

OMB Contract Review

Contract Name	Lease agreement with Creative Pinellas Inc., for property at 12211 Walsingham Road, Largo.				
GRANICUS	17-1166D	Contract #		Date:	6-Feb-2018

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other		Revenue	X	Project	

Contract information:

New Contract (Y/N)	Y – Amendment One	Original Contract Amount	\$
Fund(s)	0001	Amount of Change	\$ \$50.00 per event
Cost Center(s)	100200	Contract Amount	\$
Program(s)	1902	Amount Available	Total:
Account(s)	3621001	Included in Applicable Budget? (Y/N)	N
Fiscal Year(s)	FY18 & 19		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This agreement is for a lease between Pinellas County and Creative Pinellas for use of the "Exhibit Area" within the Gallery Building and the "Auditorium" located within the Pinewood Cultural Park, both located at real property 12211A Walsingham Road, Largo Florida, to facilitate community art and cultural events.

The License Fee shall be \$50.00 per area used within the above Licensed Areas on any day on which an event is held and shall be remunerate the license fee to the County monthly. The term of the lease is one year when all parties have signed the amendment in accordance with the original lease agreement.

Analyst: Lisa Burley

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.