

# Application for Funding Assistance

Florida Department of Law Enforcement  
Justice Assistance Grant - County-wide

## Section 1: Administration

### Subgrant Recipient

**Organization Name:** Pinellas County Board of Commissioners

**County:** Pinellas

### Chief Official

**Name:** Charlie Justice

**Title:** Chairman

**Address:** 315 Court Street  
#501

**City:** Clearwater

**State:** FL **Zip:** 33756-5165

**Phone:** 727-464-3022 **Ext:**

**Fax:**

**Email:** cjustice@pinellascounty.org

### Chief Financial Officer

**Name:** Ken Burke

**Title:** Clerk of the Court

**Address:** 315 Court Street

**City:** Clearwater

**State:** FL **Zip:** 33756

**Phone:** 727-464-3341 **Ext:**

**Fax:** 727-464-3341

**Email:** kburke@pinellascounty.org

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## Section 1: Administration

### Implementing Agency

**Organization Name:** Pinellas County Human Services

**County:** Pinellas

### Chief Official

**Name:** Lourdes Benedict

**Title:** Director

**Address:** 440 Court Street  
2nd Floor

**City:** Clearwater

**State:** FL **Zip:** 33756-5165

**Phone:** 727-464-8417 **Ext:**

**Fax:**

**Email:** lbenedict@pinellascounty.org

### Project Director

**Name:** Sara Gordils

**Title:** Justice Programs Analyst

**Address:** 440 Court Street  
Second Floor

**City:** Clearwater

**State:** FL **Zip:** 33756-5139

**Phone:** 727-464-7437 **Ext:**

**Fax:**

**Email:** sgordils@pinellascounty.org

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## Section 2: Project Overview

### General Project Information

**Project Title:** SPIRITED GIRLS!  
**Subgrant Recipient:** Pinellas County Board of Commissioners  
**Implementing Agency:** Pinellas County Human Services  
**Project Start Date:** 10/1/2016      **End Date:** 9/3/2017

### Problem Identification

There are more than 30,000 girls referred to Florida's Department of Juvenile Justice every year (DJJ). These girls share a common set of characteristics that include histories of emotional, physical and sexual victimization, unstable family life, school failure, and mental health and substance abuse issues.

Girls that have been abused or neglected are twice as likely as those without this history to be arrested. The documented link between victimization and female juvenile crime underscores the need for a gender-responsive approach to working with girls at-risk for juvenile justice system involvement.

Girls are most often arrested for nonviolent offenses and are disproportionately arrested for running away, technical violations of probation and status offenses.

Existing juvenile justice policies stack the deck against girls. In 2009-2010, 79% of girls were committed to Florida's juvenile justice system due to a misdemeanor or non-law violation of probation as opposed to 55% of boys. (DJJ)

PACE has been recognized as a solution to all of these issues. PACE prevents girls from entering the costly juvenile justice system and reduces the significant long-term costs associated with teen pregnancy, substance abuse, dropping out of school, unemployment and long-term economic dependency. Because of this, the Annie E. Casey Foundation's 2008 Kids Count report highlighted PACE as the "most effective program in the nation for keeping adolescent girls out of the juvenile justice system and a national model for reducing recidivism and improving school success, employment and self-sufficiency amongst girls."

PACE Center for Girls in Pinellas occupies a unique space along the continuum of care for vulnerable girls. The prevention and early intervention model combines much needed counseling and therapy with life skills training and exposure to career and college opportunities. By combining these offerings with academic preparation, PACE has created a national solution to meeting the needs of girls whose complex histories of poverty, abuse, family instability, and school failure require a new way of thinking and working in order to help them find a path towards success.

PACE girls are between the ages of 12 and 18, and come to PACE for a variety of reasons. Many of our girls have never had the encouragement or individual attention they need and desire to be successful. During calendar year 2015, the academic statistics of the girls coming into PACE were: 85% had failed one or more classes, 12% had been suspended and 6% had already dropped out of school.

Regarding the family instability: 33% had a parent or sibling incarcerated, 22% had a parent with a substance abuse problem, 28% lived in out of home placement, and 45%

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had moved three or more times in the last five years.

Other risk factors include: 47% reported early initiation of sexual activity, 24% had physical abuse, 15% reported sexual abuse, 32% emotional abuse, 45% had runaway, and 32% said there was abuse happening in their home. On health risks; 79% stated serious physical health problems, 28% had substance abuse, 42% self-mutilation, 55% unhealthy eating or eating disorders, 11% tobacco addition, 46% mental health disorders, and 19% had attempted suicide.

In calendar year 2015, PACE Pinellas served 130 girls, of which: 51% were white, 34% black, and 15% Hispanic or other. The family income levels of the girls were: 3% extremely low, 2% very low, 91% low, and 3% other. All of the girls qualify for the National School Lunch Program which provides a cold breakfast and a hot lunch every week day. PACE partners with the Beth Dillinger Foundation's Nourish to Flourish program to provide packaged meals to girls and families over the weekends and during school breaks. These meals are carried home in backpacks on Friday's or are delivered to the homes by counselors during scheduled home visits.

The PACE model, with an average length of stay of 12-24 months, provides comprehensive and holistic education, social services, and career readiness in a gender-responsive environment that promotes protective factors and mitigates risk factors associated with girls' delinquency. Participation is voluntary and PACE operates year-round. PACE is structured much like a school in that girls attend daily, take a full complement of core academic subjects linked to the state standards and work towards a high school diploma, GED or to the return to their home school on grade level.

PACE supports and equips girls to be strong enough to protect and advocate for themselves. To survive their histories, thrive in their current lives, and soar in their futures. To overcome the things that have disrupted their childhoods, and become the women they were meant to be.

The SPIRITED GIRLS! curriculum helps to further encourage positive behaviors and healthy life choices. SPIRITED GIRLS! has been previously funded by JAG and is a continuation grant from the previous year. JAG funding is currently used and will continue to support the Spirited Girls!® teacher at PACE's Pinellas branch.

### **Project Summary (Scope of Work)**

Based on national research, girls at-risk of involvement in the juvenile delinquency system present histories of trauma, victimization, and abuse and thus require supportive interventions to restore their emotional health. Likewise, they face a myriad of physical issues resulting from deficiencies in nutrition, absence of preventive medical care, lack of exercise, risky sexual behavior and substance abuse.

#### Outline of the PACE Spirited Girls!® Program

Supportive interventions and life skills are taught through the PACE curriculum, known as Spirited Girls!®, a gender-sensitive program designed specifically for the needs of girls. The program assists the girls to develop life skills to gain self-confidence, adapt healthy nutrition & activity habits, become resourceful and self-sufficient, and position themselves to have a successful life. Curriculum includes but is not limited to:

- substance abuse prevention
- career research, job interviewing and resume writing skills

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- pregnancy prevention
- Girls Scouts
- healthy lifestyles / health & wellness
- nutrition & fitness
- STI education
- healthy relationship building
- anti-bullying education
- healthy coping skills
- dating and domestic violence
- human trafficking awareness and prevention

Girls participate in the group on a daily basis through the duration of their enrollment at PACE. The curriculum is taught by a Master's level teacher for 312 minutes a day (six class periods), 240 days of the year. The grant funding will help supplement the cost of offering this important PACE Core curriculum to each PACE student.

Spirited Girls!® curriculum encourages the development of strength, courage, confidence, honesty, and communication skills for girls. Our goal is to enhance girls' abilities so they are able to take full advantage of their talents, academic interests, career pursuits, and potential for healthy relationships.

Spirited Girls!® curricula is structured into several 6, 8 or 12 week programs focusing on specific subjects. The girls are currently finishing up their first 8-week program of the school year entitled "Who I Am". They have explored building trust, journaling and self-disclosure, friendship, personal growth, life goals, where I've been and where I am going, and appreciation. Some of the other programs are: Being A Girl (discovering healthy living and role models); Body Image; and Mind/Body Spirit (including alcohol & drug projects, what is love?, and understanding sex).

Programs can involve themes such as: Gender Issues; Relationships; Mental/Psychological Health; Diversity; Values; Female Energies; Dreams; Activism/Advocacy; Bodies; "Ism's"; Conflict; Life Skills; Addictions; Boundaries; Sexuality; Nature/Earth/Spirituality. Most include creative activities like: Art; Crafts; Writing; Drama; Physical Exercise; Videos; Music; Ritual; Dance; Guided Imagery, Visualization or Meditation; Yoga/Tai-Chi/ Self-Defense; Self-Care; and Outdoor Excursions or Field Trips.

We believe that PACE Center for Girls is uniquely positioned to address and challenge cultural messages which limit and distort girls' self-image. PACE has found that girls' self-expression within a caring environment encourages self-confidence, authenticity in relationships, and enhanced judgement skills.

PACE's gender-responsive focus, comprehensive set of services and multiple goals of self-efficacy, drug and alcohol prevention, crime and violence deterrent and education attainment make it unique in the nation.

The Edward Byrne Memorial Justice Assistance Grant funding will help supplement the cost of offering Spirited Girls!®, an important PACE Core curriculum to each PACE student.

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## Section 2: Project Overview

### Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 85

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Pinellas County

Question: What is the address of the location being used to provide services for this project?

Answer: 4000 Gateway Center Blvd., Suite 400 Pinellas Park, FL 33782

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: government through contract with non-profit

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: n/a

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the 2010 census)?

Answer: 916542

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## Section 3: Performance

### General Performance Info:

**Performance Reporting Frequency:** Quarterly

**Federal Purpose Area:** 03 - Crime Prevention (Non law-enforcement agencies only)

**State Purpose Area:** 1G - General Questions

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### Objectives and Measures

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**Objective:** General Questions - General Questions for All Recipients

**Measure:** General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

**Goal:** No

**Measure:** General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

**Goal:** No

**Measure:** General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

**Goal:** No

**Measure:** General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

**Goal:** No

**Measure:** General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

**Goal:** No

**Measure:** General 06

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## Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: Yes, PACE utilizes the book "Seven Habits of Highly Effective Teens" by Sean Covey

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: No

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: attend community meetings: Substance Abuse Advisory Board Meeting. Participate in social media. Outreach to schools, clinics, and attend special events.

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Goal: n/a

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have



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## Section 3: Performance

multiple goals, describe each goal separately.

Goal: Goals for 130 girls enrolled in program at least 90 days, 75% will:  
1) increase their knowledge of reproductive health, healthy relationships, career awareness, stress management and/or effects of drug usage  
2) become involved in at least one of the following activities for the program period: community outreach, student government, or volunteer activities  
3) adapt better eating habits and increase their activity levels

Measure: General 12  
Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13  
Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: Potential dropouts.

Measure: General 14  
Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes.

Measure: General 15  
What major activities are planned for each of your goals listed in question 12?

Goal: Offer Spirited Girls as an elective and engage students in curriculum. Gauge student interaction and allow student input on which lessons/topics to conduct.

**State Purpose Area:** 5C - Consultants/Contracts

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### Objectives and Measures

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**Objective:** Consultants/Contracts - Questions for all recipients using consultants/contracts.

Measure: Consultants1  
Please describe what consultants/contracts will be paid for with JAG funds during the grant period. Include names, titles and areas of expertise where applicable.

Goal: Pinellas County contracts with PACE to provide crime prevention education for positive life skills for at-risk youth girls.

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## Section 3: Performance

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## Section 4: Financial

### General Financial Info:

**Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.**

Financial Reporting Frequency for this Subgrant: Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000800

### Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$0.00	\$0.00	\$0.00
Contractual Services	\$10,000.00	\$0.00	\$10,000.00
Expenses	\$0.00	\$0.00	\$0.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>-- Totals --</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>Percentage</b>	<b>100.0</b>	<b>0.0</b>	<b>100.0</b>

### Project Generated Income:

Will the project earn project generated income (PGI) ? No

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## Section 4: Financial (cont.)

### Budget Narrative:

Contractual Services

Unit Cost = 1 Day of Spirited Girls Classes.

Grant will fund 239.98 Units at a cost of \$41.76 per unit.

PACE is a year round program open 48 weeks per year. 5 days per week. PACE will facilitate a total of 240 days of Spirited Girls lessons annually. 5 (56 minute) classes per week for 240 days/units.

Total Grant Budget: \$10,000

Unit Cost x Units = Program Budget

\$41.67 x 239.98 Units = \$10,000

\*\*The unit cost is determined by dividing the total units by the total grant budget.  $\$10,000 / 240 = 41.66666$  (repeating decimal that was rounded up to \$41.67 causing the unit to be rounded down to 239.98 to reach the correct grant program budget \$10,000).

Total Program Cost: \$147,700

PACE will cover the difference of \$137,700.

Total Costs of Spirited Girls Program

\$81,300 Salaries 2 staff  
(Spirited Girls Teacher and Admin. position)  
\$22,700 Taxes & Benefits  
\$500 Training & Travel  
\$13,200 Occupancy  
\$700 Equipment  
\$400 Vehicle  
\$700 Materials & Supplies  
\$1,000 Outreach and Public Education  
\$5,800 Student Costs  
\$500 Program Travel  
\$20,900 Other Operating Costs

**\$147,700 TOTAL ANNUAL COSTS FOR SPIRITED GIRLS PROGRAM**

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## Section 4: Financial

### Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: No

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: n/a

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: n/a

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: Unit = 1 day of Spirited Girls!  
Unit Cost = \$41.67

Unit Cost = Units/Grant Program Budget  
 $\$41.67 = \$10,000 / 239.98$

The unit cost is determined by dividing the total units by the total grant budget.  
 $\$10,000 / 240 = 41.66666$  (repeating decimal that was rounded up to \$41.67 causing the unit to be rounded down to 239.98 to reach the correct grant program budget \$10,000).

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## Section 5: Standard Conditions

**Insert Standard Conditions Page here.**

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## Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers,  
whiteout, etc. are not acceptable.**

**State of Florida  
Department of Law Enforcement  
Office of Criminal Justice Grants**

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Subgrant Recipient  
Authorizing Official of Governmental Unit  
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant Recipient: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Implementing Agency  
Official, Administrator or Designated Representative**

Typed Name of Implementing Agency: \_\_\_\_\_

Signature: \_\_\_\_\_

Typed Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

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## Section 7: Certifications and Authorizations

**Insert Certifications and Authorizations here.**