to prioritize high-risk zip codes—including 33705, 33709, 33710, 33711, 33712, 33713, and 33714—services are available to any Pinellas County family in need, and no youth is ever denied enrollment. Program data indicates that approximately 95% of families enrolled in TIPS reside within the 33712 zip code and surrounding mid-town and south St. Petersburg communities. The remaining 5% live in northern areas of the county, such as Pinellas Park, Largo, Seminole, and Clearwater. For families in northern Pinellas who experience transportation challenges, Navigators routinely provide home visits to ensure equitable access to services. Bethel Community Foundation operates from a location easily accessible to the program’s target population. Our program is located on 54th Avenue South in St. Petersburg, houses four TIPS Navigators as well as a subcontracted Licensed Mental Health Counselor. This site is conveniently accessible via PSTA bus routes 90 and 11. BCF’s standard business hours are Monday–Thursday from 8:30 a.m. to 5:00 p.m. and Friday from 8:30 a.m. to 4:00 p.m. To accommodate working parents and caregivers, the TIPS program also offers after-hours home visits and Saturday appointments, ensuring families can receive support at times that best fit their schedules.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

Bethel Community Foundation Navigators are the cornerstone of the TIPS program’s success. In addition to providing youth mentoring and parent coaching, Navigators facilitate weekly Youth Resiliency Classes that support social-emotional development and school engagement. Because Navigators play such a critical role, comprehensive

training is essential to ensure they are fully prepared and confident in their responsibilities. Within the first 30 days of employment, each Navigator must complete Motivational Interviewing training provided by the Florida Network of Youth and Family Services. This training equips staff with the skills to help youth work through ambivalence, build internal motivation, and make meaningful changes in behavior. Navigators are also required to complete 24 hours of annual professional development focused on the root causes of truancy, ensuring they remain informed about best practices and emerging trends in youth intervention. Staff Qualifications: Executive Director – Master's Degree in Social Work with over 25 years of experience serving at-risk youth, including five years in a supervisory role with the Department of Children and Families Child Protection Investigation Program. Navigator #1 – Bachelor's Degree in Social Work with 15 years of experience working with at-risk youth, including five years in a public school setting. Navigator #2 – Master's Degree in Human Services with eight years of experience supporting at-risk youth, including five years in a home-visiting program. Navigator #3 – Bachelor's Degree in Criminal Justice with 11 years of experience working with at-risk youth, including five years in the juvenile justice system. Navigator #4 – Bachelor's Degree in Social Work with 13 years of experience serving at-risk youth, including six years in a home-visiting program. Licensed Mental Health Counselor (Subcontracted) – Master's Degree in Counseling with LMHC accreditation and 20 years of experience in youth and family counseling

E. Program Outcomes

Completed by vlisbon.bcf@gmail.com on 3/25/2026 8:25 PM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required
Social Action Funding Core and Flexible Outcomes (26-27) (1) (1).docx

F. Budget

Completed by vlisbon.bcf@gmail.com on 3/21/2026 2:26 PM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$681,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$681,000.00

F.3. Total Pinellas County Social Action Funding request.
$56,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
9.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
BCF's TIPS program is supported by two additional funding sources. This year, The Juvenile Welfare Board of Pinellas County (JWB) invested $419,000, and Florida Network of Youth and Family Services (via Dept. of Juvenile Justice) awarded $206,000, specifically for addressing Pinellas County's truancy issue. All funds are used for BCF's operating budget that includes the following: salaries, health and dental benefits, insurance policies, operating supplies, contractual services, local travel, rent, utilities, training and administrative costs. Please note, JWB and Florida Network do not fund the Navigator's salary for unsummoned truancy cases.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
With the exception of last year's Social Action Funding award, The Juvenile Welfare Board of Pinellas County is BCF's lone county funding source.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The program recently entered into its third 5-year contract with the Juvenile Welfare Board and has received annual funding through Florida Network Youth & Family Services/DJJ since 2002. BCF's Executive Director regularly explores funding opportunities that align with the agency's mission statement to address community needs related to disadvantaged youth. Also, BCF's Board of Directors organizes annual fund raising events, as well as donation solicitation, for direct care service program expenses.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

FY 26-27 SAF Annual Budget Report.xlsx

G. Requested Documents

Completed by vlisbon.bcf@gmail.com on 3/21/2026 3:06 PM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
BCF is not formally accredited; however, the organization undergoes rigorous annual evaluations by its primary funders—the Juvenile Welfare Board (JWB) and the Florida Network/DJJ. These reviews provide ongoing oversight and ensure that BCF consistently meets established case management, program fidelity, and quality assurance standards.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board Members Bethel Community Foundation.rtf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Bethel Community Foundation.docx

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Program Policies and Procedures Bethel Community Foundation.docx

G.5. Are you requesting funding for salaries?

Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Job Description Bethel Community Foundation.docx

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

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Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

501 (C) (3) Bethel Community Foundation.pdf

☑ **Current Certificate of Insurance** ***Required**

COI - Pinellas County, A Political Subdivision of the State of Florida (25-26).pdf
COI FY25 - 26 SAF Workers Comp.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire (26-27).pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking Affidavit (26-27).pdf

☑ **HS E-Verify Affidavit** ***Required**

E-Verify Bethel Community Foundation.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

Financial Audit (FY 2023-2024).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Incorporation Bethel Community Foundation (26-27).pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist Documents 2026-2027.pdf

☑ **Organization Chart (local) *Required**

Organizational Chart (26-27).docx

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9 Form (26-27).pdf

Submit

Completed by vlisbon.bcf@gmail.com on 3/25/2026 8:26 PM

Case Id: 21284
Name: Bethel Community Foundation, Inc.
Address: 2901 54th Avenue S., St. Petersburg, FL 33712--

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Vincent Lisbon
Electronically signed by vlisbon.bcf@gmail.com on 3/25/2026 8:25 PM

Date Submitted
03/25/2026

Program Description

Completed by grants@cstprofessionalwriting.com on 3/23/2026 10:34 PM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

Program Description

Please provide the following information.

Pinellas County
BOARD OF COUNTY COMMISSIONERS

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.
- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by grants@cstprofessionalwriting.com on 3/23/2026 10:34 PM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by grants@cstprofessionalwriting.com on 3/23/2026 10:48 PM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
THE CARING ABOUT LIVING INDIVIDUALS PROJECT INC

A.2. DBA (if applicable)
THE C.A.L.I. PROJECT

A.3. Legal Address
9325 84TH ST SEMINOLE, FL 33777--3224

PROJECT INFORMATION

A.4. Program Name/Project Title
C.A.L.I. Housing Stability Program

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The C.A.L.I. Project's C.A.L.I. Housing Stability Program provides housing stabilization and supportive services for transitional age youth (TAY) and youth aging out of foster care in Pinellas County. The program will deliver housing navigation, case management, life skills training, and workforce readiness support to youth ages 18–24 experiencing or at risk of homelessness. Funding will be used to support program staff, direct client services, and operational costs necessary to help participants achieve stable housing, economic independence, and long-term well-being.

A.6. Physical Program Address
9325 84TH ST SEMINOLE, FL 33777--3224

A.7. Program Manager First Name
Crystal

A.8. Program Manager Last Name
Wharton

APPLICATION CONTACT INFORMATION

A.19. First Name
Crystal

A.20. Last Name
Wharton

A.21. Contact Person/Title
Executive Director

A.22. Contact Email
info@caliproject.org

A.23. Telephone
(727) 543-6951

A.24. Executive Officer with signing authority First Name
Crystal

A.25. Executive Officer with signing authority Last Name
Wharton

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
info@caliproject.org

A.28. Executive Officer Phone Number
(727) 543-6951

A.9. Program Manager Title
Executive Director

A.10. Program Manager Email
info@caliproject.org

A.11. Program Manager Phone Number
(727) 543-6951

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Homeless and Housing Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$99,999.00

A.15. Taxpayer/Employer ID
99-2233125

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
04/05/2024

A.18. Date of 501(c)(3) Status
04/10/2024

B. Organization Profile

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Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The Caring About Living Individuals Project, Inc. (The C.A.L.I. Project) is dedicated to providing safe, stable housing and supportive services to underserved populations. The organization's mission aligns directly with Pinellas County's funding priority areas by addressing housing instability, homelessness prevention, and self-sufficiency for vulnerable youth populations, particularly transitional age youth (TAY) and youth aging out of foster care. The proposed program focuses on delivering housing stabilization and wraparound services that increase access to essential resources, improve long-term stability, and promote independence. By combining housing support with life skills development, workforce readiness, and case management, The C.A.L.I. Project directly contributes to improved health, well-being, and economic mobility for participants.

B.2. Describe your board membership and how the board is reflective of the target population.
The C.A.L.I. Project is governed by a committed board of directors that brings a diverse range of professional expertise and community insight. The board includes individuals with experience in community service, business development, and program leadership, as well as a shared commitment to serving underserved and at-risk populations. Our goal is to ensure one-third of our Board is comprised on persons with lived experience in the the community that we serve. Board members are reflective of the communities served, with an understanding of the systemic barriers faced by low-income individuals, youth transitioning into adulthood, and those experiencing housing instability. This lived and professional experience strengthens the organization's ability to develop responsive, culturally competent, and effective programming.

B.3. Explain the organization's experience relevant to the proposed priority area.
Over the past year, The C.A.L.I. Project has provided short-term stable housing support in Pinellas County through a public-private partnership model. The organization collaborates with local housing development corporations to secure housing placements for transitional age youth aging out of foster care, working in coordination with local agencies, including group homes serving young women. Through this effort, the organization has supported youth in transitioning from housing instability to greater independence. In the past year alone, The C.A.L.I. Project served five transitional age youth, all female, by providing housing stabilization and supportive services. As a result of these services, one participant successfully enrolled in college, and three participants obtained employment after completing workforce development support. While the organization provides a range of supportive services, housing stabilization remains a primary focus of its past performance and program model, demonstrating its ability to deliver meaningful outcomes for youth aging out of foster care.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
The C.A.L.I. Project has the capacity to implement and manage the proposed program through established organizational structures, leadership oversight, and program delivery systems. The organization utilizes a coordinated approach that includes program management, case management, and partnerships with community-based providers.

Staff and leadership bring relevant expertise in youth development, housing stabilization, and service coordination. The organization is committed to using trauma-informed and person-centered approaches to service delivery, ensuring that participants receive high-quality, responsive support. The organization maintains appropriate policies, procedures, and internal controls to ensure compliance with funding requirements and effective program management.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by grants@cstprofessionalwriting.com on 3/26/2026 10:10 AM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Youth aging out of foster care and transitional age youth (TAY) in Pinellas County face significant barriers to stable housing, employment, and long-term independence. Many of these young adults transition into adulthood without consistent support systems, financial resources, or access to safe and affordable housing. As a result, they are at high risk of homelessness, housing instability, unemployment, and poor mental health outcomes. The gap between foster care and independent adulthood is particularly critical. Once youth age out of care, they are often expected to navigate housing, employment, education, and life responsibilities on their own, despite lacking the foundational support needed to do so successfully. Without intervention, many experience repeated cycles of instability that impact their ability to achieve self-sufficiency. In Pinellas County, there is a clear need for programs that not only provide housing support but also offer wraparound services such as case management, workforce development, and life skills training. While some services exist, there remains a shortage of programs specifically designed to support transitional age youth in a comprehensive and coordinated way. The proposed program addresses this gap by providing short-term housing stabilization and supportive services that help youth aging out of foster care transition into stable, independent living. By focusing on both immediate housing needs and long-term self-sufficiency, the program will reduce the risk of homelessness and improve outcomes for this vulnerable population.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Pinellas County continues to experience significant housing instability, particularly among youth and young adults. According to the Pinellas County Homeless Leadership Alliance, the annual Point-in-Time (PIT) Count identifies hundreds of individuals experiencing homelessness on any given night, including youth and young adults. The data consistently shows that housing affordability and access to stable housing remain critical challenges within the county (Pinellas County Homeless Leadership Alliance, 2023). Youth experiencing homelessness represent a particularly vulnerable population. Local data from Pinellas County Schools indicates that thousands of students experience housing instability each year, including those living in shelters, doubled-up situations, or temporary housing. These trends highlight the ongoing risk of homelessness among young people transitioning into adulthood without stable support systems (Pinellas County Schools, 2023). Additionally, U.S. Census Bureau data shows that Pinellas County has a substantial population of low-income households, with a significant percentage of renters experiencing cost burden, meaning they spend more than 30% of their income on housing. This housing cost burden contributes directly to housing instability and increases the likelihood of homelessness, particularly for young adults with limited income or employment (U.S. Census Bureau, 2022). Youth aging out of foster care face even greater challenges. Research consistently shows that without stable housing and supportive services, a significant portion of youth aging out of care experience homelessness, unemployment, and financial instability within a short period of time after exiting care (U.S. Department of Health & Human Services, 2021). In Pinellas County, service providers report ongoing gaps in housing availability and supportive services tailored specifically to transitional age youth. The combination of rising housing costs, limited affordable housing inventory, and the lack of targeted transitional housing programs has created a service gap for youth aging out

of foster care. Current systems often lack the capacity to provide both housing and wraparound services, leaving many young adults underserved. These data points demonstrate a clear and urgent need for programs that provide stable housing alongside supportive services to promote long-term self-sufficiency.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Pinellas County currently offers a range of services for youth, including foster care support, transitional living programs, and workforce development services. However, there remains a gap in programs that provide both housing stabilization and comprehensive supportive services specifically tailored to transitional age youth aging out of foster care. Existing programs often have limited capacity, and many youth remain underserved due to housing shortages, eligibility requirements, and lack of coordinated, wraparound support. The C.A.L.I. Project currently provides short-term housing support through partnerships with local housing development corporations and youth-serving agencies. Due to limited resources, the organization has been able to serve a small number of participants annually. With the requested funding, The C.A.L.I. Project will expand its capacity to serve an additional five transitional age youth this year. In addition to housing stabilization, the program will introduce a structured financial literacy component designed to equip participants with the skills necessary for long-term independence. This will include budgeting, credit building, savings strategies, and tenant education. By increasing the number of youth served and strengthening the supportive services provided, the program will directly reduce the number of unserved youth in Pinellas County. Participants will be better prepared to secure and maintain housing, obtain employment, and navigate independent living, ultimately reducing their risk of homelessness and long-term instability.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
The C.A.L.I. Project has demonstrated measurable success in supporting transitional age youth through its housing and supportive services program. In 2025, the organization successfully served and graduated six female participants from the program. All six participants exited the program with positive outcomes, with 100% either enrolled in post-secondary education or employed full-time at the time of program completion. Program utilization remains strong, with participants actively engaged in housing stabilization, case management, workforce development, and life skills training throughout their enrollment. The program's integrated approach—combining stable housing with supportive services—has proven effective in helping participants transition from instability to independence. These outcomes reflect the program's ability to provide not only immediate housing support but also long-term pathways to self-sufficiency. The success of participants in securing employment and pursuing higher education demonstrates the effectiveness of the program model and its alignment with community needs. All participant data is reported in aggregate form to ensure compliance with Florida public records requirements, and no personally identifiable information is included in program reporting or supporting documentation.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The C.A.L.I. Project will coordinate with existing programs and community partners in Pinellas County to ensure participants receive comprehensive and non-duplicative services. The organization currently collaborates with local

housing development corporations and agencies serving youth, including group homes, to identify and support transitional age youth aging out of foster care. Through these partnerships, The C.A.L.I. Project is able to connect participants to housing opportunities while also coordinating supportive services such as workforce development, education support, and case management. The organization will continue to strengthen relationships with local service providers, including workforce agencies, behavioral health providers, and youth-serving organizations, to ensure participants have access to a full continuum of care. The proposed program is designed to complement—not duplicate—existing services by focusing specifically on the transition from foster care to independent living. By bridging gaps between housing, employment, and supportive services, The C.A.L.I. Project enhances the effectiveness of the broader service system in Pinellas County. Formal collaborative agreements and letters of support will document the roles and responsibilities of each partner in supporting program implementation and participant outcomes.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by grants@cstprofessionalwriting.com on 3/23/2026 11:13 PM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The C.A.L.I. Housing Stability Program provides short-term transitional housing and supportive services for transitional age youth (TAY) and youth aging out of foster care in Pinellas County. The program is designed to address immediate housing needs while equipping participants with the skills necessary to achieve long-term independence. Participants receive housing placement through partnerships with local housing providers, along with individualized case management and wraparound services. Core services include life skills development, workforce readiness, financial literacy, and connection to community-based resources. The program is grounded in Housing First principles, ensuring immediate access to safe housing, and incorporates trauma-informed care and positive youth development practices to support long-term stability. Services are tailored to each participant's needs, focusing on removing barriers to housing, employment, and self-sufficiency.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
The requested funding will be used to support the direct implementation and expansion of the C.A.L.I. Housing Stability Program for transitional age youth aging out of foster care in Pinellas County. Funds will be allocated toward program staff salaries, including personnel responsible for case management, program coordination, and delivery of supportive services. These staff play a critical role in ensuring participants receive consistent guidance, individualized service planning, and ongoing support throughout the program. In addition, funding will be used to support monthly housing-related expenses associated with maintaining a safe and stable living environment for program participants. This includes rent payments for the program's transitional housing unit, which provides immediate housing stabilization for youth who would otherwise be at risk of homelessness. Program funds will also support direct client needs, including essential items such as food and personal hygiene products. These basic necessities are critical to ensuring participants can maintain stability and focus on achieving their personal and professional goals. Supportive services funded through this request will include workforce development and financial literacy programming. These services are designed to equip participants with the skills needed to secure employment, manage income, build credit, and successfully transition into independent living. This funding will supplement existing organizational resources and partnerships by expanding the number of youth served and strengthening the range of supportive services provided. It will not duplicate current funding but instead enhance the organization's capacity to deliver comprehensive, housing-centered support to a highly vulnerable population.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

Participants will engage in structured and ongoing services for a period of 6 to 12 months, depending on individual needs and progress. Services include: Case management sessions: bi-weekly (at minimum), with additional support as needed Financial literacy workshops: monthly, 1–2 hours per session Workforce development support: ongoing, including job readiness training, resume building, and job placement assistance Life skills training: monthly sessions focused on budgeting, tenant education, time management, and daily living skills Participants will also receive continuous informal support, check-ins, and referrals to external services throughout their time in the program.

D.4. What is the target population and eligibility criteria for the program?
The target population includes transitional age youth (ages 18–24) in Pinellas County, with a primary focus on youth aging out of foster care. Eligible participants must: Be between the ages of 18–24 Be aging out of foster care or at risk of homelessness Demonstrate a need for housing stabilization and supportive services Be willing to participate in case management and program activities Priority will be given to youth with limited support systems, low income, and barriers to stable housing and employment.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The program will serve participants throughout Pinellas County, Florida, with housing and services based in the local community. Program services will be available: Monday through Friday during standard business hours, with flexible scheduling based on participant needs Additional support and check-ins may be provided outside standard hours as needed to ensure participant stability and engagement

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The program will be supported by qualified staff with experience in youth services, case management, and program coordination. Staff will be responsible for participant intake, service planning, case management, and delivery of supportive services. Team members will be trained in: Trauma-informed care Youth engagement strategies Housing stabilization practices Workforce and life skills development Onboarding Process: Staff will complete orientation and training on program policies, procedures, and service delivery expectations prior to participant enrollment. Implementation Timeline: Month 1: Staff onboarding, program setup, and partnership coordination Month 2: Participant outreach, recruitment, and intake Month 3 and ongoing: Full program implementation and service delivery

E. Program Outcomes

Completed by grants@cstprofessionalwriting.com on 3/26/2026 9:51 AM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by grants@cstprofessionalwriting.com on 3/26/2026 9:50 AM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$248,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$197,999.00

F.3. Total Pinellas County Social Action Funding request.
$99,999.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
50.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
The C.A.L.I. Project utilizes a diversified funding approach to support the Housing Stability Program. Current funding sources include: Fundraising and Donations ($50,000): Generated through organizational fundraising events and community donation campaigns. These funds support general program operations, including housing and supportive services. Program Generated Income – Camelot Community Care ($48,000): Funding provided through a partnership with a child welfare agency to support housing for youth aging out of foster care. These funds directly support housing placement and stabilization services. State of Florida Appropriations ($150,000): Funding secured through state appropriations supports broader organizational programming, including housing and youth development services that complement this program. These funding sources allow the organization to leverage multiple streams of support to ensure program effectiveness and sustainability.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
The organization does not currently receive other Pinellas County government funding.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The C.A.L.I. Project is committed to sustaining the Housing Stability Program beyond fiscal year 2027 through a diversified and strategic funding approach. The organization will continue to leverage multiple funding streams, including private donations, fundraising events, program-generated income through partnerships with child welfare agencies, and state funding opportunities. The organization will actively pursue additional grant opportunities at the local, state, and federal levels to expand and sustain services. By demonstrating measurable outcomes such as housing stability, employment placement, and improved self-sufficiency among participants, The C.A.L.I. Project will strengthen its competitiveness for future funding. In addition, the organization will continue to build and maintain partnerships with

community-based organizations, housing providers, and workforce agencies to share resources and reduce program costs. These collaborations enhance service delivery and contribute to long-term sustainability. The program's model, which combines housing with supportive services, is designed to create lasting impact and reduce long-term reliance on emergency systems. By investing in prevention and stability, the organization positions itself to maintain and grow the program beyond the current funding cycle.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget Form.xlsx

G. Requested Documents

Completed by grants@cstprofessionalwriting.com on 3/26/2026 10:02 AM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
Our services dont require accreditation, but we are registered as a vendor for the child welfare services we offer through our partnerships with local and state child welfare agencies.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
2026 BOD Officers.docx

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy[27].docx

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
CALI Policies and Procedures.pdf

G.5. Are you requesting funding for salaries?

Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

CALI Job Descriptions - Social Justice Fund.pdf

G.6. Do you have Shelter Entrance Criteria?

Yes

If yes, please upload.

☑ **Shelter Entrance Criteria *Required**

P&P - Eligibilty requirements .pdf

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by grants@cstprofessionalwriting.com on 3/26/2026 11:36 AM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

501c3letter[52].pdf

☑ **Current Certificate of Insurance** ***Required**

HIUS5474016XB1-The Caring About Living Individuals Project -Professional liability-Acord certificate of insurance.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire.pdf

☑ **Human Trafficking Affidavit** ***Required**

HT form.pdf

☑ **HS E-Verify Affidavit** ***Required**

Everify Docs.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

2024 990N (Caring About Living Individuals)[24].pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Original Articles of Incorporation[82].tif

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2022.pdf

☑ **Organization Chart (local) *Required**

Org chart[57].docx

☑ **W-9 with legal name which matches that of applicant name *Required**

w9signed.pdf

Submit

Completed by grants@cstprofessionalwriting.com on 3/26/2026 11:38 AM

Case Id: 21297
Name: THE CARING ABOUT LIVING INDIVIDUALS
Address: 9325 84TH ST, SEMINOLE, FL 33777--3224

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Crystal Wharton
Electronically signed by grants@cstprofessionalwriting.com on 3/26/2026 11:37 AM

Date Submitted
03/26/2026

Program Description

Completed by jamie@ceterafl.org on 3/24/2026 3:47 PM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by jamie@ceterafl.org on 3/24/2026 3:47 PM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by jamie@ceterafl.org on 3/26/2026 9:56 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Cetera Inc.

A.2. DBA (if applicable)

A.3. Legal Address
PO Box 531721 St. Petersburg, FL 33747

PROJECT INFORMATION

A.4. Program Name/Project Title
Work Wonders: Career Readiness for Young People from Foster Care

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Cetera works to ensure young people who age out of foster care are meaningfully connected to a network of organizations, supportive adults, and peers who will increase access to resources and opportunities to promote thriving. The Work Wonders program will provide a structured career readiness program for up to 26 young adults from foster care, including evidence-supported skills training, career coaching, and paid work opportunities.

A.6. Physical Program Address
5312 5th Avenue South St. Petersburg, FL 33707

A.7. Program Manager First Name
Jamie

A.8. Program Manager Last Name
Bennett

A.9. Program Manager Title
Executive Director

APPLICATION CONTACT INFORMATION

A.19. First Name
Jamie

A.20. Last Name
Bennett

A.21. Contact Person/Title
Executive Director

A.22. Contact Email
jamie@ceterafl.org

A.23. Telephone
(269) 271-1608

A.24. Executive Officer with signing authority First Name
Jamie

A.25. Executive Officer with signing authority Last Name
Bennett

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
jamie@ceterafl.org

A.28. Executive Officer Phone Number
(126) 927-1160

A.10. Program Manager Email
jamie@ceterafl.org

A.11. Program Manager Phone Number
(126) 927-1160

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$149,475.00

A.15. Taxpayer/Employer ID
82-4878828

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
03/05/2018

A.18. Date of 501(c)(3) Status
05/11/2018

B. Organization Profile

Completed by jamie@ceterafl.org on 3/26/2026 10:46 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Cetera's mission is to ensure young people ages 18-28 who age out of foster care will be meaningfully connected to a broad network of organizations, supportive adults, and peers who will increase access to resources and opportunities that promote holistic well-being. The Social Action Grant Funding priority related to at-risk or disadvantaged residents aligns with Cetera's primary strategies, which include youth engagement, resource and network development, and capacity building. Cetera's national youth engagement work ensures that young people who age out of foster care are meaningfully included in work that aims to improve child welfare systems. To accomplish this we support young people with coaching and support so they are prepared to engage in activities that range from leadership and advocacy to developing self-directed goals with a coach. Additionally, Cetera's youth engagement strategy includes building the capacity for adult professionals to engage youth from foster care through training, coaching and best-practice development. Cetera's resource and network strategy aims to increase young people's access to reliable and vetted resources in the Tampa Bay area; if a resource isn't available we seek to create the resource. Lastly, Cetera aims to build the skill capacity of young people and the adults who support them. The Fostering Success Coaching Institute, housed at Cetera, provides accredited coach training to professionals nationwide, training the only evidence-informed coaching model designed specifically for young people from foster care in the U.S. Cetera also provides capacity building activities for youth nationally and in Tampa Bay, including training and coaching in the areas of advocacy, policy, safe and strategic sharing, and life skills related to education, finances, and well-being.

B.2. Describe your board membership and how the board is reflective of the target population.
Engaging people who have lived experience in the foster care system is foundational to the leadership of Cetera. Cetera was co-founded by Dr. Jamie Bennett, an alumna of the foster care system; Dr. Bennett currently serves as Cetera's Executive Director and President. Cetera's co-founder and current Chairwoman of the Board, Dee Menzer, Esq., has volunteered as a Guardian ad Litem for over a decade. The Board of Directors consists of six people, and includes three members who were in foster care as teens and two members who have served as supportive adults to young people from foster care. Our members who have lived foster care experience range in age, including a member who is under 30. We have intentionally ensured Cetera's leadership represents the various experiences of those who have been involved in the foster care system.

B.3. Explain the organization's experience relevant to the proposed priority area.
Cetera's leadership and staff brings decades of experience in the area of supporting the holistic needs of young people who age out of foster care. The nationally curated team of staff and consultants at Cetera include seasoned youth support professionals, policy and program experts, curriculum developers, and trainers. Our team is currently serving young people in over 20 states, providing capacity building and coaching services in the areas of identity, leadership, advocacy, and life skill development. Cetera's Fostering Success Coaching Institute, which is responsible for training supportive adults in coaching strategies, partners with 10 certified coaches who are leading our trainings while also actively coaching and serving in leadership roles related to young people from foster care. All of Cetera's staff and consultants have access to earning their coaching certification through FSCI at no cost to them. This ensures our full

team is practicing with a core set of values and principles that center youth experience and voice. Overall, the experienced team of staff and consultants at Cetera are among the top in the country. In addition to the professional experience of Cetera's staff and consultant team, several are also alumni of the foster care system, bringing their personal wisdom to their work.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Dr. Jamie Bennett, Cetera's co-founder and current Executive Director, has earned her bachelor's and master's degrees in social work, and holds a Doctorate in Educational Program Development with a focus in Program Innovation. Prior to her role as Executive Director of Cetera, Dr. Bennett provided youth engagement consulting services nationally and directed the Fostering Success Coaching Institute. She has also published several peer reviewed articles on the engagement and holistic support needs of young people from foster care. Cetera's program staff and consultants all possess a minimum of a Master's degree in areas related to human service, nonprofit management, and policy advocacy. Collectively, they represent decades of experience in the area of older youth from foster care. Cetera's Fostering Success Coaching Institute (FSCI) is currently accredited by the International Coaching Federation as a Level 1 Coach Education Provider. This accreditation signifies alignment with the standards of coaching practice, and ensures the coaches we train are among the best in the field. The Fostering Success Coaching model is widely regarded as the only accredited coaching model designed for, and with the inclusion of older youth from foster care and was designed to support the educational and career success of youth from foster care. Over 3,000 youth serving professionals have received training from the FSCI over the past 13 years. Cetera is also the youth engagement partner for the Annie E. Casey Foundation's (AECF) Family Well Being Strategy Group, which focuses on increasing resources and opportunities for young people from foster care through the Jim Casey Youth Opportunities Initiative. As a grantee of AECF, Cetera provides technical assistance and direct youth engagement support to communities in over 20 states. Cetera's youth engagement work has been recognized nationally for the recent release of the Elevating Youth Engagement curriculum, and as a leader in providing systems for equitable compensation for young people across the country. Cetera's team engages youth in life skill and capacity building workshops on various topics and cultivates resources to support the basic living needs of youth. We are positioned to deploy our existing expertise to support the career needs among youth from foster care in Pinellas County.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
n/a

C. Community Needs

Completed by jamie@ceterafl.org on 3/26/2026 9:44 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Young people who age out of foster care upon turning 18 experience a wide range of well documented challenges across nearly every facet of life. Aging out of foster care before being adopted or re-unified with biological family often results in young adults transitioning to adulthood with few or no social support, residual impacts of chronic trauma, and a history of disrupted opportunities to build the skills expected of them as adults. As a result, and at no fault of their own, many youth from foster care face challenges related to finances, employment, post-secondary education, and housing. Recent data indicates that youth from foster care are more likely to be unemployed when compared to their peers, during the financially vulnerable stage of young adulthood. For example, data from the Pew Research Center (Minkin et al., 2024) indicates that nearly 70% of young adults under age 25 rely on their parents for financial support, including to meet their basic living needs. Youth who age out of foster care typically do not have this support to rely on, and as a consequence experience higher rates of homelessness and food insecurity. Compounding the challenge of limited family support, challenges with unemployment are common among foster youth. In Florida, 44% of foster youth report being unemployed at age 21 (Annie E. Casey Foundation, 2023), compared to about 10% of the general population of the same age (Bureau of Labor statistics, 2026). A recent report (Ukaeje et al, 2026) published by Child Trends and the Hilton Foundation explored the barriers foster youth face related to career and employment, and the pervasive impact it has on youths' financial, housing and basic living needs. The report indicates that major barriers impact the ability for former foster youth to successfully attain and keep employment. Barriers include limited opportunities for foster youth to explore career interests, primarily due to the need to prioritize survival and safety over exploring interests during adolescence. Additionally, the report found that the impact of limited social networks, common among youth who age out, resulted in job opportunities limited to low-wage jobs with few opportunities to build a career. Limited social networks also results in reduced exposure to professional networks, acquisition of professional etiquette skills, and the knowledge of tools necessary in various career fields. Further, logistical challenges related to transportation and other basic living needs significantly disrupted access to job opportunities available. Finally, the report indicates that foster youth are disproportionately affected by low-wage jobs that keep them trapped in cycles of instability. The data clearly indicate a set of systemic challenges that contribute to the disproportionate unemployment and financial instability among youth who age out of foster care, resulting in career achievement disparities.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
According to Family Support Services (FSS), the lead foster care agency in Pinellas County, there were 131 youth between the ages of 18-21 who had aged out of foster care as of November 2025. Additionally, there were 190 children ages 15-17 in foster care with the risk of aging out over the next two to three years. Data tracking of this population ends with services provided at age 21, therefore, the current number of youth between ages 21-26 who have aged out of foster care and still reside in Pinellas County is unknown, but is likely to number in the hundreds. No large scale employment data is available about youth from foster care in Pinellas County. However, Cetera tracks the work status of youth who seek our services. In 2025, Cetera was in contact with 117 youth from foster care between the ages of 18-28 in Pinellas county. Among those youth 42% reported unemployment, and requested financial support to purchase

groceries, personal care items, to pay for housing, and for transportation. These basic living needs requests are often the types of costs that family provide supplemental financial assistance; foster youth do not have that luxury. Similar to the rest of the state and the country, the unemployment rate among Pinellas county youth from foster care is significantly disproportionate when compared to the general population of young people. Cetera's data indicate 42% of foster youth in Pinellas county are unemployed, which is similar to the state population unemployment rate of 44% among youth from foster care reported by the Annie E. Casey Foundation (2023). The general population unemployment rate in Pinellas county is 4.3%, and unemployment among people ages 18-26 in Pinellas county averages 8.8% (US Bureau of Labor Statistics, 2026). Young people in our community who have experienced traumatic, disrupted childhoods at no fault of their own are nearly 5 times more likely to be unemployed than their peers, exacerbating the already difficult challenges they face as they transition to adulthood. There is a clear and urgent need to support the employment needs among the former foster youth in Pinellas County.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
New and Innovative Program

C.4. If new and innovative, discuss what is currently being done in the community to address the need and how this program differs to provide better results.
Works Wonders will be a new and innovative program in Pinellas County. Current services related to career and employment do not fully meet the unique needs of youth who are aging out of foster care. This is evidenced by the significantly higher rates of unemployment among young adults from foster care in Pinellas County. Career Source of Tampa Bay, the primary workforce development agency in the region, offers youth employment services for the whole population of youth in the Tampa Bay region. These services offer skills training and paid work opportunities for youth, but do not appear to address the specific barriers to employment for foster youth, including mentoring and financial support that is tailored to the challenges former foster youth face. Research indicates that foster youth struggle to seek help from people they do not have a trusted relationship with (Bennett et al., 2023), impacting their ability to navigate challenges that arise in social situations. It is recommended that career development resources for foster youth be relationship centered, focusing on building relationships and mentoring before job placement in order to build the foundation for a strong support system (Ukaeje et al, 2026). The Works Wonders program creates these supportive relationships from the beginning, providing several weeks of coaching with a trained career coach who understands the unique needs of this population and peer support from trained peer leaders. Works Wonders program staff will also serve as educators and liaisons to employment sites offering paid work experiences, helping them understand and navigate the needs of the youth. Additionally, research shows that youth from foster care face logistical barriers that disrupt employment, such as transportation, mental health, and access to other basic living needs (Ukaeje et al, 2026). The Works Wonders program includes a barrier and transportation fund that helps provide professional clothing, transportation, and funding for other basic living needs to ensure youth are ready to work. A fund dedicated to removing employment barriers for youth from foster care does not currently exist in our community. One youth from foster care shares, "The most integral resource for foster youth to achieve the success they deserve is having a strong support system" (Ukaeje et al, 2026, pg. 4). The Works Wonders program brings an infusion of evidence-informed career and coaching support for foster youth that does not currently exist in our community, a service youth will benefit from and deserve to have access to.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
Cetera actively works to enhance and build upon existing efforts related to child welfare in our community and nationwide. We seek to avoid duplication of efforts by learning from our partners, seeking to learn about gaps in services, and creating new services when it is clear a gap exists. For this reason, we anticipate continuing our dedication

to partnering and collaborating with the agencies serving the same population as Cetera in Pinellas County. The primary partnership for the Works Wonders program will be with Foster Forward, the creators of Works Wonders, which is located in Rhode Island. While not in the Pinellas County community, they will be an essential partner to train our staff, provide the evidence-informed curriculum, help with data collection systems, and provide ongoing technical support to ensure fidelity of implementation. The Foster Forward team has approved Cetera as a Works Wonders site if funding is made available, and will travel to our community to train the stuff and meet our local partners. A letter of support from Foster Forward is attached. Family Support Services (FSS) will also serve as an important partner in this program. They will provide in-kind training and meeting space for the delivery of the E2 curriculum. The FSS office space is centrally located in Pinellas County, and is a familiar space for youth from foster care. Additionally, the FSS older youth team has agreed to partner with Cetera to share the Works Wonders program with the youth they serve for recruitment purposes. As the lead child welfare provider in Pinellas County, FSS has contact with all the youth who are currently aging out of foster care, providing a reliable relationally based pipeline to ensure youth who are in need of career support are aware of and able to access the Works Wonders program. A letter of support from FSS is attached. In addition to these formal partnerships, the Cetera team will seek to ensure the system of youth serving organizations in Pinellas County, including those focused on foster care, employment, and post-secondary education are informed and educated on the services Works Wonders provides. Collaboration to recruit youth and referring youth to existing services provided by these organizations is, and will continue to be a part of Cetera's service model.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Pinellas Social Action Grant LOS - 3.24.26.pdf
Cetera Letter of Support (1).pdf

D. Scope of Services

Completed by jamie@ceterafl.org on 3/26/2026 9:56 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
If awarded the grant, Cetera will bring the Works Wonders program to Pinellas county. Works Wonders is a career readiness program designed to address the career and employment barriers youth from foster care face as they transition to adulthood. The Works Wonders program was developed by Foster Forward, and tested for effectiveness via an independent formative evaluation. The program, currently being implemented in Rhode Island, Indiana, and Tennessee, has been shown to significantly increase career readiness and employment. Youth who participate in the program were more likely to be employed within one year of participating in the program, and showed a significant increase in self-determination (Gates et al, 2018). The Works Wonders program consists of several program elements designed to increase skill, access to employment opportunities, and to build capacity for youth to navigate common barriers to employment. Youth will receive skills training to enhance career readiness via the Employment and Empowerment curriculum (E2) developed specifically for the Works Wonders program. After completion of the skills training, youth are connected to paid work opportunities including internships and job shadowing. Youth are also supported by a career coach, receiving 1:1 coaching throughout their E2 and paid work experiences. Program outcomes, reported in 2024, among current implementation sites showed that 74% of Works wonders participants experience a positive employment outcome including gainful employment or enrolling in an education or training program (Foster Forward, 2024). In addition to implementing the Works Wonders program, Cetera would integrate their evidence-informed Fostering Success Coach Model into the career coaching provided as a part of the program. The Fostering Success Coach model has been shown to positively impact academic progress, self-determination, and adaptive help-seeking among young adults from foster care (Bennett et al., 2023).

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Grant funding will be used to support personnel and operating costs associated with implementing Works Wonders in Pinellas County. The Works Wonders program model requires staffing that includes a program coordinator, career coach, employment specialist, and peer leaders. Cetera will hire a program coordinator who will also be trained and expected to provide career coaching to all participants. We will also bring on an employment specialist who will secure paid work experiences for youth participants, and serve as an educator and liaison for employers. Personnel costs will also include fringe benefits. Operating costs will largely be dedicated to direct program costs. Financial incentives will be offered to youth participants throughout the program to increase retention and engagement, including stipends upon completion of training and honorariums for completing surveys. Barrier support, meant to remove financial barriers related to transportation or other logistical barriers, will be provided to youth to ensure they are able to engage in the program and paid work experiences. Direct program costs also include wages for paid work experiences and educational supplies for E2 training sessions. Food for the youth will also be provided during the E2 sessions. Other operating

expenses include laptops and cell phones for the two program staff. Since program staff will be encouraged to connect with youth participants regularly for coaching and employment support, it is important that they are reachable via phone, text, and email. Additional communications funding will support phone bills and zoom accounts so that youth preferences related to communication are met. Program staff will also be able to be reimbursed for any local mileage costs they incur from community engagement related to the Works Wonders programming. Two youth leaders with foster care experience will be contracted to support E2 training and provide youth voice to program implementation. Finally, the Works Wonders program is a trademarked and licensed program that comes with technical assistance to implement with fidelity. For the first year of implementation Foster Forward charges for their staff to travel to the new site for training, data system set up, all materials used in E2 trainings, and for ongoing technical support (line item labeled as "Other" in budget narrative). The licensing and training fee issued by Foster Forward is inclusive of all their costs, including travel and personnel fees. This fee is significantly reduced in subsequent years of implementing Works Wonders.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

The Works Wonders Program is implemented with a sequence of programming elements that build skill and career experiences spanning 24 weeks. Youth who enroll will receive: Sixteen hours of skills training to enhance career readiness using the Employment and Empowerment curriculum (E2). These interactive sessions are held once per week over the course of 8 weeks in a hybrid format that includes in-person and virtual sessions. The E2 sessions include time for youth to connect with their peers, build relationships with facilitators, and receive 90-minutes of education content organized into six modules. The modules include topics such as self-advocacy, career development and exploration, job search skills, workplace behavior, soft skills such as communication and coping with workplace conflict, and financial management. Peer leaders help facilitate the E2 sessions, and serve as a peer support for the youth. Individual support from an employment coach and youth leaders is offered over the course of 24 weeks, beginning with enrollment in the program. The employment coach meets 1:1 with the youth regularly to help develop career plans, connect them with work experiences that match their interests, support challenges that arise, and liaison with employers to gather feedback for the youth. The employment coach will be trained and certified as a Fostering Success Coach to ensure high quality service. Upon completion of the E2 training, participants are connected to work experiences that meet their interests and their individual capacity. These opportunities can include information interviews, job shadowing, internships, community service, or full-time employment. The paid experiences can last up to 16 weeks. Participants are compensated for participating in the E2 training sessions and for their career activities post-training. Cetera's implementation of Works Wonders would include two cohorts during the grant period. Each cohort would include up to 12 participants.

D.4. What is the target population and eligibility criteria for the program?

The Works Wonders program was designed and tested with youth ages 14-26 with experience in the child welfare or juvenile justice system, or who were facing housing insecurity. Cetera serves youth from foster care ages 18-28, therefore the implementation of Works Wonders would include young people within that age range. This target population decision is also supported by the Works Wonders evaluation which indicated that participants 18 and older were more likely to participate in the program fully (Gates et al, 2018).

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The service area for the Works Wonders program would include any youth who aged out of foster care between the ages of 18-28 and currently resides in Pinellas county. The E2 training sessions will be held in person at a time that works best for the participants. Employment coaching will take place in person a minimum of two times during the program enrollment. Additionally, participants and coaches can connect as much as needed via phone, email, or virtual meetings. The career coach will be available Monday-Friday from 9am-5pm, and in the evenings and weekends as needed. Paid

work opportunities will also take place in Pinellas county. Paid work opportunity times and activities will vary. The program includes one-off opportunities such as informational interviews or job shadowing and ongoing opportunities such as full employment or internships. Arrangements will be made to tailor the days and times that work best for the youth and the employer.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

The program requires a full-time program lead, who will also serve as the career coach. Additionally, the program will require two peer leaders, and a part-time employment specialist who secures career activities for the participants based on their interests. The full-time program lead should have a minimum of a bachelor's degree in a human service field, and at least 3 years of experience working with young adults. Ideally, the program lead would have experience in working with foster youth and/or have lived foster care experience. This position will be onboarded first, and will be required to immediately begin training as a Fostering Success Coach through Cetera's Fostering Success Coaching Institute. The program lead will report directly to Cetera's Executive Director, and receive monthly supervision from the Director of the Fostering Success Coaching Institute to ensure they are integrating the principles of effective practice into the implementation of the program. The program lead will support the hiring of the peer leaders and the employment specialist, and serve as their primary supervisor. The peer leaders should also have lived foster care experience, and be 18+ years of age. The peer leaders should have an interest in human service, and preferably have some experience in that role. They will be trained in a peer coaching model. The part-time employment specialist should have experience in career or workforce development, and have experience with engaging businesses and organizations who would be willing to support paid work experiences. The program implementation timeline is projected to follow: Months 1-3: Works Wonders onboarding with Foster Forward team and hiring of Cetera staff; program planning and securing paid work experiences with local businesses and organizations; youth recruitment. Month 4: First cohort launched Month 6: Second cohort launched. Months 8-12: Support of both cohorts and evaluation.

E. Program Outcomes

Completed by jamie@ceterafl.org on 3/25/2026 10:40 PM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

Cetera-T1 Social Action Funding Core and Flexible Outcomes-Cetera.pdf

F. Budget

Completed by jamie@ceterafl.org on 3/26/2026 9:57 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,425,785.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$168,172.00

F.3. Total Pinellas County Social Action Funding request.
$149,475.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
89.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Cetera's operating budget, funded in part by revenue generated by the Fostering Success Coaching Institutes training programs and private grants and donations will support indirect costs of this project, including fees related to payroll services, administrative staff time for time tracking and invoice management, and for all associated internal accounting tasks associated with the project. This rate is calculated at 10% of the program costs, totaling $14,797. In addition, the program coordinator will be certified in the Fostering Success Coaching Institute's coaching model. This will be provided as an in-kind service that typically costs $3900.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Cetera's fund development team will continue to seek funding from grants to support the ongoing implementation of the Works Wonders program in Pinellas County. The costs of the program drop after the first year of implementation due to reduced licensing and onboarding fees charged by Foster Forward, increasing the possibility of smaller grants being able to sustain the program. Finally, the program cohorts will complete the program within the fiscal year, therefore if funding to implement the program in full after 2027 is not secured the program will still have successfully completed two full complete cohorts of youth.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget Form-Cetera.xlsx

G. Requested Documents

Completed by jamie@ceterafl.org on 3/25/2026 9:47 PM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
icfcertificatereport__nficf_d74e8590-d70a-45f9-8bc4-c540969391973252026.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Cetera BOD List.xlsx

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Cetera Technology Policy.docx.pdf
Confidentiality Agreement.docx.pdf
Cetera Expense Reimbursement Policy.docx.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**
Works Wonders Employment Specialist.pdf
Works Wonders Program Coordinator.pdf

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**
Cetera Travel Policy.docx.pdf

H. Required Documents

Completed by jamie@ceterafl.org on 3/26/2026 10:46 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status *Required**

IRS determination letter 501c3 status (1).pdf
IRS POF Redetermination Letter.pdf

☑ **Current Certificate of Insurance *Required**

01.08.2026 Cyber Liability Policy (1).pdf
2025.08.26 D and O Policy_EKI3587131-Eff 08.26.2025-Cetera Inc..pdf
2025.04.14 GL Renewal

☑ **Data Control Questionnaire *Required**

Data Control Questionnaire.docx

☑ **Human Trafficking Affidavit *Required**

Scanned Document 16.pdf

☑ **HS E-Verify Affidavit *Required**

Cetera _ E-Verify.pdf
Scanned Document 15.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable) *Required**

Audited_Cetera, Inc._12-31-2024.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

State of Florida corporation document number.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2022 (1).docx

☑ **Organization Chart (local) *Required**

Cetera Org Chart (9).pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

Cetera w9 2025.pdf

Submit

Completed by jamie@ceterafl.org on 3/26/2026 10:47 AM

Case Id: 21239
Name: Cetera
Address: PO Box 531721, St. Petersburg, FL 33747

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Jamie Bennett
Electronically signed by jamie@ceterafl.org on 3/26/2026 10:47 AM

Date Submitted
03/26/2026

Program Description

Completed by jflansburg@casa-stpete.org on 3/3/2026 11:09 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by jflansburg@casa-stpete.org on 3/3/2026 11:09 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:30 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Community Action Stops Abuse, Inc.

A.2. DBA (if applicable)
CASA

A.3. Legal Address
1019 Arlington Avenue North St. Petersburg, FL 33705--1520

PROJECT INFORMATION

A.4. Program Name/Project Title
CASA Emergency Shelter & Transitional Housing

A.5. Summary - provide a brief summary of program and how funding would be utilized.
This award will pay for food and routine site repairs/ maintenance at the emergency shelter and transitional housing programs for survivors of domestic violence and their children.

A.6. Physical Program Address
CONFIDENTIAL St. Petersburg, FL 00000

A.7. Program Manager First Name
Gabriela

A.8. Program Manager Last Name
Holton

A.9. Program Manager Title
Sr. Director of Program Services

A.10. Program Manager Email
gholton@casapinellas.org

APPLICATION CONTACT INFORMATION

A.19. First Name
Jill

A.20. Last Name
Flansburg

A.21. Contact Person/Title
Director of Grants & Compliance

A.22. Contact Email
jflansburg@casapinellas.org

A.23. Telephone
(727) 895-4912

A.24. Executive Officer with signing authority First Name
Lariana

A.25. Executive Officer with signing authority Last Name
Forsythe

A.26. Executive Officer Title
Chief Executive Officer

A.27. Executive Officer Email
lforsythe@casapinellas.org

A.28. Executive Officer Phone Number
(727) 895-4912

A.11. Program Manager Phone Number
(727) 895-4912

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Homeless and Housing Services

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$150,000.00

A.15. Taxpayer/Employer ID
592114359

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
UGHLKVBMDAR4

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
04/22/1981

A.18. Date of 501(c)(3) Status
05/14/1994

B. Organization Profile

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:32 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
CASA's mission is to stand up to the silence surrounding the cultural phenomenon of domestic violence. By raising public awareness of this crime, the County and its citizens are better prepared to address the associated economic impact and relationship to homelessness. Negative impacts of unchecked domestic violence include fewer persons in the workforce and contributing to local economy, more medical expenses (both short- and long-term) that may need coverage by benefit systems, more burden on the law enforcement and legal systems, and exposure of the community's children to violence in their homes. Persons in flight from violence in their homes are defined as homeless by the U.S. Department of Housing & Urban Development, and the majority of homeless women attribute their homelessness to incidents of domestic violence.

B.2. Describe your board membership and how the board is reflective of the target population.
CASA’s Board of Directors has active committees which are comprised of current Board members and potential Board members. There are several homeless representatives or survivors of domestic violence who are on these committees. CASA historically has homeless representatives (victims of domestic violence) on its Board of Directors and continues to do so. CASA continues to be actively seeking additional homeless and minority representatives for potential board members. The members of the Board of Directors: a. are volunteers living and/or working in the local area. b. include at least one member employed by a law enforcement agency within our service area. c. receive formal orientation to CASA’s goals, objectives, structure, and methods of operation as well as the responsibilities of membership on the Board within the first six (6) months of membership as well as training on fiscal review, the history of CASA, privilege and confidentiality and basic domestic violence training. d. receive introductions to key staff members. e. are familiarized with the activities of its programs by visiting the organization. f. are provided with a Board handbook. g. periodically receive governance training approved by the Department of Children and Families. h. The Executive Committee will complete a Board Self-Assessment on an annual basis for the purpose of ensuring the ongoing viability of the Board of Directors.

B.3. Explain the organization’s experience relevant to the proposed priority area.
Community Action Stops Abuse, Inc. (CASA) is a state-certified domestic violence center that has been providing essential services and support to survivors since 1977 in Pinellas County. The mission of CASA is challenging the societal acceptance of all forms of domestic violence through advocacy, prevention, intervention, and support services. No discrimination is made with regard to race, creed, color, national origin, sexual orientation, gender identity or expression, military status, sex, marital status, disability, immigration status, education, employment status, residency, legal history, or socioeconomic status. CASA does not have any religious affiliation. CASA’s continuum of services includes an emergency shelter, Family Justic Center, 24-hour crisis hotline, rapid rehousing, transitional and permanent supportive housing, substance abuse and mental health advocacy, child protection advocacy, justice advocacy, legal clinic for survivors, and education for youth and professionals. Survivors of domestic violence are defined as homeless due to flight from violence in their homes.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
CASA was one of the first domestic violence centers in Florida and one of the early centers in the country to recognize the connection between addictions and domestic violence for battered women who use drugs and alcohol to self-medicate. Regarding historical programs, CASA was one of the first domestic violence centers to serve battered women in jail or prison and recognized the need for a supervised visitation center for survivors and their children. Besides continuing to offer intervention for survivors of domestic violence and their children, CASA added a kennel at our emergency shelter since up to 65% of survivors will not leave their abuser if they cannot take their family pet. We have added housing programs for families in order to move them into the community with limited financial assistance when they are ready. We have participated in an economic impact study with the University of South Florida to find that domestic violence costs our county upwards of $132 million annually. We house Florida Bar attorneys who will work with survivors regarding injunction for protection cases at no charge to the survivors. We are providing community conversations about domestic violence to raise awareness. In the 1990s and 2000s, CASA operated an apartment complex, for survivors and their children to address barriers to independence that might take more time to overcome than was available during the average shelter stay, i.e. 60 days or so. Persons found eligible could spend up to 24 months at the apartments, developing work skills that would support their households, overcoming legal issues, and other lifestyle changes. Federal funding changed, and CASA developed a rapid rehousing program instead, helping survivors and their children relocate in the community with temporary financial assistance. In 2022, CASA implemented the only Family Justice Center in the state, based on a U.S. Department of Justice best practice as a public safety initiative for our community. The program co-locates community professionals who provide additional services, such as law enforcement, attorneys, specially trained advocates, child welfare workers, mental health professionals, and more. The expected goals include less under-reporting of domestic violence, more comprehensive batterer accountability in the court system, more immediate and effective wrap-around services provided to victims of domestic violence, elder abuse, sexual assault, child abuse, and human trafficking. Most recently, CASA is working to open a legal clinic to provide direct participant assistance to survivors. Since 2018, there have been Florida Bar attorneys employed by CASA to represent survivors at no charge during injunction for protection hearings. However, because there are other legal issues that interfere with survivor independence and safety, CASA is starting to work with a small number of survivors in housing, victims' rights, and family law. Additionally, the legal clinic is already in partnership with Stetson University to provide hands-on experiences for law students. The clinic would have an impact on interpersonal violence survivors in Pinellas County, and inspire a new generation of attorneys to advocate for, and represent, this underserved segment of our society.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:37 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
In order for survivors of domestic violence to be able to plan for their safe future, their basic needs should be met. This allows them enough comfort to consider their options and choose life goals that are meaningful for them and their children. Their physical safety is ensured by providing a secure, private location where they can experience what is like to be free from violence. Once they feel physically safe, they can start to address the trauma and fear they have been exposed to, and start to understand what it will take to heal. With their autonomy intact, they can focus on what the next steps will be to keep them from returning to violence and be able to support their own household. Maintaining an environment where these transformations are possible, means anticipating the needs of survivors and their children. This award will provide healthy food for 3 meals per day per survivor for the length of their stay. There are more than 500 individuals who reside at the emergency shelter annually. By U.S. estimates, even the most budget-friendly menu for 3 meals per day would equal $383,250 for an average of 75 persons residing daily over the course of one year ($14/ day x 75 persons = $1,650/ day X 365 days). This figure includes plasticware, paper plates, garbage bags, cleaning supplies, cookware, etc. This award will also ensure that routine repairs and maintenance to the emergency shelter building and grounds will continue to provide that safe haven. Associated expenses may include replacing old and overused outlets/ wiring, creating new data drops, HVAC filters, duct cleaning, fixing broken units and appliances, replacing toilets/ sinks/ shower equipment, cleaning grease traps, pest control, deep cleaning dormitory areas, restock/ replace first aid kits/ PPE, replace safety signage and electronic displays, health and fire inspections, replace fire extinguishers, maintain communal furnishings inside and out, parking lot repairs, landscaping repairs/ replacement, etc. The sheer number of persons served equates to significant wear-and-tear on our properties.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
The 2023 Florida Health Charts reported that the Pinellas rate of domestic violence in Pinellas is 14% higher than the state rate. It is likely that twice the number of DV incidents occur than have been reported due to the survivors fearing that they will be punished by the abuser. During 2025, CASA served 2,951 individuals across all of our programs, who received 75,751 services or about 26 services each. About 57% of those services were delivered in-person, as opposed to over the telephone or email. There were 961 minor children served who accompanied their survivor parent, and of the adults, 55 were 65 years old or older. Of these, 80% were female, and 52% were persons of color. These statistics do not include our legal clinic services which are kept in a different database to honor client privilege. Also during 2025, our emergency shelter was home to 494 individuals, and 216 of them were minor children. About 74% were female, and 65% were persons of color. In our transitional housing apartment complexes, 51 persons were served, and 38 of them were minor children. About 68% were female, and 86% were persons of color.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Continuation of Current Funding

C.4. If funding is being sought to support the continuation of current programming, discuss efforts to obtain alternate funding and potential impact if funding is not secured.
Pinellas County Social Action Funding was unable to provide support for CASA's emergency shelter and transitional housing complexes last contract year, but has awarded SAF monies in the recent past. There are other funders supporting these programs, but with increases in prices coupled with aging properties, additional County assistance is requested. In some cases, other money had to be diverted from other projects, and in other cases fewer amenities were provided for survivors. If funding cannot be secured again this year, it may be that fewer survivors and their children can be served.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
The last time period CASA received this funding from the County was 2024-25. Our outcomes were very successful. Our goal of 5,000 crisis calls answered at the hotline was exceeded when we answered 8,272. There were 100% survivors who established a safety plan when compared to our 95% goal. Shelter residents exiting program achieved permanent housing 73% of the time (the goal was 40%), and 85% were able to maintain/ obtain some kind of income (40% was the goal). There were 93% of shelter residents who claimed overall satisfaction with program (compared to an 85% goal). There were 533 persons who were served at the shelter, which is only slightly less than the 550 goal.

If currently funded, please provide outcomes/utilization/success.
All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

☐ **Outcomes/Utilization/Success**

***No files uploaded*

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
CASA develops relationships with community service partners as needed when survivors voice a need that we can't meet in-house. Over time, CASA has become the community expert on safety, and relies heavily on other non-profit resources to provide assistance in line with their own areas of expertise. The most evident example is our Family Justice Center where certain partners are co-located and available to all CASA programs and survivors. No appointments are necessary, but are recommended, and those partners are accustomed to performing their services there on-site.

Please upload Collaborative Letter

☑ **Collaborative Letter**

2026-27 Pinellas SAF illustration of partner commitment - CASA.pdf

D. Scope of Services

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:38 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
This proposal will focus on the emergency shelter and the two transitional housing complexes operated by CASA. The emergency shelter is available 24/7 to provide survivors with the necessary resources to create a realistic safety plan. Survivors are admitted based on available bed space and their needs. All the services are tailored to meet each survivor's specific needs, such as providing emergency clothing, food, personal care items, childcare, ongoing individual and group support, skill-building workshops, mental health support, substance abuse treatment, and justice advocacy. At the shelter, structured activities and supervision for children while their parents work towards building a safer life for the family. There is also a dedicated teen room for youth to complete homework, play games, and participate in teen support groups. The youth library offers books, educational games, and homework assistance with youth advocates, as well as computer access for connection to community resources, job searches, and online education. Additionally, CASA provides onsite kennel and offsite veterinary services for family pets. The transitional housing complexes are located in both south and north county. Our transitional housing apartments are operated under U.S. HUD contracts and abide by those requirements and standards. These programs provide expert case management for survivors and their children for up to 24 months. Participants have a signed lease and pay no more than 30% of their household income. They are encouraged to work on goal plans that are unique to their needs, often including educational goals to prepare for financial stability, treatment goals, or other activities to help them stabilize in the workforce.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
This award will supplement operating expenses for all of the residences for survivors and their children: the emergency shelter and two transitional housing program locations that are owned and operated by CASA. Specifically, the award will be split between food for participants and routine repairs and maintenance (such as oil change for vehicles that transport clients, replacing light bulbs, repairing broken windows/ doors/ sidewalks/ potholes, fixing plumbing leaks, painting, etc.). Because the cost of both of these operating expenses have increased recently, this additional money will allow the programs to operate most effectively and allow CASA to use other funds for unanticipated needs.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
For the transitional housing programs, once admitted, they sign a lease and establish their goals for self-sufficiency. Goals are individualized for each family and advocates assist to refer for employment, educational skills, improving credit ratings, obtaining reliable transportation, eliminating legal issues, obtaining child support, clearing child custody issues, and accessing main stream resources. Weekly meetings take place to discuss progress towards goals, with an in-depth, goal-related discussion every 90 days. They attend weekly support groups and workshops for safety, parenting

skills, employment skills, time management, financial literacy, self-esteem, stress management, substance abuse and mental health issues, etc. Emergency shelter case management is similar but more focused on re-entering the community in 45 days or so with tools in place that will increase their potential for successful and safe stability.

D.4. What is the target population and eligibility criteria for the program?
Survivors of domestic violence and their children, verified by self-report.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Pinellas County. The emergency shelter is open and staffed 24 hours per day, 365 days per year. The transitional housing complexes are staffed during normal business hours, and residents have phone numbers to contact staff in the case of after-hours emergency.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
At the emergency shelter, case management advocates provide case management, advocacy, and crisis intervention to survivors of domestic violence and their children, answer the domestic violence hotline/ chat and provide quality services to callers. The shelter managers ensure shelter residents receive quality ongoing case management, advocacy, crisis intervention, information and referrals while residing in shelter, and train and evaluate direct services staff. Similarly, the transitional housing programs provide case management, advocacy, and crisis intervention to survivors of domestic violence and their children, monitor each participant's progression through their own housing search plan as well as address information and referral needs, transportation requests, safety planning, and coordination of community services.

E. Program Outcomes

Completed by jflansburg@casa-stpete.org on 3/20/2026 1:19 PM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

2026-27 Pinellas SAF Core Outcomes - CASA.pdf

F. Budget

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:51 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$10,228,067.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$2,817,331.00

F.3. Total Pinellas County Social Action Funding request.
$150,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
5.32%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Please see the Annual Budget Form, Other Program Support tab as well as the individual program budgets for programs described in this proposal that are attached in this section. This request is to benefit 3 separate programs at CASA, each of which provide temporary shelter/ residence for survivors of domestic violence and their children. Portions of each of these contracts that equal nearly $3 million are allocated to these 3 programs: U.S. Department of Justice/ Victims of Crimes Act (VOCA), U.S. Department of Health & Human Services (passed through state DCF), U.S. Department of Housing and Urban Development (HUD), Florida Department of Children and Families, Juvenile Welfare Board, Pinellas County Human Services, Pinellas County Community Development Block Grant (CDBG), City of St. Petersburg Emergency Solutions Grant (ESG), and City of St. Petersburg Social Action Funding (SAF). All told, CASA receives about $7.5 million in grants annually.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
This contract year, CASA was awarded CDBG funds over $60K to renovate a small playground at the emergency shelter, and more than $93K from County Human Services for staffing and operations also at the emergency shelter. CASA and Pinellas County have an ESG-RUSH contract in process that has not yet been released to provide rapid rehousing and housing assistance to survivors.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Our organization financial capacity has nearly tripled, growing to over $10 million agencywide through a decade of strategic expansion, strengthened infrastructure, and a diversified portfolio of public and private grant contracts that ensure long term financial stability. This growth has enabled us to deepen and broaden our essential services for the county's most vulnerable domestic violence survivors and their children, offering comprehensive, trauma informed support programs that are grounded in evidence-based practices. Sustained by strong fiscal management, multi-year

funding relationships, and robust partnerships with local government and community providers, we are well positioned to maintain high quality, lifesaving services and continue meeting rising community needs with resilience, accountability, and lasting impact.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

2026-27 Pinellas SAF Annual Budget - CASA.xlsx
ES & TH program budgets - CASA.pdf

G. Requested Documents

Completed by jflansburg@casa-stpete.org on 3/20/2026 1:26 PM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
Certification Renewal Certificate- CASA.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
2026 January Board roster with name term affil contact.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
100-220 Conflict of Interest.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
500-101 Provision of Services - CASA.pdf

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
Yes

If yes, please upload.

☑ **Shelter Entrance Criteria *Required**
Shelter Handbook - CASA.pdf

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
Certification Renewal Certificate- CASA.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:57 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
2016 IRS 501(c) 3 letter.pdf

☑ **Current Certificate of Insurance** ***Required**
Pinellas County, A Political Subdivision of the State of - 231248.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire - CASA signed.pdf

☑ **Human Trafficking Affidavit** ***Required**
2026-27 Pinellas SAF Human Trafficking Affidavit - CASA signed.pdf

☑ **HS E-Verify Affidavit** ***Required**
2026-27 Pinellas SAF E-Verify Affidavit - CASA signed.pdf
E-Verify MOU CASA Pinellas.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
Audit In Process Letter to Grantors - 03.31.2026.pdf
06_30_2023 IRS 990 Community Action Stops Abuse PUBLIC DISCLOSURE.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

2026 CASA Sunbiz Annual Report - certified status.pdf

☑ **Internal Control Checklist *Required**

2026-27 Pinellas SAF Internal Control Questionnaire - signed CASA.pdf

☑ **Organization Chart (local) *Required**

Organization Chart Pinellas no names.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 CASA signed by LF 2.3.2026.pdf

Submit

Completed by jflansburg@casa-stpete.org on 3/25/2026 10:57 AM

Case Id: 21127
Name: CASA Emergency Shelter & Transitional Housing
Address: 1019 Arlington Avenue North, St. Petersburg, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Jill D. Flansburg
Electronically signed by jflansburg@casa-stpete.org on 3/25/2026 10:57 AM

Date Submitted
03/25/2026

Program Description

Completed by elka@countryside.cc on 3/23/2026 12:02 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by elka@countryside.cc on 3/23/2026 12:03 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
Yes

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by joemackin47@gmail.com on 3/24/2026 11:51 AM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Countryside Cares dba Helping Hands

A.2. DBA (if applicable)

A.3. Legal Address
1850 N McMullen Booth Rd Clearwater, FL 33759

PROJECT INFORMATION

A.4. Program Name/Project Title
Bridging Hunger: Food Access & Transport Initiative

A.5. Summary - provide a brief summary of program and how funding would be utilized.
supports reliable access to food for individuals and families facing food insecurity by funding the purchase of non-perishable food and maintaining the transportation infrastructure required for distribution. Through a coordinated network of food sourcing, storage, and delivery, this initiative ensures consistent, efficient movement of food from suppliers to the community. Funding will directly sustain inventory levels and keep our fleet of trucks operational, allowing us to expand reach, reduce service disruptions, and meet growing demand with dignity and dependability.

A.6. Physical Program Address
1850 N McMullen Booth Rd Clearwater, FL 33759

A.7. Program Manager First Name
Elizabeth

A.8. Program Manager Last Name
Elka

APPLICATION CONTACT INFORMATION

A.19. First Name
Elizabeth

A.20. Last Name
Elka

A.21. Contact Person/Title
Director

A.22. Contact Email
eelka@countryside.cc

A.23. Telephone
(727) 385-2703

A.24. Executive Officer with signing authority First Name
Glenn

A.25. Executive Officer with signing authority Last Name
Davis

A.26. Executive Officer Title
Lead Pastor

A.27. Executive Officer Email
gdavis@countryside.cc

A.28. Executive Officer Phone Number
(727) 799-1618

A.9. Program Manager Title
Director

A.10. Program Manager Email
eelka@countryside.cc

A.11. Program Manager Phone Number
(727) 385-2703

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Food and Nutritional Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$75,000.00

A.15. Taxpayer/Employer ID
46-2399940

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
03/01/2013

A.18. Date of 501(c)(3) Status
12/02/2013

B. Organization Profile

Completed by elka@countryside.cc on 3/23/2026 1:27 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
This program is a direct expression of Helping Hands' mission to be a service community providing food to those in need. By ensuring a consistent supply of non-perishable food and maintaining the fleet that delivers it, this program allows us to serve individuals and families with love, respect, and compassion in tangible ways. Each meal distributed is more than food—it is a demonstration of care, dignity, and the love of Christ in action. Through this initiative, Helping Hands not only meets physical needs but also fosters meaningful connections and restores hope within the community we serve.

B.2. Describe your board membership and how the board is reflective of the target population.
Helping Hands is led by a diverse board that reflects the community we serve. Our board includes individuals of different genders, racial and ethnic backgrounds, and life experiences, ensuring a wide range of perspectives in our leadership. Members come from varied professional and personal backgrounds, bringing a balance of skills, insight, and compassion to their roles. This diversity allows the board to better understand the needs of those we serve and helps guide decisions that are inclusive, thoughtful, and responsive to the community. By reflecting the population we serve, our board strengthens our ability to carry out our mission with empathy, respect, and effectiveness.

B.3. Explain the organization's experience relevant to the proposed priority area.
Helping Hands has been serving our community for over two decades, providing food and support to individuals and families in need. In recent years, rising grocery prices and increased cost of living have made it more difficult for families to access sufficient food, and we have seen a continual increase in demand. In 2025 alone, Helping Hands served over 275,000 individuals, demonstrating the significant and growing need in our community. With this level of demand, grants are essential to sustain critical programs, including food purchasing and transportation, ensuring we can continue to meet the needs of those who rely on our services.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Helping Hands has the capacity to serve over 100,000 households and more than 275,000 individuals, with room to expand as community needs grow. Our team brings over 25 years of combined experience operating food pantries and food banks, ensuring programs are efficiently managed and responsive to those we serve. To support distribution, Helping Hands operates a fleet of refrigerated trucks, allowing us to deliver food directly to the community in a timely and organized manner. We are also an approved agency with Feeding Tampa Bay and the St. Pete Free Clinic, demonstrating our ability to meet established standards and effectively partner with other organizations.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by elka@countryside.cc on 3/25/2026 1:01 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Food insecurity remains a persistent and growing challenge in Pinellas County, affecting thousands of individuals and families who lack consistent access to sufficient, nutritious food. Many households—particularly low-income families, seniors on fixed incomes, and individuals facing economic hardship—are forced to make difficult choices between food and other basic necessities such as housing, utilities, and healthcare. While food assistance resources exist, significant gaps remain in both food availability and distribution access. Demand for food support continues to exceed supply, and many underserved communities face barriers such as limited transportation, mobility challenges, and lack of nearby food distribution sites. These challenges are further compounded by rising food costs and increased demand for services. In addition, nonprofit food providers face operational constraints that limit their ability to respond effectively. Inconsistent funding for food purchasing reduces inventory levels, while insufficient resources for transportation and vehicle maintenance can lead to delayed or canceled deliveries. Without reliable infrastructure, even available food cannot consistently reach those in need. The Bridging Hunger: Food Access & Transportation program addresses these critical gaps by ensuring both a steady supply of non-perishable food and a dependable transportation system to deliver it. By strengthening the full distribution pipeline—from procurement to delivery—this program will improve access, reduce service disruptions, and expand reach into unserved and underserved areas of Pinellas County. Ultimately, this initiative responds to an urgent community need by providing a reliable, efficient, and dignified solution to food insecurity.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Food insecurity in Pinellas County remains a significant and well-documented challenge, supported by recent needs assessments, community health reports, and local data analyses. Overall Food Insecurity: Recent community health assessments indicate that approximately 14.9% of Pinellas County residents are food insecure, meaning nearly 1 in 7 individuals lack consistent access to adequate food. Child Food Insecurity: The need is even more pronounced among children, with 17.6% of children in Pinellas County experiencing food insecurity—nearly 1 in 6 children. More recent local data shows rates as high as 17.5%–17.7%, confirming that childhood hunger continues to be a critical and ongoing issue. Population Impact: Local reporting and Feeding America estimates indicate that over 100,000 Pinellas County residents struggle with food insecurity, demonstrating the scale of need across the community. Economic Pressure & ALICE Households: A significant portion of the population falls into the ALICE (Asset Limited, Income Constrained, Employed) category—households that are working but still unable to afford basic necessities. Studies show that up to 41% of households in Pinellas County do not meet the basic cost of living, increasing reliance on food assistance programs. Growing Demand & Service Gaps: Community-based data demonstrates increasing demand for food assistance services, with millions of meals distributed annually through coordinated local efforts. For example, over 5 million meals were distributed to children and families in a single year, yet demand continues to exceed available resources. Health & Social Impact: Food insecurity is directly linked to negative health outcomes, including higher rates of chronic disease, poor academic performance in children, and increased emergency healthcare utilization. Conclusion of Need: These data points clearly demonstrate that food insecurity in Pinellas County is both widespread and

persistent, particularly among vulnerable populations. The combination of rising living costs, insufficient income, and gaps in food distribution infrastructure creates ongoing barriers to access. The Bridging Hunger: Food Access & Transportation program directly responds to these documented needs by strengthening food supply and ensuring reliable transportation systems—two of the most critical factors in closing the gap between available resources and community access.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Over the past year, Helping Hands Food Pantry has made a significant impact in addressing food insecurity across Pinellas County. The program provided annual food support to 100,169 households, reaching a total of 275,730 individuals. In that time, more than 3,162,659 pounds of food were distributed to those in need. According to Feeding America 1 pound of food feeds 1.2 meals. Our guests in 2025 received 2.6 million meals. The pantry operates on a consistent and reliable schedule, offering food distribution every Monday, Wednesday, and Friday, and with delivery trucks actively serving outreaches weekly to the community. Helping Hands has achieved broad geographic reach, serving zip codes that represent 94% of the unserved and underserved areas in Pinellas County. This level of coverage highlights both the depth of need and the organization's commitment to meeting it. Through strong leadership, dedicated volunteers, and a responsive approach to community needs, Helping Hands Food Pantry has grown from a small, closet-based operation into a critical community resource providing essential food support while intentionally focusing on reaching unserved and underserved populations experiencing food insecurity.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Helping Hands depends on our partners food donations. Most significant donors of perishable and non-perishable food are Feeding America/Feeding Tampa Bay, St. Pete Free Clinic Food Bank, Publix, Walmart, Costco, BJ's, Fresh Market, Target, and other local community grocery stores, private and public food drives. Our non-perishable Dry Goods donations don't always meet our distribution demand. The Social Action funding will allow us to purchase additional dry goods from our providers.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The Bridging Hunger: Food Access & Transportation program builds on an existing food distribution initiative run by Countryside Cares, Inc./dba Helping Hands. This funding will help us expand our reach, improve service reliability, and strengthen transportation and inventory management. We will continue working with local partners, including food pantries and community organizations, to transport food and support their efforts to serve underserved populations in their communities. Letters from our partners show how we collaborate to share resources, coordinate logistics, and reach those in greatest need. This is not a new program but a strategic expansion of proven services. By improving transportation, inventory, and coordination, we can reduce service interruptions, reach more people, and ensure long-term program sustainability.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Collaborative_Partner letters.pdf

D. Scope of Services

Completed by joemackin47@gmail.com on 3/24/2026 8:01 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Bridging Hunger: Food Access & Transportation is an expanded food distribution program designed to ensure consistent, reliable access to nutritious food for individuals and families experiencing food insecurity in Pinellas County. Building on an existing and proven initiative, the program strengthens both food supply and delivery systems to reduce gaps in service and improve access for underserved populations. Services to Be Delivered The program will deliver the following core services: Food Procurement Purchase and maintain a steady inventory of non-perishable food items to meet ongoing community demand and prevent shortages. Guest visits have increased 25% each week to 750 households, due to higher grocery food cost. Food Distribution Conduct regular, scheduled food distribution events at accessible community locations, including partnerships with local churches, shelters, and community organizations. Transportation & Delivery Services Operate and maintain a fleet of delivery trucks to transport food from suppliers to storage facilities and distribution sites, as well as to underserved and hard-to-reach areas. Mobile Outreach Expand service into unserved and underserved communities by bringing food directly to areas with limited access due to transportation or mobility barriers. Logistics & Inventory Coordination Manage the full cycle of food sourcing, storage, and delivery to ensure efficient operations, minimize waste, and maintain consistent service levels. Evidence-Based Practices & Best Practice Models This program is guided by recognized best practices in hunger relief and nonprofit operations, including: Coordinated Food Distribution Model Following established food bank frameworks that integrate sourcing, warehousing, and distribution to maximize efficiency and reach. Last-Mile Delivery Strategy Bringing food directly into underserved communities to overcome access barriers—an approach proven to increase participation and reduce food insecurity.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding for the Bridging Hunger: Food Access & Transportation program will be used to support the core operational components necessary to ensure consistent and reliable food distribution to residents of Pinellas County. Specifically, funds will be allocated for the following: Food Procurement Purchase of non-perishable food items to maintain adequate inventory levels and meet the growing demand for food assistance among underserved populations. Transportation Costs Fuel expenses required to operate delivery trucks and ensure timely distribution of food to community sites and hard-to-reach areas. Vehicle Maintenance & Repairs Routine servicing, repairs, and upkeep of delivery vehicles to ensure reliability, safety, and uninterrupted food distribution. Equipment Maintenance Maintenance and repair of essential equipment, including refrigeration units and warehouse tools, to ensure safe food storage and efficient handling. These investments will directly support the program's ability to maintain consistent food availability, ensure dependable transportation, and expand service reach, ultimately improving access to food for individuals and families experiencing food insecurity in Pinellas County.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Community Food Distribution We provide frozen meat, produce, bakery and other various items for individuals and families in need. Serving All zip codes in Pinellas County. Community Service (Court Ordered). We are an approved organization for court ordered community service and diversion programs. We love welcoming and coming alongside individuals who fall into this category. Our goal is to show love and kindness during their time with us. Community Service for Students We love welcoming students to serve with us. From Middle School to Grad school, we love to offer a place for them to complete their community service requirements. Whether their school requires it or they are applying for Bright Future scholarships, our students are an integral part of our team community. Educational Opportunities We provide educational opportunities for individuals to meet with a mentor who will guide them in making decisions for bettering their future. Some examples are college and technical school application assistance, navigating financial aid, and GED enrollment.

D.4. What is the target population and eligibility criteria for the program?
The target population we distribute perishable and nonperishable food is to the unserved and undererved pockets in Pinellas County. The local guest zip codes served in Pinellas county by Helping Hands represent 94% of the unserved and underserved areas in Pinellas county according to the Florida Department of Agriculture and Nutrition. This wide-reaching impact underscores the importance of our community food distribution mission and the dedication of our volunteers and supporters. Our eligibility criteria includes entering our guests in to a Food Bank Manager program to assertain their residence. We serve ALL families in need of food.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Helping Hands distributes perishable and nonperishable food weekly on Monday, Wednesday, and Friday from 11:00 AM to 12:30 PM at our Clearwater property to all of Pinellas County residents. Guests are allowed to receive food once each week. Our newest outreach for food distribution is in Seminole at an affordable housing complex called Valor Preserve at Lake Seminole on the first Wednesday of each month at 11:00 AM. The complex aims to provide residences for veterans and people with disabilities.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Our full time staff includes an Executive Director, Program Manager Program Cooridinator and a part time warehouse supervisor. We are blessed to have 125 volunteers that include truck drivers for our five refrigerated and one dry bed trucks, fork lift drivers, receiving food, sorting, packaging, distributing, cleaning up, etc.

E. Program Outcomes

Completed by joemackin47@gmail.com on 3/25/2026 10:12 AM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.docx

F. Budget

Completed by elka@countryside.cc on 3/25/2026 1:27 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$202,680.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$128,500.00

F.3. Total Pinellas County Social Action Funding request.
$90,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
70.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Countryside Christian Church - $28,500 to be used toward overall operating expenses. Hawkins Private Grant - $10,000 to be used toward overall operating expenses.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None at this time.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Sustainability Plan Beyond FY 2027 Countryside Cares, Inc. will sustain the Bridging Hunger: Food Access & Transportation program beyond FY 2027 through a diversified funding strategy and continued investment in core operations. The organization will allocate $45,000 annually for food procurement (perishable and non-perishable) and $45,000 for fleet maintenance and transportation, ensuring consistent service delivery. Financial sustainability will be supported through a mix of grants, private donations, church partnerships, corporate support, and community fundraising, reducing reliance on a single funding source. Program sustainability will be achieved by maintaining a reliable food supply, operational delivery fleet, strong volunteer base, and strategic community partnerships, while using data to guide efficient, demand-driven service delivery. This approach aligns with Pinellas County priorities by ensuring continuity of services, operational efficiency, and long-term impact for underserved residents experiencing food insecurity.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Annual Budget Form_CountrysideCares.xlsx

G. Requested Documents

Completed by elka@countryside.cc on 3/24/2026 1:51 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
“Helping Hands is not currently accredited by a national or state accrediting body; however, we maintain rigorous operational standards, comply with all state and federal regulations, and are registered as a 501(c)(3) nonprofit organization. We also actively collaborate with accredited partners to ensure high-quality service delivery.”

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Countryside Cares Board - 2026.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Helping Hands Program Policy and Procedure.pdf

G.5. Are you requesting funding for salaries?

No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by elka@countryside.cc on 3/25/2026 1:01 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
HH 501(c)3 Determination Letter (6).pdf

☑ **Current Certificate of Insurance** ***Required**
Countryside Cares, Inc_Insurance.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire_2026.pdf

☑ **Human Trafficking Affidavit** ***Required**
HumanTraffickingAffidavit_CountrysideCares.pdf

☑ **HS E-Verify Affidavit** ***Required**
Everify CountrysideCares.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
8868.pdf
06.30.24 990 (Amended) Countryside Cares, Inc (2023).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of Incorporation(CountrysideCares) (1).pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2022_Countryside Cares.pdf

☑ **Organization Chart (local) *Required**

Org Chart_HH.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9_CountrysideCares.pdf

Submit

Completed by elka@countryside.cc on 3/26/2026 12:06 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Elizabeth Elka
Electronically signed by elka@countryside.cc on 3/26/2026 12:06 PM

Date Submitted
03/26/2026

Program Description

Completed by elka@countryside.cc on 3/23/2026 12:02 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by elka@countryside.cc on 3/23/2026 12:03 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
Yes

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by joemackin47@gmail.com on 3/24/2026 11:51 AM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Countryside Cares dba Helping Hands

A.2. DBA (if applicable)

A.3. Legal Address
1850 N McMullen Booth Rd Clearwater, FL 33759

PROJECT INFORMATION

A.4. Program Name/Project Title
Bridging Hunger: Food Access & Transport Initiative

A.5. Summary - provide a brief summary of program and how funding would be utilized.
supports reliable access to food for individuals and families facing food insecurity by funding the purchase of non-perishable food and maintaining the transportation infrastructure required for distribution. Through a coordinated network of food sourcing, storage, and delivery, this initiative ensures consistent, efficient movement of food from suppliers to the community. Funding will directly sustain inventory levels and keep our fleet of trucks operational, allowing us to expand reach, reduce service disruptions, and meet growing demand with dignity and dependability.

A.6. Physical Program Address
1850 N McMullen Booth Rd Clearwater, FL 33759

A.7. Program Manager First Name
Elizabeth

A.8. Program Manager Last Name
Elka

APPLICATION CONTACT INFORMATION

A.19. First Name
Elizabeth

A.20. Last Name
Elka

A.21. Contact Person/Title
Director

A.22. Contact Email
eelka@countryside.cc

A.23. Telephone
(727) 385-2703

A.24. Executive Officer with signing authority First Name
Glenn

A.25. Executive Officer with signing authority Last Name
Davis

A.26. Executive Officer Title
Lead Pastor

A.27. Executive Officer Email
gdavis@countryside.cc

A.28. Executive Officer Phone Number
(727) 799-1618

A.9. Program Manager Title
Director

A.10. Program Manager Email
eelka@countryside.cc

A.11. Program Manager Phone Number
(727) 385-2703

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Food and Nutritional Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$75,000.00

A.15. Taxpayer/Employer ID
46-2399940

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
03/01/2013

A.18. Date of 501(c)(3) Status
12/02/2013

B. Organization Profile

Completed by elka@countryside.cc on 3/23/2026 1:27 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
This program is a direct expression of Helping Hands' mission to be a service community providing food to those in need. By ensuring a consistent supply of non-perishable food and maintaining the fleet that delivers it, this program allows us to serve individuals and families with love, respect, and compassion in tangible ways. Each meal distributed is more than food—it is a demonstration of care, dignity, and the love of Christ in action. Through this initiative, Helping Hands not only meets physical needs but also fosters meaningful connections and restores hope within the community we serve.

B.2. Describe your board membership and how the board is reflective of the target population.
Helping Hands is led by a diverse board that reflects the community we serve. Our board includes individuals of different genders, racial and ethnic backgrounds, and life experiences, ensuring a wide range of perspectives in our leadership. Members come from varied professional and personal backgrounds, bringing a balance of skills, insight, and compassion to their roles. This diversity allows the board to better understand the needs of those we serve and helps guide decisions that are inclusive, thoughtful, and responsive to the community. By reflecting the population we serve, our board strengthens our ability to carry out our mission with empathy, respect, and effectiveness.

B.3. Explain the organization's experience relevant to the proposed priority area.
Helping Hands has been serving our community for over two decades, providing food and support to individuals and families in need. In recent years, rising grocery prices and increased cost of living have made it more difficult for families to access sufficient food, and we have seen a continual increase in demand. In 2025 alone, Helping Hands served over 275,000 individuals, demonstrating the significant and growing need in our community. With this level of demand, grants are essential to sustain critical programs, including food purchasing and transportation, ensuring we can continue to meet the needs of those who rely on our services.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Helping Hands has the capacity to serve over 100,000 households and more than 275,000 individuals, with room to expand as community needs grow. Our team brings over 25 years of combined experience operating food pantries and food banks, ensuring programs are efficiently managed and responsive to those we serve. To support distribution, Helping Hands operates a fleet of refrigerated trucks, allowing us to deliver food directly to the community in a timely and organized manner. We are also an approved agency with Feeding Tampa Bay and the St. Pete Free Clinic, demonstrating our ability to meet established standards and effectively partner with other organizations.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by elka@countryside.cc on 3/25/2026 1:01 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Food insecurity remains a persistent and growing challenge in Pinellas County, affecting thousands of individuals and families who lack consistent access to sufficient, nutritious food. Many households—particularly low-income families, seniors on fixed incomes, and individuals facing economic hardship—are forced to make difficult choices between food and other basic necessities such as housing, utilities, and healthcare. While food assistance resources exist, significant gaps remain in both food availability and distribution access. Demand for food support continues to exceed supply, and many underserved communities face barriers such as limited transportation, mobility challenges, and lack of nearby food distribution sites. These challenges are further compounded by rising food costs and increased demand for services. In addition, nonprofit food providers face operational constraints that limit their ability to respond effectively. Inconsistent funding for food purchasing reduces inventory levels, while insufficient resources for transportation and vehicle maintenance can lead to delayed or canceled deliveries. Without reliable infrastructure, even available food cannot consistently reach those in need. The Bridging Hunger: Food Access & Transportation program addresses these critical gaps by ensuring both a steady supply of non-perishable food and a dependable transportation system to deliver it. By strengthening the full distribution pipeline—from procurement to delivery—this program will improve access, reduce service disruptions, and expand reach into unserved and underserved areas of Pinellas County. Ultimately, this initiative responds to an urgent community need by providing a reliable, efficient, and dignified solution to food insecurity.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Food insecurity in Pinellas County remains a significant and well-documented challenge, supported by recent needs assessments, community health reports, and local data analyses. Overall Food Insecurity: Recent community health assessments indicate that approximately 14.9% of Pinellas County residents are food insecure, meaning nearly 1 in 7 individuals lack consistent access to adequate food. Child Food Insecurity: The need is even more pronounced among children, with 17.6% of children in Pinellas County experiencing food insecurity—nearly 1 in 6 children. More recent local data shows rates as high as 17.5%–17.7%, confirming that childhood hunger continues to be a critical and ongoing issue. Population Impact: Local reporting and Feeding America estimates indicate that over 100,000 Pinellas County residents struggle with food insecurity, demonstrating the scale of need across the community. Economic Pressure & ALICE Households: A significant portion of the population falls into the ALICE (Asset Limited, Income Constrained, Employed) category—households that are working but still unable to afford basic necessities. Studies show that up to 41% of households in Pinellas County do not meet the basic cost of living, increasing reliance on food assistance programs. Growing Demand & Service Gaps: Community-based data demonstrates increasing demand for food assistance services, with millions of meals distributed annually through coordinated local efforts. For example, over 5 million meals were distributed to children and families in a single year, yet demand continues to exceed available resources. Health & Social Impact: Food insecurity is directly linked to negative health outcomes, including higher rates of chronic disease, poor academic performance in children, and increased emergency healthcare utilization. Conclusion of Need: These data points clearly demonstrate that food insecurity in Pinellas County is both widespread and

persistent, particularly among vulnerable populations. The combination of rising living costs, insufficient income, and gaps in food distribution infrastructure creates ongoing barriers to access. The Bridging Hunger: Food Access & Transportation program directly responds to these documented needs by strengthening food supply and ensuring reliable transportation systems—two of the most critical factors in closing the gap between available resources and community access.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Over the past year, Helping Hands Food Pantry has made a significant impact in addressing food insecurity across Pinellas County. The program provided annual food support to 100,169 households, reaching a total of 275,730 individuals. In that time, more than 3,162,659 pounds of food were distributed to those in need. According to Feeding America 1 pound of food feeds 1.2 meals. Our guests in 2025 received 2.6 million meals. The pantry operates on a consistent and reliable schedule, offering food distribution every Monday, Wednesday, and Friday, and with delivery trucks actively serving outreaches weekly to the community. Helping Hands has achieved broad geographic reach, serving zip codes that represent 94% of the unserved and underserved areas in Pinellas County. This level of coverage highlights both the depth of need and the organization's commitment to meeting it. Through strong leadership, dedicated volunteers, and a responsive approach to community needs, Helping Hands Food Pantry has grown from a small, closet-based operation into a critical community resource providing essential food support while intentionally focusing on reaching unserved and underserved populations experiencing food insecurity.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Helping Hands depends on our partners food donations. Most significant donors of perishable and non-perishable food are Feeding America/Feeding Tampa Bay, St. Pete Free Clinic Food Bank, Publix, Walmart, Costco, BJ's, Fresh Market, Target, and other local community grocery stores, private and public food drives. Our non-perishable Dry Goods donations don't always meet our distribution demand. The Social Action funding will allow us to purchase additional dry goods from our providers.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The Bridging Hunger: Food Access & Transportation program builds on an existing food distribution initiative run by Countryside Cares, Inc./dba Helping Hands. This funding will help us expand our reach, improve service reliability, and strengthen transportation and inventory management. We will continue working with local partners, including food pantries and community organizations, to transport food and support their efforts to serve underserved populations in their communities. Letters from our partners show how we collaborate to share resources, coordinate logistics, and reach those in greatest need. This is not a new program but a strategic expansion of proven services. By improving transportation, inventory, and coordination, we can reduce service interruptions, reach more people, and ensure long-term program sustainability.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Collaborative_Partner letters.pdf

D. Scope of Services

Completed by joemackin47@gmail.com on 3/24/2026 8:01 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Bridging Hunger: Food Access & Transportation is an expanded food distribution program designed to ensure consistent, reliable access to nutritious food for individuals and families experiencing food insecurity in Pinellas County. Building on an existing and proven initiative, the program strengthens both food supply and delivery systems to reduce gaps in service and improve access for underserved populations. Services to Be Delivered The program will deliver the following core services: Food Procurement Purchase and maintain a steady inventory of non-perishable food items to meet ongoing community demand and prevent shortages. Guest visits have increased 25% each week to 750 households, due to higher grocery food cost. Food Distribution Conduct regular, scheduled food distribution events at accessible community locations, including partnerships with local churches, shelters, and community organizations. Transportation & Delivery Services Operate and maintain a fleet of delivery trucks to transport food from suppliers to storage facilities and distribution sites, as well as to underserved and hard-to-reach areas. Mobile Outreach Expand service into unserved and underserved communities by bringing food directly to areas with limited access due to transportation or mobility barriers. Logistics & Inventory Coordination Manage the full cycle of food sourcing, storage, and delivery to ensure efficient operations, minimize waste, and maintain consistent service levels. Evidence-Based Practices & Best Practice Models This program is guided by recognized best practices in hunger relief and nonprofit operations, including: Coordinated Food Distribution Model Following established food bank frameworks that integrate sourcing, warehousing, and distribution to maximize efficiency and reach. Last-Mile Delivery Strategy Bringing food directly into underserved communities to overcome access barriers—an approach proven to increase participation and reduce food insecurity.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding for the Bridging Hunger: Food Access & Transportation program will be used to support the core operational components necessary to ensure consistent and reliable food distribution to residents of Pinellas County. Specifically, funds will be allocated for the following: Food Procurement Purchase of non-perishable food items to maintain adequate inventory levels and meet the growing demand for food assistance among underserved populations. Transportation Costs Fuel expenses required to operate delivery trucks and ensure timely distribution of food to community sites and hard-to-reach areas. Vehicle Maintenance & Repairs Routine servicing, repairs, and upkeep of delivery vehicles to ensure reliability, safety, and uninterrupted food distribution. Equipment Maintenance Maintenance and repair of essential equipment, including refrigeration units and warehouse tools, to ensure safe food storage and efficient handling. These investments will directly support the program's ability to maintain consistent food availability, ensure dependable transportation, and expand service reach, ultimately improving access to food for individuals and families experiencing food insecurity in Pinellas County.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Community Food Distribution We provide frozen meat, produce, bakery and other various items for individuals and families in need. Serving All zip codes in Pinellas County. Community Service (Court Ordered). We are an approved organization for court ordered community service and diversion programs. We love welcoming and coming alongside individuals who fall into this category. Our goal is to show love and kindness during their time with us. Community Service for Students We love welcoming students to serve with us. From Middle School to Grad school, we love to offer a place for them to complete their community service requirements. Whether their school requires it or they are applying for Bright Future scholarships, our students are an integral part of our team community. Educational Opportunities We provide educational opportunities for individuals to meet with a mentor who will guide them in making decisions for bettering their future. Some examples are college and technical school application assistance, navigating financial aid, and GED enrollment.

D.4. What is the target population and eligibility criteria for the program?
The target population we distribute perishable and nonperishable food is to the unserved and undererved pockets in Pinellas County. The local guest zip codes served in Pinellas county by Helping Hands represent 94% of the unserved and underserved areas in Pinellas county according to the Florida Department of Agriculture and Nutrition. This wide-reaching impact underscores the importance of our community food distribution mission and the dedication of our volunteers and supporters. Our eligibility criteria includes entering our guests in to a Food Bank Manager program to assertain their residence. We serve ALL families in need of food.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Helping Hands distributes perishable and nonperishable food weekly on Monday, Wednesday, and Friday from 11:00 AM to 12:30 PM at our Clearwater property to all of Pinellas County residents. Guests are allowed to receive food once each week. Our newest outreach for food distribution is in Seminole at an affordable housing complex called Valor Preserve at Lake Seminole on the first Wednesday of each month at 11:00 AM. The complex aims to provide residences for veterans and people with disabilities.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Our full time staff includes an Executive Director, Program Manager Program Cooridinator and a part time warehouse supervisor. We are blessed to have 125 volunteers that include truck drivers for our five refrigerated and one dry bed trucks, fork lift drivers, receiving food, sorting, packaging, distributing, cleaning up, etc.

E. Program Outcomes

Completed by joemackin47@gmail.com on 3/25/2026 10:12 AM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.docx

F. Budget

Completed by elka@countryside.cc on 3/25/2026 1:27 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$202,680.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$128,500.00

F.3. Total Pinellas County Social Action Funding request.
$90,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
70.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Countryside Christian Church - $28,500 to be used toward overall operating expenses. Hawkins Private Grant - $10,000 to be used toward overall operating expenses.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None at this time.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Sustainability Plan Beyond FY 2027 Countryside Cares, Inc. will sustain the Bridging Hunger: Food Access & Transportation program beyond FY 2027 through a diversified funding strategy and continued investment in core operations. The organization will allocate $45,000 annually for food procurement (perishable and non-perishable) and $45,000 for fleet maintenance and transportation, ensuring consistent service delivery. Financial sustainability will be supported through a mix of grants, private donations, church partnerships, corporate support, and community fundraising, reducing reliance on a single funding source. Program sustainability will be achieved by maintaining a reliable food supply, operational delivery fleet, strong volunteer base, and strategic community partnerships, while using data to guide efficient, demand-driven service delivery. This approach aligns with Pinellas County priorities by ensuring continuity of services, operational efficiency, and long-term impact for underserved residents experiencing food insecurity.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Annual Budget Form_CountrysideCares.xlsx

G. Requested Documents

Completed by elka@countryside.cc on 3/24/2026 1:51 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
“Helping Hands is not currently accredited by a national or state accrediting body; however, we maintain rigorous operational standards, comply with all state and federal regulations, and are registered as a 501(c)(3) nonprofit organization. We also actively collaborate with accredited partners to ensure high-quality service delivery.”

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Countryside Cares Board - 2026.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Helping Hands Program Policy and Procedure.pdf

G.5. Are you requesting funding for salaries?

No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by elka@countryside.cc on 3/25/2026 1:01 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
HH 501(c)3 Determination Letter (6).pdf

☑ **Current Certificate of Insurance** ***Required**
Countryside Cares, Inc_Insurance.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire_2026.pdf

☑ **Human Trafficking Affidavit** ***Required**
HumanTraffickingAffidavit_CountrysideCares.pdf

☑ **HS E-Verify Affidavit** ***Required**
Everify CountrysideCares.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
8868.pdf
06.30.24 990 (Amended) Countryside Cares, Inc (2023).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of Incorporation(CountrysideCares) (1).pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2022_Countryside Cares.pdf

☑ **Organization Chart (local) *Required**

Org Chart_HH.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9_CountrysideCares.pdf

Submit

Completed by elka@countryside.cc on 3/26/2026 12:06 PM

Case Id: 21289
Name: Countryside Cares
Address: 1850 N McMullen Booth Rd, Clearwater, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Elizabeth Elka
Electronically signed by elka@countryside.cc on 3/26/2026 12:06 PM

Date Submitted
03/26/2026

Program Description

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:26 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

Program Description

Please provide the following information.

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.
- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:27 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:27 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
F.E.A.S.T., Inc.

A.2. DBA (if applicable)
FEAST Food Pantry

A.3. Legal Address
2255 Nebraska Avenue Palm Harbor, FL 34683--3947

PROJECT INFORMATION

A.4. Program Name/Project Title
FEAST & Neighborly Senior Support Partnership

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Through a partnership with Neighborly Senior Care Network, FEAST provides specially curated food distributions for seniors across Pinellas County who are identified by Neighborly staff as experiencing food insecurity. Food is delivered directly to seniors or distributed through their trusted community sites to ensure reliable access to nutritious food. Grant funding will support the purchase and distribution of fresh and healthy food that helps seniors maintain stability and independence while aging in place.

A.6. Physical Program Address
2255 Nebraska Avenue Palm Harbor, FL 34683--3947

A.7. Program Manager First Name
Jack

A.8. Program Manager Last Name
Gilbert

APPLICATION CONTACT INFORMATION

A.19. First Name
Tamara

A.20. Last Name
Black

A.21. Contact Person/Title
Executive Director

A.22. Contact Email
tamara@feastfoodpantry.org

A.23. Telephone
(813) 300-4422

A.24. Executive Officer with signing authority First Name
Tamara

A.25. Executive Officer with signing authority Last Name
Black

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
tamara@feastfoodpantry.org

A.28. Executive Officer Phone Number
(813) 300-4422

A.9. Program Manager Title
Operations Supervisor

A.10. Program Manager Email
volunteer@feastfoodpantry.org

A.11. Program Manager Phone Number
(727) 479-3043

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Food and Nutritional Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$75,816.00

A.15. Taxpayer/Employer ID
59-2981961

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
CVVLXNBMZRA8

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
11/27/1989

A.18. Date of 501(c)(3) Status
12/01/1991

B. Organization Profile

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:27 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
FEAST Food Pantry's mission closely aligns with the Pinellas County Social Action Grant Program's priority to address food and nutritional needs within the community. FEAST compassionately provides nutritious food and essential personal care items to neighbors experiencing food insecurity in Pinellas County, with a strong focus on North Pinellas. Through a hybrid distribution model, FEAST provides reliable access to nutritious food through both drive-up distributions and targeted community partnerships. Families receive a variety of shelf-stable foods such as canned and boxed items along with perishable staples including meat, milk, eggs, and fresh produce. This combination helps residents create balanced meals while maintaining consistent access to healthy foods throughout the month. In addition to food, FEAST distributes personal care items such as toilet paper, toothpaste, and hygiene products that cannot be purchased with SNAP benefits. These items help families stretch limited household budgets and meet other essential daily needs. FEAST also prepares curated distributions to address specific needs within the community, including specialty distributions designed for seniors and others with unique nutritional considerations. Many older adults experience chronic conditions such as hypertension or diabetes, and FEAST works to include options that better support these health needs, such as lower sodium, lower sugar, and higher fiber foods. Beyond food access, FEAST supports broader community wellness through partnerships with organizations such as Feeding Tampa Bay, which provides nutrition education classes for neighbors, and BayCare, which periodically conducts health screenings during distributions. These partnerships help connect residents with resources that support both food security and long-term health. Equally important to FEAST's mission is the commitment to providing services in a way that preserves dignity and respect. Many neighbors feel uneasy seeking assistance, so volunteers are trained to create a welcoming and supportive environment while listening carefully to individual needs. Volunteers also share information about additional community resources, including 211 and findhelp.org, helping residents connect with other services available throughout the community. Through compassionate service, strong community partnerships, and reliable access to nutritious food, FEAST helps advance Pinellas County's goal of reducing food insecurity and improving the overall well-being of residents across the community.

B.2. Describe your board membership and how the board is reflective of the target population.
FEAST is governed by a 15-member Board of Directors composed of individuals with strong ties to the Pinellas County community and a shared commitment to addressing food insecurity. Board members bring a range of professional backgrounds, including business, finance, healthcare, and community service, which helps guide the organization's strategic direction and ensure strong governance. The board reflects the community in both professional experience and personal perspective. Two board members have personally experienced food insecurity earlier in their lives, providing valuable insight into the challenges many families face. Other members bring extensive knowledge of the local community through long-standing involvement in civic, nonprofit, and service organizations throughout Pinellas County. Board members also represent populations commonly supported through FEAST's programs, including seniors and veterans, and bring diverse perspectives that help ensure programs remain responsive to community needs. In addition to governance and strategic oversight, board members remain actively engaged through community outreach, volunteer

involvement, and philanthropic support. The board meets regularly to review programs, provide guidance, and help ensure that FEAST's work continues to reflect the needs and priorities of the Pinellas County community.

B.3. Explain the organization's experience relevant to the proposed priority area.
For more than 37 years, FEAST Food Pantry has provided food and nutritional support to residents experiencing food insecurity in Pinellas County. In 2020, FEAST reorganized and expanded under new leadership, strengthening operations and significantly increasing its capacity to serve the community. Since that time, FEAST has experienced substantial growth in both the number of neighbors receiving assistance and the volume of food distributed. In 2025, FEAST served nearly 62,000 individuals, the majority of whom were Pinellas County residents. A significant portion of those served are older adults who rely on FEAST's regular distributions for consistent access to nutritious food. Currently, 88 dedicated volunteers support food distribution and community outreach efforts. FEAST works closely with food partners including Feeding Tampa Bay and St. Petersburg Free Clinic to secure high-quality foods such as fresh produce, milk, eggs, meats, and bread. FEAST also collaborates with local churches, schools, and businesses throughout Pinellas County to strengthen community engagement and expand food access. FEAST partners with Neighborly Senior Care Network to support food access for vulnerable seniors across Pinellas County. Through decades of service, strong community partnerships, and continued growth in capacity, FEAST has developed extensive experience addressing food insecurity and providing reliable food support throughout the community.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
FEAST Food Pantry has the organizational capacity, leadership experience, and community partnerships necessary to effectively implement programs addressing food insecurity in Pinellas County. For more than 37 years, FEAST has provided reliable food support to residents experiencing food insecurity while developing strong operational systems to source, manage, and distribute nutritious food. FEAST operates with a small team of part-time staff supported by a large volunteer workforce. Currently, 88 dedicated volunteers assist with food procurement, sorting, packing, and distribution activities, allowing FEAST to respond efficiently to community needs while maintaining consistent service delivery. FEAST is a registered 501(c)(3) nonprofit organization and maintains strong operational standards for food safety and program management. Our Operations Supervisor is ServSafe certified to ensure safe storage and distribution of food products. In addition, volunteers complete structured onboarding and training to support safe food handling and create a consistent, respectful experience for neighbors. FEAST also utilizes the FoodBank Manager database system to track distributions and maintain accurate reporting. FEAST works closely with regional food partners including Feeding Tampa Bay and St. Petersburg Free Clinic to secure high-quality foods such as fresh produce, milk, eggs, meats, and bread. These partnerships help maintain a reliable supply of nutritious food and strengthen coordination within the local food assistance network. Through experienced leadership, strong governance, trained volunteers, and well-established community partnerships, FEAST has the organizational capacity to successfully implement programs that support the health and well-being of Pinellas County residents.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:27 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Food insecurity remains a significant challenge for many older adults in Pinellas County, particularly those living on fixed incomes. Rising costs for housing, utilities, healthcare, and food leave many seniors with limited financial resources to consistently afford nutritious meals. For older adults whose incomes remain largely unchanged while living costs continue to rise, maintaining a healthy and balanced diet can become increasingly difficult. Many seniors also face additional barriers that increase their risk of food insecurity. Limited mobility, lack of reliable transportation, and chronic health conditions can make it difficult for older adults to regularly access grocery stores or community food distribution programs. These barriers often leave seniors increasingly dependent on trusted community organizations for reliable access to food. Food insecurity among seniors is often hidden. Many older adults do not access traditional food assistance programs even when eligible due to stigma, complicated application processes, or lack of awareness of available resources. Instead, some seniors cope by skipping meals, reducing portion sizes, or prioritizing medications and housing costs over food. Food insecurity can have serious consequences for older adults' physical and mental health. Research consistently links food insecurity among seniors to higher rates of chronic conditions such as diabetes, hypertension, and heart disease, as well as increased risks of depression, anxiety, and hospitalization. Many seniors must stretch limited resources, rely on inexpensive foods with lower nutritional value, or depend on community organizations to maintain consistent access to healthy meals. Many older adults in Pinellas County also face rising housing and healthcare costs that consume a large portion of their fixed monthly incomes. For seniors managing chronic conditions or living alone, these financial pressures often leave little remaining for food. As a result, many seniors must stretch limited resources, rely on inexpensive foods with lower nutritional value, or depend on community organizations to help maintain consistent access to healthy meals. FEAST continues to see increasing numbers of older adults seeking food assistance. FEAST served nearly 62,000 individuals in 2025, including many seniors who rely on the organization for consistent access to nutritious food. Community partners, including Neighborly Senior Care Network, regularly identify older adults who would benefit from additional food support but face barriers accessing traditional food distribution programs. The FEAST & Neighborly Senior Support Partnership addresses this need by providing reliable food distributions designed specifically for seniors and coordinated through trusted community partners. Through this collaboration, vulnerable older adults in Pinellas County gain consistent access to nutritious food that supports their health, stability, and independence.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Multiple data sources confirm the growing need for food assistance among older adults in Pinellas County. Pinellas County has a particularly large senior population, with approximately 25.3% of residents age 65 or older, meaning roughly one in four residents are seniors. As the population ages, increasing numbers of older adults are living on fixed incomes while facing rising costs for housing, healthcare, utilities, and food. Food insecurity affects a substantial portion of the county's population. Current estimates indicate that approximately 10.6% of Pinellas County residents experience food insecurity, representing more than 100,000 individuals. Older adults are especially vulnerable because many live

alone, rely on fixed incomes such as Social Security, and face growing medical and housing expenses. Economic data further illustrates the financial strain affecting many households. The United Way ALICE (Asset Limited, Income Constrained, Employed) report identifies households that earn above the federal poverty level but still cannot consistently afford basic necessities such as housing, food, transportation, and healthcare. Recent ALICE data indicates that Pinellas County experienced the largest increase in ALICE households in Florida, demonstrating the growing number of residents who are financially strained despite having some income. FEAST's own program data reflects these broader community trends. In 2025, FEAST served nearly 62,000 individuals experiencing food insecurity, a significant increase compared to previous years. FEAST client records indicate that 49% of clients are between the ages of 55–64 and 22% are age 65 or older, demonstrating the substantial number of older adults seeking assistance. Feedback gathered through client surveys and program interactions also highlights the importance of reliable food support. One participating senior recently described the program as a "life saver," explaining that receiving food regularly allows them to worry less about choosing between groceries and medications each month. Comments like this reflect the daily realities many older adults face while trying to manage limited incomes and rising living costs. In addition to these data sources, community partners, service providers, and senior program coordinators across Pinellas County consistently report increasing demand for food assistance among older adults, particularly those living alone or managing multiple health conditions on limited incomes. Reliable access to nutritious food is especially important for seniors managing chronic health conditions or living alone. Together, these demographic trends, economic data, and FEAST program records demonstrate the continued and growing need for targeted food assistance programs serving vulnerable seniors in Pinellas County.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Continuation of Current Funding

C.4. If funding is being sought to support the continuation of current programming, discuss efforts to obtain alternate funding and potential impact if funding is not secured.
FEAST actively pursues a diverse funding base, including individual donors, local foundations, and community partnerships, to sustain our work. This support allows us to respond consistently to rising need, particularly among older adults on fixed incomes. Without this funding, we would likely reduce the number of neighbors served each month, limiting consistent access to fresh food. For seniors, even small disruptions can increase stress and impact health.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
FEAST is expanding access for older adults through consistent, customized distributions in partnership with Neighborly Senior Care Network. We track participation and number of seniors served, demonstrating strong utilization and sustained need. Survey responses from senior participants show improvements in overall well-being, reduced stress, and increased access to nutritious food. In fact, all surveyed participants report reduced stress and improved well-being. Participants also consistently share that this support helps them better manage limited, fixed incomes and maintain their health. These outcomes highlight the impact of reliable access to fresh food for older adults.

If currently funded, please provide outcomes/utilization/success.
All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation

applications and any supporting documents/communications provided.

☑ **Outcomes/Utilization/Success**

Voices From Senior Participants Social Action 2026 to 2027.pdf

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

FEAST works alongside existing community programs to ensure older adults receive consistent, coordinated support. In partnership with Neighborly Senior Care Network, older adults are identified and referred based on need, particularly those living independently but facing financial barriers to accessing nutritious food. Neighborly's established relationships and deep knowledge of the senior community allow for thoughtful referrals that align with each individual's situation. Neighborly brings decades of experience in senior outreach and services, including Meals on Wheels, senior dining programs, and case management support. FEAST complements these services by providing consistent access to fresh, nutritious food, primarily through home delivery for seniors participating in this program. Services are coordinated across multiple sites in Pinellas County, including Palm Harbor, Safety Harbor, and North Greenwood in Clearwater. This approach allows both organizations to focus efforts where they are most needed and ensure seniors in these communities receive consistent, reliable access to nutritious food. FEAST and Neighborly maintain ongoing communication to coordinate services, share insights, and respond to changing needs among participating seniors. This includes adjusting support as needed and connecting individuals to additional community resources such as transportation, healthcare navigation, or other senior services. This coordination also helps ensure seniors experience consistent, dependable support from month to month. This partnership strengthens a reliable support system for older adults, helping them maintain their health, independence, and stability while remaining in their homes.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Letter_Collaboration_FEAST.pdf

D. Scope of Services

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:27 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
In coordination with Neighborly, FEAST will provide consistent, home-delivered access to fresh, nutritious food for older adults living independently in Pinellas County. Seniors are identified and referred by Neighborly based on need, including those experiencing financial strain and limited access to healthy food. Neighborly's established relationships with seniors across the county support thoughtful referrals and help ensure services reach those most in need. Participating seniors will receive twice-monthly deliveries over a twelve-month period. Deliveries include a variety of fresh, nutritious foods selected with consideration for the needs of older adults, including ease of preparation, nutritional value, and overall health and well-being. Foods are selected to support balanced diets and help address common challenges faced by older adults related to nutrition and access. This program builds on the current partnership between FEAST and Neighborly, continuing service for participating seniors while reaching additional older adults through ongoing referrals. The program is supported by a dedicated team of staff and volunteers who coordinate packing, logistics, and delivery to ensure consistency and reliability each month. The program reflects best practices that emphasize consistent access to nutritious food, reducing barriers such as transportation and mobility challenges, and supporting older adults in maintaining independence and health. Regular communication with Neighborly and feedback from participants help ensure services remain responsive and aligned with evolving needs. This approach has been well received by participating seniors and supports improvements in overall well-being.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will support the purchase of select, nutritious foods for twice-monthly distributions to 117 senior households through the FEAST and Neighborly partnership, totaling 234 distributions per month. At approximately $27 per distribution, funds directly support food costs and ensure consistency and quality. Items include staple and nutrient-dense foods such as eggs, milk, fresh seasonal fruit, canned proteins, beans, vegetables, cereal, and other easy-to-prepare items suited for older adults, along with limited essential household items such as toilet paper. This funding supplements existing resources by supporting the expansion of this senior-focused program, increasing the number of older adults served and enhancing the nutritional quality of food provided for those facing financial and mobility challenges. Existing funding supports broader operations and general programming, while this request is specifically designed to support this targeted senior initiative, expanding access to nutritious food through reliable, consistent delivery to home and community-based Neighborly sites.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

The program will provide twice-monthly food distributions to 117 senior households in Pinellas County over a twelve-month period. This results in 234 distributions per month, or 2,808 distributions annually. Each participating senior will receive consistent distributions throughout the program year, with food delivered to the home, to designated Neighborly community sites, or through coordinated delivery by Neighborly volunteers, ensuring seniors do not need to travel to access services. Program intensity is defined by regular, twice-monthly engagement with each household, providing reliable, sustained support that participants can count on and incorporate into their monthly routines.

D.4. What is the target population and eligibility criteria for the program?

The target population for this program is food-insecure older adults living independently in Pinellas County. Through the partnership between FEAST and Neighborly, services are focused in Palm Harbor, Safety Harbor, and North Greenwood in Clearwater, with an emphasis on reaching seniors who may be unserved or underserved in these communities. Participants are identified and referred by Neighborly based on need. Eligibility is generally defined by age (60+), serving older adults experiencing financial strain and limited access to nutritious food. Food is selected with consideration for the needs and preferences of older adults, including ease of preparation and overall health and well-being. FEAST also gathers feedback from participants to better understand need and ensure the program remains responsive to those who are served.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The program will serve older adults in Pinellas County, with services focused in Palm Harbor, Safety Harbor, and North Greenwood in Clearwater. These areas have been identified in coordination with Neighborly through the ongoing partnership supporting this program, with a focus on reaching seniors who may be unserved or underserved in these communities. FEAST Food Pantry, located in Palm Harbor, will coordinate program logistics, food sourcing, and distribution planning. Distributions occur twice monthly on Fridays during morning hours throughout the twelve-month contract period. FEAST coordinates packing and logistics in advance of each distribution, including sourcing and assembling fresh, nutritious foods. Distributions are carried out through a combination of delivery to homes, designated Neighborly community sites, and support from Neighborly to ensure seniors receive services in a timely and consistent manner. Coordination between FEAST and Neighborly allows for efficient routing, communication, and distribution across multiple service areas. This structure supports consistent scheduling, minimizes disruptions, and ensures that seniors receive services as expected each month. The established schedule and collaborative approach help create a reliable system that participants can depend on throughout the contract period.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

The FEAST & Neighborly Senior Support Partnership is implemented by FEAST staff and a dedicated team of trained volunteers, in coordination with Neighborly. FEAST leadership, including the Executive Director and Operations Supervisor, oversee program management, food sourcing, logistics, and partner coordination, bringing several years of experience operating consistent food distribution programs. An Administrative Coordinator supports grant management, including tracking expenses, preparing reports, and submitting reimbursement requests. A Route Delivery Driver supports food sourcing and distribution logistics, while the Operations Supervisor coordinates scheduling and oversight of approximately 88 trained volunteers. Volunteers play a critical role in packing, sorting, and supporting distributions, allowing the program to operate efficiently and consistently. The Operations Supervisor maintains ServSafe certification, supporting safe food handling practices across the program. Volunteers are oriented to FEAST's processes prior to participation, including food handling, distribution procedures, and respectful engagement with older adults, with ongoing guidance and oversight provided during each distribution. FEAST maintains consistent volunteer leadership on distribution days to ensure quality and continuity of service. Program implementation follows an established, ongoing monthly cycle throughout the contract period. Food is sourced and coordinated in advance of each distribution, with packing and preparation completed prior to scheduled distribution days. Distributions occur twice

monthly throughout the twelve-month contract period, with ongoing coordination between FEAST and Neighborly to manage referrals, logistics, and communication.

E. Program Outcomes

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:27 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:28 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$645,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$75,816.00

F.3. Total Pinellas County Social Action Funding request.
$75,816.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
100.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
At this time, FEAST is seeking dedicated funding for this program. Broader operations are supported through individual donations, community contributions, and established food sourcing partnerships, ensuring consistent and reliable service delivery.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None at this time

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
FEAST plans to continue its customized senior services program through ongoing grant funding and expanded fundraising efforts. While the program is currently supported through dedicated grant funds, FEAST is working to diversify funding over time through individual donations, community support, and food sourcing partnerships. The organization prioritizes reliable, consistent distributions and will continue strengthening resources to sustain this program and maintain consistent service for older adults.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
2027 Annual Budget Form.pdf

G. Requested Documents

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:28 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
FEAST does not hold a formal accreditation, as it is not required for the organization's community-based food distribution model. The organization maintains strong operational standards through partnerships with Feeding Tampa Bay, adherence to health department guidelines, and established food safety practices, including ServSafe-certified staff.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board Members 2026.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy Social Action 2026 to 2027.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Program Policies and Procedures Social Action 2026 to 2027.pdf

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
Sunbiz Social Action 2026 to 2027.pdf
Sunbiz Social Action (2) 2026 to 2027.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:28 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
501c3 determination letter.pdf
Tax Exempt through 2027 (2).jpeg

☑ **Current Certificate of Insurance** ***Required**
COI through 6.2026.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire Social Action 2026 to 2027.pdf

☑ **Human Trafficking Affidavit** ***Required**
Human Trafficking Affidavit 2026.pdf

☑ **HS E-Verify Affidavit** ***Required**
Contractor Affidavit Employment Eligibilty (EVerify) 2026.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
990 2024.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of Incorporation 2026.pdf

☑ **Internal Control Checklist *Required**

Internal Control Questionnaire Social Action 2026 to 2027.pdf

☑ **Organization Chart (local) *Required**

Organizational Chart 2026.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 FEAST.pdf

Submit

Completed by tamara@feastfoodpantry.com on 3/21/2026 10:29 AM

Case Id: 21188
Name: FEAST Food Pantry
Address: 2255 Nebraska Avenue, Palm Harbor, FL 34683--

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Tamara Black
Electronically signed by tamara@feastfoodpantry.com on 3/21/2026 10:28 AM

Date Submitted
03/21/2026

Program Description

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 8:58 AM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

Program Description

Please provide the following information.

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.
- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 9:09 AM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
Yes

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 9:24 AM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Faith Youth Services

A.2. DBA (if applicable)

A.3. Legal Address
2029 Bonita Way S. ST PETERSBURG, FL 33712--4215

PROJECT INFORMATION

A.4. Program Name/Project Title
Youth Work-Ready & Family Empowerment Initiative

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Youth Work-Ready & Family Empowerment Initiative (Faith Youth Services' Youth Career Readiness & Family Empowerment Program) will serve about 30 low-income, at-risk youth ages 14–24 in underserved South St. Petersburg neighborhoods over 12 months, offering career-readiness training, mentoring, paid work experience, academic support, health and nutrition services, life skills training, and family support.

A.6. Physical Program Address
2001 62nd Ave S ST PETERSBURG, FL 33712--4215

A.7. Program Manager First Name
Eric

A.8. Program Manager Last Name
Jackson

A.9. Program Manager Title
CEO

APPLICATION CONTACT INFORMATION

A.19. First Name
Cresencio

A.20. Last Name
Davis

A.21. Contact Person/Title
CEO

A.22. Contact Email
faithyouthser@gmail.com

A.23. Telephone
(172) 745-2961

A.24. Executive Officer with signing authority First Name
Cresencio

A.25. Executive Officer with signing authority Last Name
Davis

A.26. Executive Officer Title
CEO

A.27. Executive Officer Email
faithyouthser@gmail.com

A.28. Executive Officer Phone Number
(172) 745-2961

A.10. Program Manager Email
youthstory727@gmail.com

A.11. Program Manager Phone Number
(727) 303-7482

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$139,000.00

A.15. Taxpayer/Employer ID
47-1399778

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
08/21/2014

A.18. Date of 501(c)(3) Status
03/15/2015

B. Organization Profile

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 9:26 AM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Faith Youth Services' mission is to transform the lives of at-risk youth by giving them the skills, knowledge, and opportunities they need to become confident, self-sufficient members of their communities. This directly supports Priority Area E by focusing on workforce development, mentoring, and life skills that address economic instability and barriers to employment. FYS operates all programs with a secular purpose. Participation in any religious activity is never required, and services are provided to all eligible youth regardless of religion or belief.

B.2. Describe your board membership and how the board is reflective of the target population.
Faith Youth Services' Board includes educators, financial professionals, and community leaders rooted in South St. Petersburg. Their lived experience and professional backgrounds reflect the youth and families we serve, helping us keep programming relevant, culturally responsive and grounded in real community needs.

B.3. Explain the organization's experience relevant to the proposed priority area.
Since 2014, FYS has served hundreds of youth facing academic struggles, justice involvement and economic hardship. Our programs include mentoring, life skills, workforce readiness, financial literacy and family support services. Recent outcomes include: 16 youth completing workforce training 70% obtaining employment or re-engaging in school 100% participant satisfaction FYS works closely with schools, community organizations, and workforce partners so youth receive coordinated, wraparound support.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Faith Youth Services has a strong capacity to run this program. The organization is led by experienced leaders with deep roots in South St. Petersburg and a solid track record working with local youth and families. Staff bring expertise in trauma-informed care and positive youth development, and the agency maintains GAAP-compliant financial systems and internal controls. All staff and volunteers who work with youth have current Level II background checks, helping ensure a safe and accountable environment.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 10:23 AM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Youth in South St. Petersburg face serious barriers to employment, education, and long-term economic stability. Many young people grow up in neighborhoods where families experience higher rates of poverty and unemployment than the city and county overall, and where basic opportunities, such as stable jobs, career-connected learning, and affordable postsecondary options are harder to access. Regional data show that more than 12 percent of youth ages 16–24 in Pinellas County are “disconnected,” which means they are not in school and not working, with even higher disconnection rates for Black youth and young people living below the poverty line. These patterns are especially pronounced in South St. Pete, where residents spend more of their income on housing and transportation, leaving fewer resources for education, training, or enrichment that could open doors to better jobs. Without targeted, culturally responsive support, too many young people are at risk of falling into a cycle of low-wage work, intermittent employment, long-term disconnection from school and the workforce, and increased contact with the justice system that can further limit their opportunities and reinforce inequities. At the same time, local leaders and partners recognize the enormous potential of South St. Pete’s youth and are investing in strategies that connect them to meaningful work experience, mentoring, and pathways into the regional economy. This proves that with the right support, young people can overcome these barriers and build stable, thriving futures for themselves and their families.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
About 15.3% of children in Pinellas County live in poverty. This means that thousands of young people are growing up in households that struggle to meet basic needs like housing, food, transportation and utilities. At the same time, the greater Tampa Bay region is home to more than 27,000 “opportunity youth”—young people ages 16–24 who are disconnected from both school and work. This statistic reflects a disconnection rate in Pinellas of 12.3%. A rate that is higher than the Florida average. Disconnection is not evenly distributed: youth of color, young people living below the poverty line, and those in neighborhoods with fewer quality jobs and postsecondary options experience disconnection at rates that exceed 20%, compounding the effects of historic and ongoing inequities. These young people are more likely to face unstable employment, periods of joblessness, and barriers to further education or training just as they are trying to establish adult lives. These trends underscore the need for focused, local workforce and wraparound support services that keep youth connected to school, training, and meaningful jobs as well as address the economic, educational, and social conditions that drive this disconnection. Effective strategies include paid work experiences, career-connected learning, mentoring, life skills, and navigation support for postsecondary education, skills training and credentials, coupled with transportation help, childcare and trauma-informed care. At FYS, we believe that investing in targeted, culturally-responsive program opportunities for youth, in Pinellas County and South St. Petersburg, we can reduce disconnection, strengthen the local workforce, and expand pathways to long-term economic stability for young people and their families.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or

continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
South St. Petersburg's young people don't lack programs — they lack enough of them. Pinellas County Schools, CareerSource Pinellas, and a handful of mentoring organizations are all doing real work, but together they're reaching fewer than 300 youth a year in a sustained way. Meanwhile, conservative estimates put the number of opportunity youth in South St. Pete — young people ages 16–24 who are neither in school nor working — somewhere around 2,000 and possibly as much as 3,000. That gap isn't a policy abstraction. It's a young person who aged out of one system before connecting to the next one, and nobody noticed. Faith Youth Services knows these young people by name. Since 2014, FYS has been showing up in the neighborhoods — zip codes 33705, 33711, 33712, and 33713 — where that disconnection is most concentrated. The proposed expansion of FYS's Youth Leadership and Civic Engagement initiative would grow from 15 to 30 youth served per year, doubling capacity through structured mentoring, paid work experience, and family-centered case management. Central to that expansion is a dedicated Case Manager — someone whose entire job is to stay in relationship with young people through the interruptions that typically knocks them off track: a lost bus pass, a mental health crisis, a family emergency that pulls them out of a training program. That consistent human connection is often the difference between a young person who stays engaged and one who disappears from the system entirely. FYS won't be working in isolation. Through an active partnership with Eric Jackson, CEO of S.T.O.R.Y. 727, and coordination with Pinellas County Schools, CareerSource Pinellas, local employers, and community leaders including James Oliver Jr., the initiative will strengthen the referral pathways that currently let too many young people fall through the cracks — getting to them earlier, and connecting them more reliably to education and meaningful work. The goal isn't just more youth served. It's a South St. Pete where fewer young people go unnoticed in the first place.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Faith Youth Services has operated its Workforce Readiness and Family Empowered initiative since 2024, initially serving 6 youth, and in 2025 serving 15 across South St. Petersburg's most underserved zip codes — 33705, 33711, 33712, and 33713. To date, the program has served 21 unduplicated participants. Program outcomes to date include: 94% of participants completed the full mentoring curriculum 56% of youth obtained paid employment or enrolled in a post-secondary education or training program during or following program participation 70% youth received case management support that connected them to at least one additional community resource (mental health, transportation, housing, etc.) Participant satisfaction has remained consistently high — 100% of participants rated the program as meeting or exceeding their expectations in post-program surveys. The program currently maintains youth interest in participation, with about 20-25 youth seeking assistance, which directly demonstrates both community demand and the unmet need this expansion seeks to address. FYS is coordinating with Pinellas County Schools, CareerSource Pinellas, and community partners.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
Faith Youth Services will coordinate closely with existing youth-serving efforts rather than duplicate them. S.T.O.R.Y. 727 will partner with FYS to deepen youth engagement, offer community-based programming, provide health and nutrition support, and help connect participants to broader opportunities and resources in South St. Petersburg. Together, our

organizations will align schedules, share referrals, and co-host select workshops so that youth experience a seamless set of supports rather than isolated programs. Both Faith Youth Services and S.T.O.R.Y. 727 operate in underserved neighborhoods, offering consistent, relationship-centered programming that addresses immediate needs while building toward long-term outcomes in education, employment, and wellbeing. FYS's focus on workforce readiness, mentoring, and family support complements S.T.O.R.Y. 727's emphasis on creative, community-based engagement and holistic health. Within the project, James Oliver Jr. will work directly with participants through mentoring, life skills development, and personal growth activities, while Eric Jackson and the S.T.O.R.Y. 727 team will provide group programming, community connections, and health and nutrition supports. Together, we will coordinate case management, outreach, and employer connections so that youth can move smoothly between school supports, FYS programming, and community-based opportunities without falling through the cracks.

Please upload Collaborative Letter

☑ **Collaborative Letter**

PARTNER LETTERS.pdf

D. Scope of Services

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 10:40 AM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The program is grounded in Positive Youth Development (PYD) and trauma-informed care, two evidence-based approaches shown to improve outcomes for adolescents and young adults. PYD emphasizes building on youth strengths, fostering their voice and leadership, and ensuring access to caring adult relationships and safe, inclusive environments; research highlights that effective PYD programs combine skill-building, meaningful youth participation, and sustained adult mentoring. Trauma-informed practices ensure staff recognize the impact of adversity, create consistent and predictable spaces, use de-escalation rather than punishment, and embed emotional safety into both classroom and worksite settings. By integrating these best practices with evidence-informed career readiness elements—mentorship-centered employment preparation, ongoing mentor contact, and real-world work experiences—the program is designed not only to place youth in short-term jobs but to build the skills, relationships, and family supports that lead to lasting connection to education, employment, and opportunity

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
County funds will be used to cover the direct program costs needed to expand and deepen the Youth Career Readiness & Family Empowerment Program, in line with the attached budget and selected priority area. County support will underwrite a portion of key staff positions, including the Program Coordinator (.5 FTE) who oversees day-to-day operations and partnerships, two Youth Mentors (.5 FTE) who provide direct mentoring and ongoing youth support, and an Admin Assistant (.3–.4 FTE) who manages enrollment, data, scheduling, and reporting for this project. County dollars will also fund youth stipends and wages for approximately 30 participants, enabling paid work experience and end-of-program stipends that make participation more feasible for youth from low-income families. In addition, the request includes funding for program supplies and materials (curriculum, trade-related materials, and general supplies), transportation assistance (bus passes, mileage/gas so youth can attend sessions and job sites), and contracted services such as guest speakers, a workforce instructor, and evaluation support directly tied to the program's objectives. Program operating costs supported by the County will include meals for youth during mentoring and training sessions, as well as program-specific technology and software (e.g., Zoom for virtual sessions, Adobe licenses for storytelling projects, and a CRM platform to enroll participants, track progress, and report outcomes). These tools are necessary to deliver high-quality, data-informed services. This request supplements, not duplicates, existing funding: current organizational and philanthropic resources cover the remaining portions of staff time and core operations needed to serve a smaller cohort of 15 youth. County funds will allow Faith Youth Services to expand the total program budget from $56,000 in other funding to a $195,000 comprehensive program, doubling annual enrollment to 30 youth, increasing stipends and work experiences, and enhancing data, transportation, and operating supports that are not

covered by existing grants.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Career Training will be delivered weekly in structured 12-week cohorts, combining group workshops (career exploration, resumes, interviewing, workplace expectations) and hands-on practice to build core employability skills. Youth will have access to Academic Support up to three times per week, including homework help, tutoring, and study skills coaching to reinforce learning and address gaps that may interfere with school success. Youth will participate in paid Work Experience placements for approximately 10–15 hours per week over the 12-week period, allowing them to earn income while applying skills in real-world settings with local employers. Mentoring will occur on a bi-weekly basis through both one-on-one and small group sessions focused on goal setting, problem-solving, and social–emotional support; mentors will also maintain brief check-ins (text/phone) between sessions as needed. Life Skills Sessions (e.g., financial literacy, communication, conflict resolution, time management) will be held twice per month in 60–90 minute workshops that rotate topics based on youth needs and interests. Family Support Services will be offered at least monthly, including case management check-ins, resource navigation, and family workshops to strengthen household stability, improve communication, and align family support with youth education and employment goals.

D.4. What is the target population and eligibility criteria for the program?
The program will serve youth ages 14–24 living at or below 200% of the Federal Poverty Level. Priority will be given to foster and system-involved youth, justice-involved youth, and disconnected youth who are not currently enrolled in a workforce-development program, not currently enrolled in school, or are in danger of dropping out of school.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The proposed program will serve youth and families in South St. Petersburg, specifically within the South St. Petersburg Community Redevelopment Area (CRA). This 4,700+ acre district was established by the City to focus reinvestment in housing, workforce development, and neighborhood revitalization, and includes neighborhoods such as Midtown and Greater Childs Park. For this grant, Faith Youth Services will prioritize youth living in zip codes 33705, 33711, 33712, and parts of 33713, which are widely recognized as South St. Pete and have been the focus of the City's health and economic equity initiatives. Tuesday and Thursday, 4:00–7:30 pm – Career training + life skills, Academic Support and Mentoring Saturday, 10:00 am–2:30 pm – Paid work experience or project-based learning, with some flex for youth who can take on 15 hours by adding more worksite time.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Program services will be run by a team that already knows South St. Pete youth and families well, so there's built-in trust and continuity. The core team includes the Program Coordinator, Cresencio "Chris" Davis; Youth Mentors James Oliver Jr., Chris Davis, and Eric Jackson of S.T.O.R.Y. 727; a Case Manager (with evaluation support from Crishuana Williams); and an Administrative Assistant. Chris has years of experience leading Faith Youth Services, running youth programs, and working with local schools, employers, and community groups. James and Eric are long-time community leaders with deep mentoring and youth engagement experience; they'll handle most of the group and one-on-one mentoring, life-skills sessions, and community-based activities that connect young people to positive adults and neighborhood opportunities. The Case Manager will focus on individual plans, helping youth deal with barriers like transportation, referrals, and basic needs, and will help track data, while the Administrative Assistant will manage enrollment, scheduling, communication, and paperwork. Because this team is already in place through FYS and its partners, the focus isn't on hiring from scratch but on getting everyone aligned around the expanded program. Before the first 12-week cohort starts, the team will hold an internal kickoff to clarify roles and workflow, revisit Positive Youth Development and trauma-informed practice, agree on curriculum and schedules, and get comfortable with the CRM and

data tools they'll use to track progress. The rollout includes a 4–8 week planning window to firm up employer partners, confirm referral pathways, and recruit youth, followed by the 12-week cohort itself, with weekly team check-ins to look at attendance, youth progress, and any issues that pop up. With evaluation support from Crishuana Williams, the team will use what they learn from each cohort to tweak and improve services, building on what already works instead of starting over.

E. Program Outcomes

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 2:39 PM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 4:00 PM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$202,686.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$195,000.00

F.3. Total Pinellas County Social Action Funding request.
$139,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
71.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
The Program is primarily supported by Faith Youth Services' own organizational funds and community-based contributions. FYS does not currently have institutional co-funders for this specific program, which is precisely why the Social Action grant is so critical to its expansion. FYS Organizational Operating Funds — $30,000 FYS generates operating revenue through individual donor contributions, community fundraising events, and online giving (primarily through PayPal). These unrestricted funds support the organization's core programs, including this one. Specifically, $30,000 of FYS' own operating funds are committed to this program to cover partial salary costs for the Program Coordinator and Admin Assistant, and a portion of program operating expenses. This organizational commitment reflects the board's prioritization of this program within FYS' annual budget. Community In-Kind Contributions — $26,000 (estimated value) The remaining $26,000 in "other funding" consists of in-kind contributions from community partners donated facility space, food donations from local food pantries and mentor time. These are not cash grants from institutional funders; they are the real, documented value of community relationships FYS has built over more than a decade in South St. Petersburg

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
Faith Youth Services has not received funding from Pinellas County Government in the past, nor have we received funding this year thus far.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Faith Youth Services is a small local nonprofit; but, we aren't starting from scratch. We've been doing this work and building support around it for several years. Since 2022, we've held an active contract with Family Support Services Suncoast to provide mentor services to foster youth. That ongoing partnership speaks to both the quality of our

programming and our ability to manage public funding responsibly. We've also received support from several respected local funders, including the Pinellas Community Foundation ($20,000 for workforce programming), Speer Dream Foundation ($20,000 for supplies for our new youth and family center), Foundation for a Healthy St. Petersburg ($12,500 for capacity building), and the City of St. Petersburg ($31,300 for youth-focused initiatives). Together, these investments, along with our government contract show that our work is trusted, funded and delivering results in this community. Looking ahead, our sustainability plan builds on what's already working. We plan to return to these same funders with strong outcome data from this program to seek renewal and expansion support. At the same time, we'll pursue continued partnerships with CareerSource Pinellas and S.T.O.R.Y. 727 and new opportunities with partners like the Juvenile Welfare Board, United Way Suncoast, and Raymond James Foundation, all of whom invest in the youth workforce and mentoring efforts. We're also continuing to grow our individual donor base. With additional fundraising efforts, we anticipate an increase to $50,000 by the end of FY2027. By FY2028, our goal for this program will be supported by multiple funding sources, with no single funder carrying too much of the load. This grant helps us get there. It doesn't replace that strategy, it strengthens it. If we don't receive this funding, the program would scale back to serving about 15 youth, and we would not be able to sustain key roles like the Case Manager or expand referral partnerships with schools and community organizations.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

FYS_Annual_Budget_Form_Completed (1).xlsx

G. Requested Documents

Completed by faithyouthservicesfl@gmail.com on 3/20/2026 4:57 PM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
Faith Youth Services does not currently hold formal programmatic accreditation. FYS is actively working toward alignment with MENTOR's national quality standards for mentoring programs and intends to pursue formal recognition as our organization scales.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
FYS Organization Chart.pptx.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy and Disclosure Statement.docx (1).pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
FYS_Program_Policy_Procedures.docx.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**
Faith Youth Services Staff Roles & Responsibilities.pdf

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**
Faith Youth Services Travel Policy.docx.pdf

H. Required Documents

Completed by faithyouthservicesfl@gmail.com on 3/23/2026 7:23 PM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

2015 IRS Determination Letter (1).pdf

☑ **Current Certificate of Insurance** ***Required**

FYS Certificate of Liability Insurance (1).pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire (1).docx (1).pdf

☑ **Human Trafficking Affidavit** ***Required**

Anti Human Trafficing_2026-03-23 14-23.pdf

☑ **HS E-Verify Affidavit** ***Required**

2026-03-22 15-35.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

Faith_Youth_Svcs_990_FY_2024_FC_Signed (1) (2).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Domestic NonprofitPDF.pdf

☑ **Internal Control Checklist *Required**

FYS_Internal_Control_Checklist_Completed.docx.pdf

☑ **Organization Chart (local) *Required**

FYS Organization Chart copy.pptx.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

Chris Davis W9 completed_2025.pdf

Submit

Completed by faithyouthservicesfl@gmail.com on 3/23/2026 7:24 PM

Case Id: 21274
Name: Faith Youth Services
Address: 2029 Bonita Way S., ST PETERSBURG, FL 33712--

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Cresencio Davis
Electronically signed by faithyouthservicesfl@gmail.com on 3/23/2026 7:24 PM

Date Submitted
03/23/2026

Program Description

Completed by carolyn@fcdpinellas.org on 3/26/2026 9:54 AM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by carolyn@fcdpinellas.org on 3/20/2026 11:05 AM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by carolyn@fcdpinellas.org on 3/23/2026 12:56 PM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Family Center on Deafness, Inc.

A.2. DBA (if applicable)
Family Center on Deafness

A.3. Legal Address
5175 45th St N #9 St. Petersburg, FL 33714

PROJECT INFORMATION

A.4. Program Name/Project Title
Deaf/Hard of Hearing Youth Success and Independence Program

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Family Center on Deafness (FCD) runs a program supporting Deaf/Hard of Hearing youth through workforce development, life skills training, non-medical transportation, and mentoring to promote independence and self-sufficiency. Funding would be utilized for Communication Access, Non-medical Transportation, and Program Supplies. Communication Access includes ASL interpreters, Spanish-Speaking ASL interpreters, Certified Deaf Interpreters (CDIs), and Communication Access Real Time (CART) services as needed. Non-Medical Transportation removes a major barrier to participation. Program Supplies support accessible, visually based programming.

A.6. Physical Program Address
5175 45th St N #9 St. Petersburg, FL 33714

A.7. Program Manager First Name
Jasmine

APPLICATION CONTACT INFORMATION

A.19. First Name
Carolyn

A.20. Last Name
Brewster

A.21. Contact Person/Title
Finance Coordinator

A.22. Contact Email
carolyn@fcdpinellas.org

A.23. Telephone
(727) 621-2490

A.24. Executive Officer with signing authority First Name
John

A.25. Executive Officer with signing authority Last Name
Miller

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
john@fcdpinellas.org

A.28. Executive Officer Phone Number
(727) 403-0553

A.8. Program Manager Last Name
Hall

A.9. Program Manager Title
Program Manager

A.10. Program Manager Email
jasmine@fcdpinellas.org

A.11. Program Manager Phone Number
(727) 218-8206

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$65,000.00

A.15. Taxpayer/Employer ID
32-0313956

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
05/05/2010

A.18. Date of 501(c)(3) Status
01/16/2012

B. Organization Profile

Completed by carolyn@fcdpinellas.org on 3/23/2026 3:09 PM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Pinellas County has approximately 15.2% of residents living with a disability, higher than state and national averages. Approximately 10.8% of residents in Pinellas County live below the poverty line, increasing barriers for disadvantaged families. In Florida, only 51.4% of Deaf individuals are employed, significantly lower than hearing peers. Nearly half of Deaf individuals are not participating in the labor force, indicating systemic barriers to employment access. These disparities place Deaf/Hard of Hearing youth at high-risk for long-term unemployment and reduced independence without early intervention. There is a critical need for accessible, culturally competent programming that supports workforce readiness, life skills, and independence.

B.2. Describe your board membership and how the board is reflective of the target population.
Currently one Board member is a Deaf professional that utilizes CART services and ASL interpreting. We also have another Deaf Board member that is a retired teacher of the Deaf and utilizes ASL interpreting. We also have two parents of a Deaf student that has been in our program for years. The father is Fire Lieutenant and and the mother is a Pinellas County Schools teacher. We also have a high school teacher of the Deaf, employed by Pinellas County Schools, PCS, who is also a Child of Deaf Adult (CODA). Our Board President is a retired PCS preschool teacher of the Deaf. One Board member is a nursing school student. One Board member is an attorney. Another is a Director in Animal medicine. All are professionals with a direct connection and strong desire to support and strengthen the Deaf and Hard of Hearing population of Pinellas County.

B.3. Explain the organization's experience relevant to the proposed priority area.
The Family Center on Deafness (FCD) has extensive experience delivering human services to Deaf and Hard of Hearing (D/HH) children, youth and families in Pinellas County. FCD provides comprehensive, accessible programming that supports language development, education, life skills, and social-emotional growth. FCD has a strong track record of serving disadvantaged residents by addressing systemic barriers such as communication access, transportation limitations, and lack of culturally competent services. FCD's programs are fully accessible in American Sign Language (ASL) and are designed to meet the unique needs of D/HH individuals. Through early intervention, youth development, and family support services, FCD promotes independence, self-advocacy, and long-term success. All services are fully accessible in American Sign Language (ASL) and are delivered by staff with expertise in Deaf culture and communication needs. Through its comprehensive, Deaf-informed approach, FCD has established itself as a trusted provider of Human Services for disadvantaged residents, improving outcomes and expanding opportunities for D/HH youth and their families in Pinellas County. FCD has a demonstrated history of removing barriers to participation by providing communication access, connecting families to resources, and ensuring inclusive programming. FCD also supports workforce readiness and life skills development, helping youth build the skills necessary for long-term self-sufficiency.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
FCD demonstrates exceptional organizational capacity through its specialized expertise in serving Deaf and Hard of Hearing (D/HH) individuals, highly qualified staff, and strong governance and operational infrastructure. FCD has a

proven track record of delivering accessible, culturally responsive services that reduce barriers for disadvantaged residents, particularly for those who rely on American Sign Language (ASL) and other communication supports. A defining strength of FCD is its uniquely qualified and representative workforce. 100% of all full-time staff are fluent in ASL, with many identifying ASL as their first language. Additionally, 77% of FCD's staff are Deaf or Hard of Hearing, providing authentic lived experience and cultural competence that directly informs service delivery. This ensures that programs are not only accessible, but also culturally aligned with the community being served. The organization's leadership team brings extensive experience in nonprofit management and human services. Executive Director John Miller provides strategic leadership and community engagement. Finance Coordinator Carolyn Brewster ensures strong fiscal management, internal controls, and grant compliance. Program Director Jasmine Hall oversees program implementation with a focus on equitable access, measurable outcomes, and continuous improvement. FCD's core service capacity includes coordinating and delivering qualified interpreting services, including ASL interpreters, Spanish speaking ASL interpreters, and CDI interpreters when necessary. This ensures equitable communication access for individuals with diverse linguistic needs, including those with limited language exposure or additional disabilities. Operationally, FCD adheres to best practices in nonprofit governance and human services, with policies aligned to standards such as the National Association for the Education of Young Children (NAEYC) and federal accessibility requirements under the Americans with Disabilities Act (ADA). The elementary program at FCD is licensed by the Pinellas County Licensing Board and all staff members maintain their DCF credentials in accordance with DCF/PCLB standards. FCD maintains robust internal monitoring systems, financial oversight procedures, and risk management protocols to ensure accountability and program integrity. FCD also maintains strong partnerships across Pinellas County, collaborating with local agencies, schools, and service providers to expand access and maximize impact. FCD has demonstrated success in managing grant-funded programs, achieving measurable outcomes, and serving linguistically and culturally diverse populations.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by carolyn@fcdpinellas.org on 3/25/2026 5:14 PM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Deaf and Hard of Hearing (D/HH) individuals in Pinellas County face significant barriers to accessing essential services and opportunities due to not only communication inequities, but also to practical challenges related to transportation, financial limitations, and access to basic resources. These barriers disproportionately affect low-income and disadvantaged residents, limiting their ability to participate in programs that support education, employment, health, and overall well-being. Through ongoing needs assessments, participant feedback, and direct service experience, FCD has identified transportation as one of the most consistent and critical barriers to participation. Families report difficulty attending programs, accessing community events, and engaging in workforce development activities due to the costs and availability of transportation. Another critical need is for ASL interpreters to facilitate communication between hearing parents or presenters, and the Deaf and H/H students and staff. Additionally, some events also require Spanish speaking ASL interpreters for our families. In some circumstances, attendees will also require Certified Deaf Interpreters (CDI) based on cognitive or communication ability of the attendees. The third critical need is access to food and nutrition. Many participants attend programs during extended hours and may not have consistent access to nutritious meals. Without adequate nutrition, individuals - particularly youth - may struggle to fully engage, learn, and benefit from programming. Providing access to food and nutrition support is essential to ensuring equitable participation and positive outcomes. The impact is more significant for Parent Network Events during evening or weekend hours. FCD traditionally provides meals for these events to meet the needs of the Deaf H/H community and not negatively impact their budget with the need to adjust their budgets to afford a meal purchased outside the home due to time constraints. FCD also provides participants with nutritious snacks during each program. Some snacks are donated and FCD purchases snacks to supplement the snack program. When a client presents additional need for sustenance, FCD works to meet that need and also connect them to additional resources.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Pinellas County, with an estimated population of approximately 965,000 residents, is one of the most densely populated counties in Florida, placing significant demand on community-based services and infrastructure. Local and statewide data demonstrate a clear and growing need for supportive services for individuals with disabilities, including Deaf and H/H residents. In Florida, approximately 13.5% of the population identifies as having a disability, reflecting a substantial population requiring accessible services and supports. Employment disparities remain significant, with only approximately 22% of individuals with disabilities employed compared to over 50% of those without disabilities. These disparities contribute to financial instability and increased reliance on community-based services. Transportation remains a critical barrier in Pinellas County. Local transportation data indicates that a very small percentage of residents rely on public transportation for commuting, highlighting limited accessibility and availability. In addition to transportation challenges, local needs assessments,

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.

C.4. If funding is being sought to support the continuation of current programming, discuss efforts to obtain alternate funding and potential impact if funding is not secured.
We continue to always pursue grants and other funding. If funding is not secured, we will need to streamline these expenses and other expenses in an effort to remain fiscally responsible. This could mean less LIFE mentoring meetings, such as cutting to every other month rather than every month, and decreasing the number and scope of the field trips and competitive activities the participants will enjoy.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Our programs are highly praised by both the participants and the participant's parents. The participants are happier, more engaged with the community, and gaining knowledge about the world they live in within an atmosphere of fully accessible communication.

If currently funded, please provide outcomes/utilization/success.
All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

☐ **Outcomes/Utilization/Success**

***No files uploaded*

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The Family Center on Deafness (FCD) utilizes a highly collaborative, community-integrated approach to ensure the proposed program complements and strengthens existing services across Pinellas County. Through established partnerships, FCD enhances service coordination, reduces duplication, and expands access to culturally and linguistically appropriate supports for Deaf and H/H participants and their families. FCD works closely with local public schools, including Pinellas County schools, to ensure alignment with academic goals and student needs. FCD reinforces curriculum, supports language development, and enhances life skills and workforce readiness programming. This coordination creates a seamless continuum of support, particularly for youth transitioning to adulthood. FCD is deeply embedded within the Deaf community and maintains active engagement with Deaf individuals, families, and community leaders to ensure services remain responsive to identified needs. The program incorporates Deaf professionals and role models to provide culturally relevant experiences, strengthen engagement, and promote positive identity development and career exposure. Family engagement is a central component of FCD's coordinated approach. The program offers workshops, parent nights, and community events to equip parents and caregivers with the knowledge and resources needed to support their child's development, independence, and long-term success. FCD also collaborates with local service providers, community-based organizations, and employers to expand access to workforce opportunities, life skills programming, supportive services. These partnerships create a coordinated system of care that addresses multiple barriers to participation, including transportation, communication access, and food. Through these strategic partnerships, FCD ensures services are aligned, accessible, and responsive to community needs. This coordinated approach strengthens outcomes, increases participation, and maximizes the overall impact of the program for Deaf H/H

participants and their families in Pinellas County,

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by carolyn@fcdpinellas.org on 3/25/2026 5:40 PM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
FCD proposes to implement a comprehensive support program designed to reduce barriers and increase equitable access to services and opportunities for Deaf and H/H youth in Pinellas County. The program integrates transportation assistance, participant supports, communication access, and structured workforce readiness programming to ensure participants can fully engage and benefit from services. FCD will deliver coordinated services including transportation support to ensure participants can attend program activities and community-based opportunities. This includes providing transportation assistance for individuals as well as families who may need support attending parent nights, workshops, and community events. Funding will support mileage, fuel costs, and vehicle usage to ensure reliable and consistent access. The majority of students are picked up from their schools and driven home after programs. Funding for transportation would also include reimbursement of mileage at the prevailing IRS rates for staff travel to students' schools to provide lunchtime services. Transportation reimbursement would also be requested for airline travel for students and staff to travel to Robotics or Academic Bowl competitions farther than driving distance. Services would include interpreters as needed (various levels) and food and nutrition support during program hours to promote consistent participation and well-being. Program will include workshops, guest speakers, community engagement events, financial literacy, parent network events, literacy, work force readiness, nutrition, skill building, life skills, independent living, and well-being. This program is grounded in evidence-based and best practices models, including Americans with Disabilities Act (ADA) communication access standards, barrier reduction and wraparound service models, workforce readiness, and transitions frameworks. FCD utilizes culturally responsive practices tailored to the Deaf H/H community.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Communication Services: $26,000; Transportation Services: $24,000; Participant Expenses/Supplies: $15,000. This funding will supplement, not duplicate current program funding. FCD has been using donations and fundraising funds for the majority of communication services, transportation services, and participant expenses. Dependent on the needs of the participants attending an activity, communication access costs will range from $280 to $820 for a two hour event.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Elementary: School Year: 2.5 hours/day homework and tutoring with snacks, literacy activity, socialization and large motor play for up to 30 elementary clients 4 days a week for 39 weeks of the year Summer Camp: STEAM, Life Skills, snacks, socialization, large motor play, tutoring, field trips, sports activities, Deaf history and culture, current events, guest speakers, holiday parties. Middle School: School year: 2.5 hours/day 4 days a week: snacks, tutoring homework

help, robotics, life skills, MATH competition, sports, guest speakers, art, discovery, deaf culture and history Summer camp: 6 hours/day 4 days/week High school: tutoring, field trips, Academic Bowl, Robotics, Community service, college prep, basic needs and life skills, LIFE Program, drivers education, theater

D.4. What is the target population and eligibility criteria for the program?
The target population is Deaf, Hard of Hearing, and CODA (Children of Deaf Adults) children of Pinellas county and the families of these participants. Our target ages are from newborn to high school graduation. 90% of children that are born deaf have hearing parents and extended family. The parents need to learn ASL along with their babies. We offer ASL classes to these families and to the community at large.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Our main geographic service area is Pinellas county. If a need arises outside of Pinellas county we do have some funding to allow for expansion. ASL classes for families, community members - 1-1.5 hour/class/week, with 3 - 5 classes offered each week. Program hours and days vary by ages/grade levels and school dismissal times: Ages 0-5 - Two days a week, 2.5 hours per day, home visits are also available upon request that may consist of going to the home, or accompanying to doctor/therapy visits; Elementary: Monday - Thursday 2:00-4:30 The elementary program has a deaf Girl Scout Troop that meets weekly during the school year; Middle School: Monday-Thursday 3:40-6:00; High School: Monday-Thursday 1:30-3:30. During Out of School time, Summer Camp is Monday - Thursday, 10:00 to 4:00, for seven weeks. We also have HS/MS Book Club Camp and one week Deaf Girl Scout Camp, both Monday - Thursday, 10:00 to 4:00. We also have the LIFE mentoring program once a month for two hours in the evening - with more hours as needed for specialized field trips. We also have the HS Theater Club that goes to Tampa to join an ASL Theater two weekend days a month for approximately 6 hours. We host various Deaf community events such as Signing Santa, Deaf Town Hall, and various Parent Networking events through out the calendar year.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
FCD is staffed by a highly qualified, experienced, and culturally competent team with deep expertise in serving Deaf and H/H individuals. A defining strength of FCD is it representative workforce - 77% of staff are Deaf and 100% of the full-time staff are fluent in ASL, with many identifying ASL as their first language. All full-time staff hold at least a bachelor's degree in Education, Communication, Speech-Language Pathology, or Social Services. The Executive Director provides strategic oversight and community engagement; the Finance Coordinator ensures fiscal accountability and grant compliance; the Program Director oversees program implementation, service coordination, and outcomes. All staff support participant engagement, outreach, and daily service delivery. Qualified interpreters, ASL, Spanish ASL, and CDI's are utilized to ensure full access to all program activities and information. FCD uses a structured onboarding process to prepare staff for high-quality service delivery. This includes orientation to organizational policies and program goals, training on Deaf culture and communication access, review of procedures and confidentiality standards, and instruction on data tracking and documentation. New staff participate in shadowing and supervised practice prior to independent work. Ongoing professional development ensures staff remain current in best practices and responsive to participant needs. Implementation timeline-Month 1: program launch, staff preparation, outreach, and scheduling of services. Months 2-3:full implementation, including participant supports, workshops, speaker events, and interpreting coordination. Months 4-12: ongoing service delivery, expansion of programming, community partnerships, and continuous monitoring of participation and outcomes. FCD's experienced leadership, highly qualified staff, and structured implementation approach ensure effective program delivery, strong accountability, and measurable outcomes at FCD.

E. Program Outcomes

Completed by carolyn@fcdpinellas.org on 3/25/2026 4:45 PM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

FCD Core Outcomes and Flexible Outcomes.pdf

F. Budget

Completed by carolyn@fcdpinellas.org on 3/26/2026 11:01 AM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,222,438.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$65,000.00

F.3. Total Pinellas County Social Action Funding request.
$65,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
100.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Juvenile Welfare Board - operating and salaries $989,953 United Way - Suncoast - operating and salaries $67,000 City of Pinellas Park - operating and salaries $20,000

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
N/A - none

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Continue to secure more grants, continue fundraising efforts, and increase public awareness and recognition of our mission and the participants we serve.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
FCD Attachment 3 Annual Budget Form (1).xlsx

G. Requested Documents

Completed by carolyn@fcdpinellas.org on 3/25/2026 9:38 AM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
FCD has not applied for any national accreditations.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
FCD Board Members FY26 Feb Update (1) (1) (1) (1).pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest (1).pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Elementary Handbook Final.docx
Life Program' Handbook .docx
E Child Discipline and Expulsion Policy (1).pdf
family-child-care-homes-licensing-regulations (1).docx

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
2025-26 Operating Permit Family Center on Deafness, Inc (1).pdf
FCD License.pdf

G.8. Are you requesting travel reimbursement?
Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**
FCD Employee Mileage Reimbursement Policy and Training Guide Oct 2024 (1) (2).pdf

H. Required Documents

Completed by carolyn@fcdpinellas.org on 3/25/2026 10:39 AM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
letter of determination (1).pdf

☑ **Current Certificate of Insurance** ***Required**
COI (3).pdf

☑ **Data Control Questionnaire** ***Required**
FCD Data Control and Technical Capability.pdf

☑ **Human Trafficking Affidavit** ***Required**
Human Trafficking Affidavit FCD 3.24.26.pdf

☑ **HS E-Verify Affidavit** ***Required**
My User Profile _ E-Verify.pdf
FCD Contractor Affidavit.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
FCD Audit FY25.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

FCD Articles of Incorporation (4).pdf

☑ **Internal Control Checklist *Required**

Internal Controls FCD 3.24.26.pdf

☑ **Organization Chart (local) *Required**

Org Chart FCD.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

FCD W9 signed 3.24.26.pdf

Submit

Completed by carolyn@fcdpinellas.org on 3/26/2026 10:32 AM

Case Id: 21276
Name: Family Center on Deafness
Address: 5175 45th St N, #9, St. Petersburg, FL 33714

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Carolyn S. Brewster
Electronically signed by carolyn@fcdpinellas.org on 3/26/2026 10:32 AM

Date Submitted
03/26/2026

Program Description

Completed by libbys@hepempowers.org on 3/16/2026 8:08 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by libbys@hepempowers.org on 3/16/2026 8:09 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by libbys@hepempowers.org on 3/16/2026 9:38 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Homeless Emergency Project, Inc.

A.2. DBA (if applicable)
Homeless Empowerment Program (HEP)

A.3. Legal Address
1120 North Betty Lane Clearwater, FL 33755

PROJECT INFORMATION

A.4. Program Name/Project Title
Food as Medicine Initiative

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Homeless Empowerment Program (HEP) will expand its Food as Medicine Initiative, providing nutrition education, healthy food access, and individualized nutrition counseling for low-income Pinellas County residents experiencing homelessness or housing instability. Through hands-on cooking classes, nutrition counseling, fresh food distribution through HEP's Mobile Market, and produce grown in the Urban Empowerment Garden, the program will help participants develop the knowledge and skills needed to manage chronic health conditions and improve overall well-being. A key component of the program will be the teaching kitchen located within HEP's expanded Dental and Wellness Clinic, scheduled to open in fall 2026. This space will allow the program nutritionist to lead weekly cooking and nutrition education classes that demonstrate how to prepare healthy meals using affordable ingredients. Participants will also receive individualized nutrition counseling designed to support improved dietary habits and chronic disease management. Funding will support program staffing, nutrition education services, kitchen equipment, and food used for both

APPLICATION CONTACT INFORMATION

A.19. First Name
Tawny

A.20. Last Name
Castle

A.21. Contact Person/Title
VP of Clinical Services

A.22. Contact Email
TawnyC@HEPempowers.org

A.23. Telephone
(727) 442-9041

A.24. Executive Officer with signing authority First Name
Ashly

A.25. Executive Officer with signing authority Last Name
Lowery

A.26. Executive Officer Title
President and CEO

A.27. Executive Officer Email
AshleyL@HEPempowers.org

A.28. Executive Officer Phone Number
(727) 442-9041

teaching kitchen classes and daily meal services provided through HEP's Kitchen and Dining Hall. Together, these services will strengthen access to nutritious food while helping vulnerable residents build the knowledge and skills necessary to improve their long-term health and stability.

A.6. Physical Program Address
1120 North Betty Lane Clearwater, FL 33755

A.7. Program Manager First Name
Tawny

A.8. Program Manager Last Name
Castle

A.9. Program Manager Title
VP of Clinical Services

A.10. Program Manager Email
TawnyC@HEPempowers.org

A.11. Program Manager Phone Number
(727) 442-9041

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Food and Nutritional Services

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$101,500.00

A.15. Taxpayer/Employer ID
59-2729694

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
TLYNLJB4L7J3

A.17. Date of incorporation in Florida must be one year

prior to required submission deadline
09/16/1986

A.18. Date of 501(c)(3) Status
07/15/1987

B. Organization Profile

Completed by libbys@hepempowers.org on 3/17/2026 2:58 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The Homeless Empowerment Program (HEP) is dedicated to breaking the cycle of homelessness by providing comprehensive services that promote housing stability, health, and self-sufficiency for individuals and families experiencing homelessness and extreme poverty in Pinellas County. For more than 40 years, HEP has operated a campus-based model that integrates shelter, housing, healthcare, food security, dental, vision, wellness, and supportive services to address the complex needs of vulnerable populations. HEP's Food as Medicine Initiative directly aligns with the Social Action Funding priority area of Food and Nutritional Services by addressing food insecurity while improving health outcomes for low-income residents. Individuals experiencing homelessness often face significant barriers to accessing nutritious food, contributing to chronic health conditions such as diabetes, hypertension, and cardiovascular disease. HEP addresses these challenges through a comprehensive approach that combines daily meal services, nutrition education, and access to fresh, healthy food. Through its Kitchen and Dining Hall, HEP provides daily meals to residents and guests, ensuring consistent access to nutritious food. The Urban Empowerment Garden produces fresh produce that supplements meal services and supports nutrition programming, while the Mobile Market distributes healthy food options to both residents and underserved communities. In addition to food production, the Urban Empowerment Garden provides opportunities for participants to engage in meaningful outdoor activity that supports stress reduction, routine, and overall well-being. Currently, many wellness and clinical services are delivered across multiple locations on HEP's 10-acre campus, creating barriers to coordination and access. The expanded Dental and Wellness Clinic will centralize these services, improving efficiency, strengthening care coordination, reducing barriers to access, and enhancing the patient experience. The proposed program will expand these services through the implementation of hands-on cooking and nutrition education classes in the teaching kitchen located within HEP's expanded Dental and Wellness Clinic, scheduled to open in fall 2026. The expanded clinic will consolidate dental care, vision services, behavioral health counseling, wellness programming, nutrition education, and healthcare navigation into one centralized location, improving access to integrated care. By connecting food access with healthcare services and nutrition education, HEP's Food as Medicine Initiative advances Pinellas County's goals of improving health outcomes, reducing disparities, and increasing access to essential services for disadvantaged populations. The program will also expand community reach through additional Mobile Market distribution sites in vulnerable neighborhoods throughout Pinellas County.

B.2. Describe your board membership and how the board is reflective of the target population.
HEP's Board of Directors is composed of a diverse group of professionals with expertise in healthcare, housing, social services, finance, law, business, and community development. This broad range of experience ensures strong governance, financial oversight, and strategic leadership in support of HEP's mission. Several board members bring direct experience working with populations served by HEP, including veterans, individuals experiencing homelessness, and families in crisis. The board includes individuals with backgrounds in healthcare and wellness, providing valuable insight into the connection between nutrition, health outcomes, and access to care. The composition of the board reflects HEP's target population by including members who have worked closely with or have personal connections to underserved communities. Their collective expertise and lived experience inform program development and ensure that

services are responsive, equitable, and aligned with community needs.

B.3. Explain the organization's experience relevant to the proposed priority area.
For more than 40 years, HEP has provided integrated services addressing homelessness, food insecurity, and poor health outcomes in Pinellas County. HEP operates a comprehensive food security program that includes daily meal services, the Urban Empowerment Garden, and the Mobile Market, which distributes fresh produce to residents and community members. These services are integrated with healthcare through HEP's Dental and Wellness Clinic, which provides dental care, crisis intervention and stabilization services, vision services, behavioral health counseling, wellness, nutrition, and healthcare navigation. HEP's clinical programs are guided by experienced leadership and delivered using a trauma-informed, client-centered approach. Building on this foundation, HEP will expand its Food as Medicine Initiative by incorporating a teaching kitchen in the expanded Dental and Wellness Clinic and increasing Mobile Market distribution to underserved areas. These efforts will further strengthen the connection between nutrition and health outcomes while improving access to care for vulnerable populations.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
HEP has the organizational capacity to successfully implement and sustain the proposed Food as Medicine Initiative. The organization is supported by experienced leadership, established operational systems, and a multidisciplinary team of professionals and volunteers. HEP's supportive services are accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF), demonstrating a commitment to quality, accountability, and continuous improvement. Healthcare services are delivered in alignment with standards established by the National Association of Free and Charitable Clinics (NAFC) and the Florida Association of Free and Charitable Clinics (FAFCC). HEP's leadership team includes experienced professionals in program management, healthcare delivery, finance, and community development. Financial oversight is led by a Certified Public Accountant (CPA), ensuring sound fiscal management and compliance with funding requirements. The organization utilizes established data systems, including HEP Express, to track service delivery, monitor outcomes, and support data-driven decision-making. These systems allow HEP to evaluate program effectiveness and continuously improve services.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by libbys@hepempowers.org on 3/25/2026 12:47 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Food insecurity and poor health outcomes are significant challenges for individuals experiencing homelessness and low-income households in Pinellas County. Many individuals lack consistent access to nutritious food and rely on emergency food sources, which often do not support long-term health. Chronic health conditions such as diabetes, hypertension, and heart disease are prevalent among low-income populations and are often exacerbated by poor nutrition and limited access to healthcare. Seniors, veterans, and families with children are particularly vulnerable to these challenges. In addition, many low-income households face transportation barriers and limited access to grocery stores, making it difficult to obtain fresh and healthy food. As a result, individuals are often forced to rely on inexpensive, highly processed foods that contribute to poor health outcomes. HEP's Food as Medicine Initiative addresses these needs by integrating nutrition education, healthcare services, and expanded food access through daily meals, Mobile Market distribution, and the teaching kitchen.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Recent data indicates that more than 1,800 individuals experience homelessness in Pinellas County on any given night, including seniors, veterans, and families with children. Thousands more households live below the poverty level and experience food insecurity. Food insecurity is closely linked to poor health outcomes, with low-income individuals experiencing higher rates of chronic disease. Limited access to fresh, nutritious food and healthcare services further exacerbates these disparities. These trends highlight the need for integrated programs that address both food access and health outcomes, particularly in underserved communities. These challenges are particularly evident in areas such as North Greenwood, where many residents face persistent barriers to accessing affordable, nutritious food and healthcare services.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
While Pinellas County has a network of food assistance programs, many individuals remain underserved due to transportation barriers, limited service hours, and lack of access to nutrition education. Most programs focus on emergency food distribution and do not provide the education or support needed to improve long-term health outcomes. HEP currently addresses these gaps through meal services, the Mobile Market, and the Urban Empowerment Garden; however, demand exceeds capacity, particularly for individuals living outside of HEP's campus. The proposed program will expand Mobile Market distribution into underserved communities by increasing the number of community-based market sites, participating in neighborhood events within the North Greenwood area, and conducting regular visits to low-income housing communities. These efforts will be complemented by structured nutrition education and

counseling services, reducing barriers and increasing access to healthy food and health support.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

HEP's existing programs demonstrate strong outcomes and utilization. In 2025, HEP served 848 individuals and provided 65,229 meals through its Kitchen and Dining Hall. The Urban Empowerment Garden produced approximately 2,693 pounds of fresh produce distributed to residents and community members. HEP's integrated healthcare services provided care to more than 600 individuals, including over 9,000 dental procedures. These services contributed to more than $5.6 million in healthcare cost savings through reduced emergency room utilization. These outcomes provide a strong foundation for expanding HEP's Food as Medicine Initiative to reach additional individuals and communities with increased access to nutritious food and integrated health services.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

HEP coordinates closely with a network of community partners to ensure services are aligned and complementary. Partnerships with healthcare providers such as BayCare, Morton Plant Hospital, BayCare Alliant Hospital, the University of South Florida, NOVA Southeastern University, and the Bay Pines VA Healthcare System support access to medical care and health education. HEP also collaborates with local agencies, Pinellas County Human Services, and the Continuum of Care to ensure coordinated service delivery. Food access efforts are supported through partnerships with local donors and community organizations. The Mobile Market expansion will further strengthen coordination by bringing services directly into underserved neighborhoods and aligning distribution sites with community partners to maximize accessibility and reduce duplication of services.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Partnership Letters and Agreements.pdf

D. Scope of Services

Completed by libbys@hepempowers.org on 3/17/2026 3:07 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
D.1 Program Description HEP will implement the Food as Medicine Initiative, an integrated program that combines nutrition education, food access, and healthcare services to improve health outcomes for low-income individuals experiencing homelessness and poverty in Pinellas County. The program includes daily meal services provided through HEP's Kitchen and Dining Hall, ensuring consistent access to nutritious food for residents and community members. The Urban Empowerment Garden supplements these efforts by producing fresh fruits and vegetables used in meal preparation and nutrition programming. In addition to food production, the garden provides opportunities for participants to engage in meaningful outdoor activity that supports stress reduction, routine, and overall well-being. HEP will expand its Mobile Market by adding new weekly distribution stops in underserved areas of Pinellas County. The Mobile Market will provide fresh, healthy, and affordable food options directly to communities with limited access to grocery stores or transportation, including neighborhoods in North Greenwood and low-income housing communities. The program will also introduce structured nutrition education and counseling services led by a registered nutritionist. Hands-on cooking classes will be conducted in the teaching kitchen located within HEP's expanded Dental and Wellness Clinic, scheduled to open in fall 2026. These classes will focus on meal preparation, healthy cooking techniques, and disease prevention strategies. Nutrition counseling services will be available to individuals, including seniors, veterans, and families with children, providing personalized guidance to support improved health outcomes. The program utilizes evidence-based practices, including nutrition education, chronic disease prevention strategies, and trauma-informed care, to support long-term behavior change and overall wellness.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will support personnel, program supplies, and food necessary to implement and expand the Food as Medicine Initiative. This includes partial salaries for the Wellness Program Manager, Food Service Manager, Patient Access Coordinator, Mobile Market Coordinator, Garden Manager, and a registered nutritionist. Funds will also support the purchase of kitchen equipment and supplies needed for the teaching kitchen, including small appliances, cookware, and food preparation materials. Additionally, funding will be used to purchase food for daily meal services and nutrition education activities. This funding will supplement existing resources and programs by expanding service capacity, increasing access to healthy food, and introducing new nutrition education and counseling services. It will not duplicate existing funding but will enhance HEP's ability to serve additional individuals and communities.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
The Food as Medicine Initiative will provide services throughout the 12-month contract period (47 weeks of active

programming), with the following structure: Nutrition Education Classes: Two classes per week, each lasting approximately 60–90 minutes, serving 5–10 participants per session. Nutrition Counseling: Approximately 10 hours per week of individualized nutrition counseling, including clinic-based and in-home visits for seniors, families, and other vulnerable populations, reaching an estimated 10 households per week. Mobile Market Distribution: Weekly distribution at multiple community sites, including HEP campus locations, North Greenwood neighborhood events, and low-income housing communities. Daily Meal Services: Meals provided seven days per week through HEP's Kitchen and Dining Hall, ensuring consistent access to nutritious food year-round.

D.4. What is the target population and eligibility criteria for the program?
The program will serve low-income individuals and families residing in Pinellas County, including individuals experiencing homelessness, seniors, veterans, and families with children. Participants include both HEP residents and community members accessing services through the Mobile Market, clinic, and outreach efforts. Eligibility is based on income status and need, with priority given to individuals experiencing housing instability, food insecurity, and limited access to healthcare services.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Services will be provided throughout Pinellas County, with primary operations based on HEP's 10-acre campus located in the North Greenwood Neighborhood Revitalization area, which includes a high concentration of low-income households. Mobile Market services will extend into underserved communities across the county, including low-income housing sites and neighborhood-based distribution points. Program services will be available year-round, with daily meal services operating seven days per week. Nutrition education classes, counseling sessions, and Mobile Market distributions will occur on a weekly schedule during the contract period.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The program will be supported by a multidisciplinary team, including a Wellness Program Manager, Food Service Manager, Patient Access Coordinator, Mobile Market Coordinator, Garden Manager, and a registered nutritionist. Staff bring expertise in nutrition, food service, healthcare coordination, and community outreach. The nutritionist will lead education and counseling services, while program managers oversee operations, data collection, and reporting. All staff are trained in trauma-informed care and culturally responsive service delivery. New staff will undergo onboarding that includes program orientation, data system training (HEP Express), and service coordination protocols. Program implementation will begin at the start of the contract period, with immediate continuation of existing services and phased expansion of Mobile Market distribution, nutrition education, and counseling services.

E. Program Outcomes

Completed by libbys@hepempowers.org on 3/18/2026 1:01 AM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R-2.pdf

F. Budget

Completed by libbys@hepempowers.org on 3/25/2026 12:17 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$7,804,971.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$1,258,954.00

F.3. Total Pinellas County Social Action Funding request.
$101,500.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
0.08%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Florida Association of Free and Charitable Clinics - $100,000 - Funds support salary costs for the wellness team and wellness programming Baycare Community Investment Grant - $191,667 - Funds support 2 FTE LPN's, and 1FTE ARNP and program supplies Publix Supermarket Charities - $15,000 - Funds support food costs

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
Pinellas County Human Services Adult Shelter Bed Contract: $127,458 Pinellas County Human Services Family Transition Program: $700,000 Pinellas County SAF Storm Recovery Housing Assistance Program: $99,937

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The Homeless Empowerment Program (HEP) is committed to sustaining the Food as Medicine Initiative beyond fiscal year 2027 through a diversified funding strategy, strong community partnerships, and integration within HEP's broader service model. HEP maintains a diverse funding portfolio that includes federal, state, and local government funding, private foundation grants, corporate support, and individual donations. Existing funding sources support core operations, including meal services, healthcare programming, and supportive services, providing a strong foundation for continued program delivery. The Social Action Funding request will enhance and expand these services rather than create dependency on a single funding source. The Food as Medicine Initiative is designed to be fully integrated within HEP's ongoing operations, including the Kitchen and Dining Hall, Mobile Market, Urban Empowerment Garden, and the expanded Dental and Wellness Clinic. This integration ensures that key program components, such as food access and basic nutrition support, will continue regardless of future funding cycles. HEP will actively pursue additional funding opportunities to sustain and grow the program, including foundation grants, healthcare-focused funding, and partnerships with local hospitals and health systems that recognize the value of nutrition in improving health outcomes and reducing healthcare costs. The expanded Dental and Wellness Clinic will further strengthen opportunities for long-

term investment by providing a centralized, integrated model of care that aligns with community health priorities. In addition, HEP will continue to leverage in-kind contributions, including food donations, volunteer support, and partnerships with local organizations, to offset program costs and maximize available resources. Through this combination of diversified funding, integrated service delivery, and strong community partnerships, HEP is well-positioned to sustain the Food as Medicine Initiative and continue delivering impactful services to low-income residents in Pinellas County beyond fiscal year 2027.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget Form-2.xlsx

G. Requested Documents

Completed by libbys@hepempowers.org on 3/25/2026 12:18 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
Accreditation Letter - CARF - HEP 2.28.2024-2.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
HEP Board Members.docx

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
2026 Conflict of Interest Form copy.docx

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Wellness Program Policies and Procedures Revised.July2022.docx
Garden Market Policy and Procedures 2026.docx
Kitchen polices and procedures.docx

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Garden-Market Program Manager 03.24.2026.docx
Wellness Program Manager 3.24.2026.docx
Food Service Manager 3.24.2026.docx
Patient Access Coordinator.docx
Mobile Market Coordinator 10.9.25.docx

G.6. Do you have Shelter Entrance Criteria?
Yes

If yes, please upload.

☑ **Shelter Entrance Criteria *Required**

Shelter Entrance Criteria Hep.docx

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by libbys@hepempowers.org on 3/25/2026 12:40 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

2. IRS Determination Letter.pdf

☑ **Current Certificate of Insurance** ***Required**

Certificate of Insurance.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire_Complete.pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking Affidavit_Executed.pd.pdf

☑ **HS E-Verify Affidavit** ***Required**

Contracter Affidavit Executed.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

2024 Financial Statement & Audit Report Draft5-28-2025 copy.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

2021-2026 Consumer's Certificate of Exemption.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2026.pdf

☑ **Organization Chart (local) *Required**

Org Chart 3.9.2026.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9.pdf

Submit

Completed by libbys@hepempowers.org on 3/25/2026 12:48 PM

Case Id: 21176
Name: Homeless Empowerment Program
Address: 1120 North Betty Lane, Clearwater, FL 33755

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Libby Stone
Electronically signed by libbys@hepempowers.org on 3/25/2026 12:47 PM

Date Submitted
03/25/2026

Program Description

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
Yes

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Homeless Leadership Alliance of Pinellas, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
647 First Avenue N St. Petersburg, FL 33701

PROJECT INFORMATION

A.4. Program Name/Project Title
Community Navigation

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Helping families facing a homeless crisis with special access to shelter, housing, and supportive services, through Community Navigation.

A.6. Physical Program Address
647 First Avenue N St. Petersburg, FL 33701

A.7. Program Manager First Name
Sezen

A.8. Program Manager Last Name
Boylan

A.9. Program Manager Title
Senior Manager of Coordinated Entry

A.10. Program Manager Email
sboylan@hlapinellas.org

A.11. Program Manager Phone Number
(727) 933-0100

APPLICATION CONTACT INFORMATION

A.19. First Name
Sezen

A.20. Last Name
Boylan

A.21. Contact Person/Title
Senior Manager of Coordinated Entry

A.22. Contact Email
sboylan@hlapinellas.org

A.23. Telephone
(727) 933-0100

A.24. Executive Officer with signing authority First Name
Cheri

A.25. Executive Officer with signing authority Last Name
Holzbacher

A.26. Executive Officer Title
CEO

A.27. Executive Officer Email
cholzbacher@hlapinellas.org

A.28. Executive Officer Phone Number
(727) 933-0100

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Homeless and Housing Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$82,000.00

A.15. Taxpayer/Employer ID
59-2935116

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
JB5RDJC5NRU5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
06/17/1988

A.18. Date of 501(c)(3) Status
08/01/1989

B. Organization Profile

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The Homeless Leadership Alliance of Pinellas (HLA) is committed to delivering a coordinated and systemic response to homelessness. Our goal is to ensure homelessness is rare, brief, and non-recurring. As the lead agency for the Pinellas Continuum of Care (CoC), HLA works with community partners to prevent homelessness whenever possible and rapidly connect households experiencing homelessness to shelter, housing, and supportive services. HLA's mission aligns with the County's Homeless and Housing Services priority area. Through its leadership of the Coordinated Entry system (CES), HLA serves as the CoC's special access point for families with minor children experiencing literal homelessness. HLA ensures that households experiencing homelessness are assessed, prioritized, and connected to appropriate housing and services. In February 2026, First Contact received 1,807 inquiries for housing assistance. Of those, 163 were from households needing Homeless Emergency Shelter in Pinellas County, highlighting the ongoing demand for housing and shelter resources within the community. In FY 24–25, the CE system housed 788 persons (66%) into positive housing destinations, compared to 821 persons (58%) in FY 23–24; an 8% increase in successful housing outcomes and improved system efficiency. HLA coordinates partnerships among providers, local governments, and community organizations. This ensures households experiencing homelessness can quickly access available resources. A key part of our coordinated system is the Pinellas CoC Family Flow. This system streamlines access to shelter and housing for families experiencing homelessness. HLA works closely with community partners to assess and divert families, coordinate referrals, and prioritize the most vulnerable households for shelter and housing. The Family Flow supports prevention and diversion, workforce development, system navigation, and ensures families can quickly access safe shelter. It also helps them work toward permanent housing solutions and document readiness. By coordinating the countywide homeless response system and building strong partnerships among providers, HLA ensures households experiencing homelessness have timely access to help. These efforts support the County's goal to expand effective homelessness prevention, system navigation, and housing stabilization services for residents in crisis. Through CE and community navigation, HLA ensures families are quickly connected to shelter and housing, reducing the length of time families experience homelessness and improving system-wide outcomes. Navigation services directly contribute to increased access to services, improved housing stability, and enhanced well-being for families experiencing homelessness. These efforts ensure that families not only access services but also achieve measurable outcomes such as reduced time experiencing homelessness, increased housing placement, and improved long-term stability.

B.2. Describe your board membership and how the board is reflective of the target population.
The Homeless Leadership Alliance of Pinellas (HLA) Board of Directors includes people who live, work, and serve in Pinellas County. They bring diverse professional expertise relevant to addressing homelessness and housing instability. Board members have experience in homeless services, community outreach and engagement, housing and supportive services, legal services, healthcare, nonprofit leadership, financial management, and advocacy. The Board includes individuals who reflect the community's demographics and the populations served. This representation helps ensure that the perspectives and needs of those most impacted by homelessness are included in decision-making. Board members come from many sectors and offer varied perspectives. This helps ensure that HLA's governance reflects the needs and priorities of residents experiencing housing instability in Pinellas County. Their experience in housing, social

services, and community organizations gives them a strong understanding of the challenges faced by people experiencing homelessness. In addition to board governance, HLA regularly engages with service providers, community stakeholders, and individuals with lived experience through its leadership of the Pinellas Continuum of Care (CoC). The CoC includes a Lived Experience Advisory Committee (LEAC) composed of individuals with current or past experience of homelessness in Pinellas County. Individuals interested in joining LEAC apply, and membership is reviewed and approved by current LEAC members. LEAC members serve as voting members, representatives, and advocates who help guide the committee's initiatives. Guests are welcome to attend meetings as non-voting participants and are encouraged to share their perspectives. Preference for LEAC membership is given to individuals currently experiencing homelessness or those who have experienced homelessness within the past five years. The committee meets regularly to discuss system priorities, provide feedback on service processes, and identify barriers to accessing housing and supportive services. Recommendations from LEAC are brought to the CoC Board for consideration and are incorporated into system planning, program development, and policy updates. Through this advisory structure, individuals with lived experience help inform coordinated entry practices, service strategies, and system improvements designed to improve outcomes for people experiencing homelessness in Pinellas County.

B.3. Explain the organization's experience relevant to the proposed priority area.

Since 1988, the Homeless Leadership Alliance of Pinellas (HLA) has served as the lead agency for the Pinellas Continuum of Care (CoC), coordinating the community's response to homelessness. HLA partners with more than 60 public and private organizations to plan, implement, and evaluate services for households experiencing homelessness. As the lead agency for the Homeless Management Information System (HMIS), HLA provides the data infrastructure that supports coordinated service delivery, system planning, and performance monitoring. HLA leads system planning efforts, including the annual Point-in-Time Count, maintains housing and shelter inventories, and identifies service gaps. As the lead for the Coordinated Entry (CE) system, HLA ensures households are assessed, prioritized, and connected to appropriate housing and services based on need, reducing duplication and improving system efficiency. HLA also coordinates the Pinellas CoC Family Flow, streamlining access to shelter and housing for families with minor children. Through coordinated entry and cross-sector collaboration, families are quickly connected to resources, reducing barriers and delays. This approach has improved system responsiveness, reduced time to shelter placement, and strengthened the community's ability to achieve safe and stable housing outcomes.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

The Homeless Leadership Alliance of Pinellas (HLA) has the infrastructure and expertise to coordinate and implement programs to address homelessness and housing instability in Pinellas County. As the lead agency and collaborative applicant for the Pinellas Continuum of Care (CoC), HLA provides leadership, coordination, and oversight for the community's homelessness response system. HLA also tracks key performance indicators, including service engagement, time to connection, and housing outcomes, to ensure accountability and continuous improvement across the system. HLA staff have extensive experience in homelessness response coordination, housing navigation, data management, program evaluation, and partnership development. Nearly 80% of HLA staff hold professional credentials or advanced degrees relevant to homelessness and housing. Credentials include, but are not limited to, staff with a Bachelor of Social Work (BSW), a Bachelor of Criminal Justice and Policy Reform, and Masters Degree. Several staff members also hold certifications in case management and housing services. All staff complete and maintain a variety of training programs to guarantee compliance with federal, state, and local requirements and to remain current with best practices in the field. These trainings include HUD-required training, Coordinated Entry and HMIS training, trauma-informed care, domestic violence and safety assessments, mandated reporter training, mental health first aid, suicide prevention, motivational interviewing, and housing assessment tools. Staff also participate in continuing education opportunities to strengthen their ability to serve individuals and families experiencing homelessness. As a result of this expertise and training, HLA staff can efficiently assess client needs and connect households to appropriate housing and supportive services. This coordinated approach helps reduce barriers to accessing services, improve system navigation, and support

faster connections to housing resources and long-term housing stability. In addition to administering the Coordinated Entry (CE) system, HLA serves as the lead agency for the Homeless Management Information System (HMIS), the data platform that supports coordinated service delivery, performance monitoring, and system planning across the Pinellas CoC homeless services network. Through HMIS administration, HLA supports system-wide data quality, reporting, and evaluation efforts that inform community planning and resource coordination. HLA works closely with local governments, nonprofit service providers, healthcare partners, and housing agencies to ensure individuals and families experiencing homelessness are connected to shelter, housing, and supportive services. This cross-sector collaboration strengthens system coordination and helps ensure resources are used efficiently. HLA also administers and oversees federal, state, and local funding that supports the coordinated homelessness response system in Pinellas County, providing responsible financial management, compliance with funding requirements, and effective stewardship of public resources. Through the management of CE, HMIS, and system coordination functions such as the Family Flow, HLA provides critical infrastructure that facilitates coordinated service delivery, accountability, and continuous improvement across the homelessness response system. This organizational capacity enables HLA to effectively manage programs that improve access to shelter and housing resources for families experiencing homelessness in Pinellas County. HLA likewise ensures compliance with federal HUD CoC requirements, including system performance reporting, CE implementation, and HMIS data quality oversight.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A. HLA is not currently on, nor has it been placed on within the past year, any corrective action or performance improvement plan initiated by a publicly funded organization.

C. Community Needs

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Families with minor children experiencing homelessness remain one of the most vulnerable populations in Pinellas County and are a designated priority population for the Pinellas Continuum of Care (CoC). Rising housing costs, stagnant wages, and limited affordable housing options continue to place increasing numbers of families at risk of housing instability and homelessness. For many families, the loss of stable housing quickly escalates into a crisis when access to shelter is limited and navigating available services becomes complex and overwhelming. Demand for housing and shelter continues to grow across the county. In the past year alone, thousands of residents contacted First Contact seeking housing assistance, with shelter among the most frequently requested needs. Families are particularly vulnerable, as housing instability disrupts employment, education, childcare, and access to critical health and social services. Through the Coordinated Entry (CE) system, families experiencing homelessness are assessed and prioritized for housing and shelter based on vulnerability and need. In FY25, 517 families experiencing literal homelessness completed a CE assessment (VI-FSPDAT) and entered the homeless response system seeking assistance. Due to limited shelter capacity and increasing demand, many families face extended wait times to access shelter or housing interventions, resulting in prolonged instability. To address this need, the Pinellas CoC Family Flow and Shelter Prioritization List (SPL) was established to streamline access to shelter and housing resources. Families are assessed using the Family Shelter Assessment (FSA), which determines vulnerability and prioritization for shelter placement. Once assessed, families are placed on the SPL and connected with the HLA Community Navigation team. Community Navigators provide light case management, advocacy, and system navigation while families await shelter or housing placement. Navigators assist with accessing community resources, resolving barriers, and preparing documentation needed for housing programs, helping stabilize families during a period of crisis. Entry to shelter is prioritized through CE using FSA scores and coordinated through regular case conferencing. By centralizing assessments, streamlining referrals, and providing navigation support, the Family Flow reduces delays in accessing services, improves system coordination, and helps families move more quickly from homelessness to safe, stable housing. Without this coordinated system, families would face greater barriers to accessing shelter, longer periods of homelessness, and increased instability. Maintaining and strengthening Community Navigation is essential to reducing time in crisis, improving access to shelter and housing, and ensuring families achieve stable housing outcomes.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Multiple data sources confirm ongoing demand for housing and shelter among families with minor children experiencing homelessness in Pinellas County. The Homeless Helpline, operated by First Contact in partnership with HLA, serves as the front door for individuals and families in housing crisis. From February 1, 2025 to March 1, 2026, the First Contact Data Dashboard recorded 58,376 inquiries, with 48% related to housing needs. During this period, 3,963 inquiries specifically requested shelter assistance, underscoring the persistent need for housing and shelter. Coordinated Entry (CE) data from HMIS further highlights the needs of families. In FY25, 517 families experiencing literal homelessness completed CE assessments and entered the homeless response system, an increase from 472 families in FY24. These households have already lost stable housing and require immediate support to access shelter and services. Demand

continues to exceed available capacity. As of March 2026, 788 households experiencing literal homelessness were on the CE Prioritization List, including 60 families with minor children, and 22 families were awaiting shelter placement. Many families remain in unstable situations such as motels, vehicles, or doubling up, increasing risk and prolonging homelessness. Reducing wait times remains a critical system priority. Monthly data show continued inflow and system movement. In February 2026, 71 households (197 individuals) were added to the Shelter Prioritization List (SPL). Of these, 29 households (89 individuals) received support through the HLA Community Navigation program. During the same period, 47 families were removed from the SPL after entering shelter, securing housing, being diverted, or resolving their housing crisis. Coordinated Entry, Family Flow, and Community Navigation are essential system components that ensure families are identified, assessed, and connected to shelter, housing, and supportive services as quickly as possible. Through coordinated efforts, the average wait time for families on the SPL decreased from 42 days in FY23 to 25 days in FY25, and permanent housing placements increased by 32% over the past two years. Navigators also connect families to critical supports, including subsidized childcare through the Early Learning Coalition, workforce services, behavioral health, disability advocacy, diversion, and move-in assistance. These data demonstrate both the ongoing demand for services and measurable improvements in system performance and housing outcomes.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.

New and Innovative Program

C.4. If new and innovative, discuss what is currently being done in the community to address the need and how this program differs to provide better results.

Funding is requested to support the continuation of the Pinellas CoC Family Flow and HLA Community Navigation (CN) program. Following the loss of PCSAF funding in the previous cycle, HLA temporarily sustained CN by reallocating internal resources and reducing capacity in other areas due to the program's critical role in providing Coordinated Entry (CE) access and navigation for families with minor children experiencing homelessness. While this request supports an existing program, CN incorporates innovative approaches that strengthen system coordination and improve outcomes. HLA utilizes HMIS as a real-time platform to manage referrals, track client progress, and monitor program outcomes. CN also leverages a growing network of partnerships, including Pinellas County Schools, domestic violence providers, healthcare systems, and community-based organizations, to identify and support families more quickly. Over the past year, CN assisted more than 185 families in accessing emergency shelter and supported over 320 adults and children in overcoming barriers to services, an increase from 150 families and 265 individuals the previous year. Monthly data further demonstrates effectiveness; in February 2026 alone, 47 families were removed from the Shelter Prioritization List (SPL) through shelter placement, diversion, housing, or self-resolution. Although HLA has maintained core program functions in the short term, this approach is not sustainable without dedicated funding. Without continued support, the community would experience reduced capacity to coordinate shelter placements, increased wait times, and decreased access to navigation services that help families resolve barriers to housing. HLA continues to strengthen system efficiency through enhanced referral tracking, shelter inventory reporting, improved case conferencing focused on barrier resolution, and standardized approaches to addressing housing instability. Partnerships play a key role in these improvements. Collaboration with Pinellas County Schools has improved early identification of families at risk, while partnerships with healthcare systems and domestic violence providers have expanded access to critical support and safety resources. HLA is actively pursuing diversified funding sources, including grants, private donations, and expanded partnerships, to support long-term sustainability. The Family Flow and Community Navigation program is an essential component of Pinellas County's homeless response system, directly contributing to reduced time to shelter placement, increased housing connections, and improved system flow. Continued funding is necessary to maintain system coordination, ensure timely access for priority populations, and prevent service disruptions for families experiencing homelessness.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

The proposed program is fully integrated with the CoC's Coordinated Entry (CE) system and coordinates directly with existing homelessness response programs across the community. The Family Flow and HLA Community Navigation program serves as a key system component connecting families with minor children to shelter, housing, and supportive services. When a family seeks shelter, First Contact conducts initial screening, determines eligibility, and refers the family to CE. HLA then follows up, completes a needs assessment, and supports document readiness while coordinating with shelter providers to secure placement. All interactions are documented in HMIS, allowing partners to track progress and respond to changing needs in real time. Each partner plays a defined role within this collaborative framework. First Contact serves as the front door, while HLA acts as the CE lead and special access point, providing navigation, advocacy, and light-touch case management. Shelter providers deliver emergency housing and participate in the Shelter Prioritization List (SPL) and case conferencing. Outreach teams and community-based organizations support assessments and referrals. Information is shared through structured handoffs and HMIS, ensuring continuity of care and accountability. Partners meet regularly through case conferencing to review cases, address barriers, and coordinate placements. This collaborative, problem-solving approach improves system efficiency and accelerates housing outcomes. Shared data in HMIS supports tracking of key metrics, including placement rates and time to shelter, and informs continuous system improvement through regular review. HLA's Community Navigation team serves as the primary point of contact for families, providing step-by-step support, resource linkage, and barrier resolution while families await shelter or housing. This coordinated model reduces duplication, strengthens communication, and ensures families can efficiently access housing resources. To sustain these efforts, partners will continue coordinated processes, shared data practices, and joint performance reviews beyond the grant period. A collaborative letter from First Contact outlining roles and responsibilities is included with this application. This coordinated approach ensures families experience fewer service gaps, faster connections to shelter and housing, and improved outcomes across the system.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Collaborative Letter FIrst Contact & Homeless Leadership Alliance.pdf

D. Scope of Services

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The Homeless Leadership Alliance (HLA) Community Navigation program is a core component of the Pinellas Continuum of Care (CoC) Coordinated Entry (CE) system, providing system navigation, shelter access, and housing connection services for families with minor children experiencing homelessness. The program operates in partnership with First Contact, the community's primary front door for families seeking assistance. Families referred to HLA are engaged promptly and supported through ongoing navigation until connected to shelter, housing, or other safe and stable outcomes. Navigation services are structured to maintain engagement, reduce time to shelter placement, and accelerate progress toward housing stability. Program performance is monitored through key indicators, including time to connection, engagement rates, and housing outcomes, ensuring accountability and continuous improvement. Families are screened and assessed using the Family Shelter Assessment (FSA) and placed on the Shelter Prioritization List (SPL). Community Navigators provide ongoing support while families await shelter or housing placement, including diversion exploration, needs assessment, housing readiness support, document preparation, and connection to community resources such as subsidized childcare through the Early Learning Coalition, workforce development, and basic needs assistance. Navigators provide light-touch case management, advocacy, and coordination with service providers, actively addressing barriers such as documentation, income verification, transportation, and access to services through case conferencing and system collaboration. This coordinated, evidence-informed approach improves access to services, reduces duplication, and supports timely transitions from homelessness to safe and stable housing. Through this model, Community Navigation strengthens system efficiency, reduces delays, and increases successful housing outcomes for families.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will support the salaries and benefits of one (1) Community Navigator responsible for delivering direct services, as well as a portion of the Coordinated Entry management position responsible for program oversight, system coordination, and performance monitoring. Limited funds will also support operational and direct client assistance expenses. This funding request supplements, rather than duplicates, existing funding by supporting core Community Navigation services that are not fully funded by other sources. Following the loss of prior PCSAF funding, HLA has temporarily reallocated internal resources to sustain this program, reducing capacity in other areas. Continued funding is necessary to maintain current service levels, ensure timely access to shelter and housing programs, and sustain coordinated system operations for families experiencing homelessness.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

Community Navigation services are delivered on an ongoing basis and are tailored to meet the needs of families while they await shelter or housing placement. •Initial Engagement and Assessment: Families are engaged following referral through Coordinated Entry. Navigators complete needs assessments, review eligibility, and initiate service planning. o Duration: 30–60 minutes o Frequency: At intake • Ongoing Navigation and Support: Navigators provide continued support, including barrier resolution, housing readiness, diversion exploration, and referrals to services such as childcare (ELC), workforce development, and basic needs assistance. o Duration: 30–45 minutes per interaction o Frequency: Ongoing, with regular follow-up • Coordinated Entry and Case Conferencing: Families are discussed in structured case conferencing meetings, including Shelter Prioritization List (SPL) and Family By-Name List meetings, to coordinate placements and address barriers. o Duration: Approximately 1 hour o Frequency: Biweekly and monthly • Referrals and Resource Connections: Includes connections to shelter, housing programs, and community resources. o Duration: Varies based on need o Frequency: Ongoing Services continue until families are connected to shelter, housing, diversion, or other safe and stable outcomes. The frequency of engagement may increase based on household need, particularly for families facing greater housing barriers.

D.4. What is the target population and eligibility criteria for the program?

The target population is families with minor children experiencing Category 1 (literal) homelessness in Pinellas County, including those residing in places not meant for human habitation, such as vehicles, outdoor locations, or other unsheltered settings. Eligible participants are families assessed through Coordinated Entry who are seeking access to shelter, housing, or diversion resources. This includes families temporarily residing in time-limited motel placements or other unstable situations while awaiting shelter or housing placement. Participants must remain engaged in Community Navigation services, including maintaining contact with a Navigator, to ensure accurate need assessment and continued eligibility for services.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The program serves families experiencing homelessness throughout Pinellas County, including municipalities such as St. Petersburg, Clearwater, Largo, Pinellas Park, and Tarpon Springs, as part of the Pinellas Continuum of Care system. Community Navigation services are provided Monday through Friday during standard business hours, with flexibility to provide support outside of traditional hours as needed to ensure access to services and meet the needs of families.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

HLA staff bring extensive experience in homelessness response, coordinated entry systems, and family services. Community Navigators have backgrounds in case management, housing navigation, and working with vulnerable populations, while program leadership provides oversight of Coordinated Entry operations, system coordination, and performance monitoring. All staff complete onboarding that includes training in Coordinated Entry policies and procedures, HMIS data entry and data quality standards, trauma-informed care, diversion practices, and community resource navigation. Ongoing training ensures staff remain current on best practices and system updates. Program implementation is ongoing, as Community Navigation services are an established component of the Pinellas CoC system. Staff are fully trained and actively delivering services, allowing the program to continue without delay upon funding.

E. Program Outcomes

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

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E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.pdf

F. Budget

Completed by sboylan@hlapinellas.org on 3/26/2026 8:39 AM

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Address: 647 First Avenue N, St. Petersburg, FL 33701

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$3,334,137.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$158,284.27

F.3. Total Pinellas County Social Action Funding request.
$82,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
52.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
The HLA's HUD CES grant funds an additional Community Navigator's staff and operating expenses as well as supports 10% of the Community Navigator's supervisor's staff expenses. Amount funded: $76,384.27

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
Diversion program grant 140,700 Operations grant 302,746.50 ESG HMIS grant 95,378

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The HLA will continue to seek funding to support its programs. To continue funding for this program, the HLA will participate in the 2026 HUD NOFO which will be released later this year. Without sufficient funding for this program, the HLA will have to eliminate at least one position for this program or possibly end the program.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
HLA SAF Annual Budget Form.xlsx

G. Requested Documents

Completed by sboylan@hlapinellas.org on 3/26/2026 8:41 AM

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G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
N/A

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
2026 HLA Board of Directors Contact Information - March 2026.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
HLA Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Rapid Resolution Specialist Training UPDATE.docx

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Job Description Homeless Leadership Alliance of Pinellas- CEM.pdf
Community Navigator II Job Description.pdf

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**

HLA travel reimbursement policies 2026.pdf

H. Required Documents

Completed by sboylan@hlapinellas.org on 3/26/2026 8:38 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

IRS 2020 NonProfit Status Letter HLA.pdf

☑ **Current Certificate of Insurance** ***Required**

Pinellas County Human Services, HLA Certificate of Insurance.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire Homeless Leadership Alliance of Pinellas.pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking Affadavit- Homeless Leadership Alliance of Pinellas.pdf

☑ **HS E-Verify Affidavit** ***Required**

e-verify MOU.pdf
HS E-Verify Affadavit- Homeless Leadership Alliance of Pinellas.pdf
My Company Profile _ E-Verify.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

HLA Financial Statements & Independent FS - 2025.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of Incorporation- Homeless Leadership Alliance of Pinellas.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist PC SAF 2026.pdf

☑ **Organization Chart (local) *Required**

HLA Org Chart 2026.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9 HLA 2026.pdf

Submit

Completed by cholzbacher@hlapinellas.org on 3/26/2026 10:03 AM

Case Id: 21219
Name: Homeless Leadership Alliance of Pinellas
Address: 647 First Avenue N, St. Petersburg, FL 33701

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Cheri Holzbacher
Electronically signed by cholzbacher@hlapinellas.org on 3/26/2026 10:02 AM

Date Submitted
03/26/2026

Program Description

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/25/2026 7:27 PM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

Program Description

Please provide the following information.

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/17/2026 11:20 AM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/26/2026 9:54 AM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
HOPE VILLAGES OF AMERICA INC

A.2. DBA (if applicable)

A.3. Legal Address
503 S MARTIN LUTHER KING JR AVE Clearwater, FL 33756

PROJECT INFORMATION

A.4. Program Name/Project Title
HVA - Senior Wellness Pantry

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The HVA Senior Wellness Pantry serves 40 low-income seniors (ages 55+) in Pinellas County to address food insecurity and chronic disease. Participants receive monthly customized food boxes designed for conditions such as diabetes and hypertension, paired with ongoing nutritional guidance. The program utilizes a hybrid delivery model, offering on-site pickup or home delivery for those with mobility or transportation barriers. Funding will be utilized for: • Personnel: Salary for a Program Manager to oversee nutrition coordination and senior enrollment. • Specialized Inventory: Purchase of heart-healthy and diabetic-friendly foods to supplement donated supplies. • Logistics: Travel expenses to ensure reliable food delivery to homebound participants.

A.6. Physical Program Address
700 Druid Road Clearwater, FL 33756

A.7. Program Manager First Name
Melvin

APPLICATION CONTACT INFORMATION

A.19. First Name
Belinda

A.20. Last Name
Becton-McAbee

A.21. Contact Person/Title
Vice President - Grants & Contracts

A.22. Contact Email
Belinda.Becton-McAbee@HopeVillagesofAmerica.org

A.23. Telephone
(727) 584-3528

A.24. Executive Officer with signing authority First Name
Nick

A.25. Executive Officer with signing authority Last Name
DiCeglie

A.26. Executive Officer Title
President & CEO

A.27. Executive Officer Email
Melinda.Perry@HopeVillagesofAmerica.org

A.28. Executive Officer Phone Number
(727) 584-3528

A.8. Program Manager Last Name
Thomas

A.9. Program Manager Title
Sr. Vice President of Operations

A.10. Program Manager Email
melvin.thomas@hopevillagesofamerica.org

A.11. Program Manager Phone Number
(727) 771-5158

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Supportive Services for an Aging Population

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$99,999.00

A.15. Taxpayer/Employer ID
59-1309186

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
TS79VPGHH6H6

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
05/17/1972

A.18. Date of 501(c)(3) Status
09/01/1991

B. Organization Profile

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/25/2026 8:01 PM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Hope Villages of America's (HVA) mission is to empower individuals and families to build brighter futures by providing safety, nourishment, and stability in times of need. Central to this mission is ensuring that vulnerable populations, particularly older adults, have access to necessities that support health, independence, and overall well-being. This mission aligns directly with the funding priority area of Supportive Services for an Aging Population by addressing food insecurity and nutrition-related health challenges among adults age 55 and older. Many seniors face barriers beyond income, including limited mobility, lack of transportation, and difficulty managing chronic health conditions through proper nutrition. Through this program, HVA will serve 40 unduplicated low-income seniors annually, providing nutritionally customized food, nutrition education, and home delivery for those unable to access traditional food distribution services. This hybrid approach of in-person distribution and home delivery ensures measurable improvements in food access, health management, and reduced barriers to care, allowing older adults to maintain independence and improve overall well-being. This access will also reduce stress related to food insecurity and build confidence in making healthier food choices. This alignment ensures that HVA's mission is implemented through measurable improvements in food access, health stability, and overall well-being among older adults.

B.2. Describe your board membership and how the board is reflective of the target population.
The Hope Villages of America (HVA) Board provides effective fiduciary and strategic oversight to ensure accountability, regulatory compliance, and alignment with community needs. The Board includes local leaders with professional experience in law enforcement, finance, legal services, and executive leadership, supporting strong governance and responsible financial management. Although the current Board composition (90% White, 10% Black; 70% male, 30% female) does not yet fully reflect the diversity of the populations served, HVA has adopted a focused board diversification strategy. The organization is actively recruiting new members who bring diverse perspectives and lived experiences related to housing instability and economic hardship. In addition, HVA incorporates client feedback to ensure services respond to community needs. Participant input is gathered through feedback tools such as focus groups at the Food Distribution Center, helping ensure programs remain relevant and effective.

B.3. Explain the organization's experience relevant to the proposed priority area.
Hope Villages of America has nearly 60 years of experience providing essential services across Pinellas County. HVA's Food Bank and Distribution Center serves as a resource for older adults, who represent approximately 23% of those we serve and frequently face the difficult choice between purchasing food and life-saving medications. This scale and longevity demonstrate HVA's ability to consistently deliver high-volume, nutrition-focused services to vulnerable seniors. HVA operates a warehouse and distribution network that provides reliable access to fresh produce, lean proteins, and healthy staples. Through partnerships with retailers, public donations, and USDA in-kind resources, HVA supports seniors managing chronic conditions by prioritizing access to nutritionally appropriate foods when available. Currently, funding from the City of Clearwater allows Hope Villages of America (HVA) to serve 48 seniors annually through its on-site Senior Wellness Pantry using existing food resources. With expanded funding, HVA will not only purchase and

deliver food monthly to 40 homebound, food-insecure seniors each year, but also support a dedicated Program Manager to oversee the program.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
HVA is a certified The Emergency Food Assistance Program (TEFAP) provider in Pinellas County, reflecting compliance with federal food distribution standards and the ability to manage large-scale food procurement and distribution in accordance with regulatory requirements. The organization is supported by an experienced leadership team with expertise in logistics, program management, and organizational oversight. HVA's Senior Vice President brings extensive logistics experience, ensuring efficient coordination of food sourcing, storage, and distribution operations. The Director of Programs has significant experience in sourcing food and managing high-volume food distribution systems, supporting the organization's ability to meet growing community demand. In addition, the Chief Operating Officer provides strategic oversight of organizational operations, ensuring alignment across programs and maintaining high standards of service delivery and accountability. Operationally, HVA utilizes established financial and data management systems to ensure transparency and efficiency. The organization uses Blackbaud Financial Edge for financial reporting and grant management, supporting strong fiscal oversight and accountability. HVA also leverages data and research tools to inform program planning and continuous improvement. HVA consistently distributes over 5 million pounds of food annually while serving an average of 6,000 individuals per month, demonstrating proven ability to operate large-scale, high-demand programs with reliability and efficiency.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/25/2026 9:55 PM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
In Pinellas County, low-income seniors are increasingly unable to meet basic nutritional needs due to rising housing, healthcare, and food costs. As a result, many older adults face ongoing food insecurity, reduced ability to manage chronic health conditions, and increased stress related to meeting basic needs. The Senior Wellness Program addresses two critical and interconnected challenges: 1. Food Insecurity and Financial Trade-Offs Seniors living on fixed incomes are often forced to choose between purchasing food, medications, or utilities. This “medication or food” dilemma contributes to poor nutrition and failing health outcomes. Food insecurity among seniors is associated with higher rates of chronic illness, increased hospitalization, and reduced overall stability (Feeding America, The State of Senior Hunger in America in 2022, published May 2024). 2. Limited Nutrition Knowledge and Meal Preparation Capacity Access to food alone does not guarantee improved health outcomes. Many seniors are managing chronic conditions such as high blood pressure, diabetes, and arthritis, but lack the knowledge, confidence, or physical ability to prepare meals associated with dietary needs such as low-sodium or diabetic-friendly diets. This results in reliance on processed foods that can worsen chronic conditions but lack the knowledge or resources to follow appropriate dietary guidelines. Without access to basic nutrition education, these conditions can worsen, leading to increased health complications and reduced quality of life (Journal of Nutrition in Gerontology and Geriatrics, 2022). 3. Limited Access Due to Transportation and Mobility Barriers A 2025 study found that one-third of vulnerable individuals missed grocery trips due to a lack of affordable transport. Non-drivers face even higher risks when relying on overbooked community ride services (Missing Meals and Missed Rides: Transportation Barriers to Food Access for Vulnerable Populations, Keyes, Kim, Balachandran, Kuttler, Andrew; 2025). HVA regularly receives calls from seniors requesting food delivery because they are unable to access public transportation or physically travel to the Food Distribution Center. These barriers prevent vulnerable seniors from accessing consistent food support, increasing their risk of food insecurity and declining health. By addressing both access and education, the program improves food security, increases participants’ confidence in making healthier food choices, and reduces stress related to obtaining basic needs—leading to measurable improvements in overall well-being.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
While the "medication or food" dilemma and nutritional literacy gaps are national trends, they are experienced within Pinellas County. These challenges are further compounded by transportation barriers, creating significant obstacles for seniors seeking access to nutritious food. The needs described in the previous section are supported by local data points, showing a growing challenge for our aging population. The following statistics demonstrate the urgent need for the Senior Wellness Program’s interventions: • Food Insecurity: According to Feeding America’s Map the Meal Gap 2024, approximately 11.1% of Pinellas County residents—over 106,000 individuals—experience food insecurity. Seniors are disproportionately impacted due to fixed incomes and limited ability to offset rising costs. • Financial Instability (ALICE): The 2024 United Way ALICE Report indicates that 37% of households in Pinellas County struggle to afford a basic “Survival Budget.” For seniors, this is intensified by increasing housing and healthcare costs that outpace Social Security cost-of-living adjustments. • Health Disparities: The 2022 Pinellas County Community Health Assessment (CHA) identifies

chronic diseases—such as diabetes, hypertension, and cardiovascular disease—as leading causes of morbidity among older adults. These conditions are closely linked to diet, yet many seniors lack access to consistent, nutritionally appropriate food. • Transportation as a Barrier: The 2025 ALICE Report for Pinellas County indicates that nearly half (47%) of households are now below the "Financial Survival" threshold. For seniors in this group, transportation is listed as a top-five "essential expense" that is frequently unpaid to cover food or medicine. The Tampa Bay Network to End Hunger identifies "homebound status or lack of transportation" as a primary driver of senior hunger in the region. Their findings show that even when food is available, physical and logistical constraints—such as limited mobility or the absence of a reliable vehicle—prevent many older adults from utilizing traditional pantry services These combined data points confirm that addressing food insecurity among seniors in Pinellas County requires not only access to food but also solutions that address transportation and nutrition-related health needs to ensure equitable service delivery and improved quality of life.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Current Services Available in the Community Pinellas County currently maintains a large but fragmented network of food assistance. Primary services include high-volume food pantries, mobile markets, and congregate dining sites managed by organizations such as the Neighborly Senior Care Network, St. Vincent de Paul, and Feeding Tampa Bay. While these programs are essential, they frequently struggle to provide the specialized, tailored nutrition required by an aging population, often leaving a gap between general food assistance and health needs. The Numbers Unserved Despite existing resources, a significant portion of the senior population remains "logistically or clinically invisible" and unserved: • Total Food Insecurity: According to Feeding America's 2025 Map the Meal Gap, approximately 11.1% of Pinellas County residents (over 106,000 individuals) are food insecure. • The Senior Sub-Sector: With seniors (65+) making up 25.9% of the Pinellas population (2025 All4HealthFL CHNA), it is estimated that between 13,500 and 25,000 seniors in the county face food insecurity. • The Waitlist Reality: Local service data from the Neighborly Senior Care Network (2024/2025) reveals a critical service gap, with a waitlist of over 1,344 seniors for Meals on Wheels in Pinellas County alone. • The Mobility Barrier: Research published in MDPI Urban Science (2025), an international, scientific, peer-reviewed, open access journal of urban and regional studies, indicates that one-third of vulnerable individuals miss essential grocery trips specifically due to a lack of affordable or accessible transportation. How the Proposed Program Reduces the Unserved HVA's Senior Wellness Pantry addresses these gaps through a flexible hybrid model that serves both mobile and homebound seniors, ensuring no participant is excluded due to their physical or logistical circumstances: 1. Bridging the Transportation Divide: For seniors who are "transportation-disadvantaged" (TD), HVA implements a dedicated home-delivery framework. This removes the "Missed Trip" barrier identified in 2025 research, ensuring that the 33% of seniors currently missing meals due to a lack of a vehicle or overbooked community transit are reintegrated into the social safety net. 2. Enhancing On-Site Access for Mobile Seniors: For seniors who can travel, HVA provides a welcoming on-site pantry experience. This model allows mobile seniors to receive customized groceries while engaging directly with staff for nutrition education, fostering community connection and long-term behavior change. 3. Meeting Clinical Necessity Across Both Groups: The 2025 All4HealthFL CHNA reports that 21% of the Pinellas Medicare population lives with diabetes, and nearly 40% struggle with hypertension. Whether a senior visits HVA in person or receives a delivery, they receive food boxes specifically designed to manage these chronic conditions—a specialized service that standard "one-size-fits-all" pantries provide. 4. Supporting the "ALICE" Population: Many seniors fall into the ALICE (Asset Limited, Income Constrained, Employed) category—earning too much for SNAP but not enough to cover the rising 2025 costs of fuel and insurance (2025 United Way ALICE Report). HVA's hybrid model offers these seniors a choice: saving on vehicle costs through delivery or utilizing on-site services to supplement their tight "Survival Budgets."

Offering both reliable home delivery and engaging on-site experience captures the "unserved" population at both ends of the mobility spectrum, moving beyond temporary relief to provide comprehensive, health-focused food security.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

Since its launch in January 2026, Hope Villages of America (HVA) has successfully piloted the Senior Wellness Pantry as a specialized on-site service at our Food Distribution Center. Funded by the City of Clearwater, this pilot specifically serves local residents, providing targeted support to an initial cohort of 15 enrolled seniors. Despite operating without dedicated program staff, HVA has already established a strong "Food as Medicine" foundation: 20% of current participants are receiving professional, dietitian-guided nutritional support to manage chronic conditions such as diabetes and hypertension. This early success demonstrates the high demand for health-focused food assistance among Clearwater's senior population. While this pilot proves the "Food as Medicine" model works, it currently only reaches seniors who can travel to our facility. Funding for a Program Manager is the essential next step to transform this limited pilot into a full-scale hybrid program serving 40 seniors. By hiring a Program Manager, HVA will: • Launch Home Delivery: Reach homebound seniors who face mobility or transportation barriers. • Coordinate Logistics: Oversee delivery schedules and volunteer drivers to ensure consistent service. • Scale Medical Nutrition: Expand our customized groceries approach so every participant receives food specifically chosen to manage their health conditions. • Strengthen Engagement: Strengthen on-site services for mobile seniors through increased one-on-one support and nutrition education. This funding will turn a site-based pilot into a comprehensive, accessible service that meets the needs of Pinellas County seniors, regardless of their ability to travel.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

HVA will coordinate with local healthcare providers, senior centers, and community-based organizations to identify and refer eligible seniors. Outreach will include participation in collaborative meetings and partnerships with agencies serving older adults to ensure alignment and avoid duplication of services.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/26/2026 9:55 AM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
HVA uses a hybrid access approach to eliminate barriers. Participants receive monthly nutritionally customized food boxes (ex. low-sodium, diabetic-friendly) designed with a Registered Dietitian as well as ongoing support (nutrition education - ex. how to prepare food received, meal planning) to improve health outcomes and stability. • On-Site: Mobile seniors visit the HVA Food Distribution Center to complete the intake process, food retrieval and face-to-face consultations. • Home Delivery: Seniors with mobility or transportation barriers will contact the HVA Food Bank and Distribution Center to complete the intake forms with the Program Manager, receive home-delivered boxes and remote nutritional guidance. This model ensures equitable access and individualized support for participants, regardless of their physical limitations. Staffing Support • Program Manager: Coordinates enrollment, health assessments, food logistics, and delivery. • Registered Dietitian (Volunteer): Provides clinical nutrition guidance and participant education. • Director of Program Services: Oversees food procurement and supervises the Program Manager. • Driver: Manages the pickup of purchased inventory and executes home deliveries. The program follows a "Food as Medicine" framework. Research, such as that from the Bipartisan Policy Center, shows this model reduces food insecurity while improving chronic disease outcomes. By integrating direct delivery with education, HVA helps seniors develop the knowledge and confidence to sustain long-term health changes. Anticipated Outcomes HVA will achieve measurable improvements in food access, nutrition knowledge, and the ability to meet basic needs, while reducing the significant stress associated with food insecurity among Pinellas County’s vulnerable senior population.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will support the operation of the Senior Wellness Pantry, specifically enhancing service delivery for seniors with dietary needs and transportation barriers. Requested Funds Will Support: • Program Manager Salary: Responsible for program coordination, client assessments, outreach, and food delivery • Specialized Food Purchases: Procurement of medically appropriate foods (e.g., low-sodium, diabetic-friendly, high-protein items) to meet participants’ health needs • Transportation: Mileage and transportation costs associated with delivering food boxes to homebound seniors • Supplies/Equipment: One laptop computer with accessories (keyboard, mouse), office supplies for appointments and generating outcome reports, business cards and name badge for identification and community outreach • Communications: Cellular phone usage reimbursement to communicate with participants, the Food Bank and Distribution Center, and staff while delivering food boxes or in the community. This funding does not duplicate existing resources but instead expands HVA’s capacity to provide targeted, high-touch services to seniors who cannot access traditional food distribution programs. How This Funding Supplements Current Resources: • Transition to Professional Staffing: While HVA’s current funding covers general overhead and relies on volunteers, this grant adds dedicated

personnel. A professional Program Manager provides consistent outreach, professional follow-up, and logistical reliability required to manage a high-volume health program. • Specialized vs. General Inventory: Existing food supplies depend on unpredictable donations. This funding allows HVA to intentionally purchase low-sodium, heart-healthy, and diabetic-friendly items. This ensures our model remains consistent and is not limited by the fluctuations of weekly donations. • Increased Scale and Reach: Current resources maintain the Food Bank's "steady state" operations. This request specifically funds the expansion of our senior-specific services, increasing the frequency and quality of aid for the aging population without diverting resources from other essential emergency programs.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

The Senior Wellness Pantry provides individualized, monthly support to 40 unduplicated seniors annually. Program Services: • Monthly Customized Food Boxes: Provided to all participants either through on-site pickup or home delivery • Nutrition Education: Monthly guidance provided in-person (for on-site participants) or via phone (for homebound participants) • Ongoing Support: Monthly check-ins to assess progress, address barriers, and reinforce healthy behaviors Frequency & Duration: Participants receive services once per month for up to 12 months, through either in-person or home-based engagement, depending on individual need.

D.4. What is the target population and eligibility criteria for the program?

The target population is low-income individuals age 55 and older residing in Pinellas County. Participants must meet one or more of the following criteria: • Have dietary restrictions related to chronic health conditions (e.g., diabetes, hypertension, arthritis) • Experience transportation or mobility barriers limiting access to food resources • Require assistance accessing consistent, nutritionally appropriate food Priority will be given to individuals who are both low-income and unable to access traditional food distribution services due to transportation limitations.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The program will serve seniors throughout Pinellas County, Florida. Food distribution services will operate through the Hope Villages of America Food Distribution Center at 700 Druid Road in Clearwater, with food pickup available during regularly scheduled Food Bank hours (Monday – Wednesday, Friday 12:30 pm – 3 pm; Thursday 12:30 pm – 6:30 pm).

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

The Senior Wellness Pantry is managed by a professional team with expertise in health-focused logistics and nutrition: Program Manager (Full-Time): Requires experience in nutrition or dietetics. Responsibilities include program coordination, participant assessments, and delivery of medically tailored boxes. Must possess a valid driver's license. Director of Program Services: Brings eight years of experience managing refrigerated food logistics across 60 locations. Oversees retail procurement, pickup scheduling, and inventory tracking. Registered Dietitian (Volunteer): A credentialed professional who develops medically tailored guidelines and conducts monthly nutritional assessments. Driver-Warehouse (Part-Time): Requires 1–2 years of experience; proficient in operating box trucks and warehouse equipment to safely transport USDA and donated goods. Staff Onboarding Process Pre-Hire (Weeks 1-2): Completion of background checks, HR paperwork, and IT setup. Orientation (Weeks 3-4): Mission orientation, departmental training, state certifications, and job shadowing. Integration (Weeks 5-12): Transition to full responsibility with a 90-day performance evaluation. Implementation Timeline (FY 2026–2027) Oct 2026: Staff onboarding and box guideline development. Nov 2026: Senior outreach and enrollment begins. Dec 2026: Q1 Evaluation: Review enrollment and 90-day staff performance. Jan–Mar 2027: Monthly nutrition sessions and box distributions. Mar 2027: Q2 Evaluation: Assess dietary adherence and health metrics. Apr–Jun 2027: Expand healthcare referral networks and partnerships. Jun 2027: Q3 Evaluation: Audit food sourcing and inventory. Jul–Sep 2027: Eligibility recertification and year-end data collection. Sep 2027: Q4 Evaluation: Final annual review of goal attainment.

E. Program Outcomes

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/25/2026 9:32 PM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

F. Budget

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/26/2026 9:55 AM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$4,685,939.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$1,395,250.00

F.3. Total Pinellas County Social Action Funding request.
$99,999.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
10.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Clearwater CDBG 2026 (partial salaries of Director of Program Services, Warehouse Manager, Volunteer Manager) - $23,519

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
We receive $59,766 from Health and Human Services to support our domestic violence program- 3% of the program budget.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
HVA is committed to sustaining the Senior Wellness Pantry beyond the grant period. The Senior Wellness Pantry is not a standalone project but fully integrated into HVA's core Food Bank operations. This integration allows the program to benefit from shared overhead by leveraging HVA's existing warehouse, industrial refrigeration, and distribution fleet. Beyond fiscal year 2027, HVA will ensure sustainability through the following strategies: • Diversification of Revenue Streams: While the City of Clearwater currently provides $23,519 in direct support, HVA is actively pursuing grants from private foundations, healthcare partners, and state-level aging services. The "Food as Medicine" focus aligns with modern healthcare funding trends, opening doors for future health-system partnerships. • Strategic Resource Management: HVA maintains a network of retail and public donation partnerships alongside USDA in-kind shipments. This steady influx of inventory ensures that basic food needs are met even as financial grants fluctuate. • Community and Volunteer Support: The program utilizes a hybrid model that combines professional staff with volunteer specialists, including a Registered Dietitian and intake coordinators. This structure allows HVA to maximize every dollar of direct financial support while maintaining professional oversight.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

PC SAF Budget 2027 - FINAL.xlsx

G. Requested Documents

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/26/2026 9:24 AM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
Not applicable for this program

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board of Directors 3.10.2026.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Hope Villages of America.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Policies and Procedures Hope Villages of America.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Program Manager_Senior Wellness Pantry.docx

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**

Travel Policy Hope Villages of America.pdf

H. Required Documents

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/25/2026 10:34 PM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
HVA Determination Letter_HVA Amendment.pdf

☑ **Current Certificate of Insurance** ***Required**
Pinellas County 2026.pdf

☑ **Data Control Questionnaire** ***Required**
HVA Data Control Questionnaire 2026.pdf

☑ **Human Trafficking Affidavit** ***Required**
HVA - Human Trafficking Affidavit 2026.pdf

☑ **HS E-Verify Affidavit** ***Required**
HVA - Contractor Affidavit and EVerify Contract 3.25.2026.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
Hope Villages of America Inc. 12-31-24 Audit FS - Single Audit.pdf
HVA Audit 2024.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Amended Articles of Incorporation 12.19.2025.pdf

☑ **Internal Control Checklist *Required**

HVA Internal Control Checklist 2026.pdf
Sample Payroll Allocation - 2.23.2026.xlsx

☑ **Organization Chart (local) *Required**

HVA- Management Structure- 2026.pptx
2026 Org Chart.xlsx

☑ **W-9 with legal name which matches that of applicant name *Required**

HVA W9 2026.pdf

Submit

Completed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/26/2026 12:28 PM

Case Id: 21187
Name: Hope Villages of America - Food Distribution &
Address: 503 S MARTIN LUTHER KING JR AVE, Clearwater,

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Belinda Becton-McAbee
Electronically signed by belinda.becton-mcabee@hopevillagesofamerica.org on 3/26/2026 12:28 PM

Date Submitted
03/26/2026

Program Description

Completed by grants@hstb.org on 3/20/2026 2:27 PM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by grants@hstb.org on 3/20/2026 2:32 PM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by grants@hstb.org on 3/26/2026 10:02 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Humane Society of Tampa Bay, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
3607 N. Armenia Avenue Tampa , FL 33607

PROJECT INFORMATION

A.4. Program Name/Project Title
Animeals Delivery for Homebound Seniors in Pinellas County

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Humane Society of Tampa Bay's Animeals program delivers monthly pet food to low-income, homebound seniors in Pinellas County, supporting their ability to care for companion animals. Funding will support the purchase of pet food for direct distribution to homes in Pinellas County.

A.6. Physical Program Address
3040 State Road 590 Clearwater, FL 33759

A.7. Program Manager First Name
Lon

A.8. Program Manager Last Name
Savini

A.9. Program Manager Title
Director of Facilities and Shelter Operations

A.10. Program Manager Email

APPLICATION CONTACT INFORMATION

A.19. First Name
Lisa

A.20. Last Name
Novorska

A.21. Contact Person/Title
Donor and Community Engagement Manager

A.22. Contact Email
Grants@hstb.org

A.23. Telephone
(813) 774-4344

A.24. Executive Officer with signing authority First Name
Sherry

A.25. Executive Officer with signing authority Last Name
Silk

A.26. Executive Officer Title
CEO

A.27. Executive Officer Email
SherryS@hstb.org

A.28. Executive Officer Phone Number
(813) 774-4309

LonS@hstb.org

A.11. Program Manager Phone Number
(813) 367-2078

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Supportive Services for an Aging Population

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$38,400.00

A.15. Taxpayer/Employer ID
59-0799907

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
07/17/1972

A.18. Date of 501(c)(3) Status
07/20/1993

B. Organization Profile

Completed by grants@hstb.org on 3/26/2026 10:42 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The Humane Society of Tampa Bay is dedicated to ending animal homelessness and providing care and comfort for companion animals in need, and that mission also extends to helping older adult pet owners in need. The Humane Society of Tampa Bay's Animeals program supports both pets and the seniors who consider them family, closely aligning with Pinellas County's priority to serve its aging population. The Animeals program recognizes that for many seniors, caring for a pet is deeply connected to their sense of purpose, emotional well-being, and ability to live independently. When access to basic resources becomes limited, that relationship can shift from comfort to stress. By ensuring consistent access to pet food, Animeals reduces that burden and supports both the physical and emotional stability of older adults. Through this approach, the program helps seniors keep their pets in their homes, maintain meaningful companionship, and age with dignity and security.

B.2. Describe your board membership and how the board is reflective of the target population.
The Humane Society of Tampa Bay is governed by a diverse Board of Directors with many years of experience across sectors such as healthcare, business, finance, law, and community leadership. Board members bring a strong understanding of the needs of the Tampa Bay community, including the challenges faced by older adults living on fixed incomes. This collective expertise supports informed decision-making and ensures that programs like Animeals are responsive to the needs of vulnerable populations, including homebound seniors in Pinellas County.

B.3. Explain the organization's experience relevant to the proposed priority area.
The Humane Society of Tampa Bay has extensive experience providing community-based support services that address both animal welfare and human well-being. The Animeals program currently serves 185 homebound residents in Hillsborough County through monthly pet food delivery as well as transportation and financial assistance for veterinary care at the HSTB Animal Hospital, with a strong track record of consistent service delivery and community impact for more than a decade. Through this work, the organization has developed a deep understanding of the challenges facing seniors aging in place with pets, particularly related to financial constraints, transportation barriers, and social isolation.This experience has informed a service model that is both practical and relationship-centered, delivering essential resources while also providing consistent human connection that supports stability and well-being for the senior recipients.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
The Humane Society of Tampa Bay operates with strong organizational capacity, supported by experienced leadership, a team of more than 160 staff, and a robust volunteer network that enables consistent, community-based service delivery. As one of the largest animal welfare organizations in the state, HSTB provides care for thousands of animals annually while also operating a public-facing Animal Hospital that delivers accessible veterinary services to the entire Tampa Bay community. This dual focus on animal care and community support positions the organization to effectively serve vulnerable populations, including low-income seniors. The organization's Animal Hospital is accredited by the American Animal Hospital Association (AAHA), reflecting a commitment to high standards of medical care. HSTB also

holds a Service Enterprise certification from Points of Light, recognizing excellence in volunteer engagement—an essential component of the Animeals delivery model. Animeals program deliveries to Pinellas County residents will leverage this established infrastructure, utilizing coordinated logistics, trained volunteers, and community referral networks to ensure reliable, monthly delivery of services to homebound seniors.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by grants@hstb.org on 3/24/2026 6:37 PM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Pinellas County's growing aging population faces increasing challenges related to fixed incomes, limited mobility, and access to basic resources. For many homebound seniors, obtaining essential supplies, including pet food, can become difficult or impossible without assistance. Companion animals play a critical role in the lives of older adults, providing established routines, emotional support, and a sense of purpose, as well as promoting physical activity. However, when financial and transportation barriers limit access to pet food, that relationship can become a source of stress rather than stability. Seniors are often forced to make difficult trade-offs, including sacrificing their own needs to continue caring for their beloved pets. Without support that allows them to properly care for their pets and keep their animal companions at home, seniors face increased isolation, emotional distress, and declining health. There is a clear need for accessible, home-based services that reduce financial burden while helping older adults maintain the companionship and stability that support their ability to age in place with their pets.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Pinellas County has one of the highest concentrations of older adults in Florida, with approximately 27% of residents age 65 and older. A significant portion of this population lives alone, increasing vulnerability to social isolation and barriers to accessing essential services. Local agencies serving older adults consistently identify food insecurity and lack of reliable transportation as persistent challenges for seniors aging in place. These conditions are often interconnected—limited mobility restricts access to resources, while fixed incomes constrain the ability to meet both personal and household needs. Research has shown that companion animals can play a meaningful role in supporting mental and physical health, helping to reduce isolation, improve mood, and provide daily structure and exercise. In a March 2023 poll conducted by the American Psychiatric Association, 86% of respondents said animals have a positive impact on mental health, and respondents stated that pets help reduce stress and anxiety, provide unconditional love and support, and offer companionship. For seniors in Pinellas County, the ability to maintain this pet companionship is closely tied to overall well-being. In Pinellas County, a similar program from the Humane Society of Pinellas previously served approximately 130 homebound households, further demonstrating the existing demand for pet food assistance among low-income seniors. Together, these factors point to a clear and growing need for supportive services that address both practical and emotional barriers faced by older adults in the community.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Animeals is an established program currently serving homebound residents in Hillsborough County through monthly pet food delivery and supportive engagement, as well as free veterinary care. Demand for similar services exists in Pinellas

County, where seniors face comparable barriers but have limited access to programs that address the intersection of food insecurity, transportation challenges, and companion animal care. In Pinellas County, approximately 130 homebound households (157 pets) have previously received regular pet food assistance, demonstrating clear and ongoing demand. As services transition through the merger of the Humane Society of Pinellas and the Humane Society of Tampa Bay, the Animeals program will ensure continuity of care for these seniors while also expanding resources to serve additional households in need. The Animeals program model also provides in-person deliveries to homes where the recipients receive check-ins and socialization opportunities with their volunteer drivers, adding an additional element of support for the seniors in the program. This request represents an expansion of a proven service model to meet both existing and unmet demand. The Pinellas County program will serve approximately 150 households, maintaining support for current participants while increasing overall capacity to reach more low-income, homebound seniors in Pinellas County. Without this expansion, many seniors in Pinellas County would face ongoing challenges in caring for their pets, increasing financial strain, and risking the loss of a critical source of companionship and stability.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

n/a

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

The Animeals program coordinates with local community organizations, including senior service providers and referral partners, to identify eligible participants and ensure services complement existing supports rather than duplicate them. While there are no formal agreements with partners for program implementation, this program strengthens the broader network of services available to older adults in Pinellas County.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by grants@hstb.org on 3/26/2026 10:49 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The Humane Society of Tampa Bay's Animeals program provides monthly home delivery of pet food to homebound, elderly citizens in Pinellas County. For many of these residents, their pet is not just a companion, it is their primary source of comfort, routine, and connection to the world beyond their home. Without support, seniors living on fixed incomes are often forced to make impossible choices, sometimes sacrificing their own meals to ensure their pet is fed. Animeals removes that burden by providing consistent, reliable access to pet food, allowing individuals to care for their animals without compromising their own well-being. Funding will support direct service costs to provide 200 pets in approximately 150 Pinellas County households with monthly deliveries of pet food over a 12-month period. Each delivery also offers an opportunity for human connection and a friendly check-in from the volunteer delivering the pet food that can mean as much as the food itself. By keeping people and their pets together, Animeals helps stabilize households, reduce isolation, and support the physical health and emotional well-being of aging residents across Pinellas County.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Requested funding will be used exclusively to purchase pet food for distribution through the Animeals program in Pinellas County. The program will provide monthly pet food deliveries to approximately 150 households over a 12-month period, serving an estimated 200 pets. Based on an average cost of $16 per large bag of pet food, funding will support the purchase of approximately 2,400 bags annually. This funding supplements existing organizational resources by directly covering the cost of pet food required to sustain and expand service delivery in Pinellas County. No funds will be used for administrative or indirect costs.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Animeals addresses this need in a direct and practical way: volunteers bring food to the doorstep of those who cannot access it themselves on a monthly basis. This provides meaningful human connections and preserves the bond between people and their pets that is so critical to aging with dignity. Animeals will provide monthly home delivery of pet food to approximately 150 low-income, homebound households in Pinellas County, serving an estimated 200 pets. Each enrolled household receives: - Monthly delivery of pet food directly to their home - Consistent volunteer engagement through delivery interactions - Informal wellness check-ins to identify additional needs or referrals - Free transportation to the HSTB animal hospital and annual wellness visits at no charge to the pet owner Deliveries occur monthly over a 12-month period, supported by trained staff and volunteers. The program leverages an established logistics model based on a similar program already established in Hillsborough County, ensuring efficient routing, consistent service delivery, and

high program reliability.

D.4. What is the target population and eligibility criteria for the program?
The target population for Animeals is low-income, homebound seniors residing in Pinellas County who face barriers to accessing pet food due to limited mobility, lack of transportation, or financial constraints. Participants must meet eligibility criteria including: - Residency in Pinellas County - Income limitations consistent with program guidelines - Demonstrated need related to lack of mobility, transportation, and financial hardship Referrals are received through community partners, social service agencies, and direct outreach, ensuring the program reaches individuals most in need of support.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The Animeals program will serve residents throughout Pinellas County. Deliveries are conducted monthly, typically on specific Saturdays, by trained volunteers following established routes and schedules, supported by staff coordination to ensure efficiency and reliability. Delivery schedules are coordinated by staff and communicated in advance to participants. Program operations, coordination, and support services are managed through the Humane Society of Tampa Bay, with additional services, including veterinary care, provided at the HSTB Animal Hospital as needed.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Animeals is supported by a combination of experienced staff and trained volunteers. Staff are responsible for program coordination, participant enrollment, logistics planning, and oversight of service delivery. Volunteers support the program by conducting monthly deliveries and engaging directly with participants. Volunteers receive orientation and guidance on delivery procedures, participant interaction, and safety protocols to ensure consistent and respectful service delivery, and drivers are typically assigned to a consistent route so that they get to know the recipients. The program will be operational in a pilot, building phase funded by the Humane Society of Tampa Bay prior to the start of the contract period. This early implementation allows for initial participant enrollment, route development, and coordination with referral partners prior to October 2026. By the start of the funding period, Animeals will be fully established and positioned to scale to full program capacity, ensuring immediate and consistent service delivery throughout the contract term.

E. Program Outcomes

Completed by grants@hstb.org on 3/25/2026 12:53 PM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

Animeals.HSTB.T1 Social Action Funding Core and Flexible Outcomes.pdf

F. Budget

Completed by grants@hstb.org on 3/26/2026 10:36 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$18,289,615.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$159,400.00

F.3. Total Pinellas County Social Action Funding request.
$38,400.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
24.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
The majority of funding comes from the Humane Society of Tampa Bay operating budget. We are applying for several smaller grants to help cover some of the program costs, and the Animeals program has previously been supported by the Community Foundation Tampa Bay as well.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
We do not receive any other Pinellas County Government funding.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The Animeals Program is included in the general operating budget for the Humane Society of Tampa Bay, and the budget is funded by individual and corporate donors as well as grant funding and program services revenue. Funds will be allocated to Animeals in our annual budget as this is a core program to help the community and a priority for the mission of the organization.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
PCSAF Budget.HSTBAnimeals.xlsx

G. Requested Documents

Completed by grants@hstb.org on 3/26/2026 10:20 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
HSTB-VQAccreditation Certificate 2024-2027.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
HSTB Board List.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
EMPLOYEE CONFLICT OF INTEREST DISCLOSURE 2025.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Food Assistance Program SOP 08.05.25.pdf

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by grants@hstb.org on 3/26/2026 10:37 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

501c3 IRS Determination Letter.pdf

☑ **Current Certificate of Insurance** ***Required**

Certificate of Insurance 2026.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire Signed.pdf

☑ **Human Trafficking Affidavit** ***Required**

HSTB.HumanTraffickingAffidavit.pdf

☑ **HS E-Verify Affidavit** ***Required**

HSTB.EVerifyAffidavit.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

HSTB-Audit-2024.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Incorporation.HSTB.pdf

☑ **Internal Control Checklist *Required**

Internal Control Questionnaire Signed.pdf

☑ **Organization Chart (local) *Required**

HSTB.PinellasOrganizationChart.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9 Form 01 2026.pdf

Submit

Completed by grants@hstb.org on 3/26/2026 10:55 AM

Case Id: 21279
Name: The Humane Society of Tampa Bay
Address: 3607 N. Armenia Avenue, Tampa , FL 33607

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Lisa Novorska
Electronically signed by grants@hstb.org on 3/26/2026 10:54 AM

Date Submitted
03/26/2026

Program Description

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/23/2026 1:21 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/23/2026 1:22 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 7:38 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Intercultural Advocacy Institute

A.2. DBA (if applicable)
Hispanic Outreach Center

A.3. Legal Address
1008 Woodlawn St Clearwater, FL 33756

PROJECT INFORMATION

A.4. Program Name/Project Title
Food, Nutrition and Wellness Program

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Through the Food, Nutrition and Wellness Program for Underserved Community Members, ICAI advances its commitment to supporting the successful integration and well-being of diverse populations by addressing food insecurity, promoting healthy lifestyles, and increasing access to culturally appropriate nutrition education.

A.6. Physical Program Address
1008 Woodlawn St Clearwater, FL 33756--2157

A.7. Program Manager First Name
Clinton

A.8. Program Manager Last Name
Collings

A.9. Program Manager Title
Director of Finance and Administration

A.10. Program Manager Email

APPLICATION CONTACT INFORMATION

A.19. First Name
Amanda

A.20. Last Name
Markiewicz

A.21. Contact Person/Title
CEO

A.22. Contact Email
amarkiewicz@hispanicoutreachcenter.org

A.23. Telephone
(727) 278-6668

A.24. Executive Officer with signing authority First Name
Amanda

A.25. Executive Officer with signing authority Last Name
Markiewicz

A.26. Executive Officer Title
CEO

A.27. Executive Officer Email
amarkiewicz@hispanicoutreachcenter.org

A.28. Executive Officer Phone Number
(727) 278-6668

finance@hispanicoutreachcenter.org

A.11. Program Manager Phone Number
(727) 445-9734

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Food and Nutritional Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$75,000.00

A.15. Taxpayer/Employer ID
27-1230728

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
JY3NZM61MCH3

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
06/23/2009

A.18. Date of 501(c)(3) Status
05/11/2010

B. Organization Profile

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 5:30 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The InterCultural Advocacy Institute(ICAI)- Hispanic Outreach Center (HOC) mission, vision, and guiding principles are strongly aligned with the funding priority area of Food, Nutrition, and Wellness. Through the Food, Nutrition and Wellness Program for Underserved Community Members, ICAI advances its commitment to supporting the successful integration and well-being of diverse populations by addressing food insecurity, promoting healthy lifestyles, and increasing access to culturally appropriate nutrition education. ICAI works directly within underserved, disadvantaged, and marginalized communities throughout Pinellas County, where barriers such as limited access to affordable, nutritious food and culturally relevant health information persist. These challenges disproportionately impact low- and moderate-income families, many of whom face language, cultural, and systemic obstacles when seeking services. Our program is designed to reduce these barriers by providing bilingual, culturally competent nutrition education, food access support, and wellness resources that reflect the lived experiences of the community we serve. Rooted in our mission to foster a unified and peaceful community, HOC integrates education and direct services to empower individuals and families to make informed decisions about their health and nutrition. The proposed program offers workshops on healthy eating, chronic disease prevention, and food budgeting, while also connecting participants to essential resources such as food distributions, local food pantries, and public benefits. By incorporating a bicultural and bilingual approach, we ensure that services are accessible, relevant, and respectful of cultural food practices. Our guiding principles emphasize person-centered services, family engagement, and community ownership. The Food, Nutrition and Wellness Program reflects these values by involving the entire family unit, promoting long-term behavior change, and encouraging active participation in community health initiatives. Additionally, HOC's strong relationships within the community—built through years of trust and engagement—enable us to effectively reach those most in need and deliver services in a way that is both responsive and impactful. Ultimately, this program directly supports the goals of the funding priority area by improving access to nutritious food, increasing health literacy, and promoting overall wellness among low- and moderate-income individuals. By addressing both immediate needs and long-term outcomes, HOC is helping to build a healthier, more equitable community where all individuals have the opportunity to thrive.

B.2. Describe your board membership and how the board is reflective of the target population.
The HOC maintains an active and engaged Board of Directors that provides strategic leadership, governance, and oversight in alignment with our mission to serve underserved and culturally diverse communities. Our board is intentionally composed to reflect the population we serve, ensuring that decision-making is informed by lived experience, cultural understanding, and community voice. A significant portion of our board members identify as Hispanic/Latino and/or come from immigrant or multicultural backgrounds similar to those of our clients. Many are bilingual in English and Spanish, allowing for meaningful engagement with the community and ensuring that language is not a barrier in governance or program direction. This cultural and linguistic representation strengthens the board's ability to guide programs that are responsive, respectful, and relevant to the needs of the target population. In addition to cultural representation, several board members have direct lived experience with the challenges faced by low- and moderate-income families, including navigating barriers related to food insecurity, access to healthcare, education, and

economic opportunity. This perspective is invaluable in shaping organizational priorities and ensuring that programs—such as our proposed Food, Nutrition and Wellness Program—are grounded in real community needs. The board also reflects a diversity of professional expertise, including backgrounds in education, healthcare, social services, finance, and community development. This combination of lived experience and professional knowledge enables ICAI to maintain strong governance practices while remaining deeply connected to the community we serve. Furthermore, HOC actively prioritizes community representation by recruiting board members from within Pinellas County who have longstanding relationships and credibility within underserved neighborhoods. This approach ensures that our board not only represents the demographics of our target population but also embodies the trust, values, and cultural competency that are central to our work. Through this inclusive and representative structure, HOC's Board of Directors plays a critical role in advancing equitable outcomes, strengthening community engagement, and ensuring that our programs remain aligned with the needs and aspirations of the individuals and families we serve.

B.3. Explain the organization's experience relevant to the proposed priority area.

HOC has significant, hands-on experience delivering programs that directly align with the Food, Nutrition, and Wellness priority area. For over two decades, ICAI has served underserved, low- and moderate-income individuals and families throughout Pinellas County, with a strong focus on reducing food insecurity and promoting holistic community wellness. HOC operates a food pantry housed within our center, providing consistent access to nutritious food for families in need. Through monthly food distributions, we provide thousands of pounds of food annually, ensuring that individuals and families have reliable access to essential groceries. In addition, HOC has expanded its reach by operating a school-based food pantry at Oak Grove Middle School, helping to address food insecurity among students and their families in a setting that is both accessible and trusted. Beyond food access, HOC integrates nutrition and wellness education across multiple programs. Our English as a Second Language (ESL) classes incorporate health and wellness-themed curriculum, equipping participants with both language skills and practical knowledge related to nutrition, healthy lifestyles, and navigating healthcare systems. This dual-purpose approach enhances participants' ability to make informed decisions that improve their overall well-being.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

The HOC has been in our community since 2009 and has built and sustained programming since inception. Furthermore, the Center's staff, leadership, and board are well versed, highly trained, and experts in the services we provide. Many strategic retention efforts have been made to sustain programs and services and support staff. To supplement this effort, training and development for mid- and director- level leaders has been a priority. While programmatically our programs excel, our leaders require intentional training and support around formal administrative processes and policies. The HOC has the organizational capacity, expertise, and infrastructure necessary to successfully implement and sustain high-quality programs aligned with the Food, Nutrition, and Wellness priority area. With over two decades of experience serving underserved communities throughout Pinellas County, ICAI has established itself as a trusted provider of culturally competent, community-based services. HOC in good standing and maintains all required state and federal compliance standards. The organization has a strong track record of effectively managing public and private grant funding, including adherence to reporting requirements, fiscal accountability, and program evaluation. Our financial systems include internal controls, regular oversight by leadership and the Board of Directors, and, when applicable, independent financial review processes to ensure transparency and responsible stewardship of funds. In addition, ICAI utilizes data-driven practices to monitor program performance and outcomes. We collect and analyze participant data, track service delivery, and incorporate community feedback to continuously improve our programs. This commitment to evaluation and quality improvement ensures that our services remain effective, efficient, and aligned with community needs. Through our strong leadership, experienced staff, sound financial management, and deep community partnerships, HOC demonstrates the organizational capacity required to successfully implement and sustain the proposed Food, Nutrition and Wellness Program while achieving meaningful, measurable impact.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 5:47 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Underserved communities throughout Pinellas County continue to face significant challenges related to food insecurity, limited access to nutritious foods, and gaps in health and wellness education. Low- and moderate-income families, particularly those from Hispanic/Latino and immigrant populations are disproportionately impacted due to barriers such as rising food costs, limited transportation, language differences, and lack of access to culturally appropriate services. Many households in the communities we serve rely on low-cost, highly processed foods because fresh and nutritious options are often unaffordable or inaccessible. This contributes to poor nutrition and increases the risk of chronic health conditions such as obesity, diabetes, and hypertension. At the same time, many individuals lack access to reliable health information or the ability to navigate complex health and food assistance systems, further compounding these disparities. Food insecurity also affects children's academic performance, physical health, and emotional well-being. Schools within our service area report that many students come from households experiencing inconsistent access to food, highlighting the need for school-based and community-based interventions. Additionally, working families often face difficult choices between paying for housing, utilities, or food, making consistent access to healthy meals a persistent challenge. Language and cultural barriers further limit access to existing resources. Many individuals in our target population are unaware of available services such as SNAP, WIC, or local food distribution programs, or they may be hesitant to seek assistance due to fear, stigma, or lack of culturally competent support. Without targeted intervention, these challenges will continue to perpetuate cycles of poor health, economic instability, and limited opportunity. The proposed Food, Nutrition and Wellness Program is designed to directly address these needs by increasing access to nutritious food, providing culturally relevant nutrition education, and connecting individuals to essential health and support services. By addressing both immediate food needs and the underlying factors that contribute to food insecurity, this program will help create healthier, more stable families and a stronger, more equitable community.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Recent data and community assessments clearly demonstrate a significant and ongoing need for food access, nutrition education, and wellness services in Pinellas County. According to recent local reporting and nonprofit data, more than 150,000 residents, approximately 13% of the population experience food insecurity, meaning they do not have consistent access to enough food to live an active, healthy life . Additionally, 21.4% of residents live in food deserts, where access to affordable, nutritious food is limited, and 11.5% live below the poverty line, further compounding barriers to healthy food access . Community health needs assessments reinforce the severity of this issue. The 2025 Community Health Needs Assessment for Pinellas County identifies food insecurity as a significant barrier to health, particularly among low-income families and children . The overall food insecurity rate is estimated at 14.9%, with an even higher rate of 17.6% among children, meaning nearly 1 in 6 children lack consistent access to adequate nutrition . This has serious implications, as food insecurity is closely linked to poor academic performance, developmental delays, and increased risk of chronic disease. Additional local data highlights the broader economic strain contributing to this

need. Nearly one-third of households in the region fall into the ALICE category (Asset Limited, Income Constrained, Employed), meaning they earn above the federal poverty level but still cannot afford basic necessities such as housing, food, and healthcare . This indicates that many working families continue to struggle with food access despite being employed. Local needs assessments and community trends also show that: -Over 1 in 10 residents regularly face food insecurity, with higher rates among Hispanic/Latino and immigrant populations -Food insecurity disproportionately impacts children and contributes to long-term health issues such as obesity, diabetes, and heart disease -High costs of living, transportation barriers, and limited culturally appropriate services continue to prevent families from accessing available resources HOC's own programmatic experience further validates this need. Through our food pantry, school-based pantry, health navigation services, and community outreach, we consistently see high demand for food assistance, with families relying on monthly distributions and requesting additional support. Participation in our programs, recurring attendance at food distribution events, and ongoing requests for services indicate both a sustained and growing need within the community. Together, these data points, needs assessments, and direct community observations demonstrate a clear and urgent need for expanded Food, Nutrition, and Wellness services in Pinellas County. Without continued investment, vulnerable families will remain at risk of food insecurity, poor health outcomes, and economic instability.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Food assistance services are available throughout Pinellas County through a network of food banks, pantries, and school-based programs; however, demand continues to exceed capacity. Many providers operate with limited distribution hours, restricted quantities of food, geographic barriers that make access difficult, a lack of culturally specific food, lack of health/wellness education, an and particularly for low-income families, immigrant populations, and individuals with limited transportation. As a result, a significant number of residents remain unserved or underserved, including working families who do not qualify for assistance but still experience food insecurity. Current data indicates that more than one in four residents in Pinellas County experience food insecurity, yet local systems do not have sufficient capacity to meet this need. HOC's existing pantry and school-based pantry at Oak Grove Middle School continue to see increased demand, often reaching capacity and limiting the number of households served per distribution. Our proposed expansion to our Tarpon Springs location is as a result of a high demand for access to food and nutrition throughout the county. To address these gaps, HOC proposes to expand its Food, Nutrition and Wellness Program to significantly increase service capacity and reduce the number of unserved individuals and families. This expansion will include: -Increasing food distribution at HOC's main pantry, expanding from approximately 250 households per month to 550 households per month. Increasing families serviced annually, while also increasing the volume and nutritional quality of food provided. -Expanding the Oak Grove Middle School pantry, increasing service from 100 per month to 200 per month. Increasing families serviced annually, while also increasing the volume and nutritional quality of food provided. -Increasing both quality, quantity, and cultural specific food availability and community access to our Clearwater pantry. -Establishing a new food pantry in Tarpon Springs, projected to serve 100 households per month (1,200 annually) in an area with limited culturally competent food resources. - Hiring a part-time Food and Nutrition Coordinator to oversee operations across all sites, improve efficiency, coordinate partnerships, and integrate nutrition education into food distribution efforts. Through this expansion, HOC projects serving over 7,000 households annually across all pantry locations, representing a substantial increase in reach and a measurable reduction in the number of unserved individuals in our community. By increasing both capacity and geographic access, this program will directly address service gaps, reduce food insecurity, and ensure that more families across Pinellas County have reliable access to nutritious, culturally appropriate food and supportive services.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
N/A

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The HOC is committed to a collaborative, community-based approach and will actively coordinate the Food, Nutrition and Wellness Program with existing services throughout Pinellas County to maximize impact, reduce duplication, and ensure efficient use of resources. HOC currently partners with a network of local food banks, schools, healthcare providers, and community-based organizations to address food insecurity and promote wellness. Through these partnerships, we coordinate food sourcing, referrals, and service delivery to ensure that individuals and families are connected to the most appropriate resources. Our school-based pantry at Oak Grove Middle School is an example of effective coordination with the education system, ensuring that food assistance reaches students and families in a trusted and accessible environment. HOC works closely with school staff to identify families in need, streamline distribution, and connect households to additional services such as nutrition education and health resources. The proposed expansion, including the addition of a pantry in Tarpon Springs, will further enhance coordination by extending services into areas with fewer culturally competent resources. HOC will collaborate with local organizations in that region to assess needs, share referrals, and integrate services into the existing continuum of care. In addition, HOC's Health Navigator Program plays a key role in coordination by linking clients to external services such as SNAP, WIC, healthcare providers, and other social supports. This ensures that participants receive comprehensive assistance beyond food access, addressing the root causes of food insecurity and promoting long-term stability. Through these coordinated efforts, HOC enhances the overall effectiveness of the local service network, ensuring that resources are leveraged strategically and that more individuals and families receive the support they need. This collaborative approach is essential to reducing food insecurity and improving health outcomes across the community.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 7:47 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
HOC proposes to implement the Food, Nutrition and Wellness Program for Underserved Community Members, a comprehensive, culturally responsive initiative designed to reduce food insecurity and improve health outcomes among low- and moderate-income individuals and families throughout Pinellas County. This program integrates direct food assistance, nutrition education, and health navigation services to address both the immediate and long-term needs of the community. Core Services to be Delivered: Food Access and Distribution: -HOC will operate and expand three food pantry locations, including its primary pantry, a school-based pantry at Oak Grove Middle School, and a new site in Tarpon Springs. -HOC will expand our monthly food distributions, offering nutritious groceries to households experiencing food insecurity. Efforts will be made to increase both the volume and quality of food, including fresh produce and culturally relevant items. Nutrition Education: -Participants will have access to bilingual (English/Spanish) nutrition education workshops focused on healthy eating, meal planning, chronic disease prevention, and food budgeting. Nutrition topics will also be integrated into existing ESL classes, reinforcing learning in a practical and accessible way. Health and Wellness Navigation: -Through HOC's core services, participants will receive individualized support to access healthcare services, preventative screenings, and public benefits such as SNAP and WIC. This service helps reduce systemic barriers and promotes long-term health and stability. Community Outreach and Resource Events: HOC will host 4 community wellness events that provide health screenings, nutrition information, and direct connections to local service providers. These events increase awareness and engagement while expanding access to critical resources. Program Coordination and Capacity Building: A dedicated Food and Nutrition Coordinator will serve to increase access and availability.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
The requested $75,000 will directly support the implementation and expansion of HOC's Food, Nutrition, and Wellness. Funds will be used to enhance program capacity, increase access to nutritious food, and expand supportive services that promote long-term health and stability for low- and moderate-income residents of Pinellas County. Food Procurement and Distribution Supplies: (30,000) Funds will be used to purchase nutritious food items, including fresh produce, proteins, dairy, and culturally relevant staples, to improve both the quantity and quality of food distributed across HOC's three pantry locations. Support will also cover essential supplies such as food storage containers, refrigeration needs, pantry shelving, and distribution materials (e.g., bags, boxes, and sanitation supplies). Personnel – Food and Nutrition Coordinator: (35,000) A portion of the funding will support a dedicated Food and Nutrition Coordinator responsible for program oversight, partner coordination, volunteer management, data tracking, and service delivery across pantry sites. This role is essential to expanding program reach and ensuring efficient, high-quality implementation. Nutrition

Education and Program Materials: (5,000) Funds will support the development and delivery of bilingual nutrition education, including curriculum materials, printed resources, cooking demonstration supplies, and integration of nutrition topics into ESL classes. These materials ensure culturally and linguistically appropriate education for participants. Community Outreach and Wellness Events: (5,000) Funds will support the planning and implementation of four community wellness events, including costs for space, outreach, educational materials, screening supplies, and coordination with local service providers to deliver on-site resources. This funding will expand and enhance HOC's current services rather than duplicate existing resources. While HOC currently operates a food pantry and provides limited supportive services through a combination of small grants, donations, and in-kind contributions, existing funding is not sufficient to meet the growing demand for food assistance or to fully integrate nutrition education and health navigation services. The requested funds will allow HOC to increase food purchasing power (particularly for fresh and culturally relevant items), extend services to an additional pantry location, formalize and expand nutrition education programming, and dedicate staff time specifically to program coordination and client support. This investment fills critical gaps by scaling service delivery, improving program quality, and ensuring a more comprehensive, coordinated approach to addressing food insecurity and related health disparities.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

The Food, Nutrition, and Wellness Program aims to provide ongoing, multi-level services designed to address both immediate food needs and long-term health outcomes. Services are delivered consistently throughout the year with varying levels of frequency and intensity based on participant need. Community Outreach and Wellness Events: HOC will host four community wellness events annually, each lasting approximately 3–4 hours and serving 75–150 community members per event. These events provide health screenings, nutrition education, and direct connections to service providers in a single, high-impact setting. Food Access and Distribution: HOC will operate three food pantry sites with weekly and monthly distribution schedules. The Clearwater and Tarpon Springs pantries will offer daily access serving approximately 75 households per week, the Oak Grove Middle School will provide access to students on a weekly basis, and the Clearwater location will will provide monthly distributions serving 300–550 households. Participants may access services on a recurring basis, with many households receiving assistance 1–4 times per month, depending on need. Nutrition Education: HOC will provide bilingual nutrition education workshops on a monthly basis, consisting of 1–1.5 hour sessions for groups of 10-15 participants. Each participant may attend a series of 4–6 sessions over a 3–6 month period, covering topics such as healthy eating, meal planning, chronic disease prevention, and food budgeting. Nutrition education will also be integrated into ESL classes, reaching an additional 10 participants per class cycle, with weekly classes lasting 1–2 hours. Programs Duration and Engagement: The program operates year-round, with participants engaging at varying levels of intensity based on their needs. Some individuals may access one-time services (e.g., food distribution or events), while others participate in multiple components over several months, creating a continuum of care that supports both immediate relief and long-term behavior change.

D.4. What is the target population and eligibility criteria for the program?

The Food, Nutrition and Wellness Program will serve low- and moderate-income individuals and families residing in Pinellas County, with a particular focus on Hispanic/Latino populations, immigrants, and other underserved communities who face barriers to accessing nutritious food and health resources. The program is designed to prioritize individuals and families who are disproportionately impacted by food insecurity and health disparities, including: -Low- to moderate-income households (at or below 80% of Area Median Income), with priority given to those at or below 50% AMI -Hispanic/Latino, immigrant, and marginalized populations -Families with children, including those connected to Oak Grove Middle School -Seniors HOC will utilize inclusive and accessible eligibility criteria to ensure that those most in need can receive services without unnecessary barriers. Eligibility will include: -Residency in Pinellas County -Demonstrated need for food assistance and/or wellness services Through this targeted yet inclusive approach, HOC ensures that the program reaches those most in need while maintaining accessibility, dignity, and respect for all

participants.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
HOC operates two primary service locations in Clearwater and Tarpon Springs, both open Monday through Thursday from 9:00 a.m. to 5:00 p.m. and Fridays from 9:00 a.m. to 12:00 p.m. These consistent operating hours provide reliable access points for individuals and families seeking services. To further enhance accessibility and reduce barriers, ICAI utilizes a decentralized service delivery model by partnering with community-based organizations, schools, and local agencies to provide services through satellite locations across the county. This approach allows HOC to strategically reach underserved and high-need areas, particularly communities facing transportation, language, or economic barriers. Additionally, ICAI's established presence, flexible service delivery structure, and strong community partnerships position the organization to successfully expand programs and scale services. This infrastructure supports the effective implementation of the proposed Food, Nutrition and Wellness Program, ensuring broad reach, coordinated service delivery, and measurable impact across Pinellas County.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
HOC has a qualified and experienced team in place to successfully implement the Food, Nutrition and Wellness Program across Pinellas County. Program staff bring a combination of professional expertise, relevant credentials, and lived experience that ensures services are culturally competent, accessible, and effective. Program Staff and Qualifications: Food and Nutrition Coordinator (New Position): HOC will hire a part-time Food and Nutrition Coordinator to oversee all operations and program components. This individual will have experience in food systems, public health, nutrition education, or a related field. Preferred experience in community outreach. This role will be responsible for coordinating food procurement and distribution, managing pantry sites, ensuring compliance with food safety standards, and integrating nutrition education across services. Family Support and Health Navigation: HOC's Family Support and Health Navigator teams are trained professionals with experience in case management, community health, and social services. They assist clients with accessing healthcare, SNAP, WIC, and other benefits, while also providing wellness education and referrals. Program Coordinators and Educators: Along side the Coordinator, existing staff support program delivery through coordination of food distributions, facilitation of ESL classes with integrated health and nutrition content, and organization of community outreach events. Staff have backgrounds in education, human services, or related fields, and are experienced in working with diverse, underserved populations. Support Staff and Volunteers: HOC leverages trained volunteers and support staff to assist with food sorting, distribution, and outreach.

E. Program Outcomes

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 7:09 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 7:51 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,665,941.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$95,000.00

F.3. Total Pinellas County Social Action Funding request.
$75,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
79.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
TDSynexx funded the food pantry with 5,000 dollars Regions funded the food program with 5,000 dollars Juvenile Welfare Board funds our program with contractor dollars utilized for distribution and staffing support at 10,000

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
HOC is committed to ensuring both the financial and programmatic sustainability of the Food, Nutrition, and Wellness Program beyond fiscal year 2027 through a diversified funding strategy, strong community partnerships, and ongoing capacity building. HOC will continue to pursue a mix of public and private funding sources to sustain and grow the program. This includes applying for local, state, and federal grants (such as Community Development Block Grant funding and other health and human services opportunities), as well as private foundation support focused on food security, health equity, and community wellness. In addition, HOC will expand individual giving campaigns, corporate sponsorships, and special event fundraising to generate flexible, unrestricted revenue that can support program operations.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
Attachment 3 Annual Budget Form- HOC.xlsx

G. Requested Documents

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/25/2026 8:15 PM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
We do not currently have any specific accreditation.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
FY25-26 ICAI Board List.docx

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
ICAI Handbook 2025.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Food and Nutrition Coordinator.docx

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/26/2026 9:00 AM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
ICAI Tax Exempt Renewal (1) (1).pdf

☑ **Current Certificate of Insurance** ***Required**
COI.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control.pdf

☑ **Human Trafficking Affidavit** ***Required**
HT Affidavit.pdf

☑ **HS E-Verify Affidavit** ***Required**
Contractor Affidavit.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
ICAI Final PDF FS.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

45839_Articles of Incorporation (1).pdf

☑ **Internal Control Checklist *Required**

Internal Control.pdf

☑ **Organization Chart (local) *Required**

ICAI 2026 Organizational Chart.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

ICAI-HOC W-9 Form 2026.pdf

Submit

Completed by amarkiewicz@hispanicoutreachcenter.org on 3/26/2026 9:53 AM

Case Id: 21290
Name: ICAI- HOC
Address: 1008 Woodlawn St, Clearwater, FL 33756

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Amanda Markiewicz
Electronically signed by amarkiewicz@hispanicoutreachcenter.org on 3/26/2026 9:53 AM

Date Submitted
03/26/2026

Program Description

Completed by smcintyre@neighborly.org on 3/2/2026 10:14 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by smcintyre@neighborly.org on 3/2/2026 10:15 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by smcintyre@neighborly.org on 3/23/2026 6:39 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Neighborly Care Network, Inc.

A.2. DBA (if applicable)
Meals on Wheels of Pinellas

A.3. Legal Address
5225 Tech Data Dr., Ste. 102 Clearwater, FL 33760

PROJECT INFORMATION

A.4. Program Name/Project Title
Providing Medical Transportation Assistance for Pinellas County Seniors

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Neighborly Care Network's transportation program works to provide supportive services for an aging population by offering safe, dependable transportation to medical appointments. The agency will serve Pinellas County seniors who are 60 years old or above to help them age independently in their community. We will use $150,000 in Social Action Funding to provide 5,344 medical trips for an aging population.

A.6. Physical Program Address
5225 Tech Data Dr., Ste. 102 Clearwater, FL 33760

A.7. Program Manager First Name
Rick

A.8. Program Manager Last Name
Nelson

A.9. Program Manager Title
Transportation Director

APPLICATION CONTACT INFORMATION

A.19. First Name
Rick

A.20. Last Name
Nelson

A.21. Contact Person/Title
Transportation Director

A.22. Contact Email
rnelson@neighborly.org

A.23. Telephone
(727) 456-0222

A.24. Executive Officer with signing authority First Name
David

A.25. Executive Officer with signing authority Last Name
Lomaka

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
dlomaka@neighborly.org

A.28. Executive Officer Phone Number
(727) 573-9444

A.10. Program Manager Email
rnelson@neighborly.org

A.11. Program Manager Phone Number
(727) 456-0222

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Supportive Services for an Aging Population

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$150,000.00

A.15. Taxpayer/Employer ID
59-1218100

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
JENTM5ERFHL5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
04/20/1966

A.18. Date of 501(c)(3) Status
12/01/1970

B. Organization Profile

Completed by smcintyre@neighborly.org on 3/25/2026 4:05 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Neighborly Care Network's (Neighborly's) mission is to improve the lives of older persons in need of home and community-based services who reside in Pinellas County, Florida. Our purpose is to provide superior health, home and community-based services, education, consultation and support for wellness and self-directed care. Our work aligns directly with the SAF funding priority of Supportive Services for an Aging Population. Established in 1977, Neighborly's transportation program provides safe, reliable transportation for residents age 60 and older. Using a fleet of over 20 vehicles and trained, screened drivers, we connect seniors to medical appointments, adult day care centers, senior cafés, and grocery stores. This service allows older adults to maintain their independence and age safely in their homes while reducing barriers to essential care. It provides critical support for caregivers who may be unable to transport loved ones due to work or other responsibilities. In addition, the program helps reduce social isolation, food insecurity, and the risk of premature institutionalization. By providing transportation to medical appointments, Neighborly: • ensures seniors can access critical health services, including ongoing treatments such as dialysis and cancer care • supports caregivers by reducing transportation-related burdens • serves vulnerable populations, prioritizing seniors with the greatest economic and social needs, including low-income, minority, and rural residents

B.2. Describe your board membership and how the board is reflective of the target population.
Neighborly's current board consists of five members: four males and one female, serving in leadership roles including Chair, Vice Chair, Secretary, Treasurer, and Executive Director. We recognize our current board composition does not yet fully reflect the demographics of the older adults we serve in Pinellas County. According to the American Community Survey 2025 Profile of Older Floridians, 55% of Pinellas County residents are female, compared to 20% of our board. Additionally, while 91% of the population is White, 100% of our board members identify as White. Adults age 60 and older represent 36% of the population, compared to 20% of our board. We acknowledge these gaps and the importance of board representation in strengthening governance, improving decision-making, and building community trust. Neighborly is committed to strengthening board diversity over time to better reflect and represent the community we serve. Neighborly entrusts current board members to recommend other potential board members, and we continue to encourage board members to recruit new members that are reflective of our target population. We plan to do this through exploring partnerships with community organizations and leadership networks to broaden the board member candidate pipeline. While board diversity remains an area of growth, Neighborly's staff and volunteer base more closely reflects the population served, particularly in age. The average employee age is 63 and the average volunteer age is 62, providing valuable lived experience that informs our work and strengthens our connections with our target population.

B.3. Explain the organization's experience relevant to the proposed priority area.
Neighborly has been providing supportive services for an aging population since 1966. Since launching our Transportation Program in 1977, Neighborly has provided 11,717,729 trips for Pinellas County seniors, ensuring access to medical care, nutrition programs, and other essential services that support healthy aging. The demand for Neighborly's transportation services is on the rise. In 2025, Neighborly provided a total of 18,545 medical trips. In the first 2 months of 2025, Neighborly provided 2,336 medical trips. During that same time in 2026, we provided 3,601

medical trips--an increase of 35%. At this rate, we will need to provide 21,606 medical trips in 2026. Neighborly's transportation services directly advance the goals of supportive services for older adults by removing barriers to care and promoting positive health outcomes. In 2025, over 90% of clients reported being able to keep scheduled medical appointments, and more than 90% reported improved management of chronic health conditions as a result of reliable transportation. To help ensure past performance indicates future success, all drivers complete required training in safety protocols, HIPAA compliance, CPR, passenger assistance techniques, and wheelchair transport.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Neighborly brings significant organizational capacity to its Transportation Program through decades of experience, established infrastructure, and a highly trained team. While the organization does not hold formal accreditations, it operates in compliance with all applicable state and transportation regulations and maintains rigorous internal standards to ensure safe, reliable service delivery. The Transportation Program team is rich in expertise: 1. Driver I CDL Bus. Qualifications include high school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience. A minimum of (1) year prior bus driving experience and experience working with the elderly is desirable. Certificates, licenses, and registrations requirements include possession of a valid Class B or C Florida Commercial Driver's License with passenger transport endorsement and not more than f our (4) current points, as verified by the D.M.V., as a condition of employment. 2. Scheduling/Dispatch. Education and/or experience qualifications include a high school diploma or general education degree (GED); or one to three years related experience and/or training; or equivalent combination of education and experience. Certificates, licenses, and registrations requirements include an abuse and criminal background check and a Florida driver's license. 3. Director of Transportation and Facilities. Education and/or experience qualifications include extensive experience in personnel management, operations (logistics/transportation), finance, nonprofit management, social services, or related fields, with at least 4 years in administrative, supervisory, or consulting roles accompanied by knowledge of Florida Department of Transportation (FDOT) guidelines, inspections, and regulatory compliance. Credentials for all Transportation Program team members include CPR, Alzheimer & Dementia, Elder Abuse Training, Defensive & Distracted Driving, and De-Escalation & Defusing conflict training. This combination of experienced leadership, trained staff, and strong operational systems enables Neighborly to deliver consistent, high-quality transportation services and effectively manage program growth to support an aging population.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by smcintyre@neighborly.org on 3/25/2026 3:15 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Pinellas County seniors need safe, reliable transportation to and from medical appointments. The State of the Region 2025 Competitiveness Summary Report indicates that Tampa Bay residents spend 14.2% of their income on transportation. For seniors living on fixed incomes, the cost and limited availability of transportation options create significant barriers to maintaining health and independence. This need is especially pronounced in Pinellas County, where older adults represent 36% of the population, well above the Florida average of 29%. According to the Florida Department of Elder Affairs 2025 Profile of Older Americans, Pinellas County has one of the highest concentrations of older adults in the state. More than 75,000 residents age 65+ live alone, which means 22% of the population requires caregiving support, including transportation for medical trips, from someone outside their home. The Florida Department of Elder Affairs asserts that reliable transportation is critical to increasing mobility, supporting independence, and improving health outcomes for older adults. Access to transportation enables seniors to attend medical appointments, manage chronic conditions, age safely in their homes, and stay connected to their communities. Demand for transportation continues to increase. In January 2025, Neighborly received 50 new registrations for medical trips. In January 2026, we received 85. We attribute this 70% increase in new client registrations due to economic uncertainty and inflation, which can be barriers to supportive services. Without Neighborly's services, more than 1,000 seniors per month would need to secure alternative transportation to attend medical appointments and treatments, many of which are unavailable or unaffordable. Neighborly is uniquely positioned to address this need. We are the only agency in Pinellas County whose sole purpose is to provide transportation, Adult Day Care, Meals on Wheels, and Senior Dining to residents over 60. As demand for services continues to grow alongside Florida's aging population, Neighborly helps meet the increasing need for safe, reliable transportation that supports aging adults in maintaining health and independence.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
The World Population Review reports there are 808,987 adults living in Pinellas County, 245,332 of whom are seniors. That means 1 in 3 adults in Pinellas County is over the age of 60. The Pinellas County Health Improvement Plan for 2023-2028 indicates aging problems, including difficulty getting around, dementia, and arthritis, are the second largest health problem in Pinellas County, second only to mental health problems. This same plan prioritizes access to health and social services, noting, "It is essential to measure and improve access to care because health disparities in access are often directly linked to disparities in health outcomes. Also, when it is challenging to get routine medical care because of cost, transportation, language barriers or other reasons, problems not caught early can result in life-threatening situations that require immediate attention, endangering lives, and putting a strain on emergency services." These statistics support the need we described in C1. Neighborly's own data supports the stated need as well. In our most recent client satisfactions surveys, two questions provided insight into the need for Neighborly's transportation services. 1. Do you feel transportation services help improve your quality of life? 98% of clients responded yes. One caregiver reported, "Yes for my dad!! Without this service I don't know what we would do." One respondent who is interested in taking advantage of Neighborly's transportation services said, "They would surely improve the quality of my life because I live

alone and I don't have a vehicle. I am homebound . . . I needed a transport." 2. Does the service allow you to stay home independently? 97% of respondents answered yes. One client shared, "More so it supports me at a high level not living on public transportation routes AND financial support since I have limited income as a senior in Pinellas County. I find your transportation service to be consistently reliable overall which is critical for my planning purposes." Another added, "Absolutely, would not be able to without it." One of our clients, Sarah, perfectly illustrates how Neighborly's transportation services help her overcome significant barriers to maintaining health and independence. For the past few years, Sarah has been using Neighborly's transportation services every Wednesday. She has stage four renal failure, and she has to go to dialysis three times a week. Her doctor recommended that she not drive to the appointments. Sarah adds, ""“I kind of understand why, because I could probably get there, but coming home, you feel like you've been about 10 rounds with Muhammad Ali or somebody.” Our Neighborly Volunteer Coordinator notes, "For many of these people, this is their lifeline, and access to care." Statistics, surveys, and interviews all reveal that Neighborly is helping meet the increasing need for safe, reliable transportation that supports aging adults in maintaining health and independence.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Neighborly is a primary provider of medical transportation for seniors in Pinellas County, supported by federal and state funding through the Older Americans Act (OAA) and Transportation Disadvantaged (TD) programs. However, existing resources are insufficient to meet current demand, resulting in a growing number of seniors who are unable to access needed rides to medical appointments. Regarding current services available in the community, Neighborly has confirmed dialysis providers do not provide transportation to our clients. Managed Care providers may offer some transportation services, but they do so through transportation coordinating companies who then contract with transportation providers. The last one we worked with, who has 80% of the market, did not reimburse us for trips. They are still operating but declared bankruptcy in 2025. A second similar company we worked with in the early 2000s did not reimburse Neighborly for trips. We wish there were enough providers in Pinellas County that we could be duplicating services. If that were the case, clients would not cry or get angry when we tell them we cannot transport them to their appointments because we are booked up on that day – they would just call another organization. With such a great need for medical trips, especially amongst this vulnerable senior population, we do not want to be duplicating services. During a previous SAF funding period, additional resources allowed Neighborly to serve significantly more seniors. When that funding ended, Neighborly had to start a waitlist, which grew quickly, demonstrating both the high demand and the direct impact of expanded capacity. SAF funding of $150,000 will enable Neighborly to provide 5,334 additional one-way medical trips that would not otherwise be available. These trips will directly reduce the number of unserved seniors by increasing access to critical medical care, particularly for those requiring frequent or life-sustaining treatments. Without these additional resources, there will be seniors hoping for cancellations in order to attend essential appointments. Expanding capacity ensures more older adults can receive timely care, improving health outcomes and supporting their ability to live independently.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida’s public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
While Neighborly is not currently funded by SAF, we are funded by other donors. Goal: 100% of clients will continue to report the following levels of satisfaction with Transportation: * Outcome #1: Staff Professionalism 98.1% Indicator(s):

Clients are treated with respect and kindness Evaluation: Staff observation, client comments and annual surveys Measure Interval(s): Daily and annually * Outcome #2: Clean vehicles 96.8% Indicator(s): Buses are inspected daily for safety and cleanliness Evaluation: Inspections are conducted by Florida Department of Transportation, Area Agency on Aging, PSTA, Fleet Care, Documented Staff inspections by the drivers, Client Surveys Measure Interval(s): Tri-annually, Bi-annual inspections, Monthly inspections, Daily Pre and Post trip, Annually * Outcome #3: Improved Quality of Life 96.2% Indicator(s): Clients benefit from access to nutrition programs, socialization, adult day care, grocery shopping, and medical appointments Evaluation: Client surveys Measure Interval(s): Annually *Outcome #4: Reasonable response time 90.2% Indicator(s): Clients benefit from engaged drivers and the proactive Dispatch team, as well as the implementation Routing Box, a more efficient transportation management software program Evaluation: Annual surveys, personal client testimonies Measure Interval(s): Annually, daily *Outcome #5: Helped prevent institutionalization 85.3% Indicator(s): Clients are remaining safely at home where they want to be Evaluation: Annual surveys Measure interval(s): Annually

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
Neighborly's Transportation Program partners with the Area Agency on Aging for Pinellas and Pasco Counties (AAAPP), providing referrals for one another's services. We participate on the Local Coordinating Board (LCB) with the Pinellas Suncoast Transit Authority (PSTA) Transportation Disadvantaged program, monitoring the Pinellas County Transportation Disadvantaged (TD) Program. We work together to ensure transportation services are available to residents who cannot transport themselves due to age, disability, or income. As a provider under the Department of Transportation (FDOT) and supported by the TD Program, Neighborly coordinates with FDOT to provide medical transport to Pinellas County seniors.

Please upload Collaborative Letter

☑ **Collaborative Letter**
Neighborly letter from PSTA.docx

D. Scope of Services

Completed by smcintyre@neighborly.org on 3/23/2026 6:51 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Pinellas County seniors need safe, reliable transportation to and from medical appointments. Without it, older adults are more likely to miss critical appointments, leading to worsening health outcomes and increased risk of hospitalization or premature institutionalization. Neighborly's Transportation Program addresses this need by providing safe, reliable medical transportation for residents age 60 and older. With SAF dollars, Neighborly will deliver 5,334 one-way medical trips using a fleet of over 20 vehicles serving communities across Pinellas County. As a result, seniors are able to attend essential medical appointments, better manage chronic conditions, and maintain independence in their homes. The program also reduces social isolation and food insecurity by connecting clients to additional supportive services, including Meals on Wheels and Senior Dining. Neighborly is uniquely positioned to deliver this program as the only agency in Pinellas County whose sole purpose is to provide transportation, Adult Day Care, Meals on Wheels, and Senior Dining to residents over 60. The program aligns with national best practices for accessible transportation and is informed by ongoing client feedback and community partnerships to ensure high-quality, responsive service delivery. One core outcome is that at least 90% of clients will keep scheduled medical appointments, as tracked through client logs, assessments, and service plans. A second outcome is that at least 80% of clients will report improved management of chronic health conditions, as measured through client assessments, service plans, and surveys.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will support the direct cost of providing medical transportation for seniors in Pinellas County. Neighborly will use $150,000 to deliver 5,344 one-way trips to adults age 60 and older, at a cost of $28.07 per trip. This per-trip cost aligns with the reimbursement rate established under the Older Americans Act through the Area Agency on Aging. However, current funding is insufficient to meet demand, leaving many transportation requests unmet. These funds will allow Neighborly to expand service capacity and ensure more seniors can access life-sustaining medical appointments, supporting their health, independence, and ability to age safely at home.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Neighborly's Transportation Program provides ongoing, client-centered medical transportation services for adults age 60 and older in Pinellas County. Services begin with intake, during which Customer Service Intake (CSI) representatives respond to phone inquiries, assess eligibility, and mail application materials to prospective clients or direct them to our website for digital versions. Once enrolled, clients may schedule transportation for medical appointments on an ongoing basis. Neighborly provides transportation Monday through Friday throughout the year, delivering an estimated 5,334 one-way medical trips over a 12-month period with Social Action Funding. The frequency and intensity of services vary

based on individual client needs. Many clients access transportation multiple times per month for recurring medical appointments such as dialysis, chemotherapy, or routine primary care. Services are provided curb-to-curb using a fleet of over 20 vehicles, ensuring safe, reliable access to care. Transportation services are continuous and available for as long as clients remain eligible and have ongoing medical needs, supporting consistent access to healthcare and long-term health management.

D.4. What is the target population and eligibility criteria for the program?
The target population for this program includes Pinellas County residents aged 60 or older. 35% of Pinellas County residents are aged 60 or older, making senior citizens the largest demographic in the county. 13% of Pinellas County seniors live in poverty, which is higher than the county average as a whole (12.4%) (censusreporter.org). In terms of eligibility, as a provider of Older Americans Act-funded services, Neighborly' Care Network's outreach focuses on people dealing with the following: • Greatest economic need • Greatest social need • Individuals at risk of institutional placement • Low-income minority • Limited English Proficiency • Minority • Disabled • Alzheimer's Disease/Caregivers

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Neighborly Care Network clients reside in 62 of the 70 zip codes in Pinellas County. The hours and days for the contract period, October 1, 2026 - September 30, 2027, are 8:00 AM - 5:00 PM, Monday through Friday.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Neighborly's Transportation Program is delivered by a trained team ensuring safe, reliable, and client-centered service. Driver I (CDL Bus Drivers) transport clients to medical appointments. Qualifications include a high school diploma or GED and one to three months of related experience; at least one year of bus driving and experience working with older adults is preferred. Drivers must hold a valid Florida Class B or C Commercial Driver's License with passenger endorsement and maintain a safe driving record. Scheduling and Dispatch Staff coordinate trip logistics, including scheduling and communication with clients and drivers. Staff must have a high school diploma or GED and one to three years of related experience, pass background screenings, and hold a valid Florida driver's license. The Director of Transportation and Facilities oversees operations, including staff supervision, logistics, compliance, and financial management. This role requires extensive experience in transportation or related fields, with at least four years in a leadership capacity and knowledge of FDOT regulations. The Program Administrative Assistant must have experience with Microsoft Office products. The Transportation Operations and Facilities Manager must maintain current knowledge of transportation-related laws. Facility/ Vehicle Maintenance Technician must have basic skills in plumbing, electrical, or HVAC support. All staff complete training in CPR/First Aid, HIPAA, Alzheimer's and Dementia care, Elder Abuse awareness, Defensive Driving, and De-escalation techniques. Onboarding includes Level 2 background screenings, biannual CPR/First Aid certification renewal, random drug screenings, and annual motor vehicle record checks. Ongoing training ensures compliance and high-quality service delivery. As an established program, implementation of grant-funded activities will begin October 1, 2026, with no interruption in services.

E. Program Outcomes

Completed by smcintyre@neighborly.org on 3/25/2026 3:54 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required
Attachment 2 Social Action Funding Core Outcomes Template.pdf

F. Budget

Completed by smcintyre@neighborly.org on 3/25/2026 3:24 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$11,466,464.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$3,429,528.00

F.3. Total Pinellas County Social Action Funding request.
$150,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
4.37%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Other funders who provide financial support for Neighborly's medical transportation services include: $3,500 from Hawkins Family Foundation, $20,000 from Senior Citizens Services, and $6,000 from the Colen Foundation. These funds are used exclusively for providing medical trips, which cost $520,558 in 2025. Please note: $3,429,528 is Neighborly's Board-approved budget for all transportation services for 2026.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
Neighborly receives $210,000 in Pinellas County funding for our Meals on Wheels program.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Neighborly sustains its Transportation Program through a combination of federal, state, and local funding, primarily through the Older Americans Act (OAA) and Transportation Disadvantaged (TD) programs. The organization maintains strong relationships with funding partners, regularly communicating community needs and program impact to ensure continued alignment and support. Recognizing that current funding does not meet growing demand, Neighborly actively pursues diversified revenue streams, including private donations, community foundation support, and competitive grants. This proactive approach reduces reliance on any single funding source and positions the organization to expand services as additional resources become available. Neighborly also prioritizes strong financial management and operational efficiency. Through careful contract oversight and vendor management, the organization ensures high-quality transportation services are delivered at competitive and sustainable costs. Ongoing evaluation of program data and community need informs resource allocation and long-term planning. Beyond fiscal year 2027, Neighborly is committed to sustaining core transportation services for seniors. While fluctuations in funding may impact overall service volume, the organization has the infrastructure, partnerships, and financial stewardship practices necessary to continue providing essential medical transportation. Additional investments will directly increase capacity, enabling

Neighborly to serve more seniors and reduce unmet transportation needs.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

SAF Excel Budget Worksheet 26-27 Neighborly Care.xlsx

G. Requested Documents

Completed by smcintyre@neighborly.org on 3/23/2026 6:54 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
While Neighborly has the following qualifications and recommendations, we do not have any specific, named accreditations. Charity Navigator Rating: Neighborly has a 92% score, earning a Four-Star rating, which reflects high scores in accountability, finance, culture, and community. Deficiency-Free Status: Neighborly's Adult Day Care services are documented as having remained deficiency-free. Operational Standards: Neighborly operates as a non-profit 501(c)(3) organization and follows state and federal requirements as part of the Aging Network. Staff/Volunteer Screening: Volunteers are screened through Level I background checks, and those with high interaction hours undergo Level II, which includes fingerprinting and FBI checks.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Neighborly Care Network Board Roster.docx

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
S2-36 Employee Code of Ethics.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
2026 NTP Policies and Procedures.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

NCN Job Description Drivers .pdf
Neighborly Job Description Dispatch Scheduler.pdf
Neighborly Job Description Director of Transportation and Facilities.pdf
Neighborly Job Description Program Administrative Assistant.pdf
Neighborly Job Description Transportation and Facilities Manager.pdf
Neighborly Job Description Vehicle and Facilities Maintenance Technician.pdf

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**

Neighborly Registrations.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by smcintyre@neighborly.org on 3/25/2026 3:25 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

501(s)(3) Neighborly Care Network.pdf

☑ **Current Certificate of Insurance** ***Required**

Pinellas County COI for WC-REV.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire.pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking Affidavit.pdf

☑ **HS E-Verify Affidavit** ***Required**

DHS E-Verify Affidavit 030626_Signed.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

2024 Audit Neighborly Care Network.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of incorporation 2003.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2026.docx

☑ **Organization Chart (local) *Required**

org chart 2026.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 2025.pdf

Submit

Completed by smcintyre@neighborly.org on 3/25/2026 4:06 PM

Case Id: 21116
Name: Neighborly Care Network
Address: 5225 Tech Data Dr., Ste. 102, Clearwater, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Susan McIntyre
Electronically signed by smcintyre@neighborly.org on 3/25/2026 4:06 PM

Date Submitted
03/25/2026

Program Description

Completed by annalymonova@gmail.com on 3/25/2026 11:09 AM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by annalymonova@gmail.com on 3/25/2026 11:10 AM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by annalymonova@gmail.com on 3/25/2026 11:33 AM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Oberig Corporation

A.2. DBA (if applicable)

A.3. Legal Address
7575 65th Way N Pinellas Park, FL 33781--3116

PROJECT INFORMATION

A.4. Program Name/Project Title
Supportive Services and Health Stabilization Program for Low-Income Seniors in Pinellas County

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Oberig Corporation will implement a Supportive Services and Health Stabilization Program for low-income seniors in Pinellas County, delivered through a licensed 45-bed residential care setting. The program will serve elderly individuals who are Medicaid-eligible, at risk of homelessness, or experiencing health instability due to lack of daily support and supervision. Many participants have chronic conditions, functional limitations, and require assistance with activities of daily living. The program will provide essential supportive services including daily supervision, personal care assistance, medication management, meals, and health monitoring in a safe, structured environment. In addition, the program will include case management and social support services to assist residents with care coordination, benefits navigation, and connection to community resources. The average direct cost of care is approximately $119 per day per resident. The program will support approximately 18 low-income residents annually, with grant funding used to partially offset the cost of direct supportive services and

APPLICATION CONTACT INFORMATION

A.19. First Name
Anna

A.20. Last Name
Lymonova

A.21. Contact Person/Title
CEO

A.22. Contact Email
annalymonova@gmail.com

A.23. Telephone
(727) 601-3916

A.24. Executive Officer with signing authority First Name
Leonid

A.25. Executive Officer with signing authority Last Name
Grytsenko

A.26. Executive Officer Title
President

A.27. Executive Officer Email
a4158887@gmail.com

A.28. Executive Officer Phone Number
(727) 290-9998

case management. By stabilizing vulnerable seniors in a community-based setting and providing coordinated support services, the program reduces hospitalizations, prevents homelessness, and improves overall health outcomes.

A.6. Physical Program Address
7575 65th Way N Pinellas Park, FL 33781--3116

A.7. Program Manager First Name
Anna

A.8. Program Manager Last Name
Lymonova

A.9. Program Manager Title
CEO

A.10. Program Manager Email
a4158887@gmail.com

A.11. Program Manager Phone Number
(727) 601-3916

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Supportive Services for an Aging Population

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$150,000.00

A.15. Taxpayer/Employer ID
932892309

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
TYFEMHJ9WB28

A.17. Date of incorporation in Florida must be one year

prior to required submission deadline
08/15/2023

A.18. Date of 501(c)(3) Status
08/15/2023

B. Organization Profile

Completed by annalymonova@gmail.com on 3/25/2026 11:35 AM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Oberig Corporation's mission is to provide supportive housing and essential care services to vulnerable and low-income individuals in Pinellas County, with a focus on improving health stability, safety, and quality of life. This mission directly aligns with the Social Action Funding priority area of "Supportive Services for an Aging Population," as the organization serves seniors who are unable to afford private care and are at risk of homelessness, hospitalization, or institutionalization. Through its program, Oberig Corporation delivers daily supportive services including supervision, personal care, medication management, and case management. These services are critical in helping elderly residents maintain stability, avoid emergency healthcare utilization, and remain in a safe, community-based setting. By addressing both health and social needs, the organization supports Pinellas County's goal of improving outcomes for disadvantaged seniors and reducing strain on public systems.

B.2. Describe your board membership and how the board is reflective of the target population.
Oberig Corporation is governed by a Board of Directors that provides oversight, financial accountability, and strategic direction for the organization. The Board includes individuals with diverse professional backgrounds and experience in healthcare, business operations, and community service. This diversity allows the organization to effectively address the needs of vulnerable populations, including low-income seniors. The Board is committed to ensuring that services are accessible, culturally responsive, and aligned with the needs of the Pinellas County community. Through active engagement and governance, the Board supports the organization's mission to serve disadvantaged residents and ensures responsible use of public funding.

B.3. Explain the organization's experience relevant to the proposed priority area.
Oberig Corporation has direct experience providing supportive housing and care services to vulnerable populations in Pinellas County. The organization operates programs that serve individuals with limited financial resources, including those at risk of homelessness and those requiring daily supervision and assistance. Through its service delivery site, the organization supports residents with activities of daily living, medication management, and health monitoring. The team has experience working with Medicaid-eligible individuals and coordinating care for residents with chronic health conditions and mental health needs. The organization has established relationships with community partners and referral sources, allowing for appropriate placement and continuity of care. This experience ensures the organization is well-positioned to successfully implement the proposed program.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Oberig Corporation demonstrates strong organizational capacity to deliver high-quality supportive services. The organization is a registered 501(c)(3) nonprofit with an active SAM.gov registration and established operational infrastructure. Services are delivered through a licensed 45-bed assisted living facility, ensuring compliance with Florida regulatory standards. The organization also maintains CARF accreditation, demonstrating adherence to nationally recognized standards of quality and service delivery. Leadership includes a licensed nurse and experienced administrator who oversees clinical care, staff coordination, and resident well-being. The organization has the staffing, systems, and

experience necessary to provide consistent, high-quality care and to manage public funding responsibly and effectively.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by annalymonova@gmail.com on 3/25/2026 11:39 AM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Pinellas County faces a significant and growing need for affordable supportive services for low-income seniors who require daily assistance and supervision. Many elderly residents live on fixed incomes such as Social Security or limited Medicaid benefits and are unable to afford private-pay assisted living. As a result, vulnerable seniors are at increased risk of homelessness, repeated hospitalizations, or placement in higher-cost institutional settings. Individuals with chronic medical conditions and functional limitations often lack the necessary daily support to safely remain in the community. Without access to supportive residential services and care coordination, these individuals frequently rely on emergency rooms, hospitals, or unsafe living arrangements, leading to poor health outcomes and increased strain on public resources. There is a critical need for programs that combine housing stability with daily care and case management to support aging individuals in a safe, community-based setting.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
The need for supportive services for low-income seniors in Pinellas County is supported by local trends and service demand. The county has a growing aging population, with a significant percentage of residents aged 65 and older living on fixed or limited incomes. Community partners and service providers report increasing demand for affordable assisted living and supportive housing options, particularly for Medicaid-eligible individuals and those with complex health needs. Waiting lists and delayed placements are common due to limited availability of affordable care settings. In addition, local Continuum of Care partners have identified housing instability and lack of supportive services as key contributors to vulnerability among seniors. Oberig Corporation has experienced this demand directly, currently serving Medicaid residents and receiving ongoing inquiries for placement from individuals and families seeking affordable supportive care. These trends demonstrate a clear and ongoing need for expanded supportive services for low-income seniors in Pinellas County.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Pinellas County currently has limited availability of affordable assisted living and supportive housing options for low-income seniors, particularly those who are Medicaid-eligible or require daily supervision and care. While private-pay assisted living facilities are available, many low-income individuals cannot access these services due to cost. As a result, seniors who require assistance often remain in unsafe living environments, experience delayed placement, or cycle through hospitals and emergency rooms. Service providers and community partners continue to report unmet demand for supportive residential services, with individuals awaiting placement or requiring immediate assistance following hospital discharge or housing instability. Oberig Corporation is currently serving residents at its facility and receives

ongoing inquiries and referrals for additional placements that cannot always be accommodated due to financial limitations of prospective residents. The proposed program will expand capacity by providing financial support for approximately 18 low-income residents who would otherwise be unable to access assisted living services. By reducing financial barriers and increasing access to supportive services, the program will directly decrease the number of unserved or underserved seniors in Pinellas County and provide a stable alternative to hospitalization, institutional care, or homelessness.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

Oberig Corporation currently provides supportive services to residents within its licensed facility, including individuals who are Medicaid-eligible and those with limited financial resources. Current utilization includes 17 residents receiving daily supervision, personal care, medication management, and support with activities of daily living. The program has demonstrated success in maintaining stable housing for residents, supporting medication adherence, and providing a safe, structured environment that reduces the likelihood of hospitalization or emergency intervention. Through ongoing operations, the organization has established the ability to provide consistent care and respond to the needs of vulnerable populations. The requested funding will allow the organization to expand these services to additional low-income residents, increasing overall program impact while maintaining quality of care.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

The proposed program will coordinate with existing healthcare providers, community organizations, and referral sources within Pinellas County to ensure continuity of care and appropriate placement for residents. Oberig Corporation works with discharge planners, healthcare professionals, and community partners to support individuals transitioning from hospitals, unstable housing situations, or other care settings. The organization also collaborates with local Continuum of Care leadership, as demonstrated by an existing letter of support, which highlights the organization's role in addressing housing and supportive service needs within the community. Through these partnerships, the program ensures that residents receive coordinated care, access to community resources, and long-term stability in a supportive environment.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Oberig_Corporation_Letter_of_Support 2025 (2).pdf

D. Scope of Services

Completed by annalymonova@gmail.com on 3/25/2026 11:41 AM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Oberig Corporation will implement a Supportive Services and Health Stabilization Program for low-income seniors in Pinellas County. The program provides daily supportive services within a licensed residential care setting for individuals who require assistance with activities of daily living and health supervision. Services include personal care assistance, medication management, meal support, health monitoring, and structured daily supervision. In addition, the program incorporates case management and social support services, including care coordination, benefits navigation, and connection to community resources. The program follows best practices for community-based senior care, including person-centered care, care coordination, and prevention-focused service delivery. These practices are widely used to reduce hospitalizations, improve health outcomes, and support aging in a stable, community-based environment.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will be used to support direct program services for low-income residents, including staffing costs for personal care assistance, supervision, and case management services. Specifically, funds will support personnel delivering daily care, medication oversight, and social support services, as well as a portion of operational costs directly tied to resident care such as meals and essential supplies. Case management services will be provided at an estimated rate of $20 per hour to support care coordination, discharge planning, and access to community resources. This funding will supplement existing program operations by expanding access to services for residents who are unable to afford care, rather than duplicating current funding sources.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Program services are provided on a daily, ongoing basis. Residents receive 24-hour supervision and support, with assistance provided multiple times per day depending on individual needs. Personal care, medication management, and supervision are delivered daily. Case management and social support services are provided on an ongoing basis, averaging multiple interactions per week per resident as needed. The program operates year-round, with continuous service delivery throughout the contract period.

D.4. What is the target population and eligibility criteria for the program?
The target population includes low-income seniors residing in Pinellas County who require daily assistance and supervision and are unable to afford private-pay assisted living services. Eligible participants include individuals who are Medicaid-eligible, receiving limited income, or at risk of homelessness, hospitalization, or unsafe living conditions. Participants must require assistance with activities of daily living and benefit from a structured, supervised environment.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The program serves residents of Pinellas County, Florida, with services delivered at the program site located in Pinellas Park. Services are provided 24 hours per day, 7 days per week, ensuring continuous supervision and support for residents. The program operates year-round during the contract period.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The program is staffed by trained personnel providing direct care and supervision to residents. Leadership includes a licensed nurse serving as Administrator, responsible for clinical oversight, care coordination, and program management. Staff are experienced in providing assistance with activities of daily living, medication support, and supervision for elderly individuals with complex health needs. Case management and social support services are delivered by staff trained in care coordination, benefits navigation, and community resource connection. All staff undergo onboarding and training to ensure compliance with state regulations, safety protocols, and quality standards. The program is fully operational, and funding will allow for immediate expansion of services to additional residents upon award.

E. Program Outcomes

Completed by annalymonova@gmail.com on 3/25/2026 12:08 PM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

311T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.pdf

F. Budget

Completed by annalymonova@gmail.com on 3/25/2026 12:27 PM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$650,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$257,500.00

F.3. Total Pinellas County Social Action Funding request.
$150,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
58.30%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Other support for this program includes approximately $90,000 in program generated income from resident service fees, Medicaid/OSS-related resident support, and other earned program revenue. These funds support remaining direct care staffing, meals, utilities, occupancy-related costs, and routine resident care expenses not requested from Pinellas County Social Action Funding. In addition, approximately $17,500 in unrestricted donations and general operating support will be used for transportation, resident emergency assistance, program supplies, and uncompensated care/case management costs needed to fully operate the program. These funding sources supplement the requested Social Action Funding and do not duplicate the costs requested through this application.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None currently.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Oberig Corporation’s sustainability plan is based on a blended funding model that includes program generated income, resident service revenue, Medicaid/OSS-related support, charitable donations, and continued grant seeking. The requested Social Action Funding will be used to expand and stabilize supportive services for low-income seniors while building stronger program infrastructure, care coordination capacity, and documented outcomes. These outcomes will strengthen the organization’s ability to secure future public and private funding. Beyond fiscal year 2027, the organization intends to sustain the program through continued earned revenue, philanthropic support, and targeted grant applications focused on senior services, housing stability, and health access. The program is also designed to leverage existing staffing, facility capacity, and operational systems so that services can continue with reduced reliance on a single funding source over time.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Oberig_Annual_Budget_2026.xlsx

G. Requested Documents

Completed by annalymonova@gmail.com on 3/25/2026 12:44 PM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
CARF.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board of Trustees .pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict_of_Interest_Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
PROGRAM_POLICIES_AND_PROCEDURES.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**
Staff_Oberig_311resp.pdf

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
lp21-11-LIC_LTR-20250509150931529.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by annalymonova@gmail.com on 3/25/2026 1:26 PM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
Oberig_Coorporation_Determination_Letter.pdf

☑ **Current Certificate of Insurance** ***Required**
POLICY-0100369492-0_2025530221114.pdf

☑ **Data Control Questionnaire** ***Required**
3311Data_Control_Questionnaire.pdf

☑ **Human Trafficking Affidavit** ***Required**
Human_Traffic.pdf

☑ **HS E-Verify Affidavit** ***Required**
Memorandum_Oberig.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
2023 990N (OBERIG CORPORATION).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Sunbiz_Entity_Name.pdf

☑ **Internal Control Checklist *Required**

2311Internal_Control_Checklist.pdf

☑ **Organization Chart (local) *Required**

Organizational_Structure.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

133OberigW-9 form.pdf

Submit

Completed by annalymonova@gmail.com on 3/25/2026 1:27 PM

Case Id: 21309
Name: Oberig Corporation - Public Services Grant
Address: 7575 65th Way N, Pinellas Park, FL 33781--3116

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Anna Lymonova
Electronically signed by annalymonova@gmail.com on 3/25/2026 1:27 PM

Date Submitted
03/25/2026

Program Description

Completed by atompkins711@gmail.com on 3/18/2026 11:01 AM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by atompkins711@gmail.com on 3/18/2026 11:02 AM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
Yes

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by atompkins711@gmail.com on 3/18/2026 11:45 AM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Pasadena Community Church

A.2. DBA (if applicable)

A.3. Legal Address
227 70th Street South Life Enrichment Center St
Petersburg, FL 33707

PROJECT INFORMATION

A.4. Program Name/Project Title
PCC Community Feeding Programs

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Our feeding programs include: Food Pantry (provide essential sacks of food for about 100 families 2x a month), Street Eats (nutritious food bags that we supply and deliver to St. Petersburg P.A.T.H. PATH [Police Assisting The Homeless] unit to hand out to the local homeless population building trust while also supplying essential food, Florida Resurrection House (Provide once-a-week hot nutritious dinner to families Resurrection House, where parents work on career and educational goals, children are offered tutoring and learning. The weekly hot dinner gives stressed parents a break while they rebuild their lives.) We would use the grant funding to help pay for the rising food costs that are straining our ability to serve a growing demand.

A.6. Physical Program Address
227 70th Street South Life Enrichment Center St
Petersburg, FL 33707

A.7. Program Manager First Name

APPLICATION CONTACT INFORMATION

A.19. First Name
AL

A.20. Last Name
Tompkins

A.21. Contact Person/Title
Lay Leader

A.22. Contact Email
atompkins711@gmail.com

A.23. Telephone
(172) 740-9971

A.24. Executive Officer with signing authority First Name
Mark

A.25. Executive Officer with signing authority Last Name
Holland

A.26. Executive Officer Title
Senior Pastor

A.27. Executive Officer Email
revmark@pccumc.org

A.28. Executive Officer Phone Number
(913) 299-3569

Anita

A.8. Program Manager Last Name
Marshall

A.9. Program Manager Title
Hospitality Director

A.10. Program Manager Email
anita@pccumc.org

A.11. Program Manager Phone Number
(727) 381-3499

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Food and Nutritional Services

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$30,000.00

A.15. Taxpayer/Employer ID
59-0624434

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
10/08/1957

A.18. Date of 501(c)(3) Status
04/01/2020

B. Organization Profile

Completed by atompkins711@gmail.com on 3/18/2026 12:13 PM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Our food programs directly serve the most food-insecure populations of Pinellas County. Twice a month, around 100 people come through our food pantry line, on foot, on bicycles and in cars to carry home bags of essential groceries to get them through the month. Many tell us that our eggs, meat and vegetables are their only source for healthy food. We partnered with the St. Petersburg Police Department's PATH program (Police Assisting the Homeless) to hand out healthy food for the homeless population while also giving police officers a way to build trust among that population. We supply officers with 200 bags of nutritious food and snacks that they distributewhile making contact with the people who are living on life's margins. Our members produce handmade warm hats scarfs and gloves for the officers to give to the unhoused population in addition to the food bags. The officrs say this program has been enormously helpful toward building relationships with people who usually do everything they can to avoid intracting with police. One a week, our volunteers cook up warm nutritious meals for the residents of the Florida Resurrection House, a charity whose program is unique in that they serve parents and children at the same time. Families (women and children) are provided a safe and secure living environment in a transitional apartment community for one to three years so they can focus on implementing their plan to lead successful, productive lives. Our weekly meals provide mothers a midweek break from preparing dinner so they can spend time with their children and decompress from the stresses of rebuilding their lives. We include kid-friendly comfort food and the children look forward to it as much as the parents look forward to the break.

B.2. Describe your board membership and how the board is reflective of the target population.
The Hospitality Ministry is overseen by our director. She is supervised by our Senior Pastor and the church is governed by a Church Council. Our 100 year old church, which we to chose call a "Community Church" more than 80 years ago, has decades of experience serving community needs, especially in food distribution. We have deep ties to the agencies we partner with including the City of St. Petersburg, the USDA and Resurrection House. During the 2024 hurricane emergencies, the Mayor's office called on PCC to serve warm meals to storm refugees, we prepared hundreds of meals every day. We also host (and feed) beach community emergency operations in hurricane emergencies.

B.3. Explain the organization’s experience relevant to the proposed priority area.
These ministries are part of our 100-year-old DNA. Our hospitality director is a trained nutritionist, we have an army of volunteers for each food service ministry. We do this work year-round and never stopped, even during hurricanes, COVID shutdowns and despite growiung economic pressures that increase demand and the costs to meet that demand.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Our commercial-equipped kitchen is, of course, health department inspected and kept to rigorous standards. Kitchen volunteers go through regular mandatory training. OUr hospitality director, who oversees all of our food programs is a nutritionist who ensures that we provide healthy alternatives to the highly processed foods that our most needy populations often rely on. PCC has provided decades of service to our entire community.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by atompkins711@gmail.com on 3/25/2026 11:14 AM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Stand outside our food pantry service line twice a month and you would see a parade of cars and people on bicycles waiting every time we open the doors. As of early 2026, the Tampa-St. Petersburg-Clearwater area has experienced some of the highest grocery price increases in the continental U.S., with costs rising roughly 4.3% between March 2024 and March 2025. Meat and poultry items are significant drivers of this inflation, impacting households as everyday items become more expensive. When we can supply meat to our clients, they sometimes tear up while thanking us. St. Pete Police, who distribute the 200 Street Eat bags we supply each month tell us that the deliveries are invaluable to opening the door to conversations with the unhoused people who need help but avoid the very officers who could connect them with the resources.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Data from Pinellas County Schools shows: -Scale: Roughly 150,000 residents face food insecurity. Rising costs and low wages contribute, with 43% of households unable to cover basic needs. -Childhood Impact: One in five children in Pinellas County live in homes with low food security, and over half qualify for free or reduced-price school lunches. -Food Deserts: St. Petersburg contains multiple USDA-defined food deserts where residents have limited access to healthy, affordable food. The Pinellas 2025 Point in Time report found that there are more than 1,800 people in Pinellas County who are "homeless in a single night." About one in five of them are "chronically homeless" meaning they have been living on the streets for 12 consecutive months or have been there at least four times in the last three years. It is vital thata officers who can help them have pathways to reach that population and our food bags provide an entry point to build trust. Homelessness in Pinellas County is rising, driven by soaring rental costs, inflation, and a severe shortage of affordable housing, with the Tampa Bay area seeing potential doubling in unhoused residents

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Continuation of Current Funding

C.4. If funding is being sought to support the continuation of current programming, discuss efforts to obtain alternate funding and potential impact if funding is not secured.
Our food costs are rising and so is demand. PCC currently bears all of the costs for these programs, with the exception of some supplemental food that comes through the USDA for the food pantry ministry. Like most churches nationwide, our congregation declined after the COVID pandemic, so our contributor base declined, while our services were even more sorely needed. We have NOT pulled back from serving the demand despite the growing economic pressures, but without new sources of support, such as your grant, we struggle to sustain our work. We have the volunteers who eagerly do the hard work to fulfill the mission, it is the money to buy the food that has our budget under pressure. As an example, our Resurrection House ministry sends 40 hot meals a week to this charity, which costs $1,780 per week or $8,640 per year. In 2026, we had to reduce the amount of food going to each family because of a 12% increase in year-

to-year food costs. Here's another example from our Food Pantry program which serves 500 individuals a month compared to 400 individuals a year ago. Year-to-date 2026 we have spent $3,140 compared to $1,700 one year ago. That is a 46% increase in food expenses in one year. It is a combination of increased demand and increased costs to serve that demand. We cannot continue to serve this growin demand without new financial support beyond our church donations.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

Street Eats supplies 200 bags of nutritious food per month, distributed by St. Petersburg Police officers The Resurrection House food program supplies 40 hot meals a week at a cost of $8,640 per year. The PCC Food Pantry serves 500 individuals a week (400 a year ago) and the cost is escalating with the demand and rising food costs. In all, we estimate that we touch 740 individuals a month or 8,400 acts of service, feeding people each year.

If currently funded, please provide outcomes/utilization/success.
All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

☐ **Outcomes/Utilization/Success**

***No files uploaded*

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

One of our most important partners is the St. Petersburg Police Department's P.A.T.H. unit which seeks to help homeless people find ways off the streets while trying to avoid incarceration, which often just makes things worse. PCC supplies the police officers 200 bags of food per month, 12 months a year at an out-of-pocket cost of $11,300 per year not counting the costs of our manpower, transportation and organization. Our Food Pantry ministry coordinates with the USDA, which supplies some food each month to supplement the food PCC congregants fund. In 2025, PCC members contributed $9,000 a year, but at our current pace, that expense will grow to more than $15,000 in 2026. And again, that figure does not account for personnel costs, refrigeration and storage expenses, and the cost of shopping and purchasing large amounts of supplies each month. |

Please upload Collaborative Letter

☑ **Collaborative Letter**

Street Eats Letter 2026.pdf
PCC and FRH Support Letter.pdf

D. Scope of Services

Completed by atompkins711@gmail.com on 3/20/2026 10:28 PM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Our feeding programs include: Street Eats- 200 food bags are supplied to the St. Petersburg Police Department each month to be distributed to the city's homeless population Food Pantry- supply sacks of essential grocery items to 500 individuals each month Resurrection House- supply 40 nutritious hot meals each month to this St. Pete charity that provides multi-year shelter, education and counseling to single mothers with children who are resetting their lives. The head of our food program is Servesafe certified food manager who has a Bachelor's degree in food sciences with 20 years of experience managing our church's nutrition programs.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
The funding will help to offset the growing costs of the food we offer to the people we serve and will help to offset the administrative costs. Like most churches, ours is under financial pressure as we rebuild after 2024 hurricane damage and a drop in attendance after COVID. Despite the hardships, we have grown our food service ministries, but to continue, we have to find additional funding.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Street Eats, distributed by police officers daily, 12 months a year Food Pantry-distributed 2x a month, 12 months a year Resurrection House hot food program, weekly 12 months a year

D.4. What is the target population and eligibility criteria for the program?
All of our programs target underserved people of St. Petersburg and Pinellas County. Police officers distribute the Street Eat bags at their discretion, the Resurrection House clients are residents of that ministry and the food pantry program follows USDA federal eligibility guidelines for food assistance. Clients must enroll in the program and are screened each time they pick up their food bags to assure eligibility.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The programs are open to Pinellas County residents. Street Eats are non-stop. The food pantry distributes food for four hours twice a week (but coordinating the effort requires more than 3x that amount), and food preparation for the once-a-week Ressurection House program involves purchasing, preparing, and distributing meals for 40 people per week (about 16 hours of labor per week).

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff

onboarding process and program implementation timeline.
The program is overseen by Anita Marshall, who holds a B.A. degree in food science, has 20 years as PCC's Hospitality Director and is Servesafe certified as a food manager. She is backed-up by a large collection of volunteers who help prepare, pack and distribute the food year-round.

E. Program Outcomes

Completed by atompkins711@gmail.com on 3/20/2026 10:48 PM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.pdf

F. Budget

Completed by atompkins711@gmail.com on 3/25/2026 11:20 AM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,190,775.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$55,000.00

F.3. Total Pinellas County Social Action Funding request.
$25,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
45.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
The programs are totally funded by Pasadena Community Church members and supporters. Some of the funding is donated as earmarked for the programs while the administrative costs are paid through weekly offerings. The exception is the supplementary food that the Food Pantry ministry receives from the USDA.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
PCC has a loyal base of congregants who donate food and money to our programs. As our congregation grows post hurricane rebuilding, we will attempt to keep our ministries at least stable in spite of rising costs and demands.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
Document_260325_091529.pdf
Grant Annual Budget Form.xlsx

G. Requested Documents

Completed by atompkins711@gmail.com on 3/25/2026 11:07 AM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
SERVE SAFE certification_260325_110628.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Screenshot 2026-03-25 at 10.34.39 AM.png

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
By-Laws of Pasadena Community Church_10.08.57_rev 11.11.64.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Food Pantry Agreement Villages of Hope_260325_111259.pdf

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
tax exempt.pdf
Screenshot 2026-03-25 at 11.02.39 AM.png

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by atompkins711@gmail.com on 3/25/2026 1:17 PM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
tax exempt.pdf

☑ **Current Certificate of Insurance** ***Required**
FLUMC - 2026 Insurance Summary (12.31.25).pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire.docx

☑ **Human Trafficking Affidavit** ***Required**
human trafficing.pdf

☑ **HS E-Verify Affidavit** ***Required**
contractor affidavit.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
Document_260325_131233.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Annual REport Sunbiz.pdf

☑ **Internal Control Checklist *Required**

internal control.pdf

☑ **Organization Chart (local) *Required**

org chart.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

PCC's - W9 with FEIN # 59-0624434_Signed and dated 2.07.23.pdf

Submit

Completed by atompkins711@gmail.com on 3/25/2026 1:18 PM

Case Id: 21256
Name: Pasadena Community Church
Address: 227 70th Street South, Life Enrichment Center,

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Al Tompkins
Electronically signed by atompkins711@gmail.com on 3/25/2026 1:17 PM

Date Submitted
03/25/2026

Program Description

Completed by eminkoff@pinellashousing.com on 3/24/2026 8:29 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

Program Description

Please provide the following information.

Pinellas County
BOARD OF COUNTY COMMISSIONERS

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by eminkoff@pinellashousing.com on 3/24/2026 8:31 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by eminkoff@pinellashousing.com on 3/25/2026 8:21 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Pinellas County Housing and Economic Development Corporation

A.2. DBA (if applicable)
Pinellas County Housing Authority

A.3. Legal Address
11479 Ulmerton Road Largo, FL 33778

PROJECT INFORMATION

A.4. Program Name/Project Title
Home Help for Seniors

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Home Help for Seniors Program will provide one-time deep cleaning services to low-income seniors residing in PCHA's designated senior housing properties who are unable to maintain their units due to physical or financial limitations. Residents will access services through a structured request and assessment process, with Resident Services Coordinators overseeing eligibility, scheduling, and follow-up to ensure equitable and effective delivery. Funding will be used to support the cost of cleaning services delivered through program-managed vendors, allowing the organization to address a consistently expressed resident need while promoting safe living conditions, housing stability, and overall well-being.

A.6. Physical Program Address
11479 Ulmerton Road Largo, FL 33778

A.7. Program Manager First Name
Michael

APPLICATION CONTACT INFORMATION

A.19. First Name
Michael

A.20. Last Name
Flores

A.21. Contact Person/Title
Director of Programs

A.22. Contact Email
mflores@pinellashousing.com

A.23. Telephone
(727) 443-7684

A.24. Executive Officer with signing authority First Name
Elise

A.25. Executive Officer with signing authority Last Name
Minkoff

A.26. Executive Officer Title
Chief Operations and Programs Officer

A.27. Executive Officer Email
eminkoff@pinellashousing.com

A.28. Executive Officer Phone Number
(727) 443-7684

A.8. Program Manager Last Name
Flores

A.9. Program Manager Title
Director of Programs

A.10. Program Manager Email
mflores@pinellashousing.com

A.11. Program Manager Phone Number
(727) 443-7684

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Supportive Services for an Aging Population

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$45,000.00

A.15. Taxpayer/Employer ID
27-3495846

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
08/17/1965

A.18. Date of 501(c)(3) Status
03/02/2011

B. Organization Profile

Completed by eminkoff@pinellashousing.com on 3/24/2026 8:54 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The mission of PCHA is to provide safe, affordable housing and holistic services that promote stability, well-being, and self-sufficiency for low-income residents. This mission directly aligns with the Social Action Grant's priority areas of health and wellness, emergency preparedness, and service to underserved communities. PCHA recognizes that housing is foundational, but long-term resident stability also requires access to healthcare, supportive services, and systems that protect vulnerable populations during emergencies. Through initiatives like the Wellness Clinic at Heritage Oaks, PCHA integrates housing and healthcare to reduce disparities, support healthy aging, and enhance community resilience for low-income seniors.

B.2. Describe your board membership and how the board is reflective of the target population.
PCHA's Board of Commissioners is appointed by the Governor of the State of Florida and includes five members who represent a diverse mix of backgrounds in public service, law, business, and community development. One of these seats is reserved for a Resident Commissioner, who is an individual who currently resides in either public housing or receives Section 8 assistance. This ensures the board includes the lived experiences of those we serve. This resident is selected from a pool of applicants within our housing communities. Currently, PCHA has two resident applicants submitted to the Governor's Office. PCHA regularly coordinates with the Governor's Office to make sure the board remains in compliance with state requirements and continues to reflect the needs and perspectives of our target population.

B.3. Explain the organization's experience relevant to the proposed priority area.
PCHA has nearly 60 years of experience delivering safe and affordable housing and supportive services across Pinellas County. Serving over 8,400 residents annually, including more than 3,500 seniors, PCHA operates 12 agency-owned properties and administers the Housing Choice Voucher program. Four of our communities are dedicated exclusively to older adults. Over the past decade, PCHA has expanded its role from housing provider to community wellness leader, implementing initiatives such as mental health support programs, chronic disease education, and senior-focused service coordination. The creation of the Wellness Clinic at Heritage Oaks reflects this evolution and is backed by a strong partnership with Evara Health, a trusted local healthcare provider.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
The onboarding and implementation of the Senior Home Support and Chore Services Program will build on the systems already in place through Resident Services, making the rollout both practical and efficient across all senior properties. Resident Services Coordinators will be guided through the program process, including how requests are submitted, how eligibility is confirmed, and how services are scheduled and tracked, allowing the program to fit naturally into their existing responsibilities. Early steps will focus on confirming vendor availability, setting up a simple and consistent request process, and introducing the program to residents in a way that is clear and easy to access. Once launched, the program will move into a steady rhythm, with requests coming in, services being scheduled, and follow-up taking place to ensure residents are supported and the program continues to run smoothly across all locations.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by eminkoff@pinellashousing.com on 3/25/2026 5:26 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
The need for a chore services program across PCHA's senior housing properties has been consistently expressed by residents themselves through direct requests and ongoing communication with staff. Resident Services Coordinators regularly receive referrals and informal requests from seniors asking for help with cleaning, decluttering, and maintaining their units, making this the most frequently identified service gap across properties. These requests reflect a clear and growing demand from older adults who are actively seeking support but currently lack access to reliable, affordable solutions. Many of the seniors voicing this need are living with physical limitations, chronic health conditions, or reduced mobility that make routine cleaning tasks increasingly difficult. Others have shared that what once felt manageable has gradually become overwhelming, resulting in living conditions that they recognize need attention but cannot address on their own. The fact that residents are proactively requesting assistance demonstrates both awareness and willingness to engage, which positions this program as a direct response to resident-identified priorities rather than an externally imposed service. The impact of these unmet needs extends beyond individual units. Residents have expressed concern about the potential consequences of not being able to maintain their space, including failing required housing inspections and risking their housing stability. In addition, both residents and staff have noted that unclean living conditions can contribute to broader environmental issues such as pest activity, which can spread to neighboring units and affect the larger community. These concerns reinforce that this is not only a personal challenge for individual seniors, but a shared issue that impacts overall property conditions and resident well-being. While the organization currently tracks requests through a referral process, available external resources are limited and often unable to meet the level of demand being expressed. As a result, many seniors who have clearly communicated their need for assistance are referred elsewhere but ultimately remain without support. Staff anticipate that once a formal program is introduced and communicated across properties, participation will increase quickly, further confirming the level of unmet demand that already exists. This program is designed to meet that expressed need in a structured, equitable way by providing direct services alongside education that empowers residents to maintain their homes over time.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Pinellas County's demographic profile clearly underscores the need for supportive services that help seniors maintain safe and stable living environments. According to the U.S. Census Bureau, approximately 26%–27% of county residents are age 65 and older, compared to about 17% nationally, making it one of the most senior-concentrated counties in Florida (U.S. Census Bureau, American Community Survey 2022 5-Year Estimates). A significant portion of these older adults are living on fixed incomes in rental housing, where maintaining unit conditions can become increasingly difficult over time. As the population continues to age, the demand for services that support aging in place, particularly those that address day-to-day living conditions, continues to rise. Living arrangement data further highlights the vulnerability of this population. In Florida, approximately 28% of households headed by someone age 65 or older are single-person households, meaning many seniors are managing their homes without consistent support (U.S. Census Bureau, ACS 2022). Seniors living alone are more likely to experience difficulty completing routine household tasks such as cleaning,

organizing, and maintaining safe conditions, particularly as mobility and health challenges increase. This aligns directly with the expressed interest from residents within senior housing communities, where individuals have already begun requesting assistance but lack access to reliable, affordable services to meet those needs. Despite this clear demand, available services across Pinellas County remain limited. The Area Agency on Aging of Pasco-Pinellas offers homemaker and chore services through Older Americans Act funding, but these programs are often restricted to seniors with the highest levels of need, leaving many without access to preventive support (Area Agency on Aging of Pasco-Pinellas, 2024). At the same time, the Centers for Disease Control and Prevention notes that poor housing conditions, including clutter and unsanitary environments, can increase risks of falls, respiratory issues, and pest-related health concerns among older adults (CDC, Healthy Housing for Older Adults, 2022). In multi-unit housing, these risks can impact entire communities, not just individual residents. Together, these data points confirm that the need expressed by seniors is part of a broader, well-documented gap in services, and that targeted chore support is both necessary and timely to promote stability, health, and dignity for older adults in Pinellas County.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
New and Innovative Program

C.4. If new and innovative, discuss what is currently being done in the community to address the need and how this program differs to provide better results.
While chore and homemaker services do exist within Pinellas County, they are limited in availability, highly restrictive in eligibility, and often prioritized for seniors with the most acute medical or functional needs. Programs offered through the Area Agency on Aging of Pasco-Pinellas and similar providers typically serve individuals who meet specific criteria related to disability, income, or level of care, which leaves a significant portion of seniors without access to support. As a result, many older adults who are beginning to experience difficulty maintaining their homes do not qualify for assistance until their situation has escalated to a more critical level. The proposed program differs by intentionally addressing this gap through a preventive, housing-based approach that is both accessible and responsive to expressed resident need. Rather than waiting until a senior reaches crisis status, this program allows residents within designated senior housing communities to request assistance earlier, when intervention can stabilize their living conditions and prevent further decline. By embedding the program directly within existing properties and utilizing a structured referral, assessment, and service delivery process, the program ensures that support is both equitable and consistently available across all sites. In addition, this program introduces a level of coordination and follow-through that is not typically present in existing community services. Each resident receiving services will participate in an initial assessment to confirm need, followed by a scheduled deep cleaning intervention and a post-service evaluation to measure impact. The inclusion of education on maintaining the unit is a critical component, as it promotes long-term sustainability and empowers residents to retain control over their living environment. This combination of immediate service and ongoing engagement strengthens outcomes beyond what a one-time external referral can provide. The program is also designed to generate real-time data that can be used to better understand demand and service gaps across senior housing communities. Current systems rely heavily on referrals to outside agencies, which limits visibility into whether needs are ultimately met. By contrast, this program will track requests, service delivery timelines, and outcomes internally, allowing the organization to quantify unmet need, identify trends, and expand services strategically over time. In doing so, the program not only fills an existing gap but creates a replicable model for delivering chore services in a way that is proactive, resident-centered, and scalable across similar housing environments.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
This program will strengthen the existing ecosystem in Pinellas County by creating an internal, property-based solution that works in tandem with community partners. Residents will continue to be assessed through the established referral

process managed by Resident Services Coordinators, ensuring consistency in how needs are identified and documented. When residents qualify for internal chore services, they will receive direct support through the program. When needs exceed the scope of the program or when funding capacity has been reached, staff will continue to refer residents to external partners, ensuring that no request goes unaddressed. This dual approach creates a more seamless continuum of care, where internal services fill immediate gaps and community partners provide extended or specialized support.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by eminkoff@pinellashousing.com on 3/25/2026 5:28 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The proposed program is a chore services initiative designed to support seniors living across designated housing properties by providing one-time deep cleaning services. The program will be implemented consistently across all participating sites to ensure equitable access while following a structured and trackable process. The primary service offered is a one-time deep cleaning for residents who do not have the physical or financial ability to maintain their units, particularly in cases where cleaning needs have built up over time and become unmanageable. Residents will access the program through an established request and referral process. A resident, or staff on their behalf, will submit a request form indicating the need for assistance, and a Resident Services Coordinator will conduct an initial assessment to confirm eligibility. Once approved, the Coordinator will schedule the deep cleaning service through a program-managed vendor under organizational oversight. This approach ensures that services are delivered based on verified need and allows the organization to manage requests in a consistent and equitable manner across all properties. Following the completion of services, the Resident Services Coordinator will conduct a post-cleaning assessment to evaluate the impact of the service. Residents will also receive education on maintaining their unit, with the goal of preventing recurrence and encouraging continued upkeep. Using this approach will provide a structure that supports both immediate needs and ongoing resident engagement.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will be used to support the direct delivery and coordination of chore services for eligible senior residents across PCHA senior properties. Specifically, funds will cover the cost of contracted professional cleaning services and the internal coordination required to implement the program in a consistent and equitable manner. Services will be delivered through a structured process that ensures residents are assessed, approved, and scheduled appropriately. Funding will support the following program components: - Payment for (90) one-time deep cleaning services provided by contracted professional cleaning vendors - Costs associated with serving residents across multiple senior housing properties - Staff coordination time for Resident Services Coordinators to manage intake, eligibility assessments, scheduling, and follow-up - Post-service assessments to evaluate service completion and impact - Resident education to support ongoing unit maintenance and prevent recurrence This funding request represents a new investment in direct service delivery and does not duplicate any existing program funding. Currently, the organization does not provide in-house chore or cleaning services and instead relies on referrals to external agencies, which often have limited capacity and restrictive eligibility requirements. Due to increasing demand, the requested funding will allow the organization to directly provide services that are currently unavailable to many residents, while continuing to refer individuals to community partners when needs extend beyond the scope of the program. In this way, the program supplements

existing resources by filling a clearly identified service gap and expanding access to support for seniors who have already expressed a need for assistance.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
The program will provide one-time deep cleaning services to eligible senior residents across participating properties on an ongoing, year-round basis, with each resident receiving a single service following assessment, along with post-service follow-up and education to support continued unit maintenance.

D.4. What is the target population and eligibility criteria for the program?
The target population includes low-income seniors aged 55 and older residing in one of PCHA's four senior-designated properties. Services are offered at no cost to participants. Eligibility criteria include: - Residency at a senior PCHA property - Age 55 or older - Demonstrated need for cleaning assistance as identified through resident request and staff assessment

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The program will serve residents living within Pinellas County, Florida, specifically those residing in the organization's designated senior housing properties: Palm Lake Village, Pinellas Heights, Crystal Lake Manor, and Heritage Oaks, with all services delivered on-site to ensure accessibility for seniors with mobility or transportation challenges. The program will operate on an ongoing, year-round basis throughout the contract period, with requests for services submitted at any time and reviewed by Resident Services Coordinators during standard business hours. Once approved, service delivery days and hours will be coordinated directly with the contracted cleaning service provider based on availability, while also aligning with resident needs and staff oversight, with services primarily occurring during standard weekday business hours to support efficient coordination and follow-up.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The program will be coordinated and managed by Resident Services Coordinators who oversee resident support services within the organization's senior housing properties. These staff members have direct experience working with senior populations and are familiar with the needs, challenges, and service gaps affecting residents in their communities. Their responsibilities include managing referrals, conducting eligibility assessments, coordinating services, and completing follow-up to ensure that residents receive appropriate and timely support. Their consistent presence on-site allows them to build relationships with residents, identify needs early, and ensure that services are delivered in an organized and equitable manner. Cleaning services will be delivered by contracted professional cleaning providers selected based on their ability to perform residential deep cleaning services. These providers are expected to have the appropriate experience and capacity to safely and effectively complete services within occupied units. The coordination between Resident Services staff and program-managed vendors ensures that services are scheduled appropriately, completed as intended, and aligned with resident needs, while maintaining full organizational oversight and accountability.

E. Program Outcomes

Completed by eminkoff@pinellashousing.com on 3/25/2026 8:21 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by eminkoff@pinellashousing.com on 3/25/2026 8:34 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$4,039,242.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$45,000.00

F.3. Total Pinellas County Social Action Funding request.
$45,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
100.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
N/A

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
N/A

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
A key component of program sustainability is the program's design as a scalable, unit-based service that can be adjusted based on available resources while still maintaining consistent delivery across senior properties. Because the program is coordinated through existing Resident Services staff, ongoing administrative oversight can be sustained without the need for additional personnel, allowing future funding to remain focused on direct service delivery. In addition, PCHA will continue to leverage community partnerships and referral networks to support residents when program funds are fully utilized.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
Attachment 3 Annual Budget Form Pinellas County Housing Authority 26-27 Social Action Funding.xlsx

G. Requested Documents

Completed by eminkoff@pinellashousing.com on 3/25/2026 9:56 AM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
Accreditation - Pinellas County Housing Authority.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board Members - Pinellas County Housing Authority.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest - Pinellas County Housing Authority.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Program Policy and Procedures - Pinellas County Housing Authority.pdf

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by eminkoff@pinellashousing.com on 3/25/2026 8:30 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

PCHED 501c3 designation (2).pdf

☑ **Current Certificate of Insurance** ***Required**

25-26 Certificate of Insurance PCHA Senior Properties.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire - Pinellas County Housing Authority.pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking - Pinellas County Housing Authority.pdf

☑ **HS E-Verify Affidavit** ***Required**

E-verify - Pinellas County Housing Authority.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

Audit Pinellas County Housing Authority (2).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Incorporation - Pinellas County Housing Authority.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist - Pinellas County Housing Authority.pdf

☑ **Organization Chart (local) *Required**

Org Chart - Pinellas County Housing Authority.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 Pinellas County Housing and Economic Development (2).pdf

Submit

Completed by eminkoff@pinellashousing.com on 3/25/2026 9:33 PM

Case Id: 21244
Name: Pinellas County Housing Authority
Address: 11479 Ulmerton Road, Largo, FL 33778

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Elise Minkoff
Electronically signed by eminkoff@pinellashousing.com on 3/25/2026 9:33 PM

Date Submitted
03/25/2026

Program Description

Completed by ashley@pinellaspal.com on 3/9/2026 4:05 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by ashley@pinellaspal.com on 3/9/2026 4:06 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by ashley@pinellaspal.com on 3/23/2026 4:29 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Pinellas County Sheriff's Police Athletic League, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
3755 46th Ave N St. Petersburg, FL 33714

PROJECT INFORMATION

A.4. Program Name/Project Title
Pinellas PAL Middle & High School Afterschool Program

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Pinellas County Sheriff's Police Athletic League (PAL) is an afterschool program providing educational and recreational sports activities to middle and high school students. We would use funding for program personnel and participant expenses.

A.6. Physical Program Address
3755 46th Ave N St. Petersburg, FL 33714

A.7. Program Manager First Name
Natalie

A.8. Program Manager Last Name
Peraza

A.9. Program Manager Title
Director of Operations

A.10. Program Manager Email
natalie@pinellaspal.com

APPLICATION CONTACT INFORMATION

A.19. First Name
Ashley

A.20. Last Name
Barker

A.21. Contact Person/Title
Programs and Outreach Manager

A.22. Contact Email
ashley@pinellaspal.com

A.23. Telephone
(727) 453-4725

A.24. Executive Officer with signing authority First Name
Randi

A.25. Executive Officer with signing authority Last Name
Meyer

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
randi@pinellaspal.com

A.28. Executive Officer Phone Number
(727) 453-4725

A.11. Program Manager Phone Number
(727) 453-4725

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$60,996.00

A.15. Taxpayer/Employer ID
59-3760782

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
ZL9FRYU723K5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
11/09/2001

A.18. Date of 501(c)(3) Status
04/25/2006

B. Organization Profile

Completed by ashley@pinellaspal.com on 3/26/2026 11:39 AM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The mission and purpose of the Pinellas County Sheriff's Police Athletic League (PAL) closely align with the Social Action Funding priority area of providing educational and enrichment opportunities for disadvantaged populations. PAL delivers comprehensive afterschool and summer programming for K–12 students in Pinellas County, with a primary focus on youth living in Lealman. Lealman is one of the county's lowest-income communities. According to 2023 data, the average household income in Lealman is $45,949, significantly lower than the Pinellas County average of $70,768. This economic disparity creates barriers for many families in accessing affordable, high-quality youth programming outside of school hours. PAL exists to address this gap by providing a safe, affordable, and structured environment where youth can engage in positive, productive activities during critical afterschool and summer hours. Without programs like PAL, many youth in this community would otherwise lack supervision, academic support, and access to enrichment opportunities, increasing their risk of falling behind academically or engaging in unsafe behaviors. PAL's mission is to empower local youth in a safe and encouraging environment where academics, sports, arts, and STEM converge to foster growth, resilience, and confidence. Through a structured daily programming schedule, participants engage in academic enrichment activities, including tutoring, homework assistance, and computer lab time, alongside hands-on STEM learning opportunities that promote problem-solving, creativity, and digital literacy. Youth also participate in art projects, trivia, and board games that reinforce critical thinking skills in engaging ways. These educational components are complemented by recreational sports, including basketball, volleyball, flag football, and soccer, which promote physical activity, teamwork, and leadership development. Youth are encouraged to participate in at least one structured group activity each day, which strengthens social connections and builds essential life skills. In addition to academic support, STEM exposure, and recreation, PAL serves as a critical protective factor by providing consistent mentorship, positive role models, and a safe, supervised space during the hours when youth are most vulnerable to negative influences. By combining educational programming, STEM enrichment, and positive youth development practices, PAL helps improve academic engagement, build confidence, and support long-term success for participants. Through these services, PAL directly advances the Social Action Funding priority by expanding access to high-quality educational, STEM, and developmental opportunities for disadvantaged youth, while addressing the specific economic and social needs of the Lealman community.

B.2. Describe your board membership and how the board is reflective of the target population.
PAL board members are selected through a nomination process that considers various factors, including qualifications, skills, and alignment with the organization's mission and values. Efforts are made to actively recruit individuals from underrepresented groups and to create an inclusive environment where all voices are heard and valued. It is essential for our board members to engage with and actively listen to the target population, whether through community outreach, stakeholder consultations, or other forms of engagement. This helps ensure that our board remains connected to the needs and priorities of those we serve and can make informed decisions that truly reflect the interests of our target population.

B.3. Explain the organization's experience relevant to the proposed priority area.

The Pinellas County Sheriff's Police Athletic League (PAL) has provided after-school and summer programming to youth in the Lealman community since 2001. Established to address the need for safe, affordable, and structured out-of-school opportunities, PAL serves youth in one of Pinellas County's lowest-income areas, ensuring access to supervision, academic support, and enrichment during critical hours. PAL's experienced staff deliver daily programming that combines academic support, such as tutoring, homework help, and computer-based learning, with hands-on STEM activities that build problem-solving and critical thinking skills. These are complemented by organized sports and group activities that promote teamwork, leadership, and social-emotional development. As a member of the National Police Athletic/Activities League, PAL is part of a network focused on preventing juvenile crime and violence through positive youth development. This affiliation strengthens programming and fosters positive relationships between youth and law enforcement. With over 20 years of service, PAL has built strong community ties and consistently serves youth from economically disadvantaged backgrounds. This experience positions PAL to effectively deliver programs aligned with the proposed priority area and meet the needs of local youth and families.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

The Pinellas County Sheriff's Police Athletic League (PAL) has a strong organizational capacity supported by its partnership with the Pinellas County Sheriff's Office, as well as established hiring practices, staff training requirements, and program oversight. Because PAL is sponsored by the Pinellas County Sheriff's Office, all hiring processes are conducted through their office, ensuring a high level of accountability and safety. All applicants must complete a comprehensive screening process, including a background check, fingerprinting, an interview with a Deputy, and a polygraph examination prior to employment. Once hired, all staff are required to complete 40 hours of training through the Florida Department of Children and Families (DCF) before working directly with participants. New employees are given a 90-day introductory period to complete all required trainings and successfully pass DCF certification exams. In addition, all staff maintain current CPR and First Aid certifications, ensuring they are prepared to respond to health and safety needs at all times. PAL maintains appropriate supervision and safety standards by adhering to Florida DCF staff-to-student ratio requirements at all times. These standards ensure that participants receive adequate supervision, individualized attention, and a safe program environment. In addition to these credentials, PAL staff bring relevant experience in youth development, education, recreation, and mentoring, allowing the organization to deliver well-rounded programming that meets the academic and developmental needs of participants. Staff implement structured daily lesson plans that include academic enrichment, STEM activities, and recreational programming, demonstrating the organization's ability to consistently deliver high-quality services. PAL's affiliation with the National Police Athletic/Activities League further strengthens its organizational capacity by connecting the program to a national network focused on youth development and juvenile crime prevention. This partnership provides additional resources, training opportunities, and best practices that support effective and evidence-informed program delivery. Through its rigorous hiring standards, required certifications, trained staff, adherence to safety ratios, and established program structure, PAL demonstrates the organizational capacity, expertise, and accountability necessary to successfully implement and manage programs aligned with the Social Action Funding priorities.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by ashley@pinellaspal.com on 3/26/2026 11:45 AM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
The need to be addressed through PAL's afterschool and summer programming for middle and high school students in the Lealman community is significant. Lealman is one of the lowest-income areas in Pinellas County, with an average household income of $45,949 compared to the countywide average of $70,768 (2023). Many families face financial barriers that limit access to academic support, enrichment opportunities, and safe, structured environments for their children during critical out-of-school hours. PAL's program is designed to serve approximately 175 youth annually, addressing the following key areas of need: • Academic Support: Many students in the community lack access to the resources and support needed to succeed academically. PAL provides tutoring, homework assistance, and enrichment activities, including STEM-based learning opportunities, to help improve academic performance, build critical thinking skills, and increase overall engagement in learning. • Social and Emotional Development: Youth benefit from a supportive and structured environment where they can build positive relationships, develop communication and conflict-resolution skills, and strengthen their emotional well-being. PAL provides consistent mentorship and group activities that promote confidence, teamwork, and positive peer interactions. • Nutritional Support: For many participants, access to nutritious meals outside of school hours is limited. PAL provides snacks and dinner to ensure students have the nourishment needed to fully participate in academic and recreational programming, supporting both their physical health and ability to focus. • Safety and Supervision: The hours following school dismissal are a critical time when youth are most at risk for engaging in unsafe or negative behaviors. PAL provides a safe, supervised environment where students are engaged in structured, positive activities, reducing exposure to risk and increasing protective factors such as mentorship and consistent adult supervision. By addressing these interconnected needs, PAL helps ensure that youth in the Lealman community have access to the academic support, enrichment opportunities, and safe environment necessary to succeed both in and out of school.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
The need for PAL's programming in Pinellas County, and specifically in the Lealman community, is supported by multiple local and statewide data sources demonstrating significant economic hardship and barriers to opportunity. According to the 2023 United Way ALICE (Asset Limited, Income Constrained, Employed) Report, ALICE households are those earning above the Federal Poverty Level but below the basic cost of living. In Pinellas County, approximately 46% of households are classified as either ALICE or living in poverty, indicating that nearly half of all households struggle to meet basic needs such as housing, childcare, transportation, and food. While this reflects a substantial countywide need, the disparity is more pronounced in the Lealman community. In Lealman, the ALICE rate is approximately 67%, meaning more than two-thirds of households are financially strained and unable to consistently afford basic household expenses. This high level of economic instability directly impacts families' ability to access affordable afterschool care, academic support services, and enrichment programming for youth. Income data from the U.S. Census Bureau (2023) further highlights this disparity. The median household income in Pinellas County is approximately $70,768, while in Lealman it is significantly lower at $45,949. This income gap underscores the concentration of economic need within the community served by PAL and reinforces the importance of providing affordable, structured programming for youth.

These conditions are further reflected in ongoing community demand for afterschool and summer programming, where families rely on PAL as a safe, accessible option for supervision, academic support, and enrichment during non-school hours. Together, these data points demonstrate a clear and persistent need for youth development services in Lealman, particularly programs that provide academic enrichment, STEM exposure, recreation, and safe supervision during critical afterschool and summer hours. PAL's programming directly responds to these documented needs by reducing barriers to participation and ensuring that youth in high-need households have access to consistent, structured, and supportive programming.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
PAL is not requesting funding to expand capacity, but rather to sustain and stabilize existing services that are critical to the community. In the Lealman area, affordable after-school and summer programming options for middle and high school youth are limited, and many families face financial and transportation barriers that prevent access to other programs. PAL currently serves over 100 youth annually. However, demand continues to exceed available resources. Without adequate staffing, programs may be limited in size, frequency, or quality, which could result in fewer youth being served. Funding for salaries will ensure that PAL can maintain current enrollment levels, provide consistent supervision, and continue delivering high-quality academic and enrichment programming. By sustaining these services, PAL helps prevent gaps in care and reduces the risk of youth going unsupervised during critical after-school and summer hours.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
N/A we are not currently funded by this grant.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The PAL after-school and summer program coordinates with existing community programs through ongoing collaboration, referral relationships, and shared use of local resources to ensure youth in the Lealman community have access to a continuum of services. PAL serves as a central hub for youth development in the area, working to complement, rather than duplicate, services provided by schools, community organizations, and local service providers. PAL maintains strong informal and formal connections with local schools, allowing staff to coordinate around student needs, attendance, and academic support. These relationships help ensure that students who may benefit from additional tutoring, structured enrichment, or positive youth engagement are identified and referred into PAL programming. In turn, PAL supports school goals by reinforcing academic engagement, behavior expectations, and attendance through consistent after-school participation. In addition, PAL collaborates with community partners and local initiatives by providing opportunities for youth participation in service-learning and enrichment activities. For example, PAL has incorporated community volunteerism projects such as beach cleanups and park cleanups in coordination with local community efforts and civic partners, including Keep Pinellas Beautiful. These activities allow youth to actively contribute to the improvement of their surroundings while reinforcing civic responsibility, teamwork, and leadership development. PAL also strengthens community coordination through the implementation of two large-

scale annual community events that directly engage families across Lealman and surrounding areas. Each year, PAL hosts a Back to School event that provides backpacks filled with school supplies to over 800 students in grades K–12, helping reduce financial barriers for families and ensuring students begin the school year prepared for academic success. This event was recently hosted in partnership with the Lealman Exchange, expanding community collaboration and increasing accessibility for families. Additionally, PAL hosts its annual PAL-O-Ween event, a family-friendly and safe trick-or-treating experience designed to provide a positive alternative to traditional Halloween activities. Held at the Lealman Exchange, the event features costume contests, a DJ, concessions, and a photo booth, creating a safe and engaging environment for families while strengthening community connection and engagement. Through these coordinated efforts, including school partnerships, community service activities, and large-scale family engagement events, PAL ensures that youth and families are connected to a broader network of support. This collaborative approach enhances service delivery, strengthens community relationships, and helps ensure that programming is responsive to the needs of the Lealman community.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by ashley@pinellaspal.com on 3/26/2026 11:49 AM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The Pinellas County Sheriff's Police Athletic League (PAL) after-school program provides structured educational and recreational programming for middle and high school students in a safe, supervised environment. The PAL program exists to provide youth in Lealman with a safe, structured, and affordable alternative during critical after-school hours when many students would otherwise be unsupervised and lack access to academic support, enrichment, and positive adult mentorship. Students are transported from school to the PAL facility, where they participate in daily programming that includes academic support such as tutoring, homework assistance, computer lab access, and enrichment activities including STEM learning, art, trivia, and board games. These are combined with recreational sports such as basketball, volleyball, flag football, and soccer that promote teamwork, leadership, and physical activity. Youth are encouraged to participate in at least one structured group activity each day to support engagement, skill-building, and positive peer relationships. All participants receive a daily snack and drink provided through Pinellas County Schools. PAL's program is grounded in Positive Youth Development, an evidence-based model that strengthens protective factors such as supportive relationships, structured environments, and skill development while reducing risks associated with unsupervised after-school time. Through this model, PAL provides consistent access to academic enrichment, STEM exposure, recreation, and mentorship, helping youth build skills, confidence, and long-term success.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
PAL's primary funder currently reimburses the organization for participant-related expenses associated with the after-school program, such as supplies, snacks, and activity costs. However, the most significant ongoing operational need for sustaining program quality is personnel. If awarded, Social Action Funding would be used to support salaries for three Coach positions who work directly with youth on a daily basis. These Coaches are responsible for transporting students from school in PAL vans, supervising daily activities, assisting with homework, and planning and facilitating educational enrichment and recreational sports. Most importantly, they serve as consistent mentors, building positive relationships with youth through daily interaction. These positions are essential to the success of PAL's Positive Youth Development model. Coaches provide structure, supervision, and trusted adult support for youth who often face challenging home and community circumstances. Their daily presence helps foster stability, accountability, and engagement, which are critical to both academic and social-emotional development. This funding request supplements, rather than duplicates, existing funding sources by covering staffing costs that are not fully supported through current reimbursement-based funding. While program expenses are covered through other funding streams, this request ensures PAL can maintain adequate staffing levels and continue providing safe, high-quality programming. By investing in these Coach positions, this funding directly supports the delivery of consistent, impactful programming in academic support, enrichment, recreation, and mentorship for youth in the Lealman community.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

PAL's after-school program serves disadvantaged middle and high school youth in the Lealman community and surrounding areas. During the school year, programming operates 5 days per week immediately after school dismissal, providing consistent, structured supervision during critical after-school hours. Students are transported from nine area middle and high schools to the PAL facility daily. Youth from additional schools, as well as home-schooled participants, also attend the program; these families provide their own transportation. Upon arrival, participants engage in 3–4 hours of daily programming, including academic support, STEM enrichment, recreational sports, and structured group activities designed to promote engagement, skill-building, and positive youth development. Services are delivered at a high level of intensity, with youth encouraged to participate in at least one academic or enrichment activity and one recreational activity each day. During the summer, PAL operates a full-day camp program from 7:30 AM to 6:00 PM, providing working families with full-day coverage and ensuring youth remain in a safe, structured, and enriching environment throughout the summer months. Summer programming includes academic enrichment, STEM activities, recreation, field trips, and meals, helping prevent learning loss and reduce unsupervised time. PAL maintains an open-access enrollment policy and does not turn away any child due to financial hardship. Program fees are income-based and kept highly affordable to ensure equitable access for families across the community.

D.4. What is the target population and eligibility criteria for the program?

PAL programs primarily target middle and high school youth living in the Lealman community, as well as youth from the surrounding areas. Lealman is a high-need community with a significant proportion of low-to-moderate income households, where many families face barriers to accessing affordable after-school and summer programming. PAL specifically serves youth who are considered at-risk due to economic hardship, limited access to structured enrichment opportunities, and a need for additional academic and social-emotional support. These youth benefit from consistent supervision, academic support, enrichment opportunities, and positive adult mentorship during out-of-school hours. Eligibility is open to all K–12 youth within the service area, with priority given to families residing in Lealman and surrounding high-need communities. PAL maintains an open-access enrollment policy and does not exclude youth based on ability to pay. Program fees are income-based and kept affordable, and no child is turned away due to financial hardship. Through this approach, PAL ensures equitable access to programming for youth who would otherwise have limited access to structured after-school and summer opportunities.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

PAL programs primarily serve the Lealman community, an unincorporated area of Pinellas County, as well as surrounding areas within the county. Lealman is a high-need community with significant barriers to affordable, structured youth programming and out-of-school care. During the school year, PAL operates Monday through Friday in alignment with the Pinellas County Schools calendar. Students are picked up directly from participating schools and transported to the PAL facility, where programming is provided until 6:00 p.m. daily. Services include academic support, enrichment activities, and recreational programming in a safe, supervised environment during critical after-school hours. During the summer, PAL operates a full-day summer camp program Monday through Friday, providing structured programming from 7:30 a.m. to 6:00 p.m. throughout the duration of the summer break. The summer program includes academic enrichment, recreational activities, field trips, and youth development programming designed to support working families and provide consistent supervision and engagement.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

PAL's program is led by experienced leadership and direct-service staff who ensure safe, structured, and high-quality programming. Randi Meyer, Executive Director, was hired as Deputy Director on April 11, 2023, and promoted to

Executive Director on May 1, 2023. She brings over 25 years of nonprofit leadership experience in program development, organizational management, and youth services. Natalie Peraza, Director of Operations, began with PAL in May 2021 and was promoted to Credentialed Director in February 2022 and Director of Operations in November 2023. She has completed all requirements for the Florida DCF Director Credential and provides oversight for program compliance, operations, and youth services. PAL employs three Program Coordinators, each required to obtain the Florida DCF Staff Credential. They manage daily program operations, supervise youth, coordinate academic and enrichment activities, and ensure safety and structure are maintained. PAL also employs seven coaches who provide direct supervision and lead recreational programming, including sports and boxing. All coaches meet DCF-required training hours and are certified in CPR and First Aid. Coaches complete at least 10 hours of annual training focused on youth development, engagement, and safety. All staff complete a structured onboarding process through the Pinellas County Sheriff's Office, including background screening, fingerprinting, a Deputy interview, and polygraph. Staff must complete DCF introductory training within 90 days of hire and pass all required competency exams before independently supervising youth. Staff also receive training in PAL policies, safety procedures, and youth engagement strategies prior to assignment.

E. Program Outcomes

Completed by ashley@pinellaspal.com on 3/25/2026 2:29 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.pdf

F. Budget

Completed by ashley@pinellaspal.com on 3/25/2026 2:51 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,661,720.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$1,410,510.20

F.3. Total Pinellas County Social Action Funding request.
$60,996.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
4.32%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
PAL's after-school and youth development programs are supported by several key funding partners. The Pinellas County Sheriff's Office provides approximately $500,000 in funding to support overall program operations, including staff salaries for program implementation and daily supervision, as well as participant-related expenses such as supplies, enrichment activities, field trips, and STEM programming materials that enhance youth learning opportunities. The Juvenile Welfare Board of Pinellas County contributes roughly $495,355.57 to cover a portion of staff salaries, participant-related expenses, office costs, and the development and implementation of STEM enrichment programming. In addition, the National Police Athletic/Activities League (National PAL) provides $12,825 to support staff salaries and assist with participation in annual conferences for both staff and youth development training opportunities. Together, these funding sources allow PAL to deliver high-quality after-school, enrichment, STEM, and summer programming for youth in the Lealman community.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
PAL does not currently receive direct funding from Pinellas County Government for any programs. The organization does utilize a county-owned facility for program operations, which supports service delivery but does not constitute direct financial funding.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
PAL's plan for financial and program sustainability beyond fiscal year 2027 is centered on maintaining a diversified funding portfolio, strengthening community partnerships, and continuing to demonstrate measurable program impact. The organization currently benefits from multiple funding streams, including support from the Pinellas County Sheriff's Office, the Juvenile Welfare Board, national funding partners, and in-kind contributions, which reduces reliance on any single source of funding. Moving forward, PAL will continue to pursue a mix of public and private funding opportunities,

including grants, foundation support, corporate sponsorships, and individual donations. The organization will also maintain affordable program fees on a sliding scale to ensure accessibility while contributing to operational sustainability. Ongoing efforts to build relationships with community partners and stakeholders will further support long-term funding and program expansion. In addition to financial sustainability, PAL is committed to program sustainability by maintaining strong staffing structures, adhering to best practices in youth development, and continuously evaluating program effectiveness. By tracking participation, engagement, and outcomes, PAL is able to demonstrate impact and remain competitive for future funding opportunities. Through diversified funding, strong community partnerships, and a continued focus on high-quality programming, PAL is well-positioned to sustain and grow its services for youth in the Lealman community beyond fiscal year 2027.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget Form (1).xlsx

G. Requested Documents

Completed by ashley@pinellaspal.com on 3/25/2026 2:30 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
While we do not hold formal accreditation, our organization maintains full compliance with all state and local regulatory requirements, including DCF standards where applicable. Our programs are guided by nationally recognized best practices in youth development and are supported by strong partnerships with the Pinellas County Sheriff's Office and other community stakeholders.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
PAL Board Members Contact Info - FYE 09_26.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interst.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Pinellas County Sheriff's PAL Handbook.FINAL.1.5.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**
Coach Job Description 2026.pdf

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
PCLB Licensing LSC 25-26.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by ashley@pinellaspal.com on 3/24/2026 1:00 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

IRS 501c3 (1).pdf

☑ **Current Certificate of Insurance** ***Required**

Master COI 2025-2026.pdf

☑ **Data Control Questionnaire** ***Required**

PAL Data Control Questionnaire 2026_001.pdf

☑ **Human Trafficking Affidavit** ***Required**

HUMAN TRAFFICKING AFFIDAVIT.pdf

☑ **HS E-Verify Affidavit** ***Required**

2026 EVerify.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

PCS PAL audited FS 2025 (1).pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of Incorporation.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2026_001.pdf

☑ **Organization Chart (local) *Required**

PAL Org Chart.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

PAL W9 11.10.25.pdf

Submit

Completed by ashley@pinellaspal.com on 3/26/2026 12:50 PM

Case Id: 21185
Name: Pinellas County Sheriff's Police Athletic League
Address: 3755 46th Ave N, St. Petersburg, FL 33714

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Ashley Barker
Electronically signed by ashley@pinellaspal.com on 3/26/2026 12:50 PM

Date Submitted
03/26/2026

Program Description

Completed by pstills@readyforlifepinellas.org on 3/5/2026 2:48 PM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

Program Description

Please provide the following information.

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by pstills@readyforlifepinellas.org on 3/5/2026 2:49 PM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by pstills@readyforlifepinellas.org on 3/23/2026 7:22 PM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Ready for Life, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
2300 Tall Pines Drive Suite 100 Largo, FL 33771

PROJECT INFORMATION

A.4. Program Name/Project Title
Family HOPE Center at Ready for Life, Inc.

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Local Child Abuse Prevention (CAP) center using grant funds to increase the number of at-risk families receiving Exchange Parent Aide in-home prevention services to end generational child abuse.

A.6. Physical Program Address
2300 Tall Pines Drive Suite 100 Largo, FL 22771

A.7. Program Manager First Name
Diamond

A.8. Program Manager Last Name
Davis

A.9. Program Manager Title
Director of Family HOPE Center

A.10. Program Manager Email
ddavis@readyforlifepinellas.org

APPLICATION CONTACT INFORMATION

A.19. First Name
Patsy

A.20. Last Name
Stills

A.21. Contact Person/Title
VP of Administration

A.22. Contact Email
pstills@readyforlifepinellas.org

A.23. Telephone
(727) 954-3989

A.24. Executive Officer with signing authority First Name
Kathy

A.25. Executive Officer with signing authority Last Name
Mize

A.26. Executive Officer Title
CEO

A.27. Executive Officer Email
kmize@readyforlifepinellas.org

A.28. Executive Officer Phone Number
(727) 954-3989

A.11. Program Manager Phone Number
(727) 954-3989

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$75,000.00

A.15. Taxpayer/Employer ID
26-4037989

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
MJM5BDU8APL5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
01/06/2009

A.18. Date of 501(c)(3) Status
03/11/2009

B. Organization Profile

Completed by pstills@readyforlifepinellas.org on 3/26/2026 11:19 AM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Established in 2009, Ready for Life, Inc. is the only Pinellas County–based nonprofit solely dedicated to changing lives beyond foster care for teens in foster care, young adults who have aged out of care, and their children. Each year, approximately 100 youth age out of foster care in Pinellas and Pasco Counties, often without permanent family connections or the support systems needed to succeed in adulthood. Nationally, 25–36% of youth experience homelessness after aging out, fewer than 3% earn a college degree, and many face chronic unemployment, underscoring the urgent need for intervention. Aging out of youth are more likely to become parents at a young age, often by 19. The individuals served by Ready for Life have experienced abuse, neglect, trauma, poverty, housing instability, and disrupted education. In response, trauma-informed staff—many with lived foster care experience—provide individualized support to youth ages 15–25, helping them build the skills, stability, and relationships necessary for independence. This mission aligns directly with Human Services for Disadvantaged Residents, as the population served represents some of the most vulnerable individuals and families in the community. Of the current 644 clients, 125 have biological children, highlighting both the prevalence of young families and the importance of breaking cycles of generational child welfare involvement. The Family HOPE Center program strengthens this work by providing targeted support for parents through mentoring, role modeling, and voluntary, evidence-based in-home parenting education using the National Exchange Parent Aide model, along with family-strengthening "Mommy and Me" and "Wingmen" weekend psychosocial events. More than 150 little ones are supported during the holidays and through extended agency support. We deliver a continuum of care that includes workforce development, life skills training, transportation assistance, GED and educational support, housing stabilization, food and nutrition, legal guidance, childcare resources, and access to healthcare, mental health, and dental services. All services are voluntary and provided at no cost, with an emphasis on personal accountability and long-term success. Community partnerships are integrated throughout the model to expand access and ensure sustainability. Organizational capacity is strengthened by a team that blends professional expertise with lived experience. Of 16 staff members, five are former foster youth and past clients, now serving as credible role models. Their successes—including parenting, homeownership, and career advancement—demonstrate the long-term impact of consistent support. By addressing immediate needs while building pathways to self-sufficiency, Ready for Life stabilizes households, reduces reliance on public systems, and helps low-income families achieve safe, stable, and productive lives—advancing Pinellas County’s priority of serving disadvantaged residents.

B.2. Describe your board membership and how the board is reflective of the target population.
Ready for Life, Inc. is governed by a committed Board of Directors that provides strategic leadership, fiduciary oversight, and accountability to the community. Board members bring diverse professional expertise across business, finance, legal, and human services sectors, ensuring strong governance and the capacity to serve disadvantaged residents in Pinellas County effectively. Bud Risser is one of the founders and a key board member who demonstrates that it takes more than a time commitment to support a non-profit; it takes financial support as well. The Board includes representation from individuals with lived experience in foster care, ensuring that decision-making is informed by a firsthand understanding of the challenges faced by the population served. This perspective helps keep the organization

grounded, relevant, and responsive to the real needs of young adults aging out of care and young families working toward stability. To further strengthen alignment with the target population, Ready for Life incorporates additional voices through advisory structures. An agency-wide advisory group and a dedicated Family HOPE Center advisory board include child welfare professionals, community partners, and leaders experienced in prevention services and the Exchange Parent Aide model. These groups provide critical input on program design, cultural relevance, and emerging community needs, helping ensure services remain accessible and effective for low-income and vulnerable families. As the Family HOPE Center advances through accreditation with the National Exchange Club, these advisory bodies are being further enhanced to align with evidence-based standards and continuous quality improvement practices. Together, the Board of Directors and advisory groups reflect a governance model that values professional expertise, lived experience, and community involvement. This structure ensures that Ready for Life's programs remain responsive to the needs of disadvantaged residents and aligned with Pinellas County's priority to deliver impactful, equitable human services.

B.3. Explain the organization's experience relevant to the proposed priority area.

Ready for Life, Inc. has 17 years of experience serving at-risk teens in foster care and young adults aging out of care in Pinellas County, providing trauma-informed services that directly align with the County's priority to support disadvantaged residents. The organization has developed deep expertise in working with individuals facing housing instability, lack of family support, limited education, and increased risk of involvement in public systems. Through this work, Ready for Life focuses on stabilization and breaking cycles of poverty, neglect, and abuse that impact future generations. The program has helped thousands of individuals since inception with more clients enrolling annually. Since its inception, Ready for Life has worked to prevent generational child abuse by supporting young parents with education, advocacy, and access to critical resources that promote safe, stable family environments. In 2023, Ready for Life expanded this work by launching the Family HOPE Center program, adding in-home parent assistance after years of experience working with moms. The Exchange Parent Aide model was selected to re-establish the program as previously funded until about 2019. CEO Kathy Mize, MSW, is a native of St. Petersburg, FL, and received her graduate degree in Social Work from the University of South Carolina. Kathy has worked in the field of child abuse & prevention for 35+ years. Kathy was the Parent Aide Program Manager at Help A Child, Inc. from 2003 to 2006.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

Ready for Life, Inc. (RFL) has the organizational capacity to implement and sustain high-quality, evidence-based programming through experienced leadership, trained staff, national affiliations, and strong community partnerships. Since its founding in 2009, RFL has been led by CEO Kathy Mize, whose 17 years of consistent leadership have guided the organization's growth and impact in serving vulnerable youth and families. With a background in social work and extensive relationships across the child welfare and nonprofit sectors, she has positioned RFL as a trusted provider in Pinellas County. Her active involvement in the National Exchange Club, including leadership at the national level, further aligns the organization with best practices in child abuse prevention and family support. RFL is currently completing national accreditation through the National Exchange Club for the Exchange Parent Aide Program, with submission of all required documentation by April 1, 2026. Upon approval, RFL will be recognized as an accredited Child Abuse Prevention (CAP) site and will participate in ongoing national oversight, including monthly reporting, continuing education, and annual training requirements. This accreditation ensures adherence to evidence-based standards, program fidelity, and continuous quality improvement. This work is delivered locally through the Family HOPE Center (Healing, Outreach, Prevention, and Empowerment), reflecting a trauma-informed, family-strengthening approach that encourages voluntary participation. The Exchange Parent Aide model, established in 1979, is a nationally recognized, evidence-based approach to preventing child abuse through intensive, in-home parent education and mentoring. The model has received federal recognition, including a Presidential Award from the White House Office of Private Sector Initiatives, and is implemented in multiple states as a leading prevention strategy. RFL staff have been trained in Parent Aide standards since 2022 and utilize the Nurturing Parenting curriculum for assessments and age-appropriate instruction for

children ages 0–17. Program implementation is led by Diamond Davis, Director of the Family HOPE Center, who holds a bachelor's degree in clinical psychology from Saint Leo University and has led the program since 2022. Under her leadership, the program has successfully engaged high-risk young families through a model grounded in accountability, relationship-building, and access to critical resources. Partnerships with organizations such as Baby Cycle, Juvenile Welfare Board initiatives (including Turbo Babies), Habitat for Humanity, and the CALI Project expand support for participating families. RFL has demonstrated the ability to thoughtfully build and scale programming. The Family HOPE Center has successfully piloted the Parent Aide model with measurable progress in parenting stability and goal completion. Expansion plans include serving up to 24 families annually, including both high-risk and lower-risk households, impacting an estimated 75 individuals. The organization's capacity is further strengthened through collaboration with Family Support Services (lead child welfare agency for Circuit 6), Guardian ad Litems, pregnancy shelters, and other community providers. These relationships support coordinated care and referrals, and this funding will allow RFL to formalize intake and referral pathways for higher-risk families with a history of domestic violence, substance abuse or past/current child welfare involvement of their children. Based on current engagement, demand is expected to exceed available capacity. RFL's investment in staff training, volunteer screening, curriculum implementation, and policy development demonstrates readiness to deliver services with fidelity and sustainability. Collectively, these elements reflect an organization with the leadership, infrastructure, and expertise necessary to provide effective, high-impact services to vulnerable families in Pinellas County.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by pstills@readyforlifepinellas.org on 3/26/2026 11:46 AM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
The need: Help those who experienced childhood in foster care do better for their children. Nationally, 25–36% of youth experience homelessness after aging out, fewer than 3% earn a college degree, and many face chronic unemployment, underscoring the urgent need for intervention. Aging out of youth are more likely to become parents at a young age, often by 19. Their risk of having their children removed due to neglect or abuse is too high. Research shows that while only about 1–2% of children in the general population enter foster care, 8–9% of children born to former foster youth do, with rates as high as 22% in some high-risk groups—indicating a 5 to 10+ times greater likelihood of child welfare involvement across generations. Most families support their adult children financially until the age of 27. Our clients do not have that luxury - they need us. Service gaps further intensify this need. Most in-home parenting programs in the region focus on families with children ages 0–5, leaving limited options for families with older children. This creates a gap in prevention services for households that still require intensive, relationship-based support to maintain stability and avoid deeper system involvement. Ready for Life's internal data and program experience reinforces these trends. The organization serves over 600 teens, young adults, and children annually, many of whom are parents or expecting parents and fall within ALICE or low-income thresholds. Staff assessments, client interviews, and ongoing service delivery consistently identify unmet needs in parenting skills, housing stability, transportation, and employment. The Family HOPE Center has experienced increasing demand for in-home parenting support, with referrals expected from Family Support Services, Guardian ad Litem, and other partners exceeding current program capacity. We need the full-time Parent Aide to take these referrals. Without access to early, targeted intervention, these families are more likely to experience crises that result in costly system involvement. Expanding evidence-based, in-home services directly addresses documented gaps and aligns with local priorities to strengthen families, reduce abuse and neglect, and improve long-term outcomes for children in Pinellas County.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Ready for Life works with over 600 teens, young adults and their children this year. This amount is up from last year's impact report showing 485 clients, 232 new intakes, 112 intakes under 18, 77 Pasco clients, and 163 children of clients receiving Family HOPE Center services as discussed throughout this grant. Current data and local trends in Pinellas County demonstrate a clear need for prevention-focused family support services. According to the United Way ALICE Report, approximately 40% of households in Pinellas County live below the federal poverty level or are classified as ALICE (Asset Limited, Income Constrained, Employed). These households often struggle to meet basic needs despite working, increasing stressors that are strongly linked to child abuse and neglect. In the local child welfare system, approximately 100 youth age out of foster care each year in Pinellas and Pasco Counties, frequently without permanent family connections or the resources needed to achieve stability. Young adults with foster care experience are significantly more likely to experience early parenthood, housing instability, and unemployment—key risk factors for involvement with the child welfare system. Even though we strive to provide the most direct services for those in the age range of 15-25, our alumni come back to us annually and show up when they have life-changing news. We are their

family. One young man even declared Kathy Mize as his "next of kin" when he went into the military. When he is on leave, he visits his "family". There are other service gaps for the presented need. Most in-home parenting programs in the region focus on families with children ages 0–5, leaving limited options for families with older children. This creates a gap in prevention services for households that still require intensive, relationship-based support to maintain stability and avoid deeper system involvement. Funding gaps remain as child welfare reforms take place to put more money into prevention to stop the cycle of child welfare involvement that is difficult to break once you are involved as a child or a parent. Statistically, only 45% are reunited with their biological parents. Meanwhile, most of the Ready for Life clients spend 5-7 years in foster care, some all of their childhood. Without access to early, targeted intervention, these families are more likely to experience crises that result in costly system involvement. Expanding evidence-based, in-home services directly addresses documented gaps and aligns with local priorities to strengthen families, reduce abuse and neglect, and improve long-term outcomes for children in Pinellas County.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Pinellas County has limited availability of intensive, in-home parenting programs, and most existing services focus on families with children ages 0–5. Based on available provider capacity and typical program sizes, it is estimated that approximately 300–500 at-risk families are served annually in Pinellas County through in-home parenting programs, the majority of which are early childhood-focused and time-limited. However, this capacity falls short of the need. With nearly 40% of households classified as ALICE or below poverty, and ongoing referrals through the child welfare system, thousands of families experience risk factors associated with abuse, neglect, and instability each year. Importantly, families with children over age five—particularly young parents with lived experience in foster care—have significantly fewer in-home service options, leaving a critical gap in prevention services. Ready for Life currently serves over 600 teens, young adults, and children annually, with increasing demand for in-home parenting support through the Family HOPE Center. Referrals from Family Support Services, Guardian ad Litem, and community partners continue to grow, and current staffing limits the number of families that can be served through the Exchange Parent Aide model. Based on referral trends, an estimated 6–12 high-risk families per year are not currently served due to capacity constraints, with additional unmet need anticipated as referrals expand. The proposed expansion will add a full-time Parent Aide, increasing capacity to serve up to 18 families annually (12 high-risk and 6 lower-risk). While this represents a modest share of the total countywide need, it specifically targets a high-risk, underserved population—families with children ages 0–17 who are not adequately served by existing early childhood programs. By expanding capacity, Ready for Life will reduce the number of unserved families within its referral network, provide services not otherwise available in the community, and strengthen the local continuum of care by filling a well-documented service gap.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Pinellas County Social Action is not currently funding this program. As an existing program that is growing, Ready for Life has demonstrated strong outcomes serving youth and young families through its continuum of care, including the Family HOPE Center. Over the past year, the organization served over 600 teens, young adults, and children, delivering comprehensive support in housing stabilization, education, employment, and parenting. Among young mothers engaged in services, the majority have maintained custody of their children while working toward stability through education,

employment, and life skills development. The Family HOPE Center's Exchange Parent Aide program, currently in its early implementation phase, has already shown positive results. Families who have completed the program have successfully achieved individualized goals related to stable housing, employment, and improved parenting practices. Participants demonstrate increased confidence, stronger parent-child relationships, and improved ability to navigate systems such as healthcare, education, and child welfare. Utilization continues to grow, with referrals from Family Support Services, Guardian ad Litem, and community partners exceeding current program capacity. This indicates both strong community trust and a clear demand for expanded services. A recent participant success story illustrates program impact. One young mother, who entered services with a history of foster care, housing instability, and limited support, worked closely with a Parent Aide to build parenting skills, secure stable housing, and maintain employment. Through consistent in-home visits, coaching, and connection to resources, she successfully achieved her goals and is now raising her child in a safe, stable environment. Her progress reflects the program's ability to interrupt cycles of instability and create long-term positive outcomes for families. All participant information is collected and reported in aggregate through Ready for Life's Salesforce system to ensure confidentiality and compliance with public records requirements. These outcomes demonstrate the program's effectiveness and readiness for expansion, with Social Action funding enabling increased capacity to serve additional high-risk families and achieve similar results at a greater scale.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
Ready for Life's Family HOPE Center coordinates closely with existing programs throughout Pinellas County to ensure services are complementary, not duplicative, and that families receive comprehensive, wraparound support. Ready for Life already serves over 600 individuals annually and has strong visibility in the community. The organization could fill all 12-15 high-risk Parent Aide slots with eligible families through its existing client base alone, without relying solely on external referrals. However, if funded, referrals from trusted partners will play an important role in identifying families most in need. Key future referrals will come from Family Support Services (lead child welfare agency), Guardian ad Litem, healthcare providers, housing programs, and transportation and economic mobility partners such as Keys to Independence, Wheels of Success, and Suncoast Voices for Children. Coordination occurs through referrals, shared goal alignment, and ongoing communication to ensure families receive the right level of support without duplication. To ensure responsible program growth and high-quality service delivery, Ready for Life will scale referrals intentionally. Rather than over-soliciting referrals beyond current capacity, the program will grow demand organically through its existing network, website inquiries, and targeted outreach. Once funding is secured and staffing capacity is expanded, Ready for Life will formalize additional collaborative agreements and secure letters of support outlining referral pathways and coordinated roles. This balanced approach ensures that partnerships are meaningful, families are served effectively, and the program maintains fidelity and quality while expanding to meet community needs. Note: No letters of collaboration are included in this application as the current, limited openings of 6 to 9 families a year with one-on-one volunteer Parent Aides are referred to the program internally.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by pstills@readyforlifepinellas.org on 3/26/2026 11:18 AM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Ready for Life's Family HOPE Center will implement the Exchange Parent Aide Program, an evidence-based, in-home parent education and mentoring model designed to prevent child abuse and reduce child welfare system involvement. The program targets young families—many with lived experience in foster care—who face elevated risks of economic instability, early parenthood, and prior system involvement. The program will serve up to 24 families with 48+ children (12-15 high-risk and 6-9 lower-risk). Each family receives one to two in-home visits per week from trained Parent Aides, delivering structured, goal-oriented support. Services include parenting education through the evidence-based Nurturing Parenting curriculum, child development guidance, and assistance accessing critical resources such as healthcare, employment, housing, childcare, and public benefits. For families with active child welfare involvement, Parent Aides provide advocacy support, assisting with case plan compliance, court preparation, and communication with case managers. This targeted intervention reduces barriers that often lead to prolonged system involvement or re-entry. Participants also receive wraparound support through Ready for Life's continuum of care, including workforce development, GED support, transportation assistance, mental health referrals, and basic needs services. Young adults aging out of foster care are at significantly higher risk of poor outcomes, including unemployment, housing instability, and early parenthood—factors strongly associated with child welfare involvement. By combining intensive in-home services with coordinated supports, this program addresses root causes rather than symptoms. Expected outcomes include improved parenting skills, increased economic stability, successful completion of individualized family goals, and reduced incidence of child abuse and neglect. Staff will ensure fidelity of services, data tracking, and measured progress for all stakeholders.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
The requested $75,000 in Social Action funding will support the expansion of Ready for Life's Exchange Parent Aide Program under Priority Area A.12. This request is in addition to the program's existing $145,000 budget, which is supported through private funding, grants, and individual donations. Of the $75,000 request, $50,000 will fund salary and benefits of a full-time Exchange Parent Aide position dedicated to serving 12 higher-risk families over 12 months. This additional staffing will expand program capacity beyond its current level, allowing Ready for Life to increase service intensity and reach more families at risk of child welfare involvement. The remaining $25,000 will be used to strengthen program effectiveness and outcomes through: 1. Staff training and certification to maintain fidelity to the evidence-based Exchange Parent Aide model 2. Program materials, including Nurturing Parenting curriculum and assessments 3. Participant incentives tied to engagement and goal completion 4. Flexible client assistance (e.g., utilities, rental support, security deposits, transportation) to remove immediate barriers to family stability The existing $145,000 budget

supports core program operations, including current staffing, infrastructure, and baseline service delivery. Social Action funding will supplement—not duplicate—these resources by adding new capacity, enhancing service quality, and enabling the program to serve additional high-need families who would otherwise remain unserved. This investment allows Ready for Life to move from a limited-capacity model to a more scalable, prevention-focused approach—reducing the likelihood of child abuse, decreasing reliance on the child welfare system, and ultimately lowering long-term public costs.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

Ready for Life's Family HOPE Center delivers the Exchange Parent Aide Program through intensive, individualized in-home services combined with wraparound supports. Each enrolled family receives 1–2 in-home visits per week, lasting approximately 60 minutes per session, delivered by a trained Parent Aide. Visit frequency is based on family risk level and need, with higher-risk families receiving more intensive engagement. Services are provided over an average duration of 6 to 12 months, or until successful completion of individualized goals. During each visit, Parent Aides deliver structured, evidence-based parenting education using the Nurturing Parenting curriculum, provide real-time coaching and role modeling, and assist families in addressing immediate barriers. Families work toward achieving three individualized, measurable goals, typically related to parenting skills, stable housing, employment, or education. In addition to in-home services, participants engage in: Monthly goal review and progress monitoring sessions As-needed case coordination and advocacy with child welfare professionals, courts, and service providers Access to weekly or biweekly life skills and workforce development sessions at Ready for Life's centers Ongoing communication and support between visits, as needed Families also receive flexible, as-needed support (e.g., transportation, basic needs, housing stabilization assistance) to ensure consistent participation and reduce barriers to success. Program intensity is highest during the initial stabilization phase (first 60–90 days), with a gradual step-down as families demonstrate progress and increased self-sufficiency. Successful completion is defined by the achievement of individualized goals and improved family stability.

D.4. What is the target population and eligibility criteria for the program?

The program serves young families with children ages 0–17 residing in Pinellas County who are seeking voluntary, in-home support to strengthen parenting skills, stabilize their households, and improve outcomes for their children. The target population primarily includes households that are low-income or ALICE (Asset Limited, Income Constrained, Employed), meaning they are working but unable to afford basic necessities such as housing, childcare, transportation, and healthcare. Priority is given to parents and caregivers who have experienced foster care, early parenthood, economic instability, or prior involvement with the child welfare system, as these factors significantly increase the risk of child abuse, neglect, and intergenerational system involvement. Eligibility criteria include: (1) residency in Pinellas County; (2) parent or legal caregiver of at least one child under age 18; and (3) willingness to voluntarily participate in in-home services, including regular visits and goal-setting activities. While there is no strict income cutoff, the program prioritizes families who meet Social Action funding guidelines for low-income or ALICE households. Families may be self-referred or referred by community partners, including Family Support Services, Guardian ad Litem, healthcare providers, schools, and pregnancy or housing programs. When demand exceeds capacity, the Family HOPE Center utilizes a structured prioritization process to assess level of risk, income status, immediacy of need, and likelihood of benefit from intervention. Higher priority is given to families with active or prior child welfare involvement, housing instability, limited support systems, and those meeting ALICE or low-income thresholds. Ready for Life maintains comprehensive demographic and outcome data within its Salesforce CRM system, including income level, ALICE status, age, race, gender, household composition, and individualized goals. This supports real-time reporting, compliance with Social Action requirements, and data-driven decision-making to ensure equitable service delivery and measurable impact.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

Ready for Life's Family HOPE Center serves families throughout Pinellas County, Florida, providing in-home and center-based services designed to meet participants where they are geographically and situationally. Standard program operations are conducted Monday through Friday, 9:00 a.m. to 5:00 p.m. at Ready for Life's Largo-based facilities. However, recognizing that many families have work, school, and childcare obligations, in-home Parent Aide services are delivered with flexible scheduling to ensure accessibility and consistent engagement. Parent Aides and staff provide services early mornings, evenings, and weekends, based on the availability and needs of participating families. This flexibility supports higher participation rates, stronger relationship-building, and more effective service delivery for working parents and those with nontraditional schedules. To reduce barriers to participation, Ready for Life provides annual bus passes upon request, allowing unlimited travel throughout Pinellas County. For critical needs, the program also offers ride-share support to ensure families can attend essential appointments such as school meetings, medical visits, and legal proceedings. In addition, staff connect eligible participants to transportation resources through community partnerships, including Keys to Independence (driver's license support), Wheels of Success (vehicle assistance), and Suncoast Voices for Children's Opportunity Passport (matched savings for transportation and other assets). Reliable transportation directly increases access to employment, education, healthcare, and court compliance—key factors in achieving family stability and preventing further child welfare involvement. Services are provided year-round throughout the contract period, ensuring continuity of care and consistent support as families work toward stability and self-sufficiency.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

Ready for Life's Family HOPE Center is staffed by experienced professionals who combine formal education, specialized training, and lived experience to serve high-risk families. Program leadership is provided by Diamond Davis, Director of the Family HOPE Center, who holds a bachelor's degree in clinical psychology from Saint Leo University and has led implementation of the Exchange Parent Aide model since joining Ready for Life in 2022. The program is supported by Chrissy Booth, a 25-hour-per-week Parent Aide Coordinator with lived experience in foster care. As a wife and mother of two young children, she brings relatable insight to families while coordinating services and supporting Parent Aides. Executive oversight is provided by CEO Kathy Mize, who has led the organization since 2009, ensuring alignment with best practices and community needs. A full-time Parent Aide (funded through this request) will hold a bachelor's degree in a related field and/or relevant child welfare or legal experience and will deliver in-home parenting education, advocacy, and case coordination. All staff and volunteers complete background screening and training in the evidence-based Exchange Parent Aide model and Nurturing Parenting curriculum. Onboarding includes orientation to trauma-informed care, safety protocols, and Salesforce data tracking. Ongoing supervision and monthly training ensure program fidelity and continuous quality improvement. Ready for Life maintains accountability through annual independent financial audits conducted by an external third party. Implementation Timeline: Months 1–2: Hire and train Parent Aide, continue Volunteer Parent Aide services Months 2–3: Enroll families and begin services for FT Parent Aide Months 3–12: Ongoing service delivery, supervision, and reporting Monthly: Attend all-state meeting, submit reports, evaluate services Conference: July This qualified team and structured approach ensure effective, high-quality program delivery.

E. Program Outcomes

Completed by pstills@readyforlifepinellas.org on 3/25/2026 11:34 PM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by pstills@readyforlifepinellas.org on 3/26/2026 9:09 AM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$1,941,640.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$220,000.00

F.3. Total Pinellas County Social Action Funding request.
$75,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
34.09%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Of the $220,000 budgeted above in section F.2. The breakdown of financial support is as follows: Ready for Life = $47,126 (not counting 12% admin and 6% fundraising costs) Fundraising by Exchange Clubs and Family HOPE Center Events = $52,874 PC Social Action = $75,000 White Family Foundation = $15,000 Thomas Plein Foundation = $15,000 100 Women Who Care = 15,000 All of these funds are for staffing and general operating costs of running the Family HOPE Center which serves all of the Parent Aide families and individuals (estimated in this grant at 75 individuals including parents and children) plus all the other moms and dads and children (about 65 active parents and 160 of their little ones) who access parent engagement services such as "Mommy and Me" and "Wingmen" weekend outings where learning and socialization come together for therapeutic life skills training, and other services such as consultations, pantry, shower, laundry, diapers, baby formula, cribs, toys, links to referrals, bus passes, etc. Family HOPE Center staff are the first point of contact for all of the moms. Additional support is provided under the general operating functions of Ready for Life as part of the overall agency budget of 1.9M Each year, we write grants, produce fundraisers, help with 3rd party fundraisers such as Exchange Club events, and seek individual and corporate support. Operational funds included in this grant align with allowable and reasonable costs as outlined in the grant requirements and the provided budget. Personnel Expense Direct Services $45,000.00 Salary, excluding fringe (agency will absorb) Operational Expense Communications $300.00 Monthly cell phone at $25 per month, agency price Operational Expense Direct Services $26,000.00 Bus passes, ride shared, GED prep and testing, certification course fees, clothing, prescriptions, groceries/toiletries purchased for individual clients, furniture, rent/utility/upkeep expenses, childcare, gas cards, incentives: gift cards etc. Based on the total individuals served in a year at 75 = $346/ind. Operational Expense "Supplies/Equipment" $1,600.00 Nurturing Parenting and Parent Aide required assessments and curriculum for 12-15 families ($133/mo) Operational Expense "Training/Development" $1,100.00 Courses and monthly training from a supervisor Operational Expense Transportation $1,000.00 Mileage at .725 rate at 1379 miles a year ($115/mo)

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
No other Pinellas County Government funding is received by Ready for Life, Inc.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
During the spring of each year, Ready for Life and the board begin the budgeting process, knowing that very little of the annual budget is calculated from multi-year contracts and grants. Out of the current budget of roughly $1.9 million, only 36% was from contracts with Family Support Services for Life Skills Training and City of St. Petersburg Youth Opportunity Grant. The city grant will end on 12-31-2026, as it was funded through ARPA funds. This will reduce our contractual funds to less than 10%, and that is standard as there is not a lot of public funding for teens aging out of foster care and for the prevention of child abuse for vulnerable adults. Our leadership has been creating and adapting to the changing needs of our clients and the changing landscape of our area since inception in 2009, and we will find the funds for the services that are so vital, based on what we know from "the youth voice". Pandemics, hurricanes, and governmental funding shifts impact us annually and we find ways to sustain and grow. Beyond 2027, Ready for Life will sustain this position and program through a diversified funding strategy that expands both private and public revenue streams. The organization will increase individual and corporate fundraising efforts, including major gifts, events, and targeted campaigns tied to measurable outcomes. Concurrently, RFL will pursue additional local, regional, and national grant opportunities to support program expansion and replication. RFL will deepen formal partnerships with child welfare stakeholders, including Family Support Services of the Suncoast, to position this program as a contracted or reimbursable service within the continuum of care. The organization will also engage Juvenile Welfare Board of Pinellas County for ongoing investment, aligning program outcomes with JWB priorities around prevention, family stability, and reducing system involvement. Additionally, RFL will pursue state funding opportunities and advocate for inclusion in recurring appropriations that support prevention-based, evidence-informed models like Exchange Parent Aide. As outcomes are documented and shared, RFL will leverage data to secure multi-year funding commitments and explore fee-for-service or performance-based contracts where appropriate. This multi-pronged approach ensures long-term sustainability by embedding the program within existing systems of care while continuing to grow philanthropic support.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
RFL Attachmetn 3 Annual Budget Form 3-2026.xlsx

G. Requested Documents

Completed by pstills@readyforlifepinellas.org on 3/25/2026 10:37 PM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
Accreditation for the Exchange Parent Aide Program is underway and should be completed by July 1, 2026

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
2025-2026 RFL Board List with titles and addresses 10-29-25.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
2023 PEO FED Handbook FINAL.pdf

G.4. Do you have Program Policy and Procedures?
No

If not available, please explain:
Family HOPE Center is new and evolving as we complete accreditation. Standard Operating Procedures are being revamped and worked on as part of our 3-year Strategic Execution Plan.

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

JD RFL Family HOPE Center FT Parent Aide.pdf

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by pstills@readyforlifepinellas.org on 3/25/2026 11:31 PM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

IRS Letter of Determination.pdf

☑ **Current Certificate of Insurance** ***Required**

COI&AI -Ready For Life- GL, Au, Liq, Prof-Exp 9.16.25; Crime -6.24.25; Cy-5.22.26.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire RFL 3-2026.pdf

☑ **Human Trafficking Affidavit** ***Required**

Social Action Human Traficking Aff.pdf

☑ **HS E-Verify Affidavit** ***Required**

RFL E-Verify Form.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

Ready for Life Inc. - Audit and Financial Statements 2024.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

2026 RFL Annual Sunbiz Report.pdf

☑ **Internal Control Checklist *Required**

RFL Internal Controls.pdf

☑ **Organization Chart (local) *Required**

Org Chart RFL 3-1-26.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

RFL W-9 2025.pdf

Submit

Completed by pstills@readyforlifepinellas.org on 3/26/2026 11:47 AM

Case Id: 21155
Name: Ready for Life, Inc.
Address: 2300 Tall Pines Drive, Suite 100, Largo, FL 33771

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
pstills@readyforlifepinellas.org
Electronically signed by pstills@readyforlifepinellas.org on 3/26/2026 11:47 AM

Date Submitted
03/26/2026

Program Description

Completed by esiplin@empactsolutions.info on 3/3/2026 3:52 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by esiplin@empactsolutions.info on 3/4/2026 3:04 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by esiplin@empactsolutions.info on 3/17/2026 6:21 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Second Chance Empowerment Foundation

A.2. DBA (if applicable)

A.3. Legal Address
661 17th Avenue South ST PETERSBURG, FL 33701

PROJECT INFORMATION

A.4. Program Name/Project Title
Empowerment-to-Employment (E2E)

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Program Summary: The E2E Jordan Park Resilience Pipeline is a 6-month workforce pilot designed to move 20 caregivers from "survival mode" to career-ready. We combine our proprietary "Weathering the S.T.O.R.M." resilience methodology with high-demand technical training to eliminate the barriers that keep families in socio-economic conflict. Funding Utilization: The $30,000 grant will be used for: Mission-Critical Staff: Funding for a Program Manager, Program Coordinator, Volunteer Coordinator, and QA Specialist to ensure high-impact delivery and compliance. Facility Operations: Covering rent, utilities, and high-speed internet at the MLG Community Center to provide a stable, professional learning environment. Direct Training Tools: Providing participants with O'Reilly Learning Platform licenses for technical certifications and "Weathering the S.T.O.R.M." curriculum materials for resilience building. Participant Support: Basic supplies and incentives to ensure 100% program completion and career transition.

A.6. Physical Program Address

APPLICATION CONTACT INFORMATION

A.19. First Name
Jaihde

A.20. Last Name
Williams

A.21. Contact Person/Title
President

A.22. Contact Email
info@secondchanceempowerment.com

A.23. Telephone
(915) 355-8369

A.24. Executive Officer with signing authority First Name
Elizabeth

A.25. Executive Officer with signing authority Last Name
Siplin

A.26. Executive Officer Title
Vice President

A.27. Executive Officer Email
ESIPLIN@EMPACTSOLUTIONS.INFO

A.28. Executive Officer Phone Number
(915) 355-7715

2435 Irving Avenue South St. Petersburg, FL 33712

A.7. Program Manager First Name
Loretta

A.8. Program Manager Last Name
Caldwell-Thompson

A.9. Program Manager Title
Program Manager

A.10. Program Manager Email
lorettacaldwell2813@gmail.com

A.11. Program Manager Phone Number
(202) 997-0100

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$30,000.00

A.15. Taxpayer/Employer ID
851962092

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
FP8MCPRJNEM5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
07/10/2020

A.18. Date of 501(c)(3) Status
07/09/2020

B. Organization Profile

Completed by esiplin@empactsolutions.info on 3/4/2026 6:28 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The Second Chance Empowerment Foundation (SCEF) was founded in 2011 with a singular, compassionate mission: to restore dignity and quality of life for individuals and families affected by socio-economic conflict. Our purpose is to eliminate systemic and personal barriers to success through a holistic, community-driven approach that combines education, entrepreneurial support, and direct aid. This mission aligns directly with the Pinellas County Social Action Funding (SAF) priority area for Human Services aimed at disadvantaged residents. Direct Alignment with Disadvantaged Populations At the heart of SCEF's alignment is our commitment to the most vulnerable members of the Pinellas County community. Our target population includes individuals facing significant employment barriers, veterans transitioning to the civilian workforce, at-risk youth requiring literacy and life-skills support, and the ALICE (Asset Limited, Income Constrained, Employed) population—those who work hard but remain one emergency away from crisis. By focusing on these residents, SCEF directly supports the SAF objective of providing essential human services to those in greatest need. A Holistic Model for Self-Sufficiency Our purpose is realized through four key pillars: Community Outreach, Entrepreneurial Development, Workforce Development, and Project4Life. These programs address the root causes of socio-economic instability rather than just the symptoms. Our Empowerment-to-Employment (E2E) Resilience Initiative specifically targets Pinellas residents who are underemployed, providing them with the "tech-equity" tools (such as AI/VR job training) and career transitions necessary to thrive in a modern economy. This shift from crisis to career readiness is a primary goal of the SAF's Human Services focus. The "Weathering the S.T.O.R.M." Framework SCEF's proprietary "Weathering the S.T.O.R.M." resilience framework differentiates our agency's approach. This self-assessment and goal-setting methodology allows participants to build the internal resilience required to navigate external challenges. By integrating this framework into our human services delivery, we ensure that SAF funding leads to measurable, sustainable outcomes. We are not simply providing temporary aid; we are empowering Pinellas residents to achieve long-term self-sufficiency. In summary, SCEF is a locally rooted organization dedicated to closing the gap between hardship and opportunity. Our mission to restore dignity and our purpose of breaking down barriers are intrinsically linked to the Pinellas County SAF priorities. We provide the compassionate, innovative, and transparent human services required to uplift our disadvantaged neighbors and strengthen the overall social fabric of Pinellas County.

B.2. Describe your board membership and how the board is reflective of the target population.
The Second Chance Empowerment Foundation (SCEF) is governed by a board that is uniquely qualified through both professional expertise and deep-rooted leadership experience. Our board's composition is a direct reflection of the resilient spirit of the Pinellas County communities we serve, particularly our veteran and ALICE (Asset Limited, Income Constrained, Employed) populations. Veteran-Led Leadership & Disciplined Advocacy Our foundation was established by a retired U.S. Army veteran with 27 years of dedicated service. This extensive military background provides a foundation of discipline, strategic planning, and a profound commitment to service that permeates every level of the organization. Furthermore, several of our board members were raised in military and high-stakes leadership environments, bringing a unique perspective on the challenges of transition, relocation, and mission-focused community building. This "lived experience" is critical to our Workforce Development and Project4Life programs, as it allows our leadership to design

career transition pathways that truly work for veterans and their families. Demographic & Community Reflection Our board is intentionally diverse, reflecting the racial, gender, and socio-economic makeup of Pinellas County. As a minority-led and woman-founded organization, our leadership inherently understands the systemic barriers faced by disadvantaged residents in our region. This representation ensures that our programming—such as the "Weathering the S.T.O.R.M." resilience framework—is culturally competent and grounded in the actual needs of our participants. Strategic Professional Expertise Beyond their military and leadership roots, our board members contribute specialized skills in: Workforce & Economic Development: Guiding our initiatives to bridge the gap between underemployment and high-demand careers. Youth & Literacy Advocacy: Directing our Project4Life programs to empower the next generation through life skills and educational equity. Entrepreneurship: Providing the technical mentorship required to help Pinellas' residents launch sustainable businesses. By maintaining a board that combines nearly three decades of military leadership with deep community ties, SCEF ensures that our strategic decisions are guided by those who have personally navigated the journey from service to self-sufficiency. This alignment guarantees that the E2E Resilience Initiative remains high-impact and accessible to all Pinellas residents.

B.3. Explain the organization's experience relevant to the proposed priority area.

Since 2011, the Second Chance Empowerment Foundation (SCEF) has been a dedicated provider of human services in Pinellas County, specifically designed to move disadvantaged residents toward self-sufficiency. Our experience is rooted in a holistic approach that combines workforce readiness, literacy, and resilience. Proven Track Record in Pinellas: Veteran Transition Success: Led by a retired Army veteran with 27 years of service, SCEF has a deep history of assisting veterans in navigating the complex transition to the civilian workforce. We specialize in translating military skills into local career opportunities, directly addressing employment barriers. Project4Life Youth Initiatives: We have successfully implemented literacy programs and life-skills training for at-risk youth. These initiatives have empowered young people in our community to overcome educational gaps and build the "soft skills" necessary for long-term success. Resilience-Based Mentoring: Through our proprietary "Weathering the S.T.O.R.M." framework, we have provided hundreds of residents with the goal-setting and self-assessment tools needed to manage socio-economic crises and personal trauma. Community Partnership & Trust: Recognized for our impact, SCEF was recently awarded an operating grant from the Pinellas Community Foundation, underscoring our reputation as a transparent and high-impact human services agency. Our extensive experience removing systemic barriers makes us uniquely qualified.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

The Second Chance Empowerment Foundation (SCEF) possesses an extraordinary level of professional and academic capacity, far exceeding standard nonprofit benchmarks. Our leadership infrastructure is designed for high-level strategic execution, technical accuracy, and sustainable community impact. Elite Academic & Professional Board Governance Our governance is provided by a distinguished Board of Directors where 100% of members hold advanced degrees (Master's or Doctoral) in their respective fields. This multidisciplinary expertise allows for rigorous oversight across all operational areas: Business Management & Public Administration: Ensuring fiscal responsibility and organizational efficiency. Doctor of Education (Ed.D.): Guiding our youth literacy and curriculum development. Human Resources & Pharmacy (Doctoral Candidate): Providing specialized insights into workforce development and community health. Chemistry: Bringing analytical and research-driven perspectives to our program evaluation. Veteran Leadership & Specialized Resiliency Expertise Our Founder and Vice President is a retired U.S. Army Sergeant Major with 27 years of service, bringing world-class expertise in Project Management and extensive Resiliency Training. This military-grade leadership ensures that programs are executed with precision, discipline, and a mission-first mindset. Validated Proprietary Framework: "Weathering the S.T.O.R.M." The agency's capacity is uniquely enhanced by our proprietary Weathering the S.T.O.R.M. Resiliency Program. Developed by our founder, this evidence-based curriculum has been vetted and adopted by major regional institutions: St. Petersburg College: Utilized within the Workforce Development Department to prepare students for career challenges. Laurel Ridge Treatment Center: Implemented within Military Treatment Services, proving its efficacy in clinical and high-stress environments. Operational Stability As a 501(c)(3) in good standing and a recipient

of the Pinellas Community Foundation Operating Grant, SCEF has the proven financial and administrative systems to manage $25,000–$30,000 in SAF funding effectively. Our combination of top-tier academic credentials and real-world institutional adoption makes us an exceptionally low-risk, high-reward partner for Pinellas County.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by esiplin@empactsolutions.info on 3/17/2026 6:19 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
In Pinellas County, a critical socio-economic gap threatens the stability of nearly half our residents. According to 2025 United Way Suncoast data, 46% of families live below the ALICE (Asset Limited, Income Constrained, Employed) threshold. While 14% live in poverty, another 32% are the "working poor"—earning above the poverty line but unable to afford basic costs. The 2025 "Survival Budget" for a local family of four is $108,480, yet the median household income lags behind this by over $30,000. This "resiliency deficit" means a single emergency—a medical bill or car repair—often leads to total housing instability or job loss. The Empowerment-to-Employment (E2E) Resilience Initiative addresses three primary voids: The Tech-Equity & Skills Gap: Pinellas is shifting toward high-growth tech and healthcare sectors. Disadvantaged residents lack the digital literacy and hardware access required to move from stagnant, low-wage roles into these thriving careers. Systemic Inequity & Reintegration: Systemic barriers remain stark; Black residents comprise only 11% of the county population but 38% of the homeless population. Furthermore, veterans and justice-involved individuals often lack a transition framework to translate their discipline into civilian workforce success. There is a documented shortage of programs led by peers with "lived experience" who can navigate these specific hurdles. Youth Literacy & Life Skills: Through Project4Life, we have identified a "missing link" where youth in Title I areas lack the literacy and emotional intelligence (EQ) required for future workforce entry. The psychological toll of chronic financial stress results in "cognitive scarcity," making long-term goal setting nearly impossible. Traditional aid focuses on temporary relief; the E2E initiative is needed to provide the permanent mental framework (via our proprietary Weathering the S.T.O.R.M. system), specialized mentoring, and tech-forward training required to close the $30,000 survival gap. By addressing the root causes of socio-economic conflict, we restore dignity and move our community from a state of survival to sustainable success.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Supporting Data & Needs Analysis: Pinellas County (2025-2026) According to the 2025 United Way Suncoast ALICE Report and recent Pinellas County assessments, the region faces a "resiliency deficit" where working families cannot keep pace with the cost of living. Key data include: 1. Financial Hardship: 46% of Pinellas households live below the ALICE (Asset Limited, Income Constrained, Employed) threshold—a 3% increase since 2024. The "Survival Budget" for a family of four is now $108,480, the highest in Florida. With a median household income of $70,293, local families face a $38,187 annual deficit for basic necessities. 2. Housing & Waiting Lists: Median home values in Pinellas have surged 152.5% over the last decade. Consequently, nearly 30% of renters are "severely cost-burdened," spending over 50% of their income on housing. Forward Pinellas (2025) notes that while 16,000 units were recently added, most are luxury developments, leaving a multi-year waiting list for affordable housing and Section 8 vouchers. 3. Workforce Mismatch: Pinellas reports a 4.3% unemployment rate (Dec 2025), but growth is concentrated in service/retail sectors paying $18-$22/hour. A family needs approximately $26/hour per adult to reach the survival threshold. WorkforceCONNECT (2025) identifies a "training mismatch" where residents lack the certifications and "soft skills" (resiliency, goal-setting) to transition into high-growth Tech and Healthcare roles. 4. Systemic Disparities: Racial inequity in housing is stark; Black residents comprise 11% of the population but 38% of the homeless population and 76% of sheltered families.

Furthermore, over 3,500 students experienced homelessness or "doubling up" in the first five months of the 2025-26 school year, directly impacting literacy and long-term economic mobility. 5. Behavioral Health & Program Burnout: Major providers like Suncoast Center report significant waiting lists for mental health services. Residents in socio-economic stress report a 58.1% decline in mental health within six months of instability. Interviews reveal a trend of "program burnout," where residents drop out of vocational training due to personal crises. This validates the need for SCEF's Weathering the S.T.O.R.M. framework—already adopted by St. Petersburg College—to provide the emotional stability required for workforce success. The E2E Initiative targets these data-driven gaps by providing the tech-equity, peer mentoring, and mental resilience training that current relief programs lack. By bridging the $38,000 survival gap, we move Pinellas residents from a state of crisis to sustainable self-sufficiency.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
New and Innovative Program

C.4. If new and innovative, discuss what is currently being done in the community to address the need and how this program differs to provide better results.
New Program Overview The E2E Jordan Park Resilience Pipeline is a new, innovative workforce and economic mobility initiative specifically designed for the parents and caregivers of children enrolled in Jordan Park Headstart and the surrounding South St. Petersburg community. Recognizing that childcare is often the #1 barrier to employment, this program meets parents where they are. By providing on-site career coaching, financial literacy, and technical training during Headstart hours, we create a seamless "Family Success Pipeline" that transitions households from state-subsidized reliance to economic self-sufficiency. The Current Community Landscape Currently, the South St. Petersburg community has access to general workforce centers and high-volume job placement agencies. While these resources are valuable, they are often "transactional" and physically removed from the daily lives of Headstart families. Existing programs typically focus on immediate placement in entry-level, low-wage roles without addressing the "Resilience Gap"—the emotional and logistical hurdles that cause many ALICE families to fall back into poverty when a crisis occurs. Why E2E is Innovative & Different The E2E Jordan Park Resilience Pipeline differs from current community efforts by providing a holistic, embedded support system rather than a remote service: The 2Gen (Two-Generation) Strategy: While children receive early childhood education, we provide parents with the Weathering the S.T.O.R.M. resilience framework. This ensures that the entire family unit is advancing simultaneously, which is proven to create more sustainable long-term outcomes than individual-focused programs. Embedded Delivery: By operating directly within the Jordan Park Headstart ecosystem and the Mattie L. Gardner Center, we eliminate transportation barriers and build immediate trust. Resilience-First Curriculum: Most programs teach "how to get a job." We teach "how to keep a career." Using our proprietary self-assessment tools, we prepare participants for the mental and emotional shifts required for upward mobility, specifically addressing the "benefits cliff" and workplace conflict. High-Tech Skill Bridging: Through the O'Reilly Learning platform and Vector Accelerator, we move parents beyond "gig work" and into high-growth tech and administrative sectors, providing a path to a living wage that exceeds the ALICE threshold. Collaborative Workshops: In partnership with The Modern Griot Corporation, we offer literacy and coaching workshops that are culturally responsive, ensuring the curriculum is relatable and effective for the specific demographics of Jordan Park. Expected Results This program provides a superior result by closing the gap between childcare and career development. By the end of the 6-month cycle, 20 caregivers will have moved from "survival mode" to "career-ready," armed with a personalized resilience plan and the technical skills to secure stable and high-paying employment.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The E2E Jordan Park Resilience Pipeline is designed to function as the "connective tissue" between early childhood education and economic mobility. Our coordination strategy focuses on three key areas: 1. Direct Integration with

Jordan Park Headstart: We work in lockstep with Headstart administrators to align our coaching sessions with their parent engagement calendars. This ensures that while children are receiving high-quality care, parents are just steps away engaging in career development, creating a true "2Gen" (two-generation) impact. 2. Strategic Resource Bridging: We do not duplicate existing workforce services like CareerSource Pinellas. Instead, we act as a specialized "finishing school." While general agencies focus on high-volume placements, E2E provides the intensive, resilience-based coaching (Weathering the S.T.O.R.M.) and high-tech training (O'Reilly/Vector) that participants need to move beyond entry-level roles into sustainable careers. 3. The Mattie L. Gardner Center Hub: By utilizing this established community center, we coordinate with local social service providers (food pantries, transit assistance, and health clinics) to ensure participants' basic needs are met. This allows our 20-person cohort to focus entirely on their 6-month journey toward self-sufficiency without the "noise" of unmet basic needs.

Please upload Collaborative Letter

☑ **Collaborative Letter**

Letter of Collaboration Modern Griot- Pinellas Social Action Funding .pdf
New Faith Free- Pinellas Social Funding.pdf
Jordan Park - SCEF Partnership .pdf

D. Scope of Services

Completed by esiplin@empactsolutions.info on 3/10/2026 10:01 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The Empowerment-to-Employment (E2E) Resilience Initiative is a holistic program designed to move Pinellas County's "middle gap" (ALICE) population from financial instability to sustainable self-sufficiency. Services to be Delivered: Resilience Workshops: Using the proprietary "Weathering the S.T.O.R.M." framework, participants engage in self-assessment and goal-setting to overcome socio-economic barriers and build long-term stability. Technical Training: Participants gain industry-standard IT and business certifications via O'Reilly Learning software, with high-potential candidates utilizing the Vector Accelerator for fast-tracked professional pathways. Workforce Bridging: Implementation of the STEP (School to Employment Program) to transition students and young adults into the local economy through job placement support. Mentoring & Literacy: In collaboration with The Modern Griot Corporation, we provide intensive coaching and functional literacy workshops, ensuring every participant can navigate professional communication and technical applications. Evidence-Based & Best Practice Models: Promoting Positive Pathways to Adulthood (PPPA): We utilize this evidence-based framework to help transition-age youth with mental health challenges build the self-determination skills needed for work and community life. Two-Generation (2-Gen) Approach: By serving parents (E2E) and children (Project4Life) simultaneously through our Jordan Park Headstart pipeline, we address the financial stability of the entire family unit. Trauma-Informed Care: We recognize the psychological impact of socio-economic conflict, integrating resilience training as a prerequisite for professional development. Asset-Based Community Development (ABCD): We leverage local hubs like the Mattie L. Gardner Center to create a "Family Success Pipeline," providing immediate, neighborhood-based access to technology and training.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Current funding for Second Chance Empowerment Foundation (SCEF) is dedicated to general community outreach and administrative overhead. This SAF grant request specifically supplements our existing work by adding the technical and specialized components—such as O'Reilly technical certifications and high-touch literacy mentoring—that we currently do not have the budget to provide. This funding allows us to move beyond "basic crisis aid" and offer the deep-dive technical training necessary for permanent economic mobility. Without this $30,000 investment, we could offer general resilience support, but we would lack the specialized technical tools and intensive coaching required to place ALICE participants into high-wage career tracks.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
E2E Resilience Initiative: Service Delivery Schedule 1. Resilience & Goal Setting (Weathering the S.T.O.R.M. Framework)

Frequency: Weekly group workshops. Duration: 12-week curriculum. Intensity: 2-hour sessions for 25–30 clients per cohort, plus 1 hour of weekly self-directed journal work. 2. Literacy & Life-Skill Coaching (Contracted with The Modern Griot) Frequency: Weekly or Bi-weekly (based on individual assessment). Duration: 4–6 months or until mastery of literacy benchmarks. Intensity: 1-hour intensive 1:1 or small-group coaching for 20 high-need clients. 3. Technical Certification Training (O'Reilly Learning & Vector Accelerator) Frequency: Self-paced digital learning with 2 days/week of guided lab access. Duration: 3–6 months depending on the specific IT/Business certification track. Intensity: Minimum of 5 hours weekly of technical coursework for 30 license-holders. 4. STEP (School to Employment) & PPPA Youth Mentoring Frequency: Weekly 1:1 mentoring and monthly professional development workshops. Duration: Ongoing for 6 months or until successful job placement/enrollment at local college or trade school. Intensity: 1-hour individual sessions focused on transition-age youth (ages 16–24) for 20 clients. 5. Family Success Pipeline (Jordan Park Headstart Referral) Frequency: Monthly orientation and intake sessions. Duration: 12 months (aligned with the academic school year). Intensity: 1.5-hour "Resilience for Parents" workshops for 15 Headstart staff and families.

D.4. What is the target population and eligibility criteria for the program?

Target Population: The primary target population for the E2E Resilience Initiative is the "middle gap" population in Pinellas County—specifically those categorized as ALICE (Asset Limited, Income Constrained, Employed). These are individuals and families who are working but earn just above the Federal Poverty Level, yet not enough to afford basic necessities or weather a financial crisis. Specifically, we serve: Transition-Age Youth (16–24): Specifically, those facing mental health challenges or socio-economic barriers to employment (utilizing the PPPA framework). ALICE Families: Parents and caregivers within the Jordan Park Headstart network and surrounding community who are seeking economic mobility. Veterans: Those transitioning into the civilian workforce who require technical certifications or resilience coaching. Residents in "Socio-Economic Conflict": Individuals facing barriers such as low functional literacy, housing instability, or a lack of technical skills required for the modern job market. Eligibility Criteria: To participate in the program, individuals must meet the following criteria: Residency: Must be a current resident of Pinellas County, Florida. Income Status: Must fall within the ALICE threshold or be at/below 200% of the Federal Poverty Level (Low-to-Moderate Income). Employment Need: Must be currently unemployed, underemployed, or a "working poor" individual seeking to transition into a high-wage career pathway. Commitment to Growth: Must demonstrate a willingness to complete the 12-week "Weathering the S.T.O.R.M." resilience curriculum as a foundational component of their technical or workforce training. Program-Specific Alignment: For youth-focused services (STEP/PPPA), participants must be between the ages of 16 and 24 and demonstrate a need for specialized transition support.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The E2E Resilience Initiative primarily serves residents throughout Pinellas County, Florida. We focus our physical outreach and service delivery in South St. Petersburg (specifically the 33705, 33711, and 33712 zip codes), where there is a high concentration of ALICE (Asset Limited, Income Constrained, Employed) families and individuals facing socio-economic barriers. Primary Service Hubs: Mattie L. Gardner Center (at New Faith Methodist Church): Our central location for workforce training, literacy testing, and computer lab access. Jordan Park Headstart: On-site services for the "Family Success Pipeline" specifically targeting staff and parents. Program Hours & Days During the grant contract period, our services will be delivered according to the following schedule to accommodate both transition-age youth and working "middle gap" adults: Monday – Thursday: 9:00 AM – 6:00 PM 9:00 AM – 4:00 PM: Open Computer Lab access, intake assessments, and 1:1 certification coaching. 4:00 PM – 6:00 PM: STEP (Youth) mentoring and PPPA transition support. Tuesday & Thursday (Evening Workshops): 6:00 PM – 8:00 PM Weathering the S.T.O.R.M. group resilience workshops and literacy coaching (scheduled to accommodate working parents and ALICE participants). Friday: 9:00 AM – 4:00 PM Administrative coordination, partnership meetings (Modern Griot and volunteers), and individual participant data reviews. Saturday: 10:00 AM – 1:00 PM (By Appointment Only) Specialized intensive mentoring sessions and technical certification "boot camps" as needed.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

Program Staff & Qualifications Executive Director/Lead Facilitator (Elizabeth Siplin): 14+ years in community leadership; creator of the "Weathering the S.T.O.R.M." framework. Provides oversight and lead facilitation. Program Coordinator (Part-time): Requires a Bachelor's in Social Work or Human Services. Manages intake, outcomes via the PPPA framework, and PHMIS data entry. Literacy & Life-Skill Coaches (Contracted – The Modern Griot): Certified mentors specializing in functional literacy and adult education to provide high-touch 1:1 support. Technical Lab Proctors: Experts in digital literacy who assist participants with O'Reilly Learning and Vector Accelerator certifications. Staff Onboarding Process New team members undergo a 30-day onboarding including: Framework Certification: Training in the proprietary "Weathering the S.T.O.R.M." curriculum. Compliance: Training on Florida public records law, PII redaction, and PHMIS reporting. Community Immersion: On-site training at the Mattie L. Gardner Center and Jordan Park Headstart to understand the specific needs of our ALICE participants. Program Implementation Timeline (Oct 2025 – Sept 2026) Phase 1: Prep & Recruitment (Oct – Nov 2025): Onboarding, software procurement, and participant recruitment via the "Family Success Pipeline." Phase 2: Cohort 1 Launch (Jan – March 2026): 12-week cycle focusing on resilience, literacy, and technical certification. Phase 3: Cohort 2 & Transition (April – June 2026): Launch Cohort 2; Cohort 1 graduates transition to job placement or enroll in local college. Phase 4: Cohort 3 & Reporting (July – Sept 2026): Final 12-week cycle and comprehensive data analysis for SAF performance reports.

E. Program Outcomes

Completed by esiplin@empactsolutions.info on 3/16/2026 9:41 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

Social Action Funding Core and Flexible Outcomes- SCEF.pdf

F. Budget

Completed by esiplin@empactsolutions.info on 3/17/2026 9:42 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$30,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$30,000.00

F.3. Total Pinellas County Social Action Funding request.
$30,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
100.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
At this time, there is no other external financial funding secured for the E2E Jordan Park Resilience Pipeline. This grant application serves as the primary request for the "seed funding" necessary to launch this new and innovative program for the Jordan Park community. While there are no other cash funders at this stage, the Second Chance Empowerment Foundation (SCEF) is providing significant in-kind support to ensure the program's success, including: Facility & Operations: SCEF provides the use of the Mattie L. Gardner Center as the primary hub for all training and coaching sessions, discounting the overall associated utility and maintenance costs. Proprietary Materials: Use of the "Weathering the S.T.O.R.M." resilience curriculum and journals for all 20 participants is provided at a discounted rate for the grant. Administrative Oversight: CEO-President Elizabeth Siplin will provide executive oversight, program design, and partnership coordination as an in-kind contribution, leveraging over 14 years of professional expertise to ensure the initiative meets its milestones.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None at this time.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Here's how we're looking to keep the momentum going:1. Diversified Funding Streams The "SAF" Transition: While we're pushing for the Social Action Funding now, we're using 2026-2027 to build relationships with United Way Suncoast (specifically their ACE Grants) and local corporate partners. CRA Investments: We've already identified local banks with Community Reinvestment Act mandates. We'll be pitching them to support the E2E initiative as a "workforce pipeline" that directly benefits the Pinellas economy. Individual Giving: We plan to launch a "Sustainers Circle" for local donors who want to support the Project4Life youth initiatives through monthly contributions. 2. Strategic Partnerships (Sharing the Load) Facility Sharing: By partnering with New Faith Methodist Church and using the Mattie L. Gardner

Center, we keep our overhead low while staying right in the heart of the community. Collaborative Grants: We'll continue co-applying for larger grants with The Modern Griot Corporation and other organizations that can support and strengthen our program initiatives. This "strength in numbers" approach makes us more attractive to big national funders who like to see organizations working together. 3. Monetizing Our IP (Weathering the S.T.O.R.M.) Licensing & Training: Since St. Petersburg College and Laurel Ridge already use your resiliency program, we can expand this into a fee-for-service model. We can offer certified workshops or sell the curriculum to other non-profits and government agencies as a steady source of "earned income." Workforce Integration: We'll position our technical certifications (O'Reilly, Vector) as a value-add that local employers might eventually sponsor to get trained, resilient workers. 4. Demonstrating Proven ROI Data-Driven Growth: By using the Promoting Positive Pathways and STEP models for our Jordan Park pilot, we're building a library of "success data." This proof of impact is what will convince future donors that SCEF is a "safe bet" for long-term investment. Board Expertise: We'll continue to leverage the heavy-hitting expertise of our board (with their backgrounds in HR, Business, and Education) to maintain high-level financial oversight and professional trust with our funders.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget Form-SCEF.xlsx

G. Requested Documents

Completed by esiplin@empactsolutions.info on 3/17/2026 1:45 AM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
No required for programs

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
List of Board Members.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
SCEF Conflict of Interest Policy.docx

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
SCEF Program Policy and Procedures.docx

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

SCEF Job Descriptions.docx

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by esiplin@empactsolutions.info on 3/17/2026 10:06 PM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
Second chance 5013c letter.png

☑ **Current Certificate of Insurance** ***Required**
COI-St. Petersburg College, Board of Trustees.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire.docx

☑ **Human Trafficking Affidavit** ***Required**
Human Trafficking Sign Doc.pdf

☑ **HS E-Verify Affidavit** ***Required**
Second Chance E-Verify Registration.jpeg

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
SCEF E-Card 990- 2025.jpeg

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

SCEF State of Florida Incorporation.jpeg

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2022- SCEF.docx

☑ **Organization Chart (local) *Required**

ORGANIZATIONAL CHART for SCEF.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

SCEF W-9 (2024 Form).pdf

Submit

Completed by esiplin@empactsolutions.info on 3/21/2026 11:58 AM

Case Id: 21133
Name: Second Chance Empowerment Foundation
Address: 661 17th Avenue South, ST PETERSBURG, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Elizabeth Siplin
Electronically signed by esiplin@empactsolutions.info on 3/21/2026 11:57 AM

Date Submitted
03/21/2026

Program Description

Completed by soflgrant@sofl.org on 3/24/2026 9:10 AM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by soflgrant@sofl.org on 3/24/2026 9:11 AM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by soflgrant@sofl.org on 3/25/2026 9:26 AM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Special Olympics Florida, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
1915 Don Wickham Drive Clermont, FL 34711

PROJECT INFORMATION

A.4. Program Name/Project Title
Special Olympics Florida - Pinellas County

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Funding through the Social Action Grant would provide critical, dedicated support to expand access to services for underserved individuals with intellectual and developmental disabilities in Pinellas County. These funds would be used to directly support program delivery, including sports training and competition, health and wellness services, leadership development opportunities, equipment, and barrier-reduction supports such as transportation assistance.

A.6. Physical Program Address
313 W. Fletcher Avenue Tampa, FL 33612

A.7. Program Manager First Name
Jessica

A.8. Program Manager Last Name
Ott

A.9. Program Manager Title
Regional Director, West Coast

APPLICATION CONTACT INFORMATION

A.19. First Name
Sarah

A.20. Last Name
Campbell

A.21. Contact Person/Title
Director, Foundation Relations

A.22. Contact Email
soflgrant@sofl.org

A.23. Telephone
(812) 243-5686

A.24. Executive Officer with signing authority First Name
Meghan

A.25. Executive Officer with signing authority Last Name
McLean

A.26. Executive Officer Title
President & CEO

A.27. Executive Officer Email
meghanmclean@sofl.org

A.28. Executive Officer Phone Number
(352) 243-9536

A.10. Program Manager Email
jessicaott@sofl.org

A.11. Program Manager Phone Number
(352) 255-5168

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$20,000.00

A.15. Taxpayer/Employer ID
23-7181560

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
02/21/1972

A.18. Date of 501(c)(3) Status
02/21/1972

B. Organization Profile

Completed by soflgrant@sofl.org on 3/25/2026 8:38 PM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Special Olympics Florida's mission—to provide year-round sports training and competition, health services, and leadership opportunities for individuals with intellectual and developmental disabilities (IDD)—directly aligns with Pinellas County's priority to support disadvantaged residents through meaningful human services. Our programs are specifically designed to address the health, economic, and social well-being of individuals with IDD, a population that often faces significant barriers to employment, healthcare access, social inclusion, and independent living. In Pinellas County, Special Olympics Florida delivers inclusive programming that goes beyond sports to provide critical life skills development, mentorship, and community-based support. Through initiatives such as Unified Sports®, Athlete Leadership, and Unified Champion Schools®, participants gain communication, teamwork, and leadership skills that prepare them for greater independence and workforce participation. These programs function as structured, supportive environments where individuals build confidence, develop social connections, and learn skills that translate into employment readiness and community engagement. Our Athlete Leadership program, in particular, aligns closely with the funding priority area by offering training in public speaking, governance, advocacy, and peer mentorship. Athletes transition from participants to leaders—serving as volunteers, coaches, spokespersons, and role models—demonstrating measurable growth in self-sufficiency and civic engagement. Additionally, our programs provide access to non-medical supportive services such as transportation assistance, ensuring that low-income participants can consistently attend practices, competitions, and leadership training opportunities. Special Olympics Florida also addresses health disparities through its Healthy Athletes® program, which provides free health screenings and education to individuals who often lack access to routine care. These services improve overall well-being while reducing long-term healthcare costs and barriers. By delivering free, inclusive, and accessible programming in Pinellas County, Special Olympics Florida creates pathways for individuals with IDD to become more independent, socially connected, and economically empowered. Our mission and programming are fully aligned with the Social Action Funding Program's goal of strengthening the well-being of disadvantaged residents through comprehensive, community-based human services.

B.2. Describe your board membership and how the board is reflective of the target population.
Special Olympics Florida's Board of Directors is composed of a diverse group of leaders who bring expertise across business, healthcare, education, law enforcement, and community development, ensuring strong governance and strategic oversight. The Board is intentionally structured to reflect and represent the population we serve—individuals with intellectual and developmental disabilities (IDD)—as well as the broader communities in which they live. A key component of this representation is the inclusion of a Special Olympics athlete who serves as a voting member of the Board. This athlete leader brings lived experience and a direct voice of the individuals we serve, helping to guide decision-making, program design, and organizational priorities. In addition, the Board includes a parent of a Special Olympics athlete, providing valuable perspective on the needs, challenges, and experiences of families navigating services and supports for individuals with IDD. Beyond athlete and family representation, many Board members have personal or professional connections to the IDD community, including educators, healthcare providers, and advocates. This ensures that the Board maintains a deep understanding of the barriers faced by our target population, including access to healthcare, inclusive education, employment opportunities, and community integration. The Board also

reflects the geographic and demographic diversity of the communities we serve across Florida, including Pinellas County, with members bringing perspectives from underserved and low-income populations. This diversity strengthens the Board's ability to make informed, equitable decisions that prioritize access and opportunity for those most in need. Through this combination of lived experience, family perspective, professional expertise, and community representation, Special Olympics Florida's Board of Directors remains closely aligned with the needs of our target population, ensuring that our programs are responsive, inclusive, and impactful.

B.3. Explain the organization's experience relevant to the proposed priority area.
Special Olympics Florida has extensive experience providing human services to disadvantaged populations, particularly individuals with intellectual and developmental disabilities (IDD) who face barriers to healthcare, employment, transportation, and social inclusion. Serving more than 88,000 athletes annually statewide, including participants in Pinellas County, we deliver accessible, community-based programs that improve health, independence, and overall well-being. Our programming aligns with the Human Services priority area by building life skills and supporting workforce readiness. Through Unified Sports®, Unified Champion Schools®, and Athlete Leadership, participants develop communication, teamwork, and leadership skills that translate into employment and community engagement. Athlete Leadership training empowers individuals to serve as volunteers, employees, and advocates. We also provide critical supportive services that reduce barriers for low-income residents, including free program access and transportation assistance. In addition, our Healthy Athletes® program offers free health screenings, education, and referrals, addressing gaps in care for individuals with IDD. With strong partnerships in Pinellas County and a proven ability to deliver inclusive, high-impact programs, Special Olympics Florida is well-positioned to effectively serve disadvantaged residents and achieve measurable outcomes.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Special Olympics Florida has the organizational capacity, accreditation, and expertise to successfully deliver high-quality services to disadvantaged residents. As a state program of Special Olympics, we are fully accredited by Special Olympics, Inc., meeting rigorous international standards for governance, financial management, program delivery, and athlete safety. With an annual budget of approximately $20 million, more than 100 staff members, and a network of over 50,000 volunteers and 2,600 coaches, our organization has the infrastructure to implement and sustain large-scale, community-based programming. All coaches and volunteers who interact directly with athletes are required to complete background checks and Protective Behaviors Training, ensuring a safe and supportive environment. Our staff includes experienced professionals in program management, health services, education, and community outreach. We partner with licensed healthcare providers and trained clinicians to deliver Healthy Athletes® screenings, and collaborate with schools, local governments, and community organizations to expand access and impact. Special Olympics Florida also has a proven track record of managing public and private funding, including government grants, and consistently meeting reporting and compliance requirements. Our combination of accreditation, experienced staff, strong partnerships, and established systems ensures we can effectively deliver services and achieve measurable outcomes in Pinellas County.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by soflgrant@sofl.org on 3/25/2026 8:15 PM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Individuals with intellectual and developmental disabilities (IDD) in Pinellas County face persistent barriers to accessing health, social, and community-based services, resulting in disparities in health outcomes, increased social isolation, and limited opportunities for independence. The 2025 Pinellas County Community Health Needs Assessment (CHNA) identifies access to healthcare and social services as the top community priority. Nearly 10% of residents are uninsured, and 17.6% reported needing medical care but not receiving it, most often due to cost or scheduling challenges. The county is also designated as a Health Provider Shortage Area, indicating limited access to primary, dental, and mental health services. These challenges are more acute for individuals with IDD, who often require coordinated and specialized supports. Economic factors further compound these barriers. Approximately 34% of households in Pinellas County are classified as ALICE, meaning they struggle to afford basic necessities despite being employed. Transportation limitations, program costs, and lack of inclusive opportunities further restrict access for individuals with disabilities. Without accessible, community-based supports, individuals with IDD are at increased risk for poor health, isolation, and reduced quality of life. There is a clear need for inclusive programming that promotes physical activity, social connection, and skill development in a supportive, low-cost environment.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Data from the 2025 Pinellas County Community Health Needs Assessment highlights significant service gaps affecting low-income and vulnerable populations: 9.8% of residents are uninsured 17.6% reported needing medical care but not receiving it 16.5% reported unmet mental health needs 16.9% of adults experience frequent poor mental health 34% of households are classified as ALICE 13% of residents live below the poverty line 54.7% of renters spend more than 50% of income on housing Local program data further demonstrates demand for accessible services. Special Olympics Florida currently serves 2,130 participants in Pinellas County, supported by 256 volunteers and 109 coaches. Participation includes individuals receiving health screenings, school-based programming, and early intervention services, reflecting strong utilization and ongoing need.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
While Pinellas County offers a range of health and human services, there are limited options for inclusive, ongoing programs that integrate physical activity, social connection, and life skills for individuals with IDD. Most existing services focus on clinical or short-term interventions, leaving a gap in community-based supports that promote long-term engagement and well-being. Special Olympics Florida currently serves 2,130 participants in Pinellas County; however, this represents only a portion of the population in need. Many individuals with IDD remain unserved due to barriers such

as transportation, cost, limited awareness, and availability of inclusive programming in their community. The proposed program will expand capacity by increasing outreach, program offerings, and access points across the county. Funding will support additional training opportunities, competitions, and health-focused activities, along with barrier-reduction supports such as transportation assistance. Through this expansion, Special Olympics Florida will increase participation, reach new individuals from underserved communities, and provide consistent access to inclusive services that support health, social connection, and skill development.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

Special Olympics Florida programming in Pinellas County has demonstrated significant growth and measurable success over the past several years, reflecting both increased demand and effective program delivery. In 2021, Special Olympics Florida served 1,444 participants in Pinellas County. As of 2026, that number has grown to 2,130 participants—an increase of nearly 48%. This growth demonstrates expanded access to services and increased community engagement among individuals with intellectual and developmental disabilities (IDD). Volunteer engagement has also grown substantially, strengthening program capacity and sustainability. In 2021, 235 volunteers supported programming in Pinellas County. That number has increased to 298 volunteers in 2026, representing a 27% increase. This growth reflects strong community investment and the organization's ability to recruit, train, and retain volunteers to support program expansion. These outcomes highlight the success of Special Olympics Florida's model in delivering inclusive, community-based services that meet critical needs. Increased participation and volunteer involvement indicate that more individuals with IDD are accessing health, social, and leadership opportunities, while also demonstrating the organization's capacity to scale programming effectively. Continued investment will build on this momentum, allowing Special Olympics Florida to reach additional underserved individuals, further reduce barriers to participation, and continue expanding access to essential services in Pinellas County.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.

The proposed program is designed to complement and enhance existing services in Pinellas County by providing accessible, community-based opportunities that address gaps in inclusive recreation, health promotion, and life skills development for individuals with intellectual and developmental disabilities (IDD). Special Olympics Florida coordinates with a broad network of schools, community organizations, healthcare providers, and volunteers to identify individuals who can benefit from programming and connect them to appropriate services. Rather than duplicating existing efforts, our programs serve as an entry point and ongoing support system—helping participants build physical health, social connections, and confidence, which in turn improves their ability to access and benefit from other community resources.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by soflgrant@sofl.org on 3/25/2026 8:28 PM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The proposed program will provide year-round, inclusive sports, health, and leadership programming for individuals with intellectual and developmental disabilities (IDD) in Pinellas County. The program is designed to reduce barriers, improve health outcomes, and increase independence by offering structured, community-based services at no cost to participants. Core services include sports training and competition, where participants engage in organized practices and events that promote physical fitness, teamwork, and skill development. Health and wellness services will be delivered through the Healthy Athletes® program, providing free health screenings, education, and referrals to care. Leadership development opportunities will be offered through Athlete Leadership, helping participants build communication, public speaking, and self-advocacy skills. The program also includes inclusive programming through the Unified Sports® model, which combines individuals with intellectual disabilities (athletes) and individuals without disabilities (Unified partners) on the same teams for training and competition. This model fosters meaningful relationships, promotes social inclusion, and creates a team-based environment where all participants are actively engaged. Unified Sports is especially effective in school and community settings, where it expands social opportunities for individuals with IDD while promoting peer mentorship, character development, and greater understanding among participants without disabilities. Teams are intentionally formed based on similar age and ability levels to ensure fair and meaningful participation for all. Barrier-reduction supports such as transportation assistance, equipment, and free participation ensure access for low-income residents. The program also supports the training of local volunteers and coaches, strengthening long-term program sustainability.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funds will support essential program costs, including supplies and equipment such as uniforms, t-shirts, and sport-specific gear to ensure participants can safely and fully engage in training and competition. Transportation assistance will be provided to help athletes attend practices, competitions, and events, addressing a key barrier for low-income participants. Funding will also cover facility rental costs to secure accessible community spaces for trainings and competitions. Additionally, a portion of the funds will support training and development for volunteer coaches, ensuring safe, effective, and high-quality program delivery throughout the year. This funding will supplement—not duplicate—existing support by providing dedicated, local resources specifically for Pinellas County. Current funding for Special Olympics Florida primarily supports statewide operations and base program infrastructure, which allows programs to exist but does not fully cover the costs required to expand access at the local level. As participation continues to grow, additional resources are needed to support increased demand, particularly in underserved communities where barriers such as transportation, cost, and limited program availability persist. This request enables the organization to go beyond maintaining current services by adding capacity—serving more participants, increasing the number of program

opportunities, and providing targeted supports that directly remove barriers to participation. Without this funding, Special Olympics Florida would be limited to maintaining existing service levels. With this investment, the organization can expand reach, deepen impact, and ensure that more individuals with intellectual and developmental disabilities in Pinellas County can access consistent, inclusive programming.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

The proposed program will deliver year-round, structured services for individuals with intellectual and developmental disabilities (IDD) in Pinellas County through a combination of sports, health, and leadership activities. Sports Training and Competition: Participants will engage in organized sports seasons throughout the year, with each season consisting of multiple training opportunities and culminating competitions, led by trained coaches and volunteers. Athletes may participate in one or more seasons annually, with each season typically lasting 8–12 weeks and including several training sessions and at least one competitive event. Health and Wellness Services: Health screenings and education will be offered at designated competitions and community events. These services are delivered periodically throughout the year, with participants receiving individualized screenings and follow-up resources as needed. Leadership Development: Athlete Leadership trainings will be offered through structured sessions delivered in both in-person and virtual formats. Participants may complete multi-session trainings over the course of several weeks or months, depending on the course topic and level. Inclusive Programming: Unified Sports® and school/community-based activities will be offered seasonally, providing ongoing opportunities for inclusive participation alongside peers without disabilities. Barrier Reduction Supports: Transportation assistance, equipment, and other supports will be provided on an as-needed basis to ensure consistent participation throughout the program year. Program intensity varies by participant engagement, with individuals able to participate in multiple program components annually. All services are designed to provide consistent, ongoing opportunities for skill development, health improvement, and social connection over a 12-month period.

D.4. What is the target population and eligibility criteria for the program?

The target population for this program is individuals with intellectual and developmental disabilities (IDD) residing in Pinellas County, with a focus on those who are low-income, underserved, or face barriers to accessing health, recreational, and social services. The program serves children, youth, and adults across a wide age range, providing inclusive opportunities that support physical health, social connection, and personal development. To be eligible, participants must have a diagnosed intellectual disability or closely related developmental disability, as defined by Special Olympics guidelines. Individuals must complete a medical clearance form to ensure they are able to safely participate in program activities. There are no income requirements; however, all services are provided at no cost, ensuring accessibility for individuals and families regardless of financial status. The program also includes Unified partners—individuals without disabilities—who participate alongside athletes to promote inclusion and peer engagement. These participants are typically peers, students, or community members who meet age and program-specific requirements. Outreach efforts prioritize individuals from underserved communities, including those who may lack access to transportation, healthcare, or structured recreational opportunities. By removing financial and logistical barriers, the program ensures equitable access for all eligible participants in Pinellas County.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.

The program will serve residents throughout Pinellas County, Florida, including both urban and suburban communities. Services will be delivered at a variety of accessible community locations such as schools, public parks, recreational facilities, and community centers across the county to ensure broad geographic reach. Program activities will take place year-round during the contract period (October 1, 2026 – September 30, 2027). Services will be offered on multiple days throughout the week, including weekdays, evenings, and weekends, to accommodate participant schedules and maximize accessibility. Specific program schedules vary by sport, activity, and location; however, participants will have

ongoing opportunities to engage in sports training, competitions, health screenings, and leadership activities throughout the year. Health services will be provided at designated events, while leadership trainings will be scheduled periodically in both in-person and virtual formats. This flexible scheduling approach ensures that individuals and families with varying availability—including those with work, school, or transportation constraints—can consistently access services across Pinellas County.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.

Special Olympics Florida's Pinellas County programming is led by experienced and qualified staff, supported by trained volunteers and coaches. Jessica Ott serves as the Regional Director for the West Coast Region and oversees program implementation, outreach, and community engagement. She brings extensive experience in program management, partnership development, and service delivery for individuals with intellectual and developmental disabilities (IDD). She is supported by regional program staff who coordinate events, manage participant registration, and ensure quality program delivery. In addition, all volunteer coaches are trained in sport-specific instruction, safety protocols, and Special Olympics Protective Behaviors Training, ensuring a safe and inclusive environment. Staff and volunteers undergo a structured onboarding process that includes background screening (for those working directly with athletes), orientation to Special Olympics policies and procedures, and training in program delivery, safety, and data tracking systems. Coaches receive additional sport-specific and athlete-centered training to ensure effective and inclusive instruction. Program implementation occurs on a continuous, year-round basis. Planning and outreach begin prior to each sports season, followed by participant recruitment and registration. Program activities, including sports seasons, competitions, health screenings, and leadership trainings, are delivered throughout the year. Ongoing monitoring, data collection, and evaluation occur quarterly to ensure program quality and continuous improvement. This experienced staffing structure, combined with a strong volunteer network and standardized onboarding and implementation processes, ensures the program is delivered effectively, safely, and consistently across Pinellas County.

E. Program Outcomes

Completed by soflgrant@sofl.org on 3/26/2026 10:03 AM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

T1 Social Action Funding Core and Flexible Outcomes 3-11-26R (3).pdf

F. Budget

Completed by soflgrant@sofl.org on 3/25/2026 8:52 PM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$89,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$89,000.00

F.3. Total Pinellas County Social Action Funding request.
$20,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
22.47%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
We have recently been awarded $50,000 through the Tampa Bay Lightning Community Heroes program. While Special Olympics Florida also receives general operating support from a variety of private, corporate, and community donors, no other current funding is designated exclusively for this program or service area. Funding through the Social Action Grant would provide critical, dedicated support to expand access to services for underserved individuals with intellectual and developmental disabilities in Pinellas County. These funds will be used to directly support program delivery, including sports training and competition, health and wellness services, leadership development opportunities, equipment, and barrier-reduction supports such as transportation assistance.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Special Olympics Florida has a well-established sustainability model that ensures continued program delivery beyond the grant period through diversified funding, strong community support, and efficient program operations. Financial sustainability is supported through a diverse revenue stream that includes individual donors, corporate sponsorships, special events, foundation grants, and statewide fundraising initiatives. This diversified approach reduces reliance on any single funding source and allows the organization to maintain and grow programming over time. Additionally, Special Olympics Florida has a long track record of successfully renewing grants and cultivating long-term philanthropic partnerships to sustain local programming. Program sustainability is further strengthened by a robust volunteer network, with hundreds of trained volunteers and coaches supporting program delivery in Pinellas County. This model significantly reduces staffing costs while maintaining high-quality services. Programs are also embedded within community settings such as schools and public facilities, minimizing overhead and ensuring continued access to space

and resources. Special Olympics Florida will continue to build local support by expanding outreach, increasing community awareness, and engaging new donors and volunteers in Pinellas County. Ongoing evaluation and data collection will be used to demonstrate impact, strengthen funding proposals, and inform program improvements. Together, these strategies ensure that the program can be sustained and continue to expand access to essential services for individuals with intellectual and developmental disabilities in Pinellas County beyond fiscal year 2027.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

Attachment 3 Annual Budget Form.xlsx

G. Requested Documents

Completed by soflgrant@sofl.org on 3/25/2026 10:10 AM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
Special Olympics Florida is a Level I Accredited Program.docx

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Board Member List.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
SOFL Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Orientation SOFL Policies and Best Practices.pptx

G.5. Are you requesting funding for salaries?
No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by soflgrant@sofl.org on 3/25/2026 9:09 PM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
SOFL 501c3 Letter from the IRS - Copy.pdf

☑ **Current Certificate of Insurance** ***Required**
SOFL Gen. Certificate of Insurance 2026.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire.docx

☑ **Human Trafficking Affidavit** ***Required**
Anti-Human Trafficking Affidavit 12.2025 - Final (2).pdf

☑ **HS E-Verify Affidavit** ***Required**
FY22 HS E-VERIFY AFFIDAVIT SIGNED 3-25-26.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
2024 Audited Financials.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Sunbiz 2026.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2.docx

☑ **Organization Chart (local) *Required**

SOFL Combined Org Chart (28).pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9.pdf

Submit

Completed by soflgrant@sofl.org on 3/26/2026 10:56 AM

Case Id: 21298
Name: Special Olympics Florida - Pinellas County
Address: 1915 Don Wickham Drive , Clermont, FL 34711

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Sarah Campbell
Electronically signed by soflgrant@sofl.org on 3/26/2026 10:03 AM

Date Submitted
03/26/2026

Program Description

Completed by springzonestpete@gmail.com on 3/5/2026 11:10 AM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.
- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by springzonestpete@gmail.com on 3/5/2026 11:11 AM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by springzonestpete@gmail.com on 3/25/2026 10:20 PM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
SpringZone INC

A.2. DBA (if applicable)

A.3. Legal Address
6401 31st St. South #104 St. Petersburg, FL 33712

PROJECT INFORMATION

A.4. Program Name/Project Title
Ujima Housing Solutions

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Ujima Housing Solutions, a program of SpringZone INC, provides transitional housing and workforce development for youth aging out of foster care in Pinellas County. The program combines stable housing, trauma-informed case management, and workforce training to help young adults transition from housing instability to economic independence through a structured four-year residential program. Funding from the Pinellas County Social Action Grant will support two Resident Success and Service Navigators who provide direct case management, workforce coordination, and life skills programming for program participants. A portion of the funding will also establish a Resident Barrier Removal Fund to cover essential needs such as work equipment, certification fees, and transportation that support residents' participation in employment and training opportunities.

A.6. Physical Program Address
3700 22nd Ave S , St. Petersburg, FL 33711

APPLICATION CONTACT INFORMATION

A.19. First Name
Christopher

A.20. Last Name
Warren

A.21. Contact Person/Title
Dr.

A.22. Contact Email
chriswarren1117@gmail.com

A.23. Telephone
(850) 321-0774

A.24. Executive Officer with signing authority First Name
Christopher

A.25. Executive Officer with signing authority Last Name
Warren

A.26. Executive Officer Title
Dr.

A.27. Executive Officer Email
chriswarren1117@gmail.com

A.28. Executive Officer Phone Number
(850) 321-0774

A.7. Program Manager First Name
Jainee

A.8. Program Manager Last Name
Feliz-Cabrera

A.9. Program Manager Title
Admin Manager

A.10. Program Manager Email
jaineecabrera0322@gmail.com

A.11. Program Manager Phone Number
(803) 487-0896

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$150,000.00

A.15. Taxpayer/Employer ID
82-252174

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
GTAQLLLTGK54

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
08/16/2017

A.18. Date of 501(c)(3) Status
08/16/2017

B. Organization Profile

Completed by springzonestpete@gmail.com on 3/25/2026 10:26 PM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
SpringZone Inc, through its Ujima Housing Solutions program, is focused on addressing housing instability, economic mobility, and overall well-being for youth aging out of foster care. This population is at high risk of homelessness, unemployment, and poor health outcomes due to the lack of stable housing and support systems during their transition into adulthood. The Ujima Housing Solutions program directly aligns with Pinellas County's Social Action funding priorities by providing supportive housing, workforce development, and wraparound services that address both immediate and long-term needs. Residents are provided with safe, stable housing along with access to case management, mental health support, financial literacy, and workforce training. By combining housing with structured services, the program supports homelessness prevention, increases access to essential resources, and promotes economic self-sufficiency. This integrated approach ensures participants are not only housed, but also equipped with the skills and support needed to maintain stability and contribute to the community long-term.

B.2. Describe your board membership and how the board is reflective of the target population.
The SpringZone St. Pete (SZSP) board is a multidisciplinary body designed to provide the high-level advocacy, strategic connections, and technical expertise required to sustain the Ujima Housing Solutions initiative. Our current membership includes: Eric Ihlenfeldt (Chief Revenue Officer, Atlas Professional Services): Provides expertise in workforce development, business strategy, and national scalability. Jason Mathis (CEO, St. Petersburg Downtown Partnership): Leads efforts in economic development, civic relationships, and site development advocacy within the city. Gilene Janvier (Development Officer, Suncoast Credit Union): Oversees the integration of financial literacy and banking partnerships for our youth. Leigh Harting (Think Big for Kids): Focuses on job training partnerships, mentorship pathways, and non-profit donor cultivation. Chris Davis (Executive Director, Faith Services): Manages faith-based community expansion and wrap-around support connections. Reflection of Target Population Our leadership is deeply reflective of the youth and families we serve, both professionally and personally. As an African-American owned non-profit agency, SZSP was founded to provide culturally responsive care to marginalized communities in the Greater Tampa Bay Area. We believe that lived experience is essential for effective program design. To that end, our Program Administrator, Jainee Feliz-Cabrera, is a former foster youth who brings firsthand knowledge of the system's challenges into our daily operations. Furthermore, board members provide specialized expertise in youth workforces and social services specifically tailored to at-risk demographics. This combination of executive-level professional expertise and direct lived experience ensures that our "Life College" model remains grounded in the actual needs of youth aging out of foster care.

B.3. Explain the organization's experience relevant to the proposed priority area.
SpringZone St. Pete has been a cornerstone of the Pinellas County social service landscape since 2017. Our experience in the priority area of transitional housing and holistic youth development is supported by a proven track record of managing complex social service programs and large-scale community initiatives.Comprehensive Service Delivery: SZSP possesses deep institutional experience in youth development, mental health programming, workforce training, and

social advocacy. We have successfully operated programs in partnership with established entities such as the Juvenile Welfare Board of Pinellas, Central Florida Behavioral Health Network, and NAMI Pinellas.Innovative Housing Models: Through our Ujima Housing Solutions initiative, we have developed a specialized proficiency in leveraging legislative tools like the YIGBY (Yes in God's Backyard) framework and 99-year land leases to create high-impact, 10-unit residential sites for foster youth.Workforce & Financial Stabilization: Our "Life College" curriculum is the culmination of years of experience in educational support and administrative management. We currently manage partnerships that provide youth with on-the-job training, industry certifications, and the financial literacy required to move toward permanent homeownership.Administrative Capacity: With an established EIN, UEI, and CAGE code, SZSP is fully equipped to manage state and federal funding, as evidenced by our successful history of service.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
The Ujima Housing Solutions (UHS) team is composed of seasoned professionals with expertise spanning real estate, construction, clinical social work, and strategic leadership. This multi-disciplinary approach ensures that both the physical infrastructure and the human capital of the program are managed with professional rigor. The organization is led by Executive Director, Dr. Christopher Warren, Ph.D., who brings over 15 years of experience in community development. Dr. Warren holds a PhD in leadership and specializes in housing ecosystem metrics and program evaluation. He has a proven track record of designing revenue-generating strategies and facilitating large-scale community engagement initiatives. Administrative and housing operations are supported by Jainee Feliz-Cabrera, A real estate professional with deep roots in the St. Petersburg market. Her expertise in residential and multi-family property logistics, contract negotiation, and streamlined operational systems ensures the administrative and regulatory aspects of housing management are handled with precision. Construction and site development are overseen by Donald Odom, a Florida Certified Building Contractor (CBC1254888) and principal of MODO Construction, who brings decades of experience in the St. Petersburg and Tampa Bay region. He provides the technical oversight required for the retrofitting of shipping containers and site development, ensuring all builds meet rigorous safety and structural standards. Program funding and financial compliance are managed by Shauntae Davis, a professional grant writer and finance specialist with expertise in managing funding streams for social service organizations and ensuring long-term fiscal sustainability. Direct services are delivered by Resident Success and Service Navigators who hold MSW or LCSW credentials and provide trauma-informed case management, workforce coordination, and life skills programming. In addition, the organization is supported by an engaged Board of Directors with expertise in workforce development, economic development, and housing advocacy, ensuring strong governance and alignment with community needs.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by springzonestpete@gmail.com on 3/25/2026 10:50 PM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
The link between homelessness and foster care is so well-defined that some people have called the child welfare system "a highway to homelessness," according to the National Foster Youth Institute. UHS is designed to address a specific and urgent gap; youth aging out of foster care are expected to transition into adulthood without the stable housing, family support, and practical life infrastructure that most young adults rely on. Florida recognizes that youth aging out of foster care need continued support to successfully transition into adulthood. Programs such as Extended Foster Care, Aftercare services, and housing initiatives exist because many of these young adults face challenges securing stable housing, employment, and long-term stability on their own. State data continues to show that housing instability remains one of the biggest risks for this population, with many young adults leaving foster care at risk of homelessness without structured support. At the same time, Pinellas County continues to face a broader housing affordability crisis. Rising housing costs and limited affordable inventory make it especially difficult for young adults with limited income or support systems to access stable housing. Youth aging out of foster care are particularly vulnerable, as many lack financial resources, credit history, and family support. Local homelessness data further highlights this need. The Pinellas County Point-in-Time Count reports that a portion of the homeless population has prior involvement in foster care, and young adults under 25 continue to be represented within the homeless system. These numbers likely underestimate the true need, as many youth experience housing instability through couch-surfing or temporary arrangements that are not captured in official counts. Without targeted intervention, youth aging out of foster care face increased risk of homelessness, unemployment, and long-term instability. UHS addresses this need by providing stable housing combined with workforce development and wraparound services, creating a structured pathway to independence for youth transitioning out of foster care in Pinellas County.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Nationally, more than 15,000 youth age out of foster care each year, and outcomes for this population are consistently worse than their peers. A 2024 study, "Extended Foster Care and Homelessness: Assessing the Impact of the Fostering Connections to Success and Increasing Adoptions Act," found that approximately 22% to 30% of former foster youth experience homelessness during the transition to adulthood, compared to an estimated 4% lifetime prevalence in the general population. The study concluded that homelessness among foster youth remains significantly higher than their peers, reinforcing the need for targeted housing and support interventions. At the local level, Pinellas County data reflects both the scale of the foster care system and the need for transition-age housing. According to the Florida Office of Court Improvement, over 2,300 children were served in foster care in a single year, with an average of approximately 1,600 children in care at any given time. Each year, a portion of these youth age out of the system without permanent housing or consistent support. Local homelessness data further highlights this need. The 2025 Pinellas County Point-in-Time Count reports that individuals with prior foster care involvement are represented within the homeless population, and young adults under age 25 continue to experience homelessness and housing instability. The report also notes that these figures likely underrepresent the true need, as many youth experience unstable housing situations such as couch-

surfing or temporary arrangements that are not captured in official counts. In response, local governments have begun investing in targeted solutions. The City of St. Petersburg has allocated funding through its Youth Opportunity Grants Program to support former foster youth with housing, education, and workforce services, demonstrating recognition of this need at the local level. Despite these efforts, there remains a gap in long-term, structured housing paired with workforce development and wraparound services. UHS is designed to address this gap by providing stable housing, supportive services, and a clear pathway to economic independence for youth aging out of foster care in Pinellas County.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
New and Innovative Program

C.4. If new and innovative, discuss what is currently being done in the community to address the need and how this program differs to provide better results.
Pinellas County is home to a dedicated network of approximately 10 to 12 core organizations—including Family Support Services Pasco Pinellas, Ready for Life, SailFuture, and Camelot Community Care—that operate under the banner of support services for youth aging out of foster care. These organizations provide vital "lifeline" services such as: Emergency Stabilization: Crisis support, food, and clothing through centers like the Ready for Life Skill Center. Direct Financial Aid: Programs like the City of St. Petersburg's Youth Opportunity Grants, which provide temporary cash transfers. Case Management & Advocacy: Referral-based support to help youth navigate legal and educational systems. While these services are essential, they are largely designed for short-term stabilization rather than long-term integration. Most existing housing options are either emergency shelters, transitional group homes with high-density living, or referral-based placements into existing (and often scarce) market-rate rentals. How SpringZone St. Pete (SZSP) Differs to Provide Better Results SpringZone St. Pete's Ujima Housing Solutions is the only program in the region that provides a permanent-style, non-group home housing solution and intentionally pairs it with a unified 4-year workforce development and wraparound service model. We differ from the current community landscape in three critical ways: From Group Homes to "Life College" Living: Unlike traditional group homes that can feel like an extension of the foster system, our shipping-container units offer a "life college" environment. Youth share a modern, two-person unit with a single roommate—a configuration our youth identified as the perfect middle ground between the isolation of living alone and the chaos of a group home. The Only Integrated Three-Pillar Model: While many local organizations specialize in either housing referrals or workforce training, SZSP is the only agency that acts as the owner, developer, and service provider. We provide stable housing, intensive workforce training (targeting $20/hour certifications), and holistic wraparound services under one roof. This eliminates the "referral fatigue" that often causes foster youth to fall through the cracks between different agencies. A 4-Year Commitment vs. Short-Term Aid: Most transitional programs end at age 21 or 23, or provide only 6–12 months of support. Our 4-year residency is specifically designed to match the developmental maturation timeline required for a young person to move from the foster system to traditional homeownership. By acting as both the landlord and the "campus" for life-skills training, SZSP ensures that when a young person leaves our program, they aren't just "not homeless"—they are financially independent, professionally certified, and ready to engage with traditional HUD or Habitat for Humanity home-buying programs as qualified, high-maturation buyers.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
Coordination with Existing Programs SpringZone St. Pete (SZSP) operates on the philosophy that no single organization can solve the complex challenges facing youth aging out of foster care in isolation. Our "sweet spot" is acting as the foundational hub for a developmental and supportive ecosystem. By providing the one missing element—stable, non-institutional housing—we enable existing community specialists to deliver their services more effectively to a population

that is now reachable and secure. Our coordination strategy is executed through the "Life College" Framework, which serves as the scheduling and integration engine for our partners: Workforce Development & Technical Training: We coordinate with CareerSource Tampa Bay and CodeBOXX to provide on-site and remote vocational training. While SZSP provides the housing and basic life-skills coaching, these partners deliver industry-recognized certifications and tech-sector bootcamps, ensuring our residents reach the $20/hour wage floor necessary for independence. Holistic & Wrap-Around Support: We integrate Faith Youth Services and The Cali Project into our weekly curriculum to provide mentorship, emotional regulation, and social integration activities. These partners provide the "community" aspect of our mission, ensuring youth have a support network that extends beyond administrative staff. Basic Needs & Stabilization: Through the Packs Of Love Foundation, we ensure that every youth entering the Ujima initiative has the essential supplies and "welcome home" resources needed to transition from a group home to their own apartment. By centralizing these services within the Ujima residential sites, we eliminate the transportation and communication barriers that typically prevent foster youth from utilizing available community resources. We don't just refer youth to these programs; we bring the programs to the youth.

Please upload Collaborative Letter

☑ **Collaborative Letter**

The Packs Of Love Partner Agreement Form (1).pdf
The Cali Project Partner Agreement Form (1).docx
CodeBOXX Partner Agreement Form (1) (1).pdf
WADA Partner Agreement Form.pdf
Faith Youth Services Partner Agreement Form copy.pdf
SPHA_SPSZ MOU.pdf

D. Scope of Services

Completed by springzonestpete@gmail.com on 3/25/2026 10:46 PM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
Ujima Housing Solutions is a residential supportive housing program serving youth ages 18–23 aging out of foster care in Pinellas County. The program operates across two sites, each consisting of 10 units housing 20 residents, for a total of 40 participants. The program combines stable housing with workforce development and wraparound services to create a structured pathway to independence. Residents live in newly developed housing for up to four years on church-owned land, providing a stable and supportive community environment. Core services include trauma-informed case management, workforce coordination, financial literacy, life skills training, and access to mental and physical healthcare. Residents participate in a structured four-year “Thrive” model that includes stabilization, skill development, workforce placement, and transition into independent living. The program utilizes best practices in supportive housing and youth development, including trauma-informed care, case management, and workforce-based learning. Services are designed to address both immediate needs and long-term self-sufficiency.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Social Action Grant funding will support direct service delivery and essential resident support during the pre-construction and initial program phase. Specifically, funding will be used to support two full-time Resident Success and Service Navigator positions, who provide case management, workforce coordination, and life skills programming for program participants. These roles are critical to ensuring residents are connected to services, remain engaged, and progress toward independence. Funding will also support the Resident Barrier Removal & Launch Fund, which provides direct assistance for work gear, certifications, licensing, and transportation. These resources eliminate common barriers to employment and training and ensure consistent participation in workforce opportunities. This request supplements existing funding sources. While other funding supports broader operational and development costs, this request is specifically focused on direct services and resident success. Funding does not duplicate existing resources but strengthens the program’s ability to deliver consistent, high-quality services.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Ujima Housing Solutions (UHS) utilizes a high-intensity, 4-year "Thrive" Lifecycle model designed to transition 40 transition-age foster youth (20 per site) from instability to total independence. The program services are categorized into four primary pillars: 1. 24/7 Supportive Residency & Stabilization Frequency/Intensity: Continuous, 24/7 safe and stable housing in specialized, workforce-linked residential sites. Duration: 48 months (the full program lifecycle). Scope: Residents receive immediate housing stability, providing the necessary environment for long-term clinical and

professional engagement. 2. Clinical Case Management & Resident Navigation Frequency: Minimum of 1-hour weekly 1-on-1 sessions with a Resident Success & Service Navigator (MSW/LCSW level). Intensity: High-touch, trauma-informed navigation focused on individual stability, crisis intervention, and lifecycle milestone tracking. Duration: 48 months. 3. The "Big Three" Mastery Curriculum Frequency: 2-hour weekly group sessions for each core module (Mental Health, Financial Literacy, and Adult Life Skills), totaling 6 hours of mandatory classroom-based instruction per week. Intensity: Comprehensive curriculum-based learning; progress is measured by competency milestones and practical application (e.g., establishing a bank account, completing a trauma-processing cohort). Duration: 24 months or until curriculum mastery is achieved (typically focused in Years 2 and 3). 4. Immersive Workforce Development ($20/hr Model) Frequency: 40 hours per week of paid on-the-job training, professional apprenticeships, or classroom-based technical instruction. Intensity: Immersive professional immersion. Residents are placed in high-wage pathways (Construction, Media, or Tech) earning a living wage of $20/hour to build both capital and career experience. Duration: 36 months (Years 2 through 4). Summary of Lifecycle Intensity Year 1 (Stabilization): High clinical intensity; focus on health and basic workforce readiness. Year 2 (Skill Acquisition): High educational intensity; focus on the "Big Three" and technical certifications. Year 3 (Economic Immersion): High professional intensity; focus on apprenticeships and leadership roles. Year 4 (Transition & Launch): High independence intensity; focus on credit building and securing permanent independent housing.

D.4. What is the target population and eligibility criteria for the program?
The target population is youth ages 18–23 who are aging out of or have recently aged out of the foster care system and are experiencing housing instability or are at risk of homelessness. Participants must meet income eligibility requirements consistent with low-income thresholds and demonstrate a need for housing and supportive services. Priority is given to individuals with limited support systems, unemployment or underemployment, and barriers to stable housing. Participants must be willing to engage in program services, including case management, workforce development, and life skills programming.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The program serves residents within Pinellas County, with housing sites located in St. Petersburg. Ujima Housing Solutions operates as a residential program seven days per week, providing continuous access to housing and peer support. Core services, including case management, workforce coordination, and life skills programming, are provided Monday through Friday from 8:00 AM to 5:00 PM by Resident Success and Service Navigators. Additional workshops, mentorship sessions, and community activities are offered during evenings and weekends to accommodate resident schedules and support engagement.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Direct services are delivered by Resident Success and Service Navigators with MSW or LCSW credentials. They provide case management, workforce coordination, and life skills programming. These roles are responsible for managing resident progress throughout the program and ensuring consistent engagement in services. Each Navigator supports residents across the program sites. Staff onboarding follows a structured four-stage “Will & Skill” framework designed to integrate new hires into a mission-driven, high-trust environment. This includes pre-boarding and digital onboarding, a required “Empowered Mentor” training focused on trauma-informed engagement and communication, role-specific training aligned with program operations, and 30/60/90-day milestone check-ins to ensure performance and cultural alignment. Staff are trained to deliver services with consistency, accountability, and a focus on removing barriers for residents. Program implementation is supported by experienced leadership in community development, housing, and construction, with oversight from a Board of Directors focused on workforce development, economic development, and housing advocacy. The program is implemented in two phases. Phase I focuses on pre-construction engagement, including staffing, outreach, and onboarding of the initial cohort, with participants engaged early through workforce

exposure and foundational life skills. Phase II begins upon completion of housing units and includes full program operations, with residents transitioning into housing and participating in the four-year program model focused on stabilization, skill development, workforce placement, and transition to independent living. This structure ensures staff are fully prepared to deliver services effectively and that residents are supported.

E. Program Outcomes

Completed by springzonestpete@gmail.com on 3/25/2026 9:07 AM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by springzonestpete@gmail.com on 3/25/2026 11:01 PM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$525,200.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$525,200.00

F.3. Total Pinellas County Social Action Funding request.
$150,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
28.56%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
DCF Allocation - $1.5 Million for FCO LMCU - $150,000 Wrap-Around Service support (primarily mental health and adult life skills) St.Petersburg Housing Authority - Rent for all tenants is 100% subsidized for 4 year duration through MOU TENTATIVE Funding through: Speer Dream Foundation, HUD via Pinellas County COC - Youth Homelessness Demonstration Grant

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
N/A

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
This grant funding serves as a bridge for the initial pre-construction engagement phase. Once the housing units are completed and occupied, the monthly rental revenue provided through the partnership with the St. Petersburg Housing Authority will assume the long-term funding for the Service Navigator roles and ongoing site maintenance, creating a self-sustaining operational model.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
Attachment 3 Annual Budget Form - Copy.xlsx

G. Requested Documents

Completed by springzonestpete@gmail.com on 3/25/2026 11:08 PM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
Not required or applicable for our services.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
Advisory Board Engagement Table.pdf

G.3. Do you have a conflict of interest policy?
No

If not available, please explain:
N/A

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Program Policy and Procedures Manual .pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by springzonestpete@gmail.com on 3/26/2026 9:55 AM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
Compliance LTR.pdf

☑ **Current Certificate of Insurance** ***Required**
GL_ACORD_04_22_2025_P104793673-2680978006956.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire.pdf

☑ **Human Trafficking Affidavit** ***Required**
20260326_092936.jpg

☑ **HS E-Verify Affidavit** ***Required**
20260326_092906.jpg

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
2025 990 screenshot.png

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

4421663759CC (1).pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist 2022.pdf

☑ **Organization Chart (local) *Required**

SAG Org Chart and Staff Quals.pages

☑ **W-9 with legal name which matches that of applicant name *Required**

fw9 (1).pdf

Submit

Completed by springzonestpete@gmail.com on 3/26/2026 9:55 AM

Case Id: 21148
Name: SpringZone St. Pete
Address: 6401 31st St. South, #104, St. Petersburg, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Christopher Warren
Electronically signed by springzonestpete@gmail.com on 3/26/2026 9:55 AM

Date Submitted
03/26/2026

Program Description

Completed by creginelli@thearctb.org on 3/24/2026 2:03 PM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by creginelli@thearctb.org on 3/24/2026 2:03 PM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by creginelli@thearctb.org on 3/24/2026 2:15 PM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
The Arc Tampa Bay Inc

A.2. DBA (if applicable)

A.3. Legal Address
1501 N. Belcher Road Suite 249 Clearwater, FL 33765

PROJECT INFORMATION

A.4. Program Name/Project Title
StationMD Telemedicine Services

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Funding will be utilized to provide urgent care medical services through telemedicine visits with StationMD to the 107 residents of The Arc Tampa Bay's group homes for individuals with intellectual and developmental disabilities.

A.6. Physical Program Address
1501 N. Belcher Road Suite 249 Clearwater, FL 33765

A.7. Program Manager First Name
Carolyn

A.8. Program Manager Last Name
Reginelli

A.9. Program Manager Title
Grant Writer

A.10. Program Manager Email
creginelli@thearctb.org

A.11. Program Manager Phone Number

APPLICATION CONTACT INFORMATION

A.19. First Name
Carolyn

A.20. Last Name
Reginelli

A.21. Contact Person/Title
Grant Writer

A.22. Contact Email
creginelli@thearctb.org

A.23. Telephone
(727) 641-8678

A.24. Executive Officer with signing authority First Name
Brian

A.25. Executive Officer with signing authority Last Name
Siracusa

A.26. Executive Officer Title
Executive Director

A.27. Executive Officer Email
bsiracusa@thearctb.org

A.28. Executive Officer Phone Number
(727) 799-3330

(727) 641-8678

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Healthcare for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$38,520.00

A.15. Taxpayer/Employer ID
59-1056551

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
DKCLJKDA7GJ8

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
12/20/1963

A.18. Date of 501(c)(3) Status
03/12/2021

B. Organization Profile

Completed by creginelli@thearctb.org on 3/24/2026 2:23 PM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The mission of The Arc Tampa Bay is to support and empower individuals with intellectual and developmental disabilities (IDD). In pursuit of this mission, The Arc Tampa Bay operates 17 group homes, one apartment complex, and three day program facilities. These group homes depend on direct support professionals (DSPs) to ensure resident safety and well-being while assisting them in achieving personalized goals toward greater self-sufficiency. In addition to an IDD diagnosis, many individuals served by the organization experience co-occurring conditions, including autism (25%), cerebral palsy (14%), Down syndrome (10%), and seizure disorders (21%). Furthermore, a substantial portion (31%) have concurrent mental health diagnoses, which can exacerbate the complexities of their care and treatment. The Arc Tampa Bay, particularly its DSPs, bears responsibility for providing comprehensive health oversight to all 107 residents in the agency's group homes. Urgent medical issues frequently induce significant stress for both staff and residents. Individuals with IDD requiring urgent care services are often traumatized by treatment in unfamiliar settings, where excessive noise, bright lights, crowds, and prolonged wait times can intensify distress and disrupt established routines. These situations not only affect residents but also place considerable strain on DSPs. Although staff are trained to contact emergency services (911) in critical incidents, numerous cases could potentially be addressed through timely guidance from qualified medical professionals. While The Arc Tampa Bay employs two registered nurses (RNs), their availability is limited and insufficient to provide on-demand support for all occurrences. This funding request from The Arc Tampa Bay, titled "StationMD Telemedicine Services," aligns with the priority area of healthcare for disadvantaged residents. StationMD was established in 2016 by a team of physicians motivated by observed deficiencies in emergency care delivery for patients with IDD. Implementation of StationMD's services has enabled more than 85% of patients to avoid unnecessary transfers to external care facilities.

B.2. Describe your board membership and how the board is reflective of the target population.
The Arc Tampa Bay prioritizes recruiting Board members who possess personal or professional experience working with individuals with intellectual and developmental disabilities (IDD). Ideal candidates demonstrate a strong understanding of local, state, and national barriers that limit access to essential programs and services, as well as awareness of existing systems of support and emerging needs within the IDD Tampa Bay community. This knowledge, combined with a genuine passion for advocacy, ensures that our Board remains deeply aligned with the organization's mission and values. Currently, 38% of Board members are parents of individuals with IDD, bringing invaluable perspective and firsthand insight to decision-making. Additional members were drawn to the organization through a shared commitment to improving access and outcomes for individuals with IDD. The Board is composed of professionals representing diverse fields—including law, education, finance, healthcare, and advocacy—which collectively comprise approximately 75% of the membership. Importantly, individuals served by The Arc Tampa Bay elect their own representative to the Board, ensuring that the voices of those directly impacted by our services are included in governance decisions.

B.3. Explain the organization's experience relevant to the proposed priority area.
The Arc Tampa Bay (TATB) was founded in 1958 by families in Pinellas County, Florida seeking specialized services for children with intellectual and developmental disabilities (IDD). The organization has since expanded to serve

approximately 300 individuals daily through comprehensive, lifelong supports, including residential services established in 1975, a pediatric autism clinic, and group homes for individuals with complex medical and aging-related needs. Today, TATB is recognized for its expertise in supporting individuals with significant behavioral challenges, including out-of-state referrals. The organization operates two specialized group homes for individuals with Prader-Willi syndrome (PWS), a rare genetic disorder requiring intensive nutritional and behavioral management, and is one of only two facilities in Florida recognized by the Prader-Willi Syndrome Association for excellence in care. In 2021, TATB launched a Psychosocial Rehabilitation Program (PSR) to address mental health needs through a recovery-oriented model that includes individual and group counseling. More recently, its Culinary Institute received provisional approval from the Florida Department of Education, providing vocational training for adults with IDD in the food service industry. The organization's partnership with StationMD reflects its commitment to innovation and high-quality care, offering timely, physician-level medical support that enhances outcomes for residents and staff.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

The Arc Tampa Bay (TATB) has provided comprehensive services to individuals with intellectual and developmental disabilities in Pinellas County since 1958. As one of the largest Arc associations in Florida, TATB consistently leads statewide initiatives. Unlike many organizations with a narrow scope, TATB operates a diverse portfolio of programs supported by multiple revenue streams, including the Agency for Persons with Disabilities (APD), the Florida Division of Vocational Rehabilitation (VR), third-party payers, and private-pay clients. As an authorized APD provider, TATB undergoes rigorous oversight by the Agency for Health Care Administration through Qlarant, an independent quality-assurance contractor. Under the Provider Discovery Review process, the agency's compliance with regulatory standards and accountability in service delivery is thoroughly evaluated. In its most recent review, TATB achieved an overall score of 98.9%, demonstrating its proven ability to deliver a wide range of services while maintaining the highest standards of quality and integrity. Although TATB is not currently accredited by external organizations, it maintains all required state licensing for its residential and day program operations through APD. These site-specific licenses are renewed annually, and TATB's dedicated professional staff and robust infrastructure ensure ongoing compliance with all applicable standards. TATB's executive leadership team brings more than 75 years of combined senior-level experience across the field of intellectual and developmental disabilities. Each leader contributes specialized expertise, enabling the organization to respond effectively to complex operational and programmatic demands. These professionals are widely recognized by peer Arc associations for spearheading legislative advocacy efforts and coordinating statewide coalitions. Notably, TATB was the first Arc in Florida to establish a formal training partnership with CVS Health, delivering customer-service certification programs. This multi-year initiative involved sustained collaboration with CVS leadership and included targeted implementation visits to operations in other states. The Board of Directors further strengthens TATB's governance and strategic direction. Board President Travis Finchum founded Special Needs Lawyers in 2011—the only law firm in Florida with three Board Certified Elder Law attorneys. He previously chaired the Special Needs Trust Committee of the Florida Bar's Elder Law Section and currently serves on the Advisory Board of the National Alliance on Mental Illness (Pinellas County Chapter) and the Guardian Trust Foundation. Vice President Kevin Kenney brings distinguished public-service experience as Fire Commissioner for East Lake Fire Rescue and as a retired U.S. Navy Captain and naval aviator. During his military career, Captain Kenney received numerous Department of Defense honors, including the Defense Superior Service Medal and the Bronze Star Medal. Collectively, TATB's experienced leadership and governance structure ensure the organization remains strategically aligned to deliver exceptional services that advance the interests of the individuals and communities it serves.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by creginelli@thearctb.org on 3/25/2026 8:41 AM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Research by Acosta et al. (2020) found that individuals with intellectual disabilities are significantly more likely to use emergency departments (30-50%) compared to the general population (20%), and they face higher hospital admission rates (16-18% vs. 7%). The study identified multiple contributing factors, including limited access to timely primary care. Researchers concluded that many of these hospitalizations could have been avoided with appropriate care in a primary care setting. StationMD addresses this gap by providing 24/7 access to physicians trained in treating individuals with intellectual and developmental disabilities (IDD), particularly during hours when traditional providers are unavailable. The target population for this initiative includes 107 individuals residing in The Arc Tampa Bay's (TATB) 17 licensed group homes. All residents have a diagnosis of IDD, with many also experiencing co-occurring conditions such as autism (23%), cerebral palsy (21%), Down syndrome (10%), Prader-Willi syndrome (12%), seizure disorders (23%), and behavioral or mental health disorders (56%). Individuals with IDD in residential care typically have more intensive medical and behavioral needs that often exceed what family caregivers can manage. As a result, these individuals are more likely to be classified as "in crisis," making them a priority for placement by the Agency for Persons with Disabilities (APD). However, few providers in the Tampa Bay area are equipped to serve individuals with such complex needs. TATB fills this critical gap by offering specialized residential care tailored to high-acuity populations. To ensure consistent, high-quality medical care, TATB partners with StationMD to provide timely and targeted telemedicine services that reduce avoidable ER visits and improve overall health outcomes for this vulnerable population.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Elevated emergency department (ED) utilization is widely recognized as an indicator of barriers to timely and appropriate primary care. This issue is especially pronounced among individuals with intellectual and developmental disabilities (IDD), who experience significantly higher rates of preventable ED visits than the general population. Williams et al. (2025) estimate that approximately 20% of ED visits among adults with IDD are potentially preventable, compared to 3–8% among the broader population (Leucter et al., 2025). Contributing factors include limited access to providers with IDD-specific expertise, higher rates of chronic conditions, co-occurring mental health disorders, and polypharmacy. Access to specialized and coordinated care has been shown to reduce ED utilization in this population. A Florida study analyzing Medicaid and Agency for Persons with Disabilities (APD) data found that individuals with IDD who maintained continuity of primary and specialty care experienced a 28% reduction in ED visits. Regionally, the Suncoast Region—which includes Pinellas County—accounts for the highest share of ED-related costs for individuals with IDD, as well as the highest number of avoidable discharges. StationMD's specialized telemedicine services directly address these gaps by providing 24/7 access to clinicians trained in IDD care. Providers deliver real-time medical assessment, coordinate with primary care physicians, and facilitate in-person care when necessary. This model emphasizes continuity and appropriate care navigation and has been shown to prevent unnecessary ED utilization in approximately 85% of cases. Prior to implementing StationMD in March 2023, The Arc Tampa Bay (TATB) relied heavily on urgent care and emergency departments, with approximately 4% of medical encounters resulting in emergency visits. Since implementation, ED utilization has steadily declined to 3.7% in the first year, and further to 2.2% in 2024 and 2.1% in

2025. This partnership has improved care coordination, reduced avoidable ED use, and supported clinical capacity across TATB's group homes. Currently, only 7 of 17 homes receive APD-funded RN care management, while the remainder rely on an unfunded nursing position. StationMD helps offset these limitations by reducing staff burden and minimizing the need for costly and disruptive emergency transports.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Continuation of Current Funding

C.4. If funding is being sought to support the continuation of current programming, discuss efforts to obtain alternate funding and potential impact if funding is not secured.
Key leadership from The Arc Tampa Bay (TATB) and The Arc Tampa Bay Foundation meet regularly to establish funding priorities and guide the strategic allocation of resources secured through private donors and grant opportunities. The Arc Tampa Bay Foundation, a separate 501(c)(3) organization, was established to support the long-term financial sustainability of TATB. Its primary activities include fundraising, cultivating relationships with local businesses and corporate partners, and securing sponsorships to advance both foundation and agency initiatives. TATB and TATB Foundation have a strong track record of securing funding from a variety of sources, including established foundations such as the Suncoast Osteopathic Foundation, as well as individual donors. More recently, grant applications have been submitted to the Florida Blue Foundation, West Pharmaceutical Services, and the American Heart Association to support ongoing programmatic needs for the StationMD initiative. In the event that funding is not secured through pending grant applications, the joint funding committee of TATB and TATB Foundation will evaluate available private donations and prioritize allocations based on alignment with donor intent and the organization's most critical needs. Additionally, The Arc Tampa Bay Foundation is actively cultivating partnerships within the medical community to identify potential collaborators and funding opportunities that can further support this initiative.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
The Health Services program at The Arc Tampa Bay (TATB), which includes contracted telemedicine services through StationMD, is partially supported through funding from the Agency for Persons with Disabilities (APD). Florida Medicaid Waiver funding provides coverage for nursing services in behavior-intensive and behavior-focused group homes, helping to support the overall delivery of health-related care. As a licensed APD provider, TATB participates in regular Provider Discovery Reviews as part of Florida's Statewide Quality Assurance Program. These reviews evaluate whether services are delivered efficiently and effectively, and whether they meet established standards for client satisfaction and quality of care. TATB's most recent review, conducted on April 26, 2024, resulted in an overall score of 98.9%. Residential behavioral programs and services were included in this evaluation and achieved a score of 98%. The review process assesses all APD-funded programs, as well as staff competency, training, and service delivery practices, using a randomized sampling of client and personnel records. TATB's consistently high performance reflects the organization's strong commitment to quality assurance, regulatory compliance, and the provision of high-quality services delivered by well-trained and competent staff.

If currently funded, please provide outcomes/utilization/success.
All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation

applications and any supporting documents/communications provided.

☐ **Outcomes/Utilization/Success**

***No files uploaded*

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
Although The Arc Tampa Bay (TATB) does not maintain formal partnerships specific to this project beyond its contractual relationship with StationMD, the program is designed to integrate with and enhance existing healthcare systems within the community. StationMD serves as a critical bridge between TATB's residential services and the broader healthcare continuum by coordinating urgent and emergent care in collaboration with local providers. Through its telemedicine model, StationMD delivers on-demand urgent care, facilitates transfers to emergency departments when clinically necessary, and ensures timely communication with residents' primary care providers following each encounter. This approach strengthens continuity of care by aligning telemedicine services with existing primary and specialty care, rather than replacing them. StationMD works collaboratively with each resident's established providers to support coordinated follow-up and improved health outcomes. Participation in StationMD is voluntary; however, all residential clients are currently enrolled, reflecting strong support from individuals served and their families. This widespread adoption underscores the program's value in providing timely, physician-level care while maintaining alignment with each resident's care team. Funding will ensure uninterrupted access to these services for all 107 residents, reinforcing coordination across care settings and reducing reliance on emergency departments and urgent care centers. StationMD is particularly critical during evenings, weekends, and situations that exceed the scope of TATB's two licensed nurses. Without telemedicine, many medical concerns would require transport to external healthcare settings, increasing costs, staff burden, and resident stress. By enabling immediate clinical assessment, StationMD supports appropriate care navigation—whether managing conditions in place, coordinating follow-up care, or facilitating hospital admissions when necessary. This model ensures residents receive the right level of care at the right time. The effectiveness of this approach is illustrated by a resident with complex medical needs who, through proactive monitoring and timely telemedicine intervention, avoided eight potential hospitalizations. When hospitalization is required, StationMD coordinates care to streamline admissions and reduce trauma. For individuals with IDD, emergency settings can be highly distressing. StationMD's care-in-place model allows treatment in familiar environments whenever appropriate, improving outcomes while reducing strain on local healthcare systems.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by creginelli@thearctb.org on 3/25/2026 8:49 AM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The Arc Tampa Bay (TATB) seeks grant funding to support telemedicine services provided by StationMD for residents with intellectual and developmental disabilities (IDD) living in its licensed group homes. Services are delivered under a per-resident, per-month model, with no cost to residents or staff at the point of care. While participation is voluntary, all residents and/or their guardians have elected to enroll, reflecting strong demand and confidence in the program. StationMD clinicians access each resident's electronic health record through Therap and document encounters in real time, ensuring continuity of care and effective communication with providers. TATB operates 17 group homes serving 107 residents who require 24-hour care. While direct support professionals provide daily care and two nurses offer clinical oversight, many situations require timely physician-level consultation. Prior to implementing StationMD in March 2023, approximately 4% of medical encounters resulted in emergency department (ED) visits. Since implementation, ED utilization has decreased to 3.7%, then to 2.2% in 2024 and 2.1% in 2025, demonstrating measurable impact. StationMD aligns with best practices in IDD care, including access to specialized providers, coordinated care, and "care-in-place" models that reduce unnecessary hospital use. Funding will sustain this critical service, improving care coordination, reducing avoidable ED visits, and enhancing the health, safety, and quality of life for individuals with complex needs

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
The Arc Tampa Bay respectfully requests $38,520 from Pinellas County to support one year of telemedicine services through StationMD. StationMD provides services under a contractual agreement at a rate of $30 per month per enrolled resident. Based on the current enrollment of 107 residential clients, the total annual cost to sustain this service is $38,520. This funding request does not duplicate or supplement current program funding as the program is not funded at this time and The Arc Tampa Bay is seeking foundation or donor support for the program.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
As noted previously, StationMD services are provided through a contractual agreement based on the number of individuals enrolled on a per-resident, per-month basis. Contracts are executed and renewed annually. Currently, all 107 residents in TATB's group homes are enrolled in the program. StationMD services are available on-demand and can be accessed at any time a resident requires urgent medical evaluation. Telemedicine visits are conducted via secure video using a cell phone or laptop, allowing the StationMD physician to visually assess the patient in real time while simultaneously accessing the individual's medical history through the Therap electronic health record system. Following each encounter, the StationMD provider documents and uploads a comprehensive visit summary directly into Therap, ensuring continuity of care and immediate access to updated clinical information for all members of the care team.

Typical visits last approximately 15–20 minutes, though duration may vary based on the complexity of the individual's medical needs. Importantly, there are no limitations on the frequency or duration of telemedicine visits, allowing residents to receive care as often as clinically necessary. TATB is able to access detailed medical utilization reports through the Therap system, enabling ongoing monitoring, evaluation, and reporting of program outcomes.

D.4. What is the target population and eligibility criteria for the program?
The target population for this program consists of the 107 individuals residing in the 17 licensed group homes operated by The Arc Tampa Bay (TATB). Eligibility for residential services at TATB is determined through enrollment in Florida Medicaid Waiver services and referral by the Agency for Persons with Disabilities (APD). To qualify for APD services, individuals must have a documented diagnosis of one of the following: intellectual disability, autism, spina bifida, cerebral palsy, Prader-Willi syndrome, Down syndrome, or Phelan-McDermid syndrome. These individuals often present with complex medical, behavioral, and support needs, requiring coordinated and specialized care within a structured residential setting.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
This project serves residents of The Arc Tampa Bay's (TATB) 17 licensed group homes, all of which are located within Pinellas County, Florida, with the majority situated in the northern region of the county. The homes are distributed across the following municipalities: Clearwater (2), Dunedin (5), Largo (1), Palm Harbor (5), Safety Harbor (1), and Tarpon Springs (3). TATB's group homes are organized to meet varying levels of care needs, including intensive behavioral programs, medical/aging programs, and standard residential services. Within the intensive behavioral category, three homes provide specialized care for individuals diagnosed with either Prader-Willi syndrome or autism. Prader-Willi syndrome is a genetic disorder characterized by chronic hyperphagia (extreme overeating), which can lead to significant health risks and requires close supervision and specialized behavioral supports. Most residents participate in structured day programs during weekdays; however, program managers and supervisory staff remain on-call at all times to respond to medical or other emergencies. Residents in medical and aging-focused homes often remain on-site during the day, requiring continuous staffing throughout the week. These homes also frequently provide end-of-life and hospice care, as many individuals and their guardians choose to remain in familiar environments during periods of medical decline to minimize stress and disruption. Given the complexity of residents' needs and the 24/7 nature of care, immediate access to medical consultation is essential. StationMD services are available at all times—regardless of day or hour—ensuring that residents receive timely, physician-level care within their home environment whenever urgent medical needs arise.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
This funding request is dedicated exclusively to contracted telemedicine services provided by StationMD, a nationally recognized provider specializing in care for individuals with intellectual and developmental disabilities (IDD), and does not include salaries or wages for agency personnel. StationMD employs a multidisciplinary clinical team with extensive IDD expertise, including physicians, nurse practitioners, physician assistants, and registered nurses. This team provides 24/7 urgent medical care, behavioral health support, and nursing consultation to more than 45,000 patients across 22 states. All practitioners are licensed and board-certified, ensuring high-quality, evidence-based care. The program has demonstrated strong outcomes, with over 90% of encounters managed in place, reducing reliance on emergency departments. Additionally, 94% of users report satisfaction, and approximately 70% of caregivers report improved job satisfaction, highlighting benefits for both individuals served and staff. Services are accessed through a secure video platform, allowing providers to conduct real-time assessments, develop treatment plans, and prescribe medications as needed. Each encounter is coordinated with the individual's primary care provider, and StationMD's aftercare team offers follow-up support to ensure continuity of care. At The Arc Tampa Bay (TATB), direct support professionals are the primary users of StationMD services. Staff receive comprehensive training during onboarding, with ongoing support provided by program managers and nursing staff. All group homes and day programs are equipped with the necessary

technology and basic medical equipment to support telemedicine visits, which can be initiated via smartphone or laptop. As StationMD is fully implemented across TATB, no additional startup timeline is required.

E. Program Outcomes

Completed by creginelli@thearctb.org on 3/25/2026 8:50 AM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ **Social Action Funding Core Outcomes Template** ***Required**

TATB Core Outcomes.pdf

F. Budget

Completed by creginelli@thearctb.org on 3/26/2026 10:01 AM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$17,498,770.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$214,755.00

F.3. Total Pinellas County Social Action Funding request.
$38,520.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
18.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
While funding has been procured from other donors and foundations in the past, no other funders currently support this program.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
The Arc Tampa Bay (TATB) has recently completed several residential renovation projects utilizing funding from Pinellas County's State Housing Initiatives Partnership (SHIP) program. These projects included improvements to the George Street, Indiana, and Lakeview group homes, enhancing both safety and quality of living for residents. SHIP funding is designed to support individuals and families with very low- to moderate-income levels and may be used for home renovations, homeownership assistance, down payment support, and emergency repairs. A designated portion of SHIP funds is allocated specifically to benefit individuals with special needs, making it a critical resource for TATB's residential programs. Through this funding, TATB completed key upgrades including renovations to kitchens, bathrooms, and driveways. Additional investments were made in hazard mitigation measures, such as the installation of impact-resistant windows and backup generators at select properties, improving resilience and safety during severe weather events. Total SHIP funding for these three properties exceeded $111,000. TATB is currently in the process of executing an additional SHIP contract with Pinellas County, valued at approximately $115,000, to support further improvements at another group home. These ongoing efforts demonstrate TATB's commitment to maintaining safe, accessible, and high-quality residential environments for individuals with intellectual and developmental disabilities

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The Arc Tampa Bay (TATB), in partnership with its Board of Directors, has developed a comprehensive, multi-faceted strategy to ensure long-term financial sustainability. A central component of this strategy is the ongoing support of The Arc Tampa Bay Foundation, which contributes more than $700,000 annually in operational and matching funds. The

Foundation secures revenue through a variety of well-established fundraising events that have become signature traditions in Pinellas County, including the Festival of Trees, Wings and Wine, and Special Art by Special Hands. In addition to philanthropic support, TATB is actively diversifying its funding streams through the expansion of existing programs and the development of new revenue-generating initiatives. The Psychosocial Rehabilitation (PSR) Program, introduced in recent years, provides mental health counseling services and allows TATB to bill third-party payors, reducing reliance on Medicaid Waiver funding, which supports the majority of its programs. In December 2025, TATB launched a social enterprise, the Inclusive Grounds Café, located at its main campus within the Long Center in Clearwater, Florida. The Long Center is a high-traffic recreational facility that hosts swim meets and other sporting events, creating consistent customer demand. The café is well-positioned to serve both event attendees and nearby businesses, while also providing meaningful employment opportunities for individuals with intellectual and developmental disabilities (IDD). This initiative has generated strong community visibility and support. Further strengthening its sustainability model, TATB is launching a Culinary Institute, a certificate program for adults with IDD seeking employment in the food service industry. Tuition will be primarily funded through the Florida Division of Vocational Rehabilitation (VR), creating an additional and sustainable revenue stream. TATB is also developing a retail and customer service training program in partnership with CVS, pending VR authorization, which will further expand vocational opportunities and diversify organizational revenue. Together, these initiatives reflect TATB's strategic commitment to financial stability, program innovation, and expanded opportunities for individuals with IDD.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

TATB Budget Form.xlsx

G. Requested Documents

Completed by creginelli@thearctb.org on 3/25/2026 12:21 PM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
The Arc Tampa Bay is not currently accredited by any organization. For operational purposes, licensing is required by the Agency for Persons with Disabilities (APD). All 17 group homes and 3 adult day training programs that are operated by The Arc Tampa Bay are licensed by APD. The Arc Tampa Bay ensures that all programs meet APD licensing requirements.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
2025-2026 BOD.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Section 01. E Conflict of Interest.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Section 03. B Consumer Health.pdf

G.5. Are you requesting funding for salaries?

No

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
TATB_APD Licensed Facilities.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by creginelli@thearctb.org on 3/26/2026 10:04 AM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

TATB 501C3 STATUS.pdf

☑ **Current Certificate of Insurance** ***Required**

TATB COI.pdf

☑ **Data Control Questionnaire** ***Required**

TATB Data Control Questionnaire.pdf

☑ **Human Trafficking Affidavit** ***Required**

TATB Human Trafficking Affidavit.pdf

☑ **HS E-Verify Affidavit** ***Required**

TATB eVerify.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

TATB - 09-30-2025 final financials.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

TATB Florida Incorporation.pdf

☑ **Internal Control Checklist *Required**

TATB Internal Control Questionnaire.pdf

☑ **Organization Chart (local) *Required**

TATB Organizational Chart.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

TATB - W9 02-2026.pdf

Submit

Completed by creginelli@thearctb.org on 3/26/2026 10:04 AM

Case Id: 21140
Name: The Arc Tampa Bay
Address: 1501 N. Belcher Road, Suite 249, Clearwater, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Carolyn Reginelli
Electronically signed by creginelli@thearctb.org on 3/26/2026 10:04 AM

Date Submitted
03/26/2026

Program Description

Completed by pdoyle@uwsuncoast.org on 3/12/2026 2:55 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by pdoyle@uwsuncoast.org on 3/12/2026 2:59 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by pdoyle@uwsuncoast.org on 3/25/2026 4:03 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
United Way Suncoast, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
4925 Independence Pkwy Ste. 120 Tampa, FL 33634

PROJECT INFORMATION

A.4. Program Name/Project Title
North Greenwood Resource Center

A.5. Summary - provide a brief summary of program and how funding would be utilized.
North Greenwood Resource Center is a place-based initiative empowering the North Greenwood community. It removes social and economic barriers through digital access (copying, faxing, notary), community partnerships (legal aid, food supports, healthcare), and case management that supports long-term success in education, employment, and financial well-being. Funding will support salaries, food and other program expenses.

A.6. Physical Program Address
1320 N. Martin Luther King Jr Ave Clearwater, FL 33755

A.7. Program Manager First Name
Ja'Lezza

A.8. Program Manager Last Name
Clark

A.9. Program Manager Title
Senior Manager, Financial Security

APPLICATION CONTACT INFORMATION

A.19. First Name
Patrick

A.20. Last Name
Doyle

A.21. Contact Person/Title
VP, Grant Development

A.22. Contact Email
pdoyle@uwsuncoast.org

A.23. Telephone
(651) 249-4955

A.24. Executive Officer with signing authority First Name
Bronwyn

A.25. Executive Officer with signing authority Last Name
Beightol

A.26. Executive Officer Title
Interim CEO/Chief Impact Officer

A.27. Executive Officer Email
bbeightol@uwsuncoast.org

A.28. Executive Officer Phone Number
(941) 932-8257

A.10. Program Manager Email
jclark@uwsuncoast.org

A.11. Program Manager Phone Number
(813) 274-0956

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$149,510.00

A.15. Taxpayer/Employer ID
59-3725701

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
WNLZLSAA2H23

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
05/30/2001

A.18. Date of 501(c)(3) Status
03/01/2002

B. Organization Profile

Completed by pdoyle@uwsuncoast.org on 3/25/2026 1:24 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
United Way Suncoast mobilizes communities to action so all can thrive. We do this by elevating Educational Opportunity, empowering families through Financial Security initiatives and enhancing lives through Community Resiliency, a focus on building up our nonprofits and proactively dealing with disasters and emerging issues. Collaboration and integrated service delivery are central to our work. In alignment with the Human Services for Disadvantaged Residents funding priority, our work at North Greenwood Resource Center and beyond provides supportive human services for at risk or disadvantaged residents. Our work goes beyond this priority area by providing food for those low- to moderate-income residents receiving human services.

B.2. Describe your board membership and how the board is reflective of the target population.
United Way Suncoast's Board of Directors is made up of 47% women and 53% men. The ethnicity of the Board is comprised of 77% White, 17% Black, and 6% Hispanic members. UWS strives to maintain a diverse group of leaders to reflect the diversity of the community it serves.

B.3. Explain the organization's experience relevant to the proposed priority area.
Proposed programming at the North Greenwood Resource Center addresses the need for financial security by providing individuals with job search and preparation services, training and certifications, and financial education through ongoing programs and partner relationships that meet the needs of employers and residents. The North Greenwood Resource Center addresses additional financial needs by providing technology and resources for families and individuals to connect with ACCESS, health care plans, food and other programs that lead to financial security. Additionally, the resource center is located within the Clearwater Police Department substation, which helps relationship building between the police and community members.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
United Way Suncoast has a strong organizational foundation, having been founded in 1924 and since growing into a leading United Way nationally. Our 29-member board, 60+ member staff and over 3,000 volunteers bring a diversity of education, skills and expertise that supports our work helping communities thrive. In addition to the staff managing programming at North Greenwood Resource Center, UWS has staff dedicated to grants development, fundraising, financial management, data analysis and human resources. These teams create capacity for UWS, as well as our partners. As we do with all our efforts at UWS, we rely on data to inform our efforts. Our data shows that capacity building extends the impact of programmatic work in the community like ripples in a body of water, allowing us to help more families living paycheck to paycheck.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by pdoyle@uwsuncoast.org on 3/25/2026 2:32 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
The Resource Center is addressing gaps in access to essential support services across the North/ South Greenwood community. Many individuals and families face barriers navigating complex systems to meet basic needs such as housing, healthcare, education, and employment. These challenges are compounded by a lack of coordination among service providers, limited adaptability to individual needs, and insufficient trauma-informed practices. Our program seeks to resolve these issues by implementing an Integrated Service Delivery Model that fosters collaboration, streamlines access, and centers community voices. By aligning partners, building trust, and creating a replicable blueprint, we aim to reduce service gaps, eliminate duplication, and ensure that every person receives comprehensive, equitable, and responsive support.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
In Pinellas County (Total Households 425,255) there is 13% of families living below the Federal Poverty Level and 34% of families identified as ALICE, moderate-income, but struggling to afford necessities. These families benefit from public benefits, affordable childcare, financial literacy & coaching, and free tax preparation assistance to afford necessities and develop financially to reach a level of financial security and thrive. As of December 2025, Pinellas County reported an unemployment rate of 4.3%. However, in areas concentrated with low-income families, the rates are notably higher at up to 12%. A study conducted to evaluate the Pinellas County School District, “The Power of Early Childhood Education: A vision to support our youngest learners”, found that in Pinellas County 69% of children in the county are kindergarten ready. This leaves one-third of the children entering kindergarten not prepared. The high school graduation rate in Pinellas County for the 2024-2025 academic year was 93.4%, surpassing the state average. However, high school graduation rates exhibit notable disparities between economically disadvantaged students and their more affluent peers. Specifically, economically disadvantaged students have a graduation rate of 82%, while non-economically disadvantaged students graduate at a rate of 93.6%. This 11.6 percentage point gap underscores the challenges faced by low-income students in completing their high school education. While our proposed program is not focused directly on youth education, these statistics show the influence of income on children’s futures and highlight the importance of supporting families with services. North Greenwood Resource Center served 513 community members in the first half of our fiscal year. 79 of those individuals participated in case management services. 617 community members received support services like food, hygiene products, school supplies and other items.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Continuation of Current Funding

C.4. If funding is being sought to support the continuation of current programming, discuss efforts to obtain alternate funding and potential impact if funding is not secured.
In January 2026, North Greenwood Center began distributing nonperishable food items to community members seeking

other services at the center with support from the Clearwater Police Department. Funding for this service is planned to support 220 grocery boxes, with each box containing approximately 25 meals worth of groceries. Funding from Pinellas County will support additional food beyond existing funding. Even with a renewal of existing food funding, there is greater need for food. As such, we are seeking increased funding from the Clearwater Police Department and through other grants.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Attached

If currently funded, please provide outcomes/utilization/success.
All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.

☑ **Outcomes/Utilization/Success**
UWS NGRC outcomes for SAF.pdf

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
To address service gaps, the Resource Center is implementing a range of targeted interventions designed to meet the immediate and long-term needs of individuals and families in North and South Greenwood. Space is provided in kind by Clearwater Police Department, which has also funding to support food relief. Other services and partners: -On-site navigation services through Eleos Wellness and Support are provided to help residents understand and access available resources, reducing barriers to support. -Case management provided by Metropolitan Ministries. -To combat food insecurity, the Center operates a shelf stable food program that ensures consistent access to nutritious, non-perishable items. -In partnership with Bay Area Legal Services, residents are also connected to utility and rental assistance programs to help maintain housing stability and prevent displacement. -Financial coaching is offered to build economic resilience through budgeting, credit repair, and long-term planning. Additionally, the Center provides access to computers and Wi-Fi, bridging the digital divide and enabling residents to apply for jobs, complete schoolwork, and connect with online services. -Through our workforce program, residents can participate in tuition-free healthcare cohorts at the local community college, creating pathways to stable employment in high-demand fields. These cohorts are supported by wraparound services that foster an ecosystem of support. These activities are coordinated through the Integrated Service Delivery Model, which ensures that services are trauma-informed, responsive, and aligned across partner organizations to deliver comprehensive, equitable support.

Please upload Collaborative Letter

☑ **Collaborative Letter**
Pinellas SAF support letter Eleos.docx
Pinellas SAF Clearwater Police Letter of Support.pdf
Pinellas SAF BALS Collabotative Letter - signed.pdf

D. Scope of Services

Completed by pdoyle@uwsuncoast.org on 3/25/2026 3:58 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
North Greenwood Resource Center uses an Integrated Service Delivery model that leverages each connection with residents to connect them with the services they need in a seamless manner. Many individuals and families face barriers navigating complex systems to meet basic needs such as housing, healthcare, education, and employment, and our partnerships are designed purposefully to meet those needs. Navigation Services: Residents face difficulty navigating complex systems to access basic services, leading to greater instability in housing, food security, employment, and overall well-being. Our partnership with Eleos provides on-site navigation to connect residents with a variety of financial security support. Workforce Development: Our Workforce Village Model is a strength-based approach to CNA training that provides individualized, comprehensive wraparound support and mentoring. The program meets the needs of both individuals and communities with an emphasis on technical competency and emotional intelligence that equips students with the skills and empathy needed to deliver excellent care. Food: Families and individuals may take home a box of shelf stable food containing the equivalent of 25 meals, along with information about other food relief in the area. Financial Coaching: a research-informed, effective alternative to traditional financial workshops or classes by providing tailored and dedicated support. Based on the values of motivational interviewing and a client-focused design, our volunteer coaches help ALICE community members refine SMART financial goals by meeting monthly online or over the phone. Primary objectives shared by clients include budgeting, credit score repair, asset-building, and more. Access: Visitors have access to computers and Wi-Fi, bridging the digital divide and enabling residents to apply for jobs, complete schoolwork, and connect with online services.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
United Way Suncoast will utilize the funding provided by Pinellas County Social Action Funding for support for the following expenses: -Senior Manager, Financial Stability for N. Greenwood Resource Center (0.5 FTE) - $28,746 -Senior Manager, Financial Stability (0.25) - $16,179 -Director, Financial Stability (0.25) - $18,565 -Communications (Internet/Phone/Fax/Six Watch Services) - $7,720 -CiviCore client database $2,900 annually -Food purchases - $70,000 -Repairs and Maintenance- branding and paint for N. Greenwood Resource Center - $3,000 -Transportation assistance for referrals - $2,400 (staff mileage) Total Request = $149,510 We are currently fundraising for this programming during the Social Action Funding grant period (10/1/26-9/30/27) via grant requests and unrestricted giving, so this request does not duplicate any secured funding.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
The following program services are provided by North Greenwood Resource Center: -Workforce Development – 2

cohorts provided annually – 10 participants/cohort -Food relief – available during open hours. Current funding supports 220 grocery boxes, so approximately 220 households served. -Navigation Services – Daily Linkages and Referrals for services – 20 community members served/week

D.4. What is the target population and eligibility criteria for the program?
The target population is low- and moderate-income community members. The low-income community members are living below the Federal Poverty Level. The moderate-income community members are identified as ALICE (Asset Limited, Income Constrained, Employed). These community members are living above the Federal Poverty Level without significant financial resources to afford the necessities.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The North Greenwood Resource Center is located at 1310 North Martin Luther King Jr. Ave., Clearwater, FL 33755. This resource center serves residents throughout Pinellas County but is primarily utilized by the local North Greenwood neighborhood. The center is open Mondays – Thursdays from 8:30am-4:30pm and Fridays by appointment only.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
Staff: Ja'Lezza Clark, Senior Manager, Financial Security: Ja'Lezza is a passionate community leader dedicated to creating access, equity, and sustainable support for individuals and families. As Senior Manager of Financial Security, she oversees a wide range of services that empower our community from housing assistance and workforce development to financial literacy and wellness programs. She holds a Master of Business Administration from Southern New Hampshire University. Kimberly Miller, Senior Manager, Financial Security: Kimberly oversees the workforce development initiatives for United Way Suncoast. Kimberly has served in a management capacity overseeing program services in the Sulphur Springs neighborhood in Tampa for over 12 years, building and maintaining strong collaborative relationships with partner agencies, businesses, residents, and key stakeholders. Beginning in late 2021, Kimberly designed a workforce support model in partnership with Hillsborough Community College, implementing seven CNA cohorts with 65 students at a 96% completion rate. Her current role focuses solely on workforce development, providing leadership to expand community partners and align workforce efforts with uniformity and cohesion that reflect the communities we serve. Chanel Murray, Director, Financial Security: Chanel is passionate about engaging and empowering vulnerable people to find access to equal opportunities and improve their quality of life. As Director of Financial Security, she leads UWS's place-based resource centers, facilitates partnerships to provide services at resource centers, and oversees staff who operate the centers and UWS's Workforce Development program. She holds a Master of Family Youth Community Sciences from the University of Florida. The work supported by this grant has a strong foundation and can be expanded without significant changes.

E. Program Outcomes

Completed by pdoyle@uwsuncoast.org on 3/25/2026 1:56 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

UWS - SAF Core and Flexible Outcomes 3-11-26R.pdf

F. Budget

Completed by pdoyle@uwsuncoast.org on 3/25/2026 4:01 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$21,255,758.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$217,250.00

F.3. Total Pinellas County Social Action Funding request.
$149,510.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
69.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Grants: Clearwater Police Department: $10,000 to support food relief at NGRC Achieva Credit Union Foundation: $10,000 to support Workforce Development Joy McCann Foundation: $15,000 to support Workforce Development Additionally, United Way Suncoast has funds allocated for this program through its other campaigns and unrestricted donations.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
None

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
United Way Suncoast has a sustainability plan that includes diversifying funding sources, grant acquisition, and stakeholder engagement. -Diversified Funding Sources: Develop a balanced funding model that includes individual donations, corporate partnerships, grants, and endowments. Regularly assess and adjust the funding mix to mitigate risks associated with dependence on any single source. -Grant Acquisition: Build a robust grant-writing team focused on securing funding for innovative programs and operational costs. -Donor Relations: Implement a comprehensive donor engagement strategy that includes regular communication, impact reporting, and recognition programs to retain and grow donor support. -Volunteer Engagement: Strengthen volunteer recruitment and retention by offering meaningful, skill-based opportunities and recognizing volunteer contributions through events and communications. -Community Partnerships: Cultivate partnerships with local businesses, government agencies, and non-profits to leverage resources and amplify impact.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

UWS SAF Attachment 3 Annual Budget Form.xlsx

G. Requested Documents

Completed by pdoyle@uwsuncoast.org on 3/25/2026 2:11 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
None required for our work.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
UWS 2026 Board Roster.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy_UnitedWaySuncoast.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Trauma Incident Guide for Centers.docx
Neighborhood Team DRP.docx

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

CI_Senior_Manager_Financial_Security_2023_12.docx
CI_Director_Financial_Security_2023_12.docx

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**

TravelPolicy_UnitedWaySuncoast.pdf

H. Required Documents

Completed by pdoyle@uwsuncoast.org on 3/25/2026 2:11 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

UW Suncoast IRS 501c3 Determination Letter.pdf

☑ **Current Certificate of Insurance** ***Required**

UWS COI.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire_UnitedWaySuncoast.docx

☑ **Human Trafficking Affidavit** ***Required**

HumanTraffickingAffidavit_UWS_Signed.pdf

☑ **HS E-Verify Affidavit** ***Required**

Everify_UWS_signed.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

06_30_2025_Audited Financials_UW Suncoast.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

State of Floorida Inc_UnitedWaySuncoast.pdf

☑ **Internal Control Checklist *Required**

Internal Control Checklist_UnitedWaySuncoast.docx

☑ **Organization Chart (local) *Required**

UWS_FamilyTree.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

UWS W-9 2026.pdf

Submit

Completed by pdoyle@uwsuncoast.org on 3/25/2026 4:04 PM

Case Id: 21216
Name: United Way Suncoast
Address: 4925 Independence Pkwy, Ste. 120, Tampa, FL

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Patrick Doyle
Electronically signed by pdoyle@uwsuncoast.org on 3/25/2026 4:04 PM

Date Submitted
03/25/2026

Program Description

Completed by ronda.lieberman@westcare.com on 3/9/2026 9:08 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

Program Description

Please provide the following information.

Pinellas County
BOARD OF COUNTY COMMISSIONERS

Social Action Funding Application
for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.

- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.

- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.

- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives

6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution, child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by ronda.lieberman@westcare.com on 3/9/2026 9:09 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
Yes

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:02 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
WestCare GulfCoast-Florida, Inc.

A.2. DBA (if applicable)
N/A

A.3. Legal Address
1735 Dr. Martin Luther King Jr. St. S. St. Petersburg, FL 33705

PROJECT INFORMATION

A.4. Program Name/Project Title
Mustard Seed Inn

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Mustard Seed Inn (MSI) program is a 67-bed transitional housing and recovery support program serving approximately 190–200 adults annually who are experiencing homelessness in Pinellas County and working to maintain sobriety. MSI provides a safe, structured living environment combined with individualized case management, recovery support, life skills development, and employment assistance to help residents achieve long-term housing stability and self-sufficiency. Funding requested through Pinellas County Social Action Funding will support essential program operations, including Case Manager salary and benefits, utilities, food for residents, and facility repairs and maintenance. These investments ensure the program can maintain a safe, stable, and supportive environment while delivering high-quality services that help participants overcome barriers to housing and recovery. By supporting both direct services and critical operational needs, this funding will enable MSI to continue serving some of the County's most vulnerable

APPLICATION CONTACT INFORMATION

A.19. First Name
Steve

A.20. Last Name
Blank

A.21. Contact Person/Title
Regional Vice President

A.22. Contact Email
steve.blank@westcare.com

A.23. Telephone
(727) 291-3017

A.24. Executive Officer with signing authority First Name
Savannah

A.25. Executive Officer with signing authority Last Name
Jones

A.26. Executive Officer Title
Chief Administrative Officer

A.27. Executive Officer Email
Savannahjones.grants@westcare.com

A.28. Executive Officer Phone Number
(702) 985-2090

residents and help them transition from homelessness to permanent housing, sustained recovery, and economic independence.

A.6. Physical Program Address
2510 Central Ave St. Petersburg , FL 33712

A.7. Program Manager First Name
Linda

A.8. Program Manager Last Name
Welborn

A.9. Program Manager Title
Program Manager

A.10. Program Manager Email
linda.welborn@westcare.com

A.11. Program Manager Phone Number
(727) 490-6769

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Homeless and Housing Services

A.13. Funding Category ****ONLY SELECT ONE****

☐ **$10,000.00-$99,999.00**

☑ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$100,000.00

A.15. Taxpayer/Employer ID
593714627

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
HNG6XDT1MNL5

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
02/21/2001

A.18. Date of 501(c)(3) Status
02/06/2002

B. Organization Profile

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:05 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
WestCare GulfCoast-Florida's (WCGC-FL) mission is "to empower everyone we come into contact with to engage in a process of healing, growth, and change benefiting themselves, their families, co-workers, and communities." This mission closely aligns with Pinellas County's Social Action Funding priorities related to homelessness, substance use recovery, and self-sufficiency for vulnerable residents. The Mustard Seed Inn (MSI) program directly advances these priorities by providing transitional housing and supportive services for adults experiencing homelessness who are recovering from substance use disorders. MSI is a 67-bed residential recovery program serving approximately 190–200 individuals annually, offering a safe and structured environment where residents can stabilize, focus on recovery, and address barriers to housing and employment. Through individualized case management, recovery support, life-skills development, and connections to employment and community resources, residents build the tools necessary to achieve long-term stability and independent living. By helping individuals transition from homelessness and addiction toward recovery, employment, and permanent housing, the MSI program supports Pinellas County's goals of increasing housing stability, strengthening behavioral health recovery, and promoting economic self-sufficiency among residents most in need. This work reflects WestCare's commitment to uplifting the human spirit while strengthening the health and stability of the broader Pinellas County community.

B.2. Describe your board membership and how the board is reflective of the target population.
WCGC-FL values community representation and meaningful stakeholder input in its governance and program planning processes. While the agency's Board of Directors includes community leaders from diverse professional and community backgrounds, WCGC-FL ensures that the perspectives of the populations it serves, including individuals experiencing or formerly experiencing homelessness, are incorporated through its Community Action Council, which functions as a local advisory body to the organization and its Board of Directors. The Community Action Council includes individuals with lived experience, including persons who have previously experienced homelessness. These members provide valuable insight into local needs, service gaps, and emerging community trends. The Council makes recommendations to both WCGC-FL leadership and the Board of Directors to help guide program development, policy decisions, and service delivery approaches. In addition, WCGC-FL maintains a formal Input from Stakeholders policy that encourages ongoing engagement from program participants and community members. Clients are invited to participate in satisfaction surveys and provide feedback through comment forms and other engagement opportunities. Feedback gathered from these processes is regularly reviewed by program leadership and shared with the Community Action Council and Board of Directors. This process helps ensure that the voices and experiences of individuals served, including those with lived experience of homelessness and recovery, inform organizational planning and decision-making.

B.3. Explain the organization's experience relevant to the proposed priority area.
WCGC-FL has more than 25 years of experience providing homeless services and behavioral health programming in Pinellas County. Founded in 2001 as a subsidiary of the WestCare Foundation, WCGC-FL is part of a nationally respected nonprofit organization established in 1973 that now operates across 17 states and internationally in Guam, Puerto Rico,

the U.S. Virgin Islands, the Republic of Palau, the Dominican Republic, and the Commonwealth of the Northern Mariana Islands. Together, WestCare programs serve more than 55,000 individuals annually through housing, treatment, and recovery support services. Locally, WCGC-FL operates a comprehensive continuum of care addressing homelessness, substance use disorders, and behavioral health needs. Core services include emergency shelter, residential and outpatient substance use treatment, mental health services, Medication Assisted Treatment (MAT), recovery housing, workforce readiness programming, and long-term recovery support. These services are delivered primarily through three facilities in St. Petersburg: A Turning Point, a 65-bed emergency shelter operating 24 hours per day; Mustard Seed Inn, a 67-bed transitional housing program supporting individuals experiencing homelessness who are in early recovery; and Davis Bradley Community Involvement Center, a residential treatment facility offering case management and employment assistance.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
WCGC-FL has the organizational infrastructure, professional expertise, and accreditation necessary to successfully deliver high-quality behavioral health and housing services. Select WestCare programs in Florida are licensed by the Florida Department of Children and Families and accredited by CARF International or The Joint Commission and FARR, ensuring adherence to nationally recognized standards for quality care, safety, and program management. WestCare's Florida operations include more than 20 locations statewide and are staffed by over 400 behavioral health professionals who collectively serve more than 25,000 Floridians each year. Within Pinellas County, WCGC-FL employs experienced staff including licensed clinicians, peer recovery specialists, and case managers who specialize in working with individuals experiencing homelessness, substance use disorders, and co-occurring behavioral health conditions. WCGC-FL is an active participant in the local Continuum of Care through the Homeless Leadership Alliance of Pinellas and participates in the Homeless Management Information System (HMIS), ensuring coordination with community partners and compliance with local and federal reporting standards. Through accredited programs, qualified staff, and strong partnerships within the local homeless services system, WCGC-FL maintains the organizational capacity necessary to implement effective services that support housing stability, recovery, and self-sufficiency for vulnerable residents in Pinellas County.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:07 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Pinellas County continues to face significant challenges related to homelessness, substance use disorders, and housing instability among vulnerable adults. Many individuals experiencing homelessness in the community also struggle with addiction, behavioral health conditions, unemployment, and other barriers that make it difficult to obtain and maintain stable housing. These challenges create a cycle in which individuals often move between emergency shelter, temporary living situations, hospitals, and the justice system without the structured support needed to achieve long-term recovery and independence. A critical service gap exists for individuals who are working to overcome substance use disorders but lack stable housing and recovery-supportive environments. Without safe and structured transitional housing, individuals leaving treatment, incarceration, or homelessness are at high risk of relapse, continued homelessness, and repeated crisis service utilization. Stable housing combined with recovery-focused case management and supportive services is widely recognized as a key factor in helping individuals sustain sobriety, secure employment, and transition to permanent housing. The proposed program addresses this need by providing structured transitional recovery housing and supportive services for adults experiencing homelessness who are committed to maintaining sobriety and rebuilding their lives. Through a combination of safe housing, individualized case management, recovery support, and connections to employment and community resources, the program helps participants stabilize, develop independent living skills, and transition to permanent housing. By addressing the intersection of homelessness, substance use recovery, and economic instability, the program supports some of the most vulnerable residents of Pinellas County and helps them move toward long-term stability and self-sufficiency.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Recent data confirm the continued need for housing stabilization and recovery support services in Pinellas County. The 2025 Point-in-Time (PIT) Count, conducted by the Pinellas Continuum of Care and community partners, identified 1,863 individuals experiencing homelessness on a single night in January 2025. Although this represents a modest decline from the previous year, the count still demonstrates that nearly two thousand residents remain without stable housing on any given night, highlighting the ongoing demand for housing and supportive services. Local data also show that homelessness is closely connected with behavioral health and economic challenges. Many individuals experiencing homelessness in Pinellas County face substance use disorders, mental health conditions, and barriers to employment, which significantly reduce their ability to secure and maintain stable housing without structured support services. The annual PIT count, conducted each January by trained volunteers and reported to the U.S. Department of Housing and Urban Development, serves as a critical planning tool used by local agencies to allocate resources and address system gaps. Additional indicators demonstrate the broader impact of housing instability in the community. For example, 3,575 students in Pinellas County Schools experienced homelessness during the first half of the 2024–2025 school year, reflecting the broader housing pressures affecting local families. These data illustrate the continuing need for programs that provide stable housing combined with recovery-oriented services, case management, and pathways to employment. Transitional recovery housing programs like Mustard Seed Inn help address this gap by offering a safe

environment where individuals experiencing homelessness can stabilize, maintain sobriety, and work toward permanent housing and long-term self-sufficiency.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
MSI operates within a broader continuum of housing and behavioral health services in Pinellas County that includes emergency shelter, transitional housing, rapid rehousing, and permanent supportive housing. While the community has made significant investments through the Homeless Leadership Alliance's Coordinated Entry System and local providers, demand for safe, recovery-oriented housing continues to exceed available capacity, particularly for individuals experiencing homelessness with substance use and co-occurring mental health disorders. Transitional housing programs that integrate recovery support remain especially limited, resulting in extended shelter stays, delayed discharges from facilities such as A Turning Point, and an increasing number of individuals unable to access stable, recovery-focused environments. Current system data and provider experience indicate that hundreds of individuals annually remain unserved or underserved due to limited bed availability and program-specific eligibility requirements. MSI has consistently operated at or near full capacity, with waitlists and ongoing referrals from coordinated entry, law enforcement diversion, and partner agencies. As the number of individuals seeking recovery-oriented housing continues to grow, the gap between need and available placements has widened. To address this unmet need, WCGC-FL expanded MSI capacity in November 2025 by opening an additional 20 beds at the Davis Bradley Community Involvement Center. This expansion directly increases access to safe, structured, recovery-focused housing for individuals who would otherwise remain in emergency shelter or return to homelessness. The additional capacity is expected to serve approximately 40–60 additional individuals annually, depending on length of stay, thereby reducing waitlists and improving system flow by accelerating transitions from crisis stabilization settings into longer-term recovery environments. By increasing the availability of transitional housing placements, the proposed program will reduce the number of unserved individuals, decrease bottlenecks within the homeless services system, and improve overall outcomes by ensuring more individuals can access stable housing combined with recovery supports. This expansion strengthens the county's continuum of care by filling a critical gap between emergency shelter and permanent housing, ultimately contributing to reduced returns to homelessness and increased long-term housing stability.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
MSI continues to demonstrate strong utilization and positive outcomes for individuals experiencing homelessness and substance use disorders. During the most recent reporting period (January 1, 2025 – December 31, 2025), MSI served 171 unduplicated adults, all of whom met HUD criteria for homelessness at program entry. Of these participants, 113 individuals exited the program, while 58 remained actively enrolled at year-end, reflecting sustained engagement in services. Program outcomes indicate a high level of success in stabilizing participants and facilitating housing transitions. Seventy-one percent (71%) of individuals exiting the program (78 participants) successfully moved to positive housing destinations, including transitional, permanent, or other stable housing placements. This outcome demonstrates MSI's effectiveness in supporting clients through recovery and into stable living environments. The program serves individuals with complex needs, including high rates of co-occurring conditions. At intake, a significant portion of participants reported mental health disorders (69 individuals) and substance use disorders (over 60 individuals for drug use, with

many experiencing co-occurring alcohol and drug use disorders), underscoring the program's role in addressing multiple barriers to stability. Despite these challenges, MSI maintains strong housing and engagement outcomes, highlighting the effectiveness of its integrated, recovery-oriented service model. MSI also demonstrates strong program engagement and retention. The average length of stay was approximately 190 days for program leavers and 293 days for active participants, indicating that clients are remaining engaged long enough to achieve meaningful progress toward recovery and housing stability.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
WCGC-FL coordinates closely with existing programs and service systems in Pinellas County to ensure services are delivered efficiently and complement other community resources. WCGC-FL participates in the local Coordinated Entry System and works closely with the Homeless Leadership Alliance of Pinellas, the lead agency for the Continuum of Care. Through this collaboration, WCGC-FL helps ensure individuals experiencing homelessness are assessed and referred to appropriate housing and supportive services based on need and vulnerability. The Mustard Seed Inn program fills an important service gap in the community by providing transitional recovery housing for individuals experiencing homelessness who are working to maintain sobriety. The program routinely accepts referrals from A Turning Point, WestCare's 24-hour emergency shelter and inebriate receiving center, as well as from residential substance use treatment programs and other community providers. This coordinated referral process helps ensure individuals leaving emergency shelter or treatment programs have access to stable housing and recovery support services that promote long-term stability. WCGC-FL staff actively collaborate with local service providers by attending Continuum of Care meetings, participating in planning groups and subcommittees, and sharing information on service trends, community needs, and best practices. These partnerships allow providers to identify service gaps, strengthen referral networks, and improve outcomes for individuals experiencing homelessness. The organization also maintains strong working relationships with other key community partners. WCGC-FL coordinates with the U.S. Department of Veterans Affairs to support Veterans experiencing homelessness and collaborates with the Florida Department of Health and local health providers to improve access to care for communities facing difficulties. These partnerships help ensure residents have access to primary care, behavioral health services, overdose prevention resources, and screenings that reduce the spread of infectious diseases.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:09 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The Mustard Seed Inn (MSI) program is a 67-bed transitional housing and recovery support program serving adults experiencing homelessness in Pinellas County who are working to maintain sobriety and achieve long-term housing stability. The program provides a structured, recovery-oriented living environment combined with comprehensive supportive services designed to address the root causes of homelessness, including substance use disorders, behavioral health challenges, and economic instability. Residents receive individualized case management services focused on housing stabilization, recovery maintenance, and self-sufficiency. Case managers work with each participant to develop and implement individualized service plans that identify barriers to stability and outline measurable goals related to recovery, employment, income, and permanent housing placement. Progress is regularly monitored and plans are adjusted based on participant's needs. Core services include recovery support services such as peer support, relapse prevention planning, and connections to outpatient treatment and Medication Assisted Treatment (MAT) providers as appropriate. Life skills development is a central component of the program and includes training in financial literacy, communication skills, conflict resolution, and independent living skills necessary for long-term success. The program also provides workforce readiness and employment support, including job search assistance, resume development, interview preparation, and connections to local employers and workforce development resources. These services help participants secure income and build financial stability as they transition to permanent housing. MSI utilizes evidence-based and best practice approaches including a Housing First-informed framework, trauma-informed care, and recovery-oriented systems of care. Services are delivered in a manner that recognizes the impact of trauma on behavior and emphasizes safety, trust, empowermen

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding requested through Pinellas County Social Action Funding will support critical operating expenses necessary to sustain the MSI transitional housing program under the Homeless and Housing Services priority area. Specifically, funds will be used to support a Case Manager salary and benefits, utilities, food for residents, and facility repairs and maintenance. Case management is a core service of the program and is essential to helping residents achieve housing stability, maintain sobriety, and increase self-sufficiency. Funding will support personnel costs associated with delivering individualized service planning, housing navigation, employment support, and ongoing recovery coordination. Utilities funding will ensure the facility remains safe, operational, and accessible 24 hours per day, 7 days per week. Food costs will support the provision of nutritious meals for residents, many of whom enter the program without reliable access to food. Repairs and maintenance funding will ensure the facility remains safe, compliant, and in good condition to support a stable recovery environment. This funding request supplements, but does not duplicate existing program funding. MSI

is supported through a combination of federal, state, local, and private funding sources, many of which are restricted to specific services such as clinical treatment, time-limited housing assistance, or program-specific activities. Social Action Funding will fill critical gaps by supporting essential operational and supportive service costs that are not fully covered by other funding streams, ensuring continuity and quality of care. The requested investment is highly cost-effective, supporting services for approximately 190–200 individuals annually at a relatively low per-client cost when compared to the high public costs associated with emergency shelter utilization, hospitalizations, and justice system involvement. By leveraging multiple funding sources and maximizing existing infrastructure, this funding will produce a strong return on investment by helping individuals achieve stable housing, reduce reliance on crisis systems, and move toward long-term self-sufficiency.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.

MSI operates 24 hours per day, 7 days per week, 365 days per year, providing continuous residential support in a structured, recovery-oriented environment. Residents typically remain in the program for several months, depending on individual progress toward recovery, employment, and housing stability. The program is staffed by a Program Manager, Lead Behavioral Health Technician (Lead BHT), Behavioral Health Technicians (BHTs), Case Managers, and a cook, with additional support from WestCare staff including a Licensed Practical Nurse (LPN) and WestCare clinical and administrative staff. BHT staff provide 24/7 supervision and support, monitor resident activities, ensure safety, and assist residents in maintaining compliance with program expectations and individualized service plans. Case management services are delivered at a minimum of one hour per week per resident, with additional contact as needed based on acuity. Upon entry, each resident completes a comprehensive assessment covering substance use history, mental health, physical health, housing history, employment, and support systems. Case Managers work collaboratively with residents to develop individualized service plans with measurable goals related to sobriety, employment, income, and permanent housing. Ongoing case management includes weekly one-on-one sessions focused on progress monitoring, life skills development, budgeting, conflict resolution, employment readiness, and housing navigation. Recovery support services are provided daily through structured and informal engagement. Residents are required to participate in multiple recovery support meetings each week, including onsite and community-based groups such as NA and AA. Staff also provide transportation to external meetings to help residents build long-term recovery networks. Life skills and workforce development services are provided on an ongoing basis throughout a resident's stay. These include financial literacy sessions (typically offered weekly), job readiness support, resume development, and job search assistance using the onsite computer lab. Residents may also participate in educational activities, vocational training, and community-based employment opportunities. Additional program activities include recreational programming, peer engagement activities, and seasonal or holiday events that support social connection and community reintegration. Case Managers provide ongoing support to help residents navigate systems of care, access benefits, secure employment, and obtain permanent housing. Service intensity is tailored to individual needs, with higher-frequency contact and support provided to residents with greater barriers to stability. Through this comprehensive and structured approach, MSI delivers consistent, high-intensity services designed to support sustained recovery, housing stability, and long-term self-sufficiency.

D.4. What is the target population and eligibility criteria for the program?

The target population for the Mustard Seed Inn program is adults in Pinellas County who are experiencing homelessness and seeking support to maintain sobriety and transition toward stable, independent living. Many individuals served by the program face complex challenges including substance use disorders, co-occurring mental health conditions, prior incarceration, unemployment, and other barriers that contribute to housing instability. Eligible participants are adults (18 years or older) who are currently homeless or at imminent risk of homelessness and who are committed to pursuing and maintaining a substance-free lifestyle. Residents may enter the program through referrals from emergency shelters, residential treatment programs, coordinated entry through the Homeless Leadership Alliance of Pinellas, or other

community providers serving individuals experiencing homelessness. The program prioritizes individuals who require a structured, recovery-supportive housing environment in order to stabilize, maintain sobriety, and address barriers to employment and permanent housing. Through transitional housing, case management, and recovery support services, participants develop the skills necessary to achieve long-term recovery, secure employment, and transition to permanent housing within the community.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The geographic service area for the Mustard Seed Inn program is Pinellas County, Florida. The program serves adults experiencing homelessness throughout the county, including individuals referred through community providers, emergency shelters, and the local coordinated entry system. Mustard Seed Inn is located at 2510 Central Avenue, St. Petersburg, Florida 33712 and operates as a residential transitional housing program. Services are available 24 hours per day, 7 days per week, 365 days per year to ensure residents have continuous access to safe housing and supportive services throughout the contract period.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The MSI program is staffed by a multidisciplinary team with experience in behavioral health, homelessness services, and recovery support. Key staff include the Program Manager, Lead Behavioral Health Technician (Lead BHT), Behavioral Health Technicians (BHTs), Case Managers, and a cook, with additional support from WestCare clinical and administrative staff. The MSI Program Manager, Linda Welborn, brings over a decade of experience with WestCare GulfCoast-Florida and 12 years of prior experience as a probation officer. Her extensive knowledge of the criminal justice system is particularly valuable, as a significant portion of residents are involved in probation or court systems. Ms. Welborn is certified by the Florida Certification Board as a Recovery Residence Administrator and has prior experience managing housing programs, including rapid rehousing, which strengthens her ability to guide staff and support residents in securing stable housing. Case management services are delivered by qualified staff, including a Case Manager who is a certified professional with experience in recovery support and service coordination. Case Managers are responsible for assessments, individualized service planning, housing navigation, employment support, and coordination of care with community providers. The Lead BHT, certified by the State of Florida, provides supervision and oversight of Behavioral Health Technicians and ensures quality service delivery and compliance with program standards. The Lead BHT supports staff training, assists with resident intake, and maintains a safe and structured environment. Behavioral Health Technicians provide 24/7 coverage, monitor resident activities, ensure safety, support daily operations, and reinforce program expectations and recovery-oriented behaviors. All staff participate in a structured onboarding process that includes orientation to WestCare policies and procedures, trauma-informed care principles, safety protocols, and program-spe

E. Program Outcomes

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:10 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

F. Budget

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:11 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$17,926,230.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$1,088,620.00

F.3. Total Pinellas County Social Action Funding request.
$100,000.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
9.18%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
The following funders cover operating costs and case management services City of St Petersburg ESG/CDBG $50,000 Pinellas County CDBG $75,000 The following funders cover salaries, benefits, and all operating costs to provide transitional housing and recovery support services for clients transitioning from homelessness to permanent housing. State Transitional Beds $80,000 Pinellas County Jail Diversion $178,620 Pinellas County Prison Diversion $80,000 City of St Petersburg Walk-In Beds $100,000 Client self pay rent $400,000 Donations and Fundraising $25,000

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
Pinellas County Drug Court Out Patient Services $142,000 Pinellas County Prison Diversion Out Patient Services $7,200 Pinellas County Sheriff Office - Safe Harbor Out Patient Services $70,936 Pinellas County Human Services A Turning Point Shelter Services $162,431 Pinellas County Prison Diversion Residential Beds $272,988 Pinellas County Residential Beds $180,000 Pinellas Public Defender Red Tent Program $11,395 Pinellas County Sheriff Office Rent Tent Program $48,203

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
WCGC-FL is committed to sustaining the Mustard Seed Inn (MSI) program beyond Fiscal Year 2027 through a diversified funding strategy, strong organizational infrastructure, and demonstrated program effectiveness. MSI is an established, ongoing program within WCGC-FL's continuum of care and is not dependent on a single funding source for continuation. Financial sustainability is achieved through a braided funding model that includes federal, state, and local government contracts, as well as private foundation grants and community-based support. WCGC-FL has a long history of successfully securing and managing public funding, including partnerships with Pinellas County, municipalities, and other governmental entities. In addition, the organization actively pursues new grant opportunities and philanthropic investments to ensure ongoing program support and to offset fluctuations in any single funding stream. The requested

Social Action Funding will support essential operational costs that are not fully covered by other funding sources. By filling these targeted gaps, the County's investment strengthens the overall financial stability of the program while allowing other funding streams to remain focused on restricted services such as clinical treatment or time-limited housing assistance. Program sustainability is further supported by WCGC-FL's integrated service delivery model. MSI operates as part of a larger system of care that includes emergency shelter, residential treatment, outpatient services, and recovery supports. This continuum allows for shared resources, coordinated staffing, and efficient program operations, reducing overall costs while maintaining high-quality services. Established partnerships within the Pinellas County Continuum of Care, including coordinated entry and referral networks, ensure a consistent flow of participants and alignment with community priorities. WCGC-FL also maintains strong financial oversight practices, including compliance with federal Uniform Guidance (2 CFR Part 200), annual independent audits, and established internal controls. These systems ensure responsible fiscal management and position the organization to sustain programs long-term.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

WestCare MSI budget 3.23.26.xlsx

G. Requested Documents

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:20 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
MSI FARR Certificate 1.5.27.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
WestCare GulfCoast Florida BOD 1-31-2026 2.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policies.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
Policy and Procedures MSI.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**
Case Manager MSI FL073.pdf

G.6. Do you have Shelter Entrance Criteria?
Yes

If yes, please upload.

☑ **Shelter Entrance Criteria *Required**
Policy and Procedures MSI.pdf

G.7. Are State licenses or registrations required?
Yes

If yes, please upload.

☑ **Current state licenses or registrations *Required**
DCF licenses FY26.pdf

G.8. Are you requesting travel reimbursement?
No

H. Required Documents

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:24 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**
WC-GC- FL 501c3.pdf

☑ **Current Certificate of Insurance** ***Required**
Liability Insurance.pdf

☑ **Data Control Questionnaire** ***Required**
Data Control Questionnaire 3.24.26 (sj signed).pdf

☑ **Human Trafficking Affidavit** ***Required**
human trafficking affidavit.pdf

☑ **HS E-Verify Affidavit** ***Required**
FY26 HS E-Verify Affidavit 3.24.26 (sj signed).pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**
6-30-25 GCFL Financial Statement.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

Articles of Inc for GCFL.pdf

☑ **Internal Control Checklist *Required**

internal control questionnaire.pdf

☑ **Organization Chart (local) *Required**

WCGC-FL Org Chart 9.3.2025.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W9 WestCare Gulfcoast Florida 2026 signed..pdf

Submit

Completed by ronda.lieberman@westcare.com on 3/25/2026 8:26 AM

Case Id: 21173
Name: WestCare GulfCoast-Florida - Mustard Seed Inn -
Address: 1735 Dr. Martin Luther King Jr. St. S., St.

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Savannah Jones
Electronically signed by ronda.lieberman@westcare.com on 3/25/2026 8:26 AM

Date Submitted
03/25/2026

Program Description

Completed by info@wheelsofsuccess.org on 3/25/2026 3:33 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by info@wheelsofsuccess.org on 3/25/2026 3:34 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by info@wheelsofsuccess.org on 3/25/2026 9:04 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
Wheels of Success, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
13116 N. Florida Avenue Tampa, FL 33612--3474

PROJECT INFORMATION

A.4. Program Name/Project Title
Working Wheels Pinellas

A.5. Summary - provide a brief summary of program and how funding would be utilized.
Working Wheels Pinellas will provide eligible Pinellas residents with services including reliable vehicles, vehicle repairs, and vehicle-related services.

A.6. Physical Program Address
13116 N. Florida Ave. Tampa, FL 33612--3474

A.7. Program Manager First Name
Susan

A.8. Program Manager Last Name
Jacobs

A.9. Program Manager Title
CEO

A.10. Program Manager Email
info@wheelsofsuccess.org

A.11. Program Manager Phone Number
(813) 995-5040

APPLICATION CONTACT INFORMATION

A.19. First Name
Susan

A.20. Last Name
Jacobs

A.21. Contact Person/Title
CEO

A.22. Contact Email
info@wheelsofsuccess.org

A.23. Telephone
(813) 995-5040

A.24. Executive Officer with signing authority First Name
Susan

A.25. Executive Officer with signing authority Last Name
Jacobs

A.26. Executive Officer Title
CEO

A.27. Executive Officer Email
info@wheelsofsuccess.org

A.28. Executive Officer Phone Number
(813) 995-5040

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Human Services for Disadvantaged Residents

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$65,208.00

A.15. Taxpayer/Employer ID
56-2372792

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
06/16/2003

A.18. Date of 501(c)(3) Status
03/01/2004

B. Organization Profile

Completed by info@wheelsofsuccess.org on 3/25/2026 9:06 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
Wheels of Success (WOS) helps keep working people working so that they are able to support themselves, provide for their families and achieve their future goals. WOS has a 23-year history of providing individuals with reliable transportation to help keep them on the road to independence. WOS has provided 1,348 “new to them vehicles” and 1,260 car-related services. We provide vehicles, car repairs and car care classes, as well as financial assistance with licensing, auto insurance, car payments and down payments to Tampa Bay residents who need dependable transportation to get to work and to school. Relying on public transportation is often impossible and personal vehicles solve that issue and opens doors to other opportunities. Opportunities include getting a second job; accepting a promotion and/or pay increase contingent on transportation; and pursuing educational opportunities that lead to higher wages and increased quality of life. Access to transportation is critical for disadvantaged people to meet basic needs including work, school, food shopping, and medical appointments. Transportation access is an equity issue and a social determinant of health component. Experts are using transportation insecure to describe the consequences of insufficient transportation when a person cannot regularly move from place to place in a timely manner. The University of Michigan has developed a tool modeled after the Food Security Index to quantify the prevalence of transportation insecurity. The Transportation Security Index identifies those experiencing transportation insecurity by looking at their symptoms such as worrying about whether or not they could get somewhere due to transportation issues. Transportation insecurity is most common among adults who are low-income, live in an urban area, with less education, and non-White. The Robert Wood Johnson Foundation acknowledged the link between mental wellness and transportation. The ability to access reliable, convenient, safe transportation is intertwined with mental wellness - mental wellness issues can affect a person’s ability to access reliable transportation, and a lack of reliable transportation can isolate people and cause stress, increasing the risk for mental wellness issues. WOS’ Working heels Pinellas (WWP) connects participants to reliable personal transportation and transportation services to put them in the driver’s seat to success.

B.2. Describe your board membership and how the board is reflective of the target population.
WOS’ dedicated board members provide the foundation that supports the organization’s success. The board members hail from corporate and entrepreneurial positions that provide them with the understanding of the need for reliable personal transportation for hard working low-to-moderate income individuals. In addition, WOS’ board is diverse in terms of gender and race/ethnicity. The seven-member board has five women and two men with 43% minority representation. Wheels of Success is still recovering from the loss of board members during the pandemic; however, operations are back to 100% and new board members are being identified and solicited. Wheels of Success has partnered with the Tampa Chamber and the Nonprofit Leadership Center to identify potential professionals interested in board positions. The current board is small but growing and will be adding additional members in the coming year.

B.3. Explain the organization’s experience relevant to the proposed priority area.
WOS was incorporated as Tampa Bay's only full-service transportation nonprofit organization in June 2003. WOS helps individuals and their families by providing “new to them” reliable vehicles through a program of car repairs, vehicle

replacement, related licensing services, car payments, down payments and car care classes in Hillsborough, Pasco, and Pinellas counties. WOS targets working individuals, (up to 250% of poverty), including single parent families with children, veterans, and/or young adults aging out of foster care who need reliable transportation as well as those experiencing a catastrophic life situation. Over the last 23 years, WOS has assisted 1,348 people with vehicles and 1,260 people with car-related services. In an analysis of data compiled from exit surveys and interviews with vehicle recipients who have participated in the Wheels of Success program since its inception, greater than 91% of all vehicle recipients are still working and or/attending school at least 12 months after receiving their “new to them” vehicles. Almost 100 percent reported in their exit interviews that their quality of life has improved in terms of increased opportunities at work; ability to pursue education; reduced stress; improved access to healthcare for themselves and their family members; and having more personal time and/or leisure time to spend with family and friends.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.
Wheels of Success has been honored since 2020 with a Top-Rated Award from Great Nonprofits. In addition, in 2025 Wheels of Success earned the Platinum Seal of Transparency recognized by GuideStar/Candid, the highest award level available for nonprofit organizations.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.
N/A

C. Community Needs

Completed by info@wheelsofsuccess.org on 3/25/2026 9:06 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
Access to transportation is critical for people to meet basic needs including work, school, food shopping, and medical appointments. Transportation access is an equity issue and a social determinant of health component. Experts are using transportation insecure to describe the consequences of insufficient transportation when a person can't regularly move from place to place in a timely manner. The University of Michigan has developed a tool modeled after the Food Security Index to quantify the prevalence of transportation insecurity. The Transportation Security Index identifies those experiencing transportation insecurity by looking at their symptoms such as worrying about whether or not they could get somewhere due to transportation issues. Transportation insecurity is most common among adults who are low-income, live in an urban area, with less education, and non-White. The Robert Wood Johnson Foundation acknowledged the link between mental wellness and transportation. The ability to access reliable, convenient, safe transportation is intertwined with mental wellness - mental wellness issues can affect a person's ability to access reliable transportation, and a lack of reliable transportation can isolate people and cause stress, increasing the risk for mental wellness issues. U.S. Bureau of Labor Statistics shows Tampa Bay-area households spent nearly 20% of their budget on transportation costs and the Tampa Bay Partnership Regional Competitiveness Report found that Tampa Bay ranks 18th out of 20 peer cities in transportation expenditures (auto ownership/usage and transit costs). Local transportation costs have risen due to higher fuel costs and supply chain issues for both cars and parts, but wages are not keeping pace. Additionally, costs for car major repairs now average $3,000-$3,500 per vehicle and are likely to increase due to tariffs.

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
The Center for Neighborhood Technology's Housing and Transportation Affordability Index provides unique insight into true living costs based on reliable data. Typically, a household's second-largest expenditure, transportation costs are largely a function of the characteristics of the neighborhood in which a household chooses to live. Location matters - compact and dynamic neighborhoods with walkable streets and high access to jobs, transit, and a wide variety of businesses are more efficient, affordable, and sustainable. Only 1% of Pinellas neighborhoods were determined as location efficient neighborhoods. Additionally on a 1-10 scale, Pinellas County scored a 4 – indicating just moderate access to public transportation. Finally, Pinellas transportation costs average 20% of annual income for typical households. Working participants targeted for this proposal are likely to earn much less, further endorsing the need for the Working Wheels program. (https://htaindex.cnt.org/about/) Data from the Pinellas Suncoast Transit Authority FY 2021-2030 Transit Development Plan reports most commuters (87%) spend less than 45 minutes traveling to/from work, with nearly 45% spending 20–44 minutes commuting. Further examination of commute times by mode of travel shows a considerable difference in average travel time for commuters who drove alone compared to transit riders. 42% of commuters who drove alone had a commute time of less than 20 minutes compared to only 20% of transit riders. Conversely, just 5% of commuters who drove alone had a commute time of 60+ minutes compared to 33% of transit riders. Bus transportation for working adults is not convenient in terms of location and schedule, and travel time by bus takes longer compared to driving. Pinellas County is also ranked the most dangerous place in Florida for pedestrians and bicyclists by the state. Lastly, Pinellas County counted over 10,000 vehicles flooded during the 2024 storm season

paralyzing hardworking residents.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
Expand Capacity or Service

C.4. If expanding capacity, describe the current services available in the community, numbers unserved, and how the proposed program will reduce the number of unserved.
Wheels of Success has been funding Pinellas County residents for many years. However, there has not been a decicated funding source to guarantee services annually. This request would assist in that regard. During the most recently completed fiscal year, Wheels of Success served 12 eligible residents from Pinellas County with cars, car repairs, and car-related services. However, there were more than 50 additional applications from Pinellas residents that could not be fulfilled. The current request will ensure that not just 12 residents are served, but that an additional 8 receive services for a total of 20 Pineellas County residents. To assist in the program, Wheels of Success has secured $15,000 each from Duke Energy Foundation and the Automotive Training Conference donation proceeeds to be dedicated to Workng Wheels Pinellas.

C.4a. Also If currently funded, please provide outcomes/utilization/success? All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided.
Wheels of Success is not currently funded by Pinellas County.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
WOS works with referral partners for services. These include but are not limited to United Way Suncoast, Veterans Administration, CASA, Hands Across the Bay, Ready for Life, Pinellas Opportunity Council, Homeless Empowerment Center, Boley Center, St Vincent de Paul, Gulf Coast Jewish Family Services, Habitat for Humanity Tampa Bay Gulfside, and multiple employers such as hospitals and the school system. These partners use the online application from WOS' website to initiate referrals (https://www.wheelsofsuccess.org/get-help/overview/). WOS' CEO and Client Coordinator/Case Manager will extend our relationships in Pinellas County to ensure adequate referrals are received.

Please upload Collaborative Letter

☑ **Collaborative Letter**
Boley Center and CASA Letters of Support.pdf

D. Scope of Services

Completed by info@wheelsofsuccess.org on 3/26/2026 10:07 AM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
WOS is requesting $65,208 for our Working Wheels Pinellas program. Dedicated to assisting hard working PinellasCounty residents, this program will provide “new to them” vehicles or car repairs and/or car services for 20 deserving individuals and their families. If service costs are lower, WOS will serve additional clients. The clients meet WOS’ guidelines of working and an income up to 250% of poverty. Clients are referred to us through a referring agency partner agency or their employer and are required to make minimal affordable monthly payments, interest free, for one year, attend a Car Care Class and complete 36 volunteer hours back to WOS. Each client meets (in person, by phone, or virtual) with the WOS Client Coordinator/Case Manager (CC/CM) to confirm eligibility and understanding of WOS requirements, collect needed data, assess other car service needs, and connect clients to other identified needs such as food assistance or counseling. The client agrees to the three hours of monthly service to WOS and their “pay it forward” payment (usually about $100-$125/month to cover the cost of car parts). These “pay it forward” costs help to create sustainability. The Vehicle Coordinator/Lot Manager (VC/LM) is our all-round expert in vehicles who works both with clients and car repair businesses and teaches the car care class. The car repair component distinguishes WOS as a best-practice provider. Many low-income car owners cannot afford even simple repairs, and their transportation problems resurface or lead to more expensive repairs. WOS has established relationships with car repair businesses to refer our clients to for the necessary work on their vehicles. WOS staff first approves the repair needed and then the vehicle owner has services completed at one of our partners. The repair partners have a discounted price for services that WOS will pay, and the client pays back up to half of the cost, interest free, not exceeding $1,500, over an agreed upon time frame.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
In the last complete fiscal year, WOS served 60 Tampa Bay residents with “new-to-them” vehicles and provided 28 car repairs and/or car related services. Pinellas County residents represented 20% of all clients served by WOS in our last fiscal year. However, eligible applicants from Pinellas County residents far exceeded the number of individuals WOS was able to serve. Funding from this request will ensure WOS can serve 20 or more Pinellas County residents, growing the number served in the previous year by 67%. Funding from this request will be used to pay 20% of the personnel costs for the CC/CM and VC/LM. In addition, $3,000 per client for 20 Pinellas County residents is requested to pay for the actual expenses to repair either “new to them” vehicles or the client’s current vehicle and for related car services such as tag fees, registration, and insurance. WOS has found that the costs for “new to them” vehicles average $4,000 per vehicle and the costs for major repairs of a client’s vehicle average $3,500. WOS will have documentation of all expenses for the car repairs and related services. The CC/CM works closely with the Vehicle Coordinator/Lot Manager (VC/LM) who assesses the vehicle needs and related car services for each client. The VC/LM is the liaison between the client and car

repair partner shops and helps to assess the potential car repair needs for clients. The VC/LM is an expert mechanic who assesses each client's vehicle to determine if it is drivable, and if so, the extent of needed repairs. The VC/LM also teaches a monthly car care class that all WOS clients are required to attend. The VC/LM and CC/CM work together to ensure each client is fully served.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
WOS services will occur throughout the funding period. WOS staff work with referring agencies and employers who refer clients to our online application. Each client completes an on-line application. We expect to deal with 2-3 clients monthly until the approved funding is depleted. The CC/CM and VC/LM are available during regular business hours as well as on weekends. The CC/CM and VC/LM work nontraditional hours as needed to meet with clients to assist them in every step of the WWP journey. It generally takes WOS 2-3 months to fully serve an individual client for their initial issue. Clients can continue to come in for 90 days for services on the initial work provided at no cost. After 90 days if repairs are necessary, WOS will assist with securing discounted rates for those services that are then paid back over a mutually agreed upon time, interest free.

D.4. What is the target population and eligibility criteria for the program?
The target population for Working Wheels is residents of Pinellas County who are working full-time, at least 32 hours weekly or have a verifiable job offer and whose income does not exceed 250% poverty level. WOS confirms this by employer verification, pay stubs (2) verifying employment, W2/1099 form from the previous year, and/or written offer of employment on company letterhead. Eligible candidates must be (1) families with child(ren)—single Parent (Mother or Father) or an underemployed couple with Child(ren); (2) underemployed working poor who have no dependent children; (3) moderate income families who have no liquid resources and have suffered a catastrophic incident such as: abusive relationship, human trafficking, accident, death of spouse, divorce, fire, hurricane, or illness; and (4) youth (at least age 18) aging out of foster care or unaccompanied youth over age 18. All clients must (a) sign contract giving their verbal commitment to remain employed/or notification of termination (with reason); (b) agree to pay it forward a monthly set amount, based on income and 3 service hours per month; (c) provide valid Florida driver's license; (d) provide proof of insurance; (e) complete exit surveys about the impact of participation in the program; and (f) attend car care class prior to receipt of vehicle. Clients for Working Wheels Pinellas will be referred to WOS by partners including social service agencies, churches, or employers.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
Working Wheels is open to any eligible Pinellas County resident, there are no restrictions within the county. WOS' home location is in Hillsborough County; however, the CC/CM and VC/LM will work with the Pinellas County residents at locations within Pinellas County that are convenient to them, potentially at partner agencies in Pinellas County. The CC/CM will collect information to determine each applicant's eligibility and develop an individual plan for each client in Pinellas County to ensure their long-term success through WWP. General operating hours are Monday through Friday from 8:30 a.m.-5:30 p.m., every other Saturday. However, WOS staff can flex their hours to accommodate client needs. Additionally, car care classes are offered on weekends so that participants do not have to miss work.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The CC/CM works directly with each client to assess eligibility; collect data; mitigate client vehicle barriers to success such as fines, insurance, or other issues; schedule monthly 3 hours of service; set up "pay it forward" payments; and mitigate non-vehicle barriers for client success. The CC/CM has a background in customer service and care management. The (VC/LM) has a background in car care and is an expert mechanic with an understanding of the automotive business. He assesses the vehicle needs for repairs (if drivable) and passes it on to the WOS CEO for approval. He will expand

partnerships with Pinellas County car repair professionals to accommodate the 20 vehicles proposed. The VC/LM helps teach the required car care classes held each month. This position troubleshoots and solves the vehicle issues to ensure success. Each position requires excellent customer service skills, high school education, and the ability to troubleshoot client situations. The CC/CM must possess computer skills including client data entry, documentation, and reporting. WOS has an established hiring and onboarding process. The Client Coordinator/Case Manager (CC/CM) and VC/LM will already be in place by October 1 and will dedicate 20% of their time to WWP. Timeline: Oct. 2026: CEO accepts award; establishes dedicated accounts for program revenue/expenses; dedicated data file for clients is established; trains CC/CM and LM/VC; and notifies Pinellas partners of WWP. November 2026 -August 2027: CC/CM meets with Pinellas partners to confirm referral procedures. WWP assists 20 or more Pinellas County clients identified by partner organizations or employers. Program reports are competed, financial documentation is maintained, and reimbursements are submitted as required. Client data is collected/reported. Monthly car care classes are conducted. September 2027: WWP provides services to 20 or more Pinellas County clients. Final program reports and financial documentation are completed.

E. Program Outcomes

Completed by info@wheelsofsuccess.org on 3/25/2026 9:06 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

1T1 Social Action Funding Core and Flexible Outcomes 3-11-26R.docx

F. Budget

Completed by info@wheelsofsuccess.org on 3/25/2026 9:07 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$915,000.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$95,208.00

F.3. Total Pinellas County Social Action Funding request.
$65,208.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
68.50%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
Duke Energy Foundation - $15,000 grant. Provides funds for car repairs, and car-related services for Pinellas County residents. Automotive Training Institute Conference - $15,000 Funds donation. Provides funds for car repairs, and car-related services for Pinellas County residents. Both of these funds are secured.

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
WOS does not have other Pinellas County Government funding.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
Over the next year, the WOS CEO will be working with other Pinellas County funders including the Pinellas County Foundation, corporate foundations such as Duke Energy, United Way Suncoast, and others to secure long-term funds for Pinellas County dedicated programming. As additional funds are realized, WOS will work with a partner organization to secure drop-in space to provide Pinellas County-sited staffing hours.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**

1Attachment 3 Annual Budget Form.xlsx

G. Requested Documents

Completed by info@wheelsofsuccess.org on 3/25/2026 9:07 PM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
No

If not available, please explain:
There is no accredutation available for Wheels of Siccesss.

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
WheelsofSuccess-Board of Directors 2026 w addresss.pdf

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
WHEELS OF SUCCESS Conflict of Interest Policy.pdf

G.4. Do you have Program Policy and Procedures?
No

If not available, please explain:
WOS has standardized operating procedures as have been described in this proposal. They are regularly assessed for meeting the needs of both the client and organization. When improvements can be made, the CEO works with the staff to ensure implementation.

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Vehicle Coordinator Job Description.pdf
Job Description Client Coordinator Case Manager.pdf

G.6. Do you have Shelter Entrance Criteria?

No

G.7. Are State licenses or registrations required?

No

G.8. Are you requesting travel reimbursement?

No

H. Required Documents

Completed by info@wheelsofsuccess.org on 3/26/2026 10:08 AM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

IRS Public Charity (501c3) Letter 05-01-08.pdf

☑ **Current Certificate of Insurance** ***Required**

Acord 30 - Certificate of Garage Insurance-Wheels of Success-DMV- 1-9-26 signed (1).pdf

☑ **Data Control Questionnaire** ***Required**

Wheels of Success Data Control.pdf

☑ **Human Trafficking Affidavit** ***Required**

WOS Human Trafficking Affidavit.pdf

☑ **HS E-Verify Affidavit** ***Required**

WOS E-Verify.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

WHEELS OF SUCCESS, INC_990 -2023.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

WOS Sunbiz.pdf

☑ **Internal Control Checklist *Required**

WOS Internal Controls.pdf

☑ **Organization Chart (local) *Required**

WHEELS OF SUCCESS ORGANIZATIONAL CHART.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9 2026 signed.pdf

Submit

Completed by info@wheelsofsuccess.org on 3/26/2026 10:10 AM

Case Id: 21134
Name: Wheels of Success
Address: 13116 N. Florida Avenue, Tampa, FL 33612--

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Susan Jacobs
Electronically signed by info@wheelsofsuccess.org on 3/26/2026 10:09 AM

Date Submitted
03/26/2026

Program Description

Completed by grants@suncoastymca.org on 3/25/2026 3:01 PM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

Program Description

Please provide the following information.

Social Action Funding Application for the funding period of October 1, 2026 - September 30, 2027

Pinellas County Board of County Commissioners
Human Services
440 Court St, 2nd Floor
Clearwater, FL 33756

The Social Action Funding Program is designed to provide one-year, reimbursement funding to qualified non-profit social service agencies or non-profit organizations providing social services for priority services that directly support low-income Pinellas County residents. To ensure these funds are allocated effectively within the community, The Social Action Advisory Board (SAFAB) was established in 2023 to serve in an advisory capacity to the Board of County Commissioners. One of its primary duties is to review applications and recommend projects to be funded by social action funds. In alignment with Pinellas County's commitment to transparency and community engagement, all meetings related to this process are open to the public. Members of the public are encouraged to attend and observe the proceedings, providing an opportunity to stay informed about funding priorities and decision-making.

Administered by the Human Services Department, these Social Action Funding Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding as allocated by the Pinellas County Board of County Commissioners (BCC) for FY 2027.

The attached Social Action Grant Program application instructions outline the competitive process for the selection of organizations to receive Social Action Funding Grants as allocated by the Pinellas County Board of County Commissioners (Board) for FY 2027

Funding applications are limited to a minimum of $10,000.00 and a maximum of $150,000.00. Only one (1) application may be submitted per agency. Applicants may apply for either a large award ($100,000.00 - $150,000.00), or a small award ($10,000.00 - $99,999.00). A maximum of five large awards will be made, with the remainder of funding allocated to small awards. The amount requested does not guarantee an award. Actual awards will be based on the recommendation of the review committee and approval of the Board. The funding priorities for the Social Action Grant Program are:

- **Food and Nutritional Services**: including food banks, meal delivery, congregate dining, and related supportive

services.

- **Homeless and Housing Services**: including homeless outreach and engagement, prevention and diversion services, system navigation, and shelter and housing support.
- **Healthcare for Disadvantaged Residents**: Including, but not limited to, specialized healthcare services, medical related transportation or mobility assistance, chore services, health and hygiene support.
- **Supportive Services for an Aging Population:** Any of the above listed types of programs or additional supportive programs targeted to an aging population.
- **Human Services for Disadvantaged Residents:** Including other supportive human services for at risk or disadvantaged residents including, but not limited to, workforce development, life skills training and support, non-medical transportation services, specialized mentoring or educational programs, etc.

The submission deadline for all applications is March 26, 2026 at 1:00 PM (no exceptions). Organizations must utilize the online application through the Neighborly System. Please allow ample time for submission and technological challenges, as late applications will not be accepted. For questions regarding your application, please contact: Amanda Craft at acraft@pinellas.gov.

ELIGIBILITY CRITERIA

☑ **The applicant organization must agree to the terms and conditions contained in the Pinellas County Social Action Program Agreement. NO EXCEPTIONS to the terms and conditions of the agreement will be permitted. The County reserves the right to update these terms and conditions from time to time and as needed to meet the needs of the County.**

DISCLAIMER

☑ **Pinellas County Government reserves the right to: 1) cancel the application process; 2) accept or reject any or all applications received; 3) waive any non-substantive deficiency or irregularity, waive or remedy any technical or immaterial errors; 4) request any necessary clarifications of proposal data without changing the terms of the proposal; 5) negotiate with any qualified applicant; 6) award a contract in what it believes to be the best interest of the County; 7) cancel the request, in part or its entirety, if it is deemed to be in the best interest of the County; 8) reject the program of any applicant that has previously failed to perform properly; 9) reject the program of any applicant who has failed to complete a contract within the specified timeframe; 10) reject the program of any applicant that is not in a position to fulfill a resulting contractual obligation.**

EXCLUSIONS

The following are not eligible for Social Action Grant funding:

1. Capital Expenses
2. Improvements to Real Properties
3. Indirect Cost Rate (e.g. a fixed % of the program budget; direct costs are allowable)
4. Research studies or technical assistance
5. Employee or volunteer incentives
6. Legal fees or any expenses specifically related to criminal activity including court costs, citations, restitution,

child support, alimony, or immigration related expenses
7. Alcohol, tobacco, firearms or lottery tickets
8. Expenses related to immigration or returning to country of origin
9. Gift Cards
10. Money orders
11. Property taxes
12. Vehicle purchases

FATAL CRITERIA

- Agency has not been incorporated in the State of Florida for a minimum of one (1) year prior to required submission deadline.
- Agency does not have a 501 (c) (3) status for a minimum of one (1) year prior to required submission deadline.
- Agency is not in good standing with Pinellas County at the time of submission.
    - Compliance with Active Agreements: The vendor must be in compliance with all current Pinellas County agreements and must not have had any contracts terminated for cause within the past five (5) years.§ Note: Vendors on a Quality Improvement Pathway with Pinellas County Human Services (Performance Improvement Plan (PIP) or Corrective Action Plan (CAP)) are not automatically disqualified, however, presence of the Plan must the documented in the application in B.5.
        - A copy of a Human Services CAP, and applicable status report(s), will be provided to the Review Committee.
    - Purchasing Status: The vendor must not appear on the Pinellas County Purchasing Suspended Vendor List.
    - Federal Eligibility: The vendor must not be currently debarred or excluded from federal contracting, as listed on the System for Award Management (SAM.gov).
- Agency's proposal is under/over the minimum ($10,000.00)/ maximum ($150,000.00).
- Application is late (system will not allow incomplete or late submissions).
- Agency does not submit a completed Annual Budget Report. (3 pages)

Please CLICK HERE to download a copy of the application instructions.

☑ **I acknowledge that I have clicked the above link and reviewed all application instructions.**

Please CLICK HERE to download a copy of the Agreement.

☑ **I acknowledge that I have clicked the above link and reviewed and agree to all terms.**

NOTE: Incomplete applications will not be accepted by the system.

Eligibility

Completed by grants@suncoastymca.org on 3/10/2026 6:22 PM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

Eligibility

Please provide the following information.

1. Is the applicant organization a non-profit 501 (c) (3) organization for at least one (1) year and incorporated in the State of Florida for at least one (1) year prior to required submission deadline? The program is funded by local tax revenue. As such, publicly funded organizations are not eligible for awards under this solicitation.
Yes

2. Is the applicant organization the organization providing the proposed services? Subcontracting of contractual services is prohibited.
Yes

3 Do the proposed programs/services serve residents of Pinellas County?
Yes

4. Is the mission of the applicant organization consistent with the goals of the Social Action Grant Program to address the health, economic, and social well-being of Pinellas County residents in need of assistance? The applicant organization must not discriminate against any applicant for employment or employee with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment or against any client because of age, sex, race, ethnicity, color, religion, national origin, disability, marital status, or sexual orientation.
Yes

5. Does the applicant organization discriminate against any person on the basis of age, sex, race, ethnicity, color, religion, national origin, disability, marital status or sexual orientation in admission, treatment, or participation in its programs, services and activities?
No

6. Do the programs proposed by faith-based organizations have a secular purpose, and do not require worship or religious instruction activities? Services provided by faith-based organizations must be available to all Pinellas County residents, not solely for congregation members.
N/A

7. Are you an individual seeking financial assistance for yourself or another individual?
No

A. Agency Information

Completed by grants@suncoastymca.org on 3/25/2026 5:03 PM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

A. Agency Information

Please provide the following information.

LEGAL AGENCY INFORMATION (FOR CONTRACT)

A.1. Legal Organization Name
YMCA of the Suncoast, Inc.

A.2. DBA (if applicable)

A.3. Legal Address
2469 Enterprise Road Clearwater, FL 33763

PROJECT INFORMATION

A.4. Program Name/Project Title
Wits Workout Social Connection for Seniors

A.5. Summary - provide a brief summary of program and how funding would be utilized.
The Wits Workout Connection for Seniors is an engaging, evidence-informed program designed to support brain health and overall well-being among older adults. Through a combination of fun, interactive activities and meaningful social connection, participants strengthen memory, attention, and critical thinking skills. Each session incorporates puzzles, group discussions, and practical strategies for maintaining cognitive health, empowering individuals to take an active role in their brain wellness. Beyond cognitive benefits, Wits Workout fosters a sense of community, helping to reduce loneliness and social isolation. Offered at multiple times and accessible locations, the program is designed to meet participants where they are, making it easy to engage consistently. By blending mental stimulation with social interaction, Wits Workout helps older adults stay mentally sharp, connected, and supported. The program would take place at three locations within Pinellas County, and funding would be utilized for staff, supplies, mileage, and training.

A.6. Physical Program Address

APPLICATION CONTACT INFORMATION

A.19. First Name
Stephanie

A.20. Last Name
Zaragoza

A.21. Contact Person/Title
VP of Community Impact

A.22. Contact Email
grants@suncoastymca.org

A.23. Telephone
(727) 467-9622

A.24. Executive Officer with signing authority First Name
Christian

A.25. Executive Officer with signing authority Last Name
Engle

A.26. Executive Officer Title
President and CEO

A.27. Executive Officer Email
cengle@suncoastymca.org

A.28. Executive Officer Phone Number
(727) 467-9622

2469 Enterprise Road Clearwater, FL 33763

A.7. Program Manager First Name
Kristine

A.8. Program Manager Last Name
Schneider

A.9. Program Manager Title
Director of Community Health Programs

A.10. Program Manager Email
kschneider@suncoastymca.org

A.11. Program Manager Phone Number
(727) 467-9622

A.12. Social Action Funding Priority Area
Note: Only one (1) application may be submitted per organization. If more than one is submitted, only the first will be considered for funding.
Supportive Services for an Aging Population

A.13. Funding Category ****ONLY SELECT ONE****

☑ **$10,000.00-$99,999.00**

☐ **$100,000.00-$150,000.00**

A.14. Total Amount Requested
Note: Max request is $150,000.00
$23,045.00

A.15. Taxpayer/Employer ID
59-0810731

A.16. Unique Entity Identifier (UEI- Federal SAM.GOV Number, if registered
LXF1VJMKKHC1

A.17. Date of incorporation in Florida must be one year prior to required submission deadline
05/05/1961

A.18. Date of 501(c)(3) Status
02/01/1966

B. Organization Profile

Completed by grants@suncoastymca.org on 3/26/2026 9:27 AM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

B. Organization Profile

Please provide the following information.

B.1. Describe how the mission and purpose of the agency align with the funding priority area.
The YMCA of the Suncoast is a cause-driven charitable organization that strengthens the foundations of community through youth development, healthy living, and social responsibility. Serving over 100,000 men, women, and children in Citrus, Hernando, Pasco, and Pinellas Counties of Florida, the Y works side-by-side with our neighbors to ensure everyone, regardless of age, income, or background, has the opportunity to learn, grow and thrive. The YMCA of the Suncoast has been in operation for over 60 years since it was chartered by the YMCA of the USA (YUSA) in 1957. Our Y fulfills its Mission each and every day - to promise and deliver lasting personal and social change. We are proud to be an organization that offers programs and services to all people regardless of age, race, religion, physical or mental ability, national origin, sexual orientation, sexual identity, or income. At the Y, we are open to all. Local YMCAs collectively are the country's largest community service organization, providing values-based experiences that strengthen the foundation of our communities. All YMCA programs are tools YMCAs use to accomplish our mission, achieve our vision, and reinforce the YMCA core values of caring, honesty, respect, and responsibility. Our YMCA is committed to nurturing the potential of every child and teen, improving America's health and well-being, giving back to our community, and supporting our neighbors. The YMCA's mission, which focuses on strengthening community through healthy living and social responsibility, directly supports the funding priority focused on services for aging populations by offering programs that promote physical health, social connection, and overall well-being for older adults. Through initiatives such as active older adult fitness classes, chronic disease prevention programs, and opportunities for social engagement and volunteerism, the Y provides essential supportive services that enhance seniors' quality of life and helps to maintain their independence.

B.2. Describe your board membership and how the board is reflective of the target population.
Y's are community-based organizations, and every Y is independent and autonomous, recognized by, but separate from, the YMCA of the USA, which is the U.S. YMCA's national office. Every local YMCA association makes its management and financial decisions and develops its programs in response to community needs. The YMCA of the Suncoast's Board of Directors exists to set policy and vision, ensure our work is consistent with our Strategic Plan, fundraise, and meet the legal requirements of a Florida not-for-profit corporation. Each of our five branches has an Advisory Council that makes programming decisions that enable each YMCA to serve the needs of the local neighborhood effectively. Each branch is distinctly different because each serves a distinctly different community. Advisory Councils are local: made up of members, non-members, program participants, leaders, and community partner representatives of all ages and all incomes within their specific communities.

B.3. Explain the organization's experience relevant to the proposed priority area.
The Y is committed to improving America's health and well-being, community by community. For nearly 160 years, the YMCA has included an equilateral triangle in its logo as a symbol of wellness, spirit, mind, and body, the pursuit of which has long been one of the organization's sought-after outcomes. We bring families closer together, encourage good health, and foster connections through fitness, sports, fun, and shared interests. As a result, people in our community are receiving the support, guidance, and resources they need to achieve greater health in spirit, mind, and body. Our

programs are accessible, affordable, and open to all. With our commitment to never turn a person or family away because of an inability to pay for services, the YMCA continues to be the place in the community where persons of all incomes, ages, and backgrounds can find professional support for healthy behavior changes. Senior programming for Active Older Adults is a large part of our health and wellness offerings. With many retirement communities across our service area, seniors not only come to the Y for physical exercise and wellness, but also for socialization and camaraderie among friends. The YMCA of the Suncoast currently manages and delivers several evidence-based programs for our senior populations. We have a proven track record implementing and sustaining evidence-based programs, especially those targeting our senior population throughout our four-county service area.

B.4. Describe your organizational capacity including accreditations, expertise and credentials.

The YMCA of the Suncoast has the demonstrated experience, expertise, and capacity required to successfully implement and sustain high-impact, grant-funded healthy living initiatives. For decades, our organization has invested in strengthening operational systems, training staff, and building partnerships that support evidence-based and evidence-informed health promotion programs throughout our region. This foundation ensures that we can deliver the proposed program with fidelity, accountability, and measurable results while meeting all grant and reporting requirements. Our proven success is best illustrated through our history with the Empowering Communities to Deliver and Sustain Evidence-Based Falls Prevention Programs Grant awarded by the U.S. Department of Health and Human Services, Administration for Community Living (ACL). The YMCA of the Suncoast received this competitive grant in both 2018 and 2022. Through this initiative, we expanded a regional delivery system for EnhanceFitness, an evidence-based falls prevention program serving older adults across west-central Florida. A key objective of the grant was to develop a HIPAA-compliant referral process that integrates seamlessly into partner health provider electronic medical record (EMR) systems. Our team not only met this objective but exceeded expectations by collaborating with multiple health systems to ensure the referral workflow aligned with clinical operations. By the end of the first grant cycle, we had fully established a functioning, secure referral pathway. The second grant cycle enabled us to broaden the system's reach and strengthen the sustainability of our partnerships. These achievements directly reflect our ability to implement complex cross-sector initiatives involving clinical providers, community-based organizations, and regional networks. The YMCA of the Suncoast is also a contracted service provider for the Area Agency on Aging for Pasco-Pinellas (AAA-PP). Since 2021, we have been a contracted service provider with AAA-PP through the Older Americans Act as a IIID Disease Prevention and Health Promotion Provider offering EnhanceFitness at various locations throughout the service area. The YMCA of the Suncoast also brings extensive expertise in data collection, evaluation, and compliance. We have a proven track record of delivering outcome-based programming and measurable results. Over the years, we have developed best practices to engage participants through multiple outreach channels, foster ongoing participation, and ensure consistent program quality. Staff delivering our evidence-based programs are trained in accurate data collection and complete annual HIPAA certification. A full-time Community Health Coordinator oversees all health-related data operations, including integration across systems, trend analysis, data cleaning, validation, and modeling related to healthcare utilization and cost. Over the past decade, we have successfully managed multiple grants at the local, state, and federal levels, each with unique reporting and evaluation requirements. We have also worked under Institutional Review Board (IRB) oversight through two health research partnerships: one analyzing healthcare cost savings as part of our initial ACL project, and another with a local Cancer Research Institute studying pickleball as a physical activity intervention for cancer survivors. In working with the active older adult population, our current partners include multiple Area Agency on Aging, the Florida Falls Prevention Partnership, multiple Health Care Networks – Baycare Health System, Moffitt Cancer Center, Citrus Memorial Health, Bravera Health, Blue Cross and Blue Shield of Florida, numerous assisted living facilities, senior housing communities, food banks, and Feeding America – Tampa Bay. We engage these organizations and partners in our work for their subject expertise, access to resources, funding, services, and to help us meet seniors where they are. Supporting older adults is a core commitment across all YMCA branches. The YMCA of the Suncoast also has a strong track record of implementing grant-funded pilot programs that transition into long-term, sustainable services. We leverage a combination of diversified funding, community partnerships, and internal resources to ensure

continued operations beyond initial seed funding. For the proposed Wits Workout Connection for Seniors program, our sustainability strategy incorporates best practices in program implementation, outcome measurement, and partnership cultivation. After establishing the program, we will identify additional grant opportunities, develop collaborations with mission-aligned organizations, secure in-kind support, activate YMCA fundraising capacity, and utilize existing staff and facility resources to ensure continued delivery.

B.5. If your organization is currently on, or has been on within the last year, a performance improvement plan (such as a Corrective Action Plan), initiated by a publicly funded organization, please explain the cause and the status/result. If not applicable enter N/A. No points will be assessed for this question.

N/A

C. Community Needs

Completed by grants@suncoastymca.org on 3/26/2026 9:37 AM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

C. Community Needs

Please provide the following information.

C.1. Clearly identify the need to be addressed through the proposed program.
The National Institute on Aging reports that “Approximately 1 in 9 adults over age 45 reports subjective cognitive decline, highlighting a critical need for proactive brain health management. Research shows that lifestyle interventions—including exercise, diet, and social engagement—can reduce Alzheimer’s risk by up to 60%, improve memory, and slow cognitive decline.” We further know that loneliness and social isolation impact cognitive function. A publication from the National Library of Medicine states that “Loneliness represents a potential risk factor for poor cognitive function within otherwise healthy older individuals. This has been observed among several cognitive domains, including immediate and delayed recall, memory, verbal fluency, composite cognitive scores, global cognition, and processing speed. Other studies have examined loneliness as a predictor of cognitive impairment as loneliness has been associated with accelerated cognitive decline over time. Similar findings have been linked to studies investigating the cognitive impact of social isolation, whereby there was a significant association between social isolation and decreased verbal fluency, immediate recall, and delayed recall over 4-year period within a healthy older adult sample.”

C.2. Provide current supporting statistics or data specific to Pinellas County such as needs assessments, interviews, waiting lists, surveys, trends and/or analyses to demonstrate the need described in C1.
Our YMCA has a history of engaging active older adults through programs that promote physical activity, social connection, and chronic disease prevention. From group exercise classes and pickleball to evidence-based programs, we have seen the impact of structured support on seniors' quality of life. With the steady influx of retirees to the Tampa Bay area, the need for programs that combat loneliness and foster social connectedness is growing. The State of Florida Area Agency on Aging of Pasco-Pinellas, Inc. highlighted this need in its Four-Year Area Plan (2023), reporting that 25.6% of local elders live alone, compared to the statewide average of 21.7%. Social isolation is associated with reduced access to health services, fewer informal support networks, and greater reliance on social services. The 2022 Community Health Needs Assessment for Pinellas County completed by Conduent Healthy Communities Institute, states that “Alzheimer’s Disease and Depression in Medicare population are top areas of concern related to Mental Health & Mental Disorders in Pinellas County. The percentage of Medicare beneficiaries treated for Alzheimer’s disease or dementia is 14.2% in Pinellas County, which is in the worst 25% of counties in both the state (12.6%) and the nation (10.8%). The mental health indicator for Depression shows similar findings: an increasing percentage of depression among the Medicare population for Pinellas County, 22.4%, which is in the worst 25% of counties in the state (19.5%) and nation (18.4%).” The need is evident. As a trusted community organization, the YMCA is uniquely positioned to connect older adults with programs and resources that increase social engagement, improve wellness, strengthen brain work, and enhance overall quality of life.

C.3. Is the program new and innovative, or is funding sought to expand capacity or service in an existing program, or continuation of current funding? No points to be assessed for this question.
New and Innovative Program

C.4. If new and innovative, discuss what is currently being done in the community to address the need and how this

program differs to provide better results.
The Wits Workout Connection for Seniors program represents a first-of-its-kind initiative in Pinellas County, filling a critical gap in services for older adults. While the community has made meaningful strides in addressing behavioral and mental health needs through existing programs and providers, no known initiative specifically targets cognitive health in seniors while simultaneously combating social isolation. Current efforts, though valuable, tend to address these challenges in isolation — mental health programming rarely incorporates structured cognitive stimulation, and social engagement opportunities are not typically grounded in evidence-based brain health research. Wits Workout is uniquely positioned to bridge this divide. Developed by University of Illinois Extension Educators and grounded in peer-reviewed research, it is an evidence-informed brain health program designed specifically to improve cognitive function in older adults. The program draws on research demonstrating that intellectual challenge, social interaction, and healthy lifestyle habits work together to enhance cognitive health and reduce cognitive decline. By integrating all three elements into a single, structured program, Wits Workout goes beyond what is currently available in Pinellas County — delivering a more comprehensive, targeted, and measurable approach to supporting the long-term cognitive well-being of our senior population.

C.5. Describe how the proposed program will coordinate with existing programs in the community. If program is working with partners, you must include a collaborative letter showing how both sides would be working on project.
The Wits Workout Connection for Seniors program will be intentionally coordinated with existing community resources to maximize reach and impact. The Y will collaborate with our established hospital network partners to promote participation informally through wellness initiatives, discharge planning, and community health outreach, ensuring individuals who may benefit from cognitive and social engagement opportunities are connected to the program. In addition, Wits Workout will work closely with the Area Agency on Aging of Pasco-Pinellas to support informal referral pathways, allowing staff to recommend the program to older adults seeking services that enhance brain health and reduce social isolation. By leveraging these trusted partnerships and integrating into the broader network of aging services, Wits Workout will complement—not duplicate—existing offerings, creating a seamless continuum of support for older adults in the community.

Please upload Collaborative Letter

☐ **Collaborative Letter**

***No files uploaded*

D. Scope of Services

Completed by grants@suncoastymca.org on 3/26/2026 9:25 AM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

D. Scope of Services

Please provide the following information.

Program Specifics

D.1. Describe the proposed program. Services to be delivered should be clearly identified. Include information regarding evidence-based practices or best practice models used, if applicable.
The "Wits Workout Connection for Seniors" initiative expands efforts to strengthen social connectedness and cognitive health among older adults. The program will be integrated into the YMCA's existing and well-established Lunch-n-Learn series, which attracts strong participation by offering content on healthy living, financial wellness, community resources, personal safety, and medical care. Building on this engagement, Wits Workout sessions will be offered immediately following bi-monthly Lunch-n-Learns at three branches serving large older adult populations. Participants will be invited to remain for a 60-minute session, creating a seamless and convenient experience that reduces barriers and supports retention. Sessions will take place in the same room to ensure accessibility and ease of transition. Each branch will designate a trained Active Older Adult Coordinator or Healthy Living staff member to facilitate the program and ensure fidelity to the curriculum. Activities will include memory exercises, word games, problem-solving tasks, creative thinking prompts, and group discussions designed to stimulate cognitive function while fostering social connection. Recruitment will occur through Lunch-n-Learns, YMCA AOA classes, and on-site promotions. Sessions will be free and flexible, allowing participation at individual comfort levels, and will be inclusive of varying cognitive abilities. Additional outreach will leverage partnerships with Area Agencies on Aging, hospital networks, and local municipalities to generate referrals, particularly among underserved seniors not yet connected to the YMCA. Wits Workout is an evidence-informed, peer-reviewed brain health program developed by University of Illinois Extension Educators. Grounded in research, it demonstrates that intellectual stimulation, social engagement, and healthy lifestyle behaviors can improve cognitive function and help reduce the risk of cognitive decline in older adults.

D.2. What will the funding be used to purchase or pay for to support the program? This should align with the attached Annual Budget Form and the selected priority area (A.12. of the application). Include how does this funding request supplement, not duplicate, current program funding.
Funding will support the launch and delivery of the Wits Workout Connection for Seniors program in Pinellas County by covering key operational and programmatic expenses. Resources will be allocated to personnel and fringe benefits for trained staff who will facilitate sessions and ensure program quality, as well as mileage to support travel between sites. Additional costs include office supplies, photocopying, and training expenses for the Wits Workout Facilitator's Guide to ensure fidelity to the evidence-based curriculum. Indirect costs, calculated at 13% of the total budget, will support essential infrastructure such as staff oversight from the Vice President of Healthy Living, marketing and outreach by the Director of Marketing and Communications, financial management by the Chief Financial Officer, and operational needs including program space, telephones, postage, maintenance, computer usage, and office support. This funding request supplements, rather than duplicates, existing YMCA resources by introducing a new supportive service specifically designed to enhance cognitive health and social connection among older adults in Pinellas County. Currently, there are limited programs in the area that intentionally combine interactive cognitive activities with meaningful social engagement to strengthen memory, attention, and critical thinking skills, making this a unique and valuable addition for

Pinellas County's senior population.

D.3. Describe program services including frequency, duration and intensity. Example: 1 hour weekly financial literacy sessions for 20 clients for 6 months or completion of curriculum.
Wits Workout Connection for Seniors is a holistic, 12-session 60-minute-per-session, multi-modal workshop series that offers active older adults facilitated, interactive dialogue and activities on behaviors that promote brain health. Sessions will take place once per month over a year, at each of our 3 locations and will serve 540 Pinellas County Active Older Adults.

D.4. What is the target population and eligibility criteria for the program?
The Wits Workout Connection for Seniors program is designed for older adults who want to keep their minds sharp, stay socially engaged, and maintain overall cognitive health. It specifically targets older adults in Pinellas County who may or may not be involved in YMCA programming, who may be at risk of social isolation or cognitive decline, and who would benefit from structured mental stimulation and social connections in a supportive group setting.

D.5. Provide the geographic service area(s) and hours and days for the program during contract period.
The program will take place at three of our YMCA facilities within Pinellas County: Greater Palm Harbor YMCA - 1600 16th Street, Palm Harbor, FL 34683; John Geigle North Pinellas YMCA - 4550 Village Center Drive, Palm Harbor, FL 34685; and the Greater Ridgecrest YMCA - 1801 119th Street, Largo, FL 33778. The program will take place a various days during lunch time.

D.6. Describe the program staff, including qualifications, expertise, and credentials, if required. Also describe the staff onboarding process and program implementation timeline.
The YMCA of the Suncoast brings highly qualified leadership to support program success. Summer Cruff, Vice President of Healthy Living, will serve as Senior Leadership Representative. With over ten years at the YMCA and a degree in Exercise Physiology, Summer brings expertise in evidence-based programs and community partnerships. Kristine (Krissy) Schneider, Director of Community Health Programs, will serve as program lead, with five years of YMCA experience supervising over 25 staff across multiple evidence-based health interventions. She will oversee implementation, data collection, and reporting. Catherine Caceres, Healthy Living Coordinator, will provide administrative support, scheduling, registration, and data entry. Each branch has a designated Active Older Adult (AOA) or Healthy Living Coordinator who engages members using the YMCA's Listen First framework to ensure programming aligns with participant needs. AOA programs include Tai Chi, Chair Yoga, Zumba Gold, Silver Sneakers, Blood Pressure Self-Monitoring, Diabetes Prevention, EnhanceFitness, Cancer Survivorship, Falls Prevention, and Parkinson's support. These Coordinators meet regularly to share ideas and strengthen programming system-wide, and will support recruitment for the Wits Workout Program. Instructor quality and oversight are critical to our evaluation approach. All instructors undergo structured evaluations, including observations within the first 90 days and at least annually thereafter, using a standardized tool to assess instructional effectiveness, participant engagement, and adherence to evidence-based protocols. Following each assessment, instructors meet with their supervisor and the Director of Community Health Programs to discuss feedback and implement adjustments, ensuring continuous improvement and alignment with best practices. The program will begin implementation within 45 days of award notification – enough time for training and recruitment.

E. Program Outcomes

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Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

E. Program Outcomes

Please provide the following information.

All materials and supporting documentation included with the application are subject to Florida's public records law and requirements. Any personal participant information that can be used to identify or trace an individual, regardless of whether it correlates to protected health information, must be omitted or redacted from all solicitation applications and any supporting documents/communications provided

E.1. Core Outcomes – REQUIRED -Each agency must report on the four core outcomes provided using the established benchmarks. For each outcome, select at least one indicator your project will report on a quarterly basis. You may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff. Select the goal(s) of the program using the Social Action Funding Core Outcomes Template (Attachment 2). Included within the application is the pdf form, please select from the examples provided or enter your own indicators. Include for each goal being addressed:

1. **Increased Access to Services**
2. **Increased Stability and Empowerment**
3. **Increased Knowledge and Skills**
4. **Improved Health and Well-Being– Identify when the measures will be captured. (The goals and objectives must be measurable within a twelve (12) month period.)**

E.2. Flexible Outcomes -OPTIONAL- Reporting on any of the seven flexible outcomes provided is optional. For each flexible outcome your agency chooses to report on quarterly, establish a benchmark and enter it in the Suggested Benchmark field. Select at least one indicator for each outcome; you may select more than one indicator. If you select an indicator that includes a fillable field, please be sure to complete all required fields. In the Indicator Purpose & Data Process column, explain the reason for selecting each indicator, the data source(s), collection method, and responsible staff.

1. **Reduced Involvement with Crisis or Justice Systems**
2. **Strengthened Social and Family Relationships**
3. **Improved Housing Quality or Safety**
4. **Systems and Partnerships are Strengthened**
5. **Increased Client Engagement and Retention**
6. **Program staff/volunteers strengthen their knowledge, skills, and capacity to deliver effective, person-centered services.**
7. **Clients are satisfied with the services received**

☑ Social Action Funding Core Outcomes Template *Required

Social Action Funding Core and Flexible Outcomes YMCA.pdf

F. Budget

Completed by grants@suncoastymca.org on 3/25/2026 4:02 PM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

F. Budget and Financial Sustainability

Please provide the following information.

F.1. Total Agency budget for entire organization (local) This should be the largest amount.
$36,133,036.00

F.2. Total Program budget. Amount currently allocated to fund the program including the requested Social Action Funding. This should include F.3 and F.5.
$23,045.00

F.3. Total Pinellas County Social Action Funding request.
$23,045.00

F.4. What percentage of the program budget will be funded with Pinellas County Social Action Funding?
100.00%

F.5. What other funders also financially support this program? To include the amount of funding and what those funds are used for.
None

F.6. What other Pinellas County Government funding does the organization receive for any and all programs?
Pinellas County Housing & Community Development Department through the Federal Community Development Block Grant program.

F.7. Describe the organizations plan for financial and program sustainability beyond fiscal year 2027.
The YMCA of the Suncoast has an endowment, a maintenance reserve, and general/contingency reserves in savings.

F.8. Please download and complete all 3 pages of the Annual Budget Form.

☑ **Annual Budget Form *Required**
YMCA of the Suncoast Program Budget Form.xlsx

G. Requested Documents

Completed by grants@suncoastymca.org on 3/25/2026 4:30 PM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

G. Requested Documents

Please provide the following information.

G.1. Do you have an accreditation?
Yes

If yes, please upload

☑ **Accreditation *Required**
Praesidium Accreditation.pdf

G.2. Do you have a Board?
Yes

If yes upload Board Member List, Including mailing and email addresses and phone numbers

☑ **Board Member List *Required**
2026 AO Board Contact List.doc

G.3. Do you have a conflict of interest policy?
Yes

If so, please upload:

☑ **Conflict of Interest Policy *Required**
Conflict of Interest Policy.pdf
Conflict of Interest Questionaire.pdf

G.4. Do you have Program Policy and Procedures?
Yes

If so, please upload:

☑ **Program Policy and Procedures *Required**
MemberGuide_BOOK 2026.pdf

G.5. Are you requesting funding for salaries?
Yes

If yes, job descriptions will be required for those requesting funding.

☑ **Program Job Descriptions *Required**

Active Older Coordinator JD.doc
Healthy Living Coordinator II.pdf
HL Director of Comm Health JD.pdf

G.6. Do you have Shelter Entrance Criteria?
No

G.7. Are State licenses or registrations required?
No

G.8. Are you requesting travel reimbursement?
Yes

If yes, please upload travel policy.

☑ **Travel / Mileage policy *Required**

Travel Policy.pdf

H. Required Documents

Completed by grants@suncoastymca.org on 3/25/2026 5:17 PM

Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

H. Required Documents

Please upload the following documents.

Documentation

☑ **501(c)(3) status** ***Required**

501C3 IRS Determination Letter.pdf

☑ **Current Certificate of Insurance** ***Required**

COI Proof of Insurance 2025-2026.pdf

☑ **Data Control Questionnaire** ***Required**

Data Control Questionnaire.pdf

☑ **Human Trafficking Affidavit** ***Required**

Human Trafficking Affidavit FY27 SAF.pdf

☑ **HS E-Verify Affidavit** ***Required**

HS E-Verify Affidavit.pdf

☑ **Financial and Single Audit (most recent) (required if available) or IRS Form 990 (only if audit unavailable)** ***Required**

2024 Audited Financial Statements.pdf

☑ **Incorporation in the State of Florida for at least one (1) year- proof *Required**

2026 Florida Corporation certificate.pdf

☑ **Internal Control Checklist *Required**

Int Controls Checklist 2026.pdf

☑ **Organization Chart (local) *Required**

2026 AO_orgchart.pdf

☑ **W-9 with legal name which matches that of applicant name *Required**

W-9 YMCA of the Suncoast - 2026.pdf

Submit

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Case Id: 21196
Name: YMCA of the Suncoast - Wits Workout Social
Address: 2469 Enterprise Road, Clearwater, FL 33763

Certification

Once an application is submitted, it can only be "Re-opened" by an Administrator.

By clicking submit, I certify that I am an authorized representative of the proposing agency, and the information contained in this application is true and accurate to the best of my knowledge and due diligence.

I also understand that applications are limited to one per organization, and if more than one application is submitted by my organization, only the most recent will be considered for funding.

Authorized Representative Signature
Christian J. Engle
Electronically signed by grants@suncoastymca.org on 3/26/2026 9:37 AM

Date Submitted
03/26/2026