



## PUBLIC WORKS DEPARTMENT

### MEMORANDUM

TO: Kelli Hammer Levy, Director of Public Works

FROM: Meghan Johnson, Grants Management Coordinator

Grant: Hazard Mitigation Subrecipient Management Costs – PID 004134A

DATE: December 10, 2024

Application for Subrecipient Management Costs (SRMC) associated with the Hazard Mitigation Grant Program (HMGP) Application submitted by Pinellas County Public Works in August 2023 to the Florida Division of Emergency Management (FDEM) which sought \$3,000,000.00 in grant funding with a county match of \$1,000,000.00. The County requested the Grant for construction of McKay Creek Operable Lake Controls and Supervisory Control and Data Acquisition Project (PID 004134A). The County Administrator approved submission of the application through delegated authority granted under Code Section 2-62(a)(2) via Legistar Item 23-0365D.

FDEM advised that grant funding in the amount of up to 5% of the total project costs of \$4,000,000.00 is available to Pinellas to assist with certain management cost activities. Administrative costs are expenses incurred by a recipient or a subrecipient in managing and administering the federal award to ensure that federal, state, or tribal requirements are met. Costs incurred for overhead expenses are typically covered via indirect costs rates. For purposes of the SRMC, Staff time can be eligible for management costs if the staff are undertaking activities related to the receipt and administration of HMGP funding.

Grant funding of up to of \$200,000 for Fiscal Years (FY) 2025-2027 is being requested over the \$3M that was originally requested. FDEM will reimburse County 100% of SRMC costs, and other administrative costs that are associated with a specific project, up to 5% of the total project cost as awarded. No County match is required. Due to the short turnaround time, the request is for the County Administrator to authorize and execute the request for the additional \$200K in management costs and then include this action as a delegated item.

The SRMC Form submission deadline is Friday, December 13, 2024.

Approved:

*Kelli Hammer Levy*

12/10/2024

Kelli Hammer Levy, Director of Public Works

# SRMC Grant Application Approval Memo






## 12.10.24

Final Audit Report

2024-12-10

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