Pinellas County Comprehensive Emergency Management Plan

Volume III – Emergency Support Functions

June 2021

EMERGENCY SUPPORT FUNCTION #1 (TRANSPORTATION)

Overview

Purpose

Emergency Support Function (ESF) #1 Transportation is responsible for the coordination of transportation resources during and following an emergency and/or disaster. ESF #1 provides personnel and resources to support a coordinated response to an emergency or disaster event when individual agencies are overwhelmed, and additional resources are needed.

Scope

The lead and support agencies of ESF #1 are responsible for coordinating transportation strategy and operations before, during and following an emergency or disaster. This includes coordination and collaboration with external stakeholders such as municipal, state, and federal governments, mutual aid partners, contractors, vendors, suppliers, and other private associations or organizations as necessary.

Evacuation assistance for the general public and special needs clients will be coordinated in conjunction with ESF #6 (Mass Care), ESF #8 (Health and Medical) for ambulance transports, and ESF #17 (Animals and Agriculture) for movement of pets. The support for transportation of goods and supplies is coordinated in conjunction with ESF #7 (Resource Management).

Supporting Plans

- Florida Comprehensive Emergency Management Plan – ESF #1 Appendix
- Pinellas Suncoast Transit Authority Hurricane Manual
- Pinellas Suncoast Transit Authority Terrorism Plan
- St. Pete-Clearwater International Airport Emergency Plan

Lead Agency

- Pinellas County Emergency Management (PCEM)

Support Agencies

- Amtrak
- City of Clearwater – Clearwater Air Park
- City of St. Petersburg – Albert Whited Airport
- Contracted Transportation Service Providers
- Federal Aviation Administration
- Florida Department of Transportation
- Municipalities
- Neighborly Care Network
- Pinellas County Department of Administrative Services

- Pinellas County Safety and Emergency Services (PCSES)
- Pinellas County School Board
- Pinellas County Sheriff's Office
- Pinellas Suncoast Transit Authority (PSTA)
- St. Pete-Clearwater International Airport
- Tampa International Airport
- Tampa Port Authority
- United States Coast Guard
- United States Transportation Security Agency

Concept of Operations

General

PCEM will maintain a list of contacts, data layers and inventory, conduct annual meetings, trainings and exercises to coordinate with lead and support agencies year-round for ESF #1 planning. ESF #1 is responsible to:

- Maintain a list of current and potential resources, contracts and equipment to support transportation assessment, operations and restoration.
- Review and assess potential or current transportation challenges.
- Coordinate corrective measures for identified transportation challenges.

Direction and Control

- ESF #1 operates within the Human Services and Infrastructure Branches within the Operations Section.
- PCEM will coordinate with the ESF #1 support agencies for available and obtainable resources applicable to maintain and restore transportation assets.

ESF #1 Interface

- ESF #1 will coordinate directly with other EOC Infrastructure Branch agencies ESF's for available and obtainable resources.
- ESF #1 will interface with the EOC Infrastructure Branch Director when seeking available and obtainable resources from other ESF's outside the Infrastructure Branch.
- ESF #1 will exhaust all available and obtainable resources before turning a request for support or resources over to ESF #7 (Resource Management).
- Prepare situation reports for dissemination to the EOC Infrastructure Branch Director (during response and recovery).
- Assist in coordination of the flow of information to and from all transportation partners during EOC activation.

Preparedness

Year-round activities that support ESF #1 will be conducted in partnership with PCEM and PCPW, including but not limited to:

- Develop and maintain notification rosters.
- Conduct planning with designated support agencies.
- Administer or promote training and exercise programs for support agencies.
- Participate in vulnerability assessment on transportation services for hazards and identify mitigation measures where possible.

Response

When an event is imminent or has occurred, ESF #1 will coordinate activities to include but not limited to:

- Coordinate the suspension of regular transportation services.
- Determine the need to suspend tolls on toll roads.
- Coordinate with ESF #3 for evacuation route planning.
- Coordinate with ESF #3 for traffic management in areas where regular services are interrupted.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #1. The following represents a list of those basic recovery actions:

- Restoration of basic transportation services for the community.
- Completion of all assigned resource requests through WebEOC.

Mitigation

- Identify transportation areas that sustained significant damage and explore mitigation measures to reduce future impacts.
- Document after action items and areas for improvement and incorporate into planning and capital projects.
- Ascertain effective processes and procedures and implement into future protocols.

EMERGENCY SUPPORT FUNCTION #2 (COMMUNICATIONS)

Overview

Purpose

Emergency Support Function (ESF) #2 Communications supports the stabilization and restoration of communications infrastructure and coordinates communications support to response and recovery efforts. The purpose of this ESF is to coordinate the maintenance and restoration of communication equipment, systems, and services before, during and

after a disaster. This includes coordination with the private sector for telecommunications, radio, television, cable, internet and satellite services.

Scope

The lead and support agencies of ESF #2 are responsible for coordination and operations for telecommunications support before, during and following an emergency or disaster. This includes communications between external stakeholders such as municipal, state, and federal governments, mutual aid partners, contractors, vendors, suppliers, and other private associations or organizations as necessary. Available resources of ESF #2 may be defined as the personnel, technology, equipment, and supply resources readily accessible.

Supporting Plans

- ESF #2 Communications Standard Operating Guide
- Florida Comprehensive Emergency Management Plan – ESF #2 Appendix

Lead Agency

- Pinellas County Business Technology Services (PCBTS)

Support Agencies

- AT&T
- Frontier Communications
- Mobile Satellite Technologies (Sat-Runners)
- Municipalities
- Peake Satellite Services (EOC Trac-Star System)
- Pinellas County Auxiliary Communications Services (ACS)
- Pinellas County Emergency Management (PCEM)
- Pinellas County Safety and Emergency Services (PCSES)
- Pinellas County Sheriff's Office (PCSO)
- Spectrum
- Verizon

Concept of Operations

General

PCBTS will maintain a list of emergency contacts and equipment inventory; conduct annual meetings, trainings, and exercises; and coordinate with lead and support agencies year-round for ESF #2 planning. ESF #2 lead and support agencies are responsible to:

- Maintain a list of available and obtainable resources, contracts, and equipment to support communications.
- Maintain list of Public Safety Answering Points (PSAP).
- Conduct regular testing and maintenance of all systems and equipment.

- Develop plans and procedures to address threats and vulnerabilities of communication systems.
- Report any outages or interruption of services and anticipated duration.
- Coordinate redundant and backup communications systems and equipment to minimize interruptions.
- Prioritize restoration of communications to critical facilities and systems.

Direction and Control

- ESF #2 operates within the Infrastructure Branch of the Operations Section.
- PCBTS will coordinate with the ESF #2 support agencies for available and obtainable resources applicable to maintain and restore communications.

ESF #2 Interface

- Collaborate directly with other EOC Infrastructure Branch agencies and ESF's for available and obtainable resources.
- Coordinate with the EOC Infrastructure Branch Director when seeking available and obtainable resources from other ESF's outside the Infrastructure Branch.
- Exhaust all available and obtainable resources before turning a request for support or resources over to ESF #7 (Resource Management).
- Prepare and submit situation reports to the EOC Infrastructure Branch Director (during response and recovery) for each operational period.

Preparedness

Year-round activities that support ESF #2 will be conducted in partnership with PCEM and PCBTS, including but not limited to:

- Develop and maintain notification rosters.
- Conduct planning with designated support agencies.
- Administer or promote training and exercise programs for support agencies.
- Identify critical infrastructure and back up equipment necessary to maintain major portions of the County communications network.
- Review and renew agreements and contracts to ensure equipment, data and services plans are appropriate and system maintenance and emergency repairs are available.
- Report any communication system that does not meet operational status to the PCEM Technology Systems and Municipal Coordinator.
- Update equipment and systems in accordance with new technologies, legislation, and requirements
- Test equipment on a regular basis and ensure proper maintenance.

Response

When an event is imminent or has occurred, ESF #2 will coordinate activities to include but not limited to:

- Lead and support agencies will provide staff or a liaison to the EOC to maintain operational communication and coordination between the EOC and their agency or command center throughout the emergency or disaster.
- Receive, evaluate, and support resource requests for ESF #2.
- Pre-position equipment and resources based upon projected requirements.
- Confirm operational status of all local communication systems, including those established at shelter locations or other key locations, and establish contact with the state and municipal EOCs. Repeat operational status checks as designated.
- Review preliminary vulnerabilities and provide an evaluation based upon predicted incident conditions to the Infrastructure Branch Director.
- Collect, analyze, and distribute information on the status of the county's communication infrastructure.
- Assess operational status of communication systems at critical facilities and mass care facilities, feeding sites, distribution sites, and staging areas.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #2. The following represents a list of those basic recovery actions:

- Document damages that may be eligible for Public Assistance and include mitigation measures on the project worksheets.
- Plan and execute the repair, replacement, or relocation of communication system equipment to meet the communication needs of the recovery efforts.
- Prepare and provide recovery situation reports on Communications to the EOC Infrastructure Branch Director.

Mitigation

- Identify mitigation measures for vulnerable communication systems or equipment.
- Identify and develop interoperable communication systems, or backup systems to lessen interruptions.
- Document after action items and areas for improvement and incorporate into planning and capital projects.

EMERGENCY SUPPORT FUNCTION #3 (PUBLIC WORKS AND SYSTEMS)

Overview

Purpose

Emergency Support Function (ESF) #3 Public Works and Systems coordinates and organizes the capabilities and resources of the various county, state, municipal and contracted agencies that provide public works, water, wastewater, solid waste, and public

infrastructure services/systems within Pinellas County. ESF #3 agencies facilitate the delivery of services, technical assistance, engineering expertise, construction management, and other support to prepare for, respond to, and/or recover from a disaster or an incident requiring a coordinated county-wide response. ESF #3 functions include critical infrastructure and key resource restoration, damage assessment and debris management services.

Scope

ESF #3 deals with the issue of public work and system services during the response and recovery phases of a disaster including debris clearance and removal, damage assessment and emergency and long-term repairs.

Supporting Plans

- CSX Community Awareness Emergency Planning Guide
- Florida Comprehensive Emergency Management Plan – ESF #3 Appendix
- Florida Department of Transportation District Seven Critical Bridges Emergency Response Plan
- Florida Department of Transportation District Seven Debris Management Plan
- Florida Department of Transportation District Seven Emergency Shoulder Use Standard Operating Procedure (SOP)
- Municipal Plans
- Pinellas County Public Works (PCPW) Debris Management SOG
- Pinellas County Public Works Bascule Bridge Closures Standard Operating Guide (SOG)
- Pinellas County Solid Waste Disaster Preparedness and Response Plan
- Pinellas County Stormwater Manual
- Pinellas County Utilities Emergency Response Plan

Lead Agencies

- Pinellas County Public Works (PCPW)
- Pinellas County Utilities (PCU)

Support Agencies

- CSX Transportation
- Duke Energy
- Florida Department of Environmental Protection (DEP)
- Florida Department of Transportation (FDOT)
- Florida Fish and Wildlife Conservation Commission (FWC)
- Municipal Public Works and Utilities
- Pinellas County Department of Administrative Services (PCDAS)
- Pinellas County Emergency Management (PCEM)
- Pinellas County Safety and Emergency Services (PCSES)

- Pinellas County Sheriff's Office (PCSO)
- Pinellas County Solid Waste (PCSW)
- Tampa Bay Water
- TECO Energy (Tampa Electric and Peoples Gas)
- United States Army Corp of Engineers (USACE)
- United States Coast Guard (USCG)

Concept of Operations

General

PCEM will maintain a list of contacts, data layers and inventory, conduct annual meetings, trainings, and exercises to coordinate with lead and support agencies year-round for ESF #3 planning. ESF #3 is responsible to:

- Develop plans and procedures to address threats and vulnerabilities of public works and systems
- Conduct regular testing and maintenance of all systems and equipment.
- Maintain a debris clearance task force comprised of PCPW, PCSES, Duke Energy and PCSO (*Pinellas County Public Works Debris Management SOG*).
- Emergency debris clearance in order to access critical facilities.
- Perform the initial survey of infrastructure damage and prioritize preliminary repair.
- Assessment of publicly owned critical infrastructure including but not limited to roads, bridges, canals, water ways, critical government facilities, storm water collection, water and sewer treatment, beaches, and marinas.
- Emergency repair, or closure of damaged government facilities/assets.
- Emergency repair and debris removal from canals.
- Emergency repair, rerouting of traffic and closure of damaged roads and bridges.
- Emergency repair, temporary traffic signs or coordination of alternate traffic control for intersections.
- Emergency repair of potable water, sanitary sewer, and storm water collection systems.
- The emergency stabilization or demolition of public and/or private structures to facilitate search and rescue or to protect the health and welfare of the community.
- Coordination of debris removal and/or disposal processes to ensure that they occur in an orderly and timely fashion.
- Identify opportunities for mitigation to harden systems to reduce impacts.

Direction and Control

- ESF #3 operates within the Infrastructure Branch within the Operations Section.
- PCPW and PCU will coordinate with the ESF #3 support agencies for available and obtainable resources applicable to maintain and restore public works and systems assets.

ESF 3 Interface

- ESF #3 will coordinate directly with other EOC Infrastructure Branch agencies ESF's for available and obtainable resources.
- ESF #3 will interface with the EOC Infrastructure Branch Director when seeking available and obtainable resources from other ESF's outside the Infrastructure Branch.
- ESF #3 will exhaust all available and obtainable resources before turning a request for support or resources over to ESF #7 (Resource Management).
- Prepare situation reports for dissemination to the EOC Infrastructure Branch Director (during response and recovery).
- Assist in coordination of the flow of information to and from all public works and systems partners during EOC activation.

Preparedness

Year-round activities that support ESF #3 will be conducted in partnership with PCEM, PCPW, and PCU including but not limited to:

- Develop and maintain notification rosters.
- Conduct planning with designated support agencies.
- Administer or promote training and exercise programs for support agencies.
- Participate in vulnerability assessment on public works assets, facilities and systems for hazards and identify mitigation measures where possible.
- Review and renew debris contracts and hold annual meetings with partners for updates.
- Maintain the Supervisory Control and Data Acquisitions (SCADA) system to monitor and control monitor the potable water distribution system, water reclamation facilities, and wastewater pump stations as well as the reclaimed water system.
- Maintain, improve, and ensure optimal functioning of stormwater systems, including inspections and removal of obstructions.
- Maintain the Pinellas County Advanced Transportation Management System/Intelligent Transportation System (ATMS/ITS) and regional Smart City enterprise.
- Maintain the Utilities Operations Center (UOC), Public Works Traffic Management Center, Public Works Field Operations Center (PWFOC), and municipal operation centers.

Response

When an event is imminent or has occurred, ESF #3 will coordinate activities to include but not limited to:

- Lead and support agencies will provide staff or a liaison to the EOC to maintain operational communication and coordination between the EOC and their agency or command center throughout the emergency or disaster.

- Activate, staff and operate the UOC and PWFOC as needed.
- Maintain the Intelligent Transportation System (ITS) including traffic cameras, Dynamic Message Signs (DMS), and traffic signals.
- Verify that facilities and construction equipment is secured or removed.
- Ensure maximum capacity along evacuation routes and monitor for traffic congestion.
- Collect, analyze, and distribute information on the status of the county's transportation infrastructure.
- Prioritize transportation restoration efforts based on event specific response needs.
- Pre-position equipment and resources based upon projected requirements.
- Provide support and technical assistance for evacuation routes and traffic management.
- Ensure roadways are clear to maintain an uninterrupted traffic flow for emergency response and re-entry. Including clearing debris and making any necessary emergency repairs to the roadways and bridges (Pinellas County Public Works Debris Management SOG).
- Coordinate with ESF #16 (Law Enforcement) for traffic control.
- Inspect all public works systems and infrastructure post impact for damages.
- Verify with USCG the condition of waterways including the status and impacts of barges, vessels, and area bridges.
- Verify with FDOT the condition of State roadways and bridges.
- Identify Public Assistance projects and coordinate necessary reports and estimates for FEMA, as applicable.
- Request water or wastewater mutual aid through Florida's Water and Wastewater Agency Response Network (FlaWARN) and Florida Water Tracker as necessary.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #3. The following represents a list of those basic recovery actions:

- Conducting debris removal and management processes.
- Temporary and permanent repairs of public works and system assets and facilities.
- Establish staging areas of mutual aid responders and deploy these teams as needed.
- Implement, track, document, and close out Public Assistance projects as applicable.
- Completion of all assigned resource requests through WebEOC.

Mitigation

- Identify transportation and utilities areas that sustained significant damage and explore mitigation measures to reduce future impacts.

- Document after action items and areas for improvement and incorporate into planning and capital projects.
- Ascertain effective processes and procedures and implement into future protocols.

EMERGENCY SUPPORT FUNCTION #4 (FIREFIGHTING)

Overview

Purpose

It is the responsibility of Emergency Support Function (ESF) #4 Firefighting to provide and coordinate the human, technical, equipment, facility, materials, and resources of, or obtainable by ESF #4 agencies to support the firefighting needs during a major emergency or disaster.

Scope

The firefighting resources of the primary and support agencies listed under ESF #4 are utilized under any level of activation of the Pinellas County Emergency Operations Center (EOC).

- The available resources of ESF #4 include personnel, facilities, equipment, vehicles, and supplies.
- ESF #4 will be utilized for planned events, major county disasters or complex incidents, major state-wide disasters, and terrorist attacks within the local community, county, or state.

Supporting Plans

- Pinellas County Fire Departments Standard Operating Procedures – 600 Series
- Florida Fire Chiefs' Association Statewide Emergency Response Plan
- Florida Comprehensive Emergency Management Plan – ESF #4 Appendix

Lead Agency

- Pinellas County Safety and Emergency Services (PCSES)

Support Agencies

- Florida Department of Agriculture and Consumer Services – Forest Service
- Florida Department of Financial Services – Division of the State Fire Marshal
- Municipal and Special Fire Districts
- Municipalities
- Pinellas County Emergency Management (PCEM)
- St. Pete-Clearwater International Airport
- United States Coast Guard

Concept of Operations

General

- PCSES is the lead agency for ESF #4.
- ESF #4 shall monitor developing problems and develop plans to mitigate incidents or concerns.

Direction and Control

- ESF #4 operates within the Emergency Services Branch within the Operations Section of the Pinellas County EOC.
- PCSES will coordinate with Municipal and Special Fire Districts for available and obtainable resources including vehicles, equipment, facilities, personnel, and material.
- Requests for regional, state, and/or federal resources will be requested through ESF #7 (Resource Management).

ESF #4 Interface

- ESF #4 may interface with any of the represented ESFs within the EOC and with external firefighting support agencies.
- ESF #4 will have close coordination with ESF #2 (Communications), ESF #10 (Hazardous Materials and Environmental Protection) and ESF #9 (Search and Rescue) to perform necessary actions.

Preparedness

Year-round activities that support ESF #4 will be conducted in partnership with PCEM and PCSES, including but not limited to:

- Acquire an updated inventory list of available resources from all firefighting agencies within the county.
- Conduct and participate in training and exercise events.
- Coordinate and facilitate public education and outreach events.
- Recruit, train, and manage Community Emergency Response Teams (CERTs), if applicable.
- Update and maintain mutual aid and other agreements.
- Update and maintain fire pre-incident planning information and documents.

Response

When an event is imminent or has occurred, ESF #4 will coordinate activities to include but not limited to:

- Suppress fires.
- Receive, distribute, and evaluate resource requests.

Secure personnel and equipment prior to high wind speeds as listed in the *Pinellas County Fire Departments Standard Operating Procedures 600-05 Adverse Weather Operations: Including Tropical Storm / Hurricane Operations.*

- Inspect facilities to determine if fire hazards exist that endanger the occupants and community.
- Inspection and maintenance of fire hydrants to assure operation and adequate water supply prior to re-population of a community.
- Coordinate for emergency messaging and implementation of protective measures, as needed.
- Support ESF #10 in responding to hazardous material incidents.
- Support ESF #9 in conducting search and rescue operations.
- Conduct size-up damage assessment operations.
- Provide staffing at emergency locations, such as emergency and demobilization shelters, as required.
- Notify the Florida Division of Emergency Management (FDEM) State Watch Office and/or other agencies of incidents as required.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #4. The following represents a list of those basic recovery actions:

- Coordinate and complete incident documentation and cooperate in cost recovery process.
- Assist with recovery planning development and implementation of actions as required.

Mitigation

- Conduct fire prevention, inspection, safety, and survey services to help reduce risks and reduce vulnerability.

EMERGENCY SUPPORT FUNCTION #5 (PLANNING)

Overview

Purpose

Emergency Support Function (ESF) #5 Planning is responsible for the collection, analysis, synthesis and dissemination of information to partner agencies regarding an emergency or disaster. ESF #5 assists with the assessment of the incident, potential or actual impacts and maintains a battle rhythm of meetings and key activities. ESF #5 is responsible for documentation of the incident through action plans and situation reports to guide timely decision making and situational awareness for the response and recovery phases.

<u>**Scope**</u>

The EOC Planning Section (ESF #5) is utilized when the EOC is activated at a Level 3 or greater or when Pinellas County enters the cone of uncertainty for a tropical event. While the responsibilities and objectives of the Planning Section do not change with the levels of activation, the means by which the objectives are accomplished is based on the complexity of the response and the number of available personnel to assist the EOC. ESF #5 reports directly to the Incident Commander.

<u>**Supporting Plans**</u>

- Pinellas County EOC Planning Section Standard Operating Guide (SOG)
- Florida Comprehensive Emergency Management Plan – ESF #5 Appendix

<u>**Lead Agency**</u>

- Pinellas County Emergency Management (PCEM)

<u>**Support Agencies**</u>

- Pinellas County Business Technology Services
- Pinellas County Employee Relations and Workforce
- Pinellas County Office of Management and Budget (OMB)
- Pinellas County Essential Employees
- Subject Matter Experts
- Municipalities

Concept of Operations

<u>**General**</u>

ESF #5 is responsible to:

- Understand the scope of the current situation/incident.
- Provide insight into the possible or expected course or impacts of incident events.
- Work with the Incident Commander to prepare alternative strategies and operations of the incident.
- Confer with subject matter experts as needed.
- Ensure planning meetings are conducted per schedule or as needed per the situation.
- Maintain situational awareness and ensure updated and timely documentation.
- Develop action plans in accordance with the objectives set by the Executive Policy Group to guide the direction of response and recovery efforts.
- Disseminate plans and information to the appropriate audiences via the most effective means.
- Coordinate with ESF #14 (Public Information) for warning and notification.

- Review and assess the developing incident information and work with the appropriate EOC Sections and Branches to accomplish the ESF objectives pursuant to the *Pinellas County EOC Planning Section SOG*.

Direction and Control

- Planning operates as a section of the EOC. The Planning Section Chief (PSC) manages the section.
- The EOC PSC, who reports directly to the EOC Incident Commander (IC), will coordinate activities of ESF #5.
- The EOC PSC is responsible for coordinating the attendance and participation of designated individuals in the incident planning process pursuant to the *Pinellas County EOC Planning Section SOG*.
- The PCEM Planning and Preparedness Program Lead (PPPL) and Training, Exercise, and Notification Coordinator (TENC) will meet annually to review and revise, if necessary, the applicable sections of the *Pinellas County EOC Planning Section SOG*.
- The PCEM PPPL will develop and maintain a database of emergency contact personnel to staff the Planning Section during activation of the EOC.
- The overall administration and coordination of the EOC Planning Section will be the responsibility of the EOC PSC as outlined in the *Pinellas County EOC Planning Section SOG.*

ESF #5 Interface

- The EOC Planning Section interfaces with all personnel and agencies in the EOC to obtain information relative to the incident.
- The PSC will interface with ESF #5 at the State EOC (SEOC) to provide, coordinate, and share relevant disaster information and planning strategies necessary for addressing incident and disaster situations with the SEOC and all local response agencies.
- The EOC Planning Section will utilize both the County and State instances of WebEOC to provide and maintain situational awareness.

Preparedness

Year round activities that support ESF #5 will be conducted by PCEM, including but not limited to:

- Develop and maintain notification rosters.
- Conduct planning with designated support agencies.
- Administer or promote training and exercise programs for support agencies
- Review, develop and implement plans, software, datasets, maps and tools to accomplish ESF #5 activities when an event is imminent or has occurred.

Response

The EOC Planning Section will implement the *Pinellas County EOC Planning Section SOG* by doing the following:

- In conjunction with the IC, determine best, mid and worst-case scenarios and strategies for protective measures before the incident impact, as able.
- Identify need for subject matter experts and/or use of specialized resources.
- Provide updated forecast and timing of potential impacts.
- Initiate the battle rhythm, meetings, briefings, planning and reporting processes.
- Initiate and maintain incident situational awareness, by displaying status information, posting, and distributing situation reports and incident action plans.
- Develop situation reports using incident assessment and status information to provide decision-makers and partners with a quick understanding of the current situation.
- Develop Incident Action Plans (IAPs) to identify projected operational objectives and requirements throughout the incident.
- Coordinate with the other EOC Sections and Branches to ensure proper documentation throughout the incident.

Recovery

During the recovery phase of an emergency or disaster ESF #5 will:

- Assist the EOC Operations Section in developing the short and long-term recovery strategies.
- Work with state and federal agencies by sharing appropriate information that works to ensure coordinated recovery efforts.
- Prepare an EOC demobilization plan and assist with the documentation as the focus transitions to the recovery operations.

Mitigation

- Documentation of damages, impacts or areas for improvement during the event, may be utilized to help inform mitigation measures.

EMERGENCY SUPPORT FUNCTION #6 (MASS CARE)

Overview

Purpose

Emergency Support Function (ESF) #6 Mass Care coordinates and provides mass care services to the county during response and recovery phases of a disaster. Mass care services are designed to provide for basic human needs before, during and after a disaster. Mass care includes services such as temporary sheltering, evacuation coordination, feeding, and other services for the sheltered population, clothing, disaster welfare information, and a transition from response to recovery.

Scope

The lead and support agencies of ESF #6 are responsible for coordinating mass care strategies and operations before, during and following an emergency or disaster.

Supporting Plans

- Pinellas County Shelter Operations Standard Operating Guide (SOG)
- Pinellas County Homeless Evacuation Sheltering Plan
- Florida Comprehensive Emergency Management Plan – ESF #6 Appendix
- Pinellas County Special Needs Evacuation Assistance Program SOG
- American Red Cross (ARC) Standards, Policies, and Procedures

Lead Agency

- Pinellas County Emergency Management (PCEM)

Support Agencies

- 211 Tampa Bay
- American Red Cross (ARC)
- Disability Achievement Center
- Florida Department of Health Pinellas (FDOH-Pinellas)
- Florida Division of Emergency Management
- Municipalities, County Departments, and Appointing Authorities
- Pinellas County Department of Administrative Services (PCDAS)
- Pinellas County Homeless Leadership Alliance Board (PCHLAB)
- Pinellas County Housing and Community Development (PCHCD)
- Pinellas County Human Services (PCHS)
- Pinellas County Safety and Emergency Services (PCSES)
- Pinellas County School Board (PCSB)
- Pinellas County Sheriff's Office (PCSO)
- Salvation Army
- St. Petersburg College

Concept of Operations

General

- PCEM will maintain a list of contacts, data layers and inventory of sites and supplies, conduct annual meetings, trainings and exercises to coordinate with lead and support agencies year-round for ESF #6.
- ESF #6 is responsible to ensure Mass Care services are initiated and provided as needed throughout the incident

Direction and Control

- During EOC activations, ESF #6 reports to the Health and Human Services Branch Director within the Operations Section of the EOC.
- Agencies that cannot be in the EOC should identify a liaison and ensure they maintain contact and monitor and updated WebEOC with all of their actions.

ESF #6 Interface

- ESF #6 will coordinate directly with other human service agencies and ESFs for support services.
- ESF #6 will exhaust all obtainable resources before turning a request for logistical support, and will coordinate through the EOC Human Services Branch Director for new resource requests submitted to ESF #7 (Resource Support).
- ESF #6 will coordinate with ESF# 7 to deploy and demobilize shelter supplies
- ESF #6 will coordinate with ESF #11 (Food and Water) to support feeding operations.
- ESF #6 will coordinate with ESF #1 (Transportation) to support evacuation implementation and resources.
- ESF #6 will coordinate operations, resources, and staffing with ESF #2 (Communications), ESF #4 (Firefighting), ESF #8 (Health and Medical), ESF #16 (Law Enforcement), and ESF #17 (Animals and Agriculture) to support shelters and other ESF #6 sites.

Preparedness

Year-round activities that support ESF #6 will be conducted in partnership with PCEM and support agencies, including but not limited to:

- Conduct and/or participate in planning, training and exercises with designated support agencies.
- Develop and maintain a master list of the county's emergency and demobilization shelters and ensure this information is disseminated to the appropriate agencies.
- Assess shelter capacity every three years.
- Recruit, verify, and train shelter staff.
- Review and/or renew any applicable memorandum of agreements (MOA), memorandum of understandings (MOU), or letters of intent (LOI).
- Identify, maintain and replenish shelter kit and supplies inventory as needed.
- Order United States Department of Agriculture (USDA) shelter food.
- Identify opportunities to increase shelter capacity through new sites and mitigation opportunities.

Response

When an event is imminent or has occurred, ESF #6 will coordinate activities to include but not limited to:

- Evaluate scenarios and determine which shelters to open, opening time, delivery of shelter supplies and time shelter staff and supportive agencies should arrive.
- Conduct Shelter Task Force meetings to keep all supporting agencies apprised of the operation.
- Coordinate the response of shelter staff, supplies and other needed services with support agencies.
- Coordinate with ESFs #1, #2, #7, #8, #11 and #17 for evacuation, communications, law enforcement, first aid and medical support, food and water services, and pet friendly services.
- Monitor conditions of evacuees and provide needed services at shelters.
- Identify and implement demobilization shelters as needed as emergency shelter sites return to normal operations.

Recovery

The recovery phase of an emergency or disaster requires a transition of services and responsibilities within ESF #6. The following represents a list of those basic recovery actions:

- Assess the transitional needs of evacuees and implement disaster housing as appropriate.
- Identify available options for temporary housing.
- Support local planning and implementation of permanent housing.
- Coordinate State and Federal assistance programs for those with transitional and long-term housing needs.
- Restore homeless services to the community.
- Restore social services to the community.
- Restore feeding services (pantries and meal production kitchens) to the community.

Mitigation

- During the assessment of existing or current shelters, mitigation measures that may increase shelter occupancy will be assessed as potential projects for local, state, or federal funding.
- Ascertain effective processes and procedures and implement into future protocols.

EMERGENCY SUPPORT FUNCTION #7 (RESOURCE MANAGEMENT)

Overview

Purpose

Emergency Support Function (ESF) #7 Resource Management provides logistical support to the operations of agencies and personnel within Pinellas County through the acquisition of resources such as personnel, materials, equipment, and facilities. ESF #7 ensures that the needs of emergency responders and resources to support life and safety

missions for the community are prioritized, located, secured, distributed, and utilized in the most effective manner possible during response and recovery operations.

Scope

ESF #7 activates to varying degrees dependent upon the activation level of the Pinellas County Emergency Operations Center (EOC) and the logistical needs of the emergency or disaster. ESF #7 will begin incident specific preparations when the EOC is activated at a Level 3 or greater. ESF #7 supports emergency operations by supplementing available and obtainable resources of response and recovery agencies. Existing and available resources denote personnel, equipment, supplies, facilities, and vehicles readily available within Pinellas County and not in use by other response or recovery agencies or operations. Obtainable resources should be directly accessed through contractors, vendors, governments, mutual aid and/or public/private agencies. Emergency response agencies must be prepared to sustain themselves for the initial 72 hours following the onset of an emergency or disaster.

Supporting Plans

- Pinellas County Logistics Section Standard Operating Guide (SOG)
- Florida Comprehensive Emergency Management Plan – ESF #7 Appendix

Lead Agency

- Pinellas County Emergency Management (PCEM)

Support Agencies

- Florida National Guard (FLNG)
- Municipalities
- Pinellas County Department of Administrative Services (PCDAS)
- Pinellas County Housing and Community Development (PCHCD)
- Pinellas County Office of Asset Management
- Pinellas County Office of Management and Budget (PCOMB)
- Pinellas County Parks and Conservation Resources Department (PCPCR)

Concept of Operations

General

- ESF #7 will provide logistical support to the Emergency or disaster operation.
- In the event of an emergency or disaster, PCEM, as lead agency for ESF #7, will assign personnel to the Logistics Section.
- The PCEM Readiness, Resilience, and Resources Program Lead will be assigned as a Logistics Section Chief (LSC).
- It will be the responsibility of the EOC LSC to notify ESF #7 support agencies and personnel of any pending incident or major emergency and to advise them of when

and where the designated personnel are to report for duty should activation be required.

Direction and Control

- The EOC LSC, who reports directly to the Incident Commander (IC), will coordinate activities of ESF #7.
- If prior warning is available, the lead agency and appropriate support agency representatives will contact suppliers with whom the County currently contracts or agreements.

ESF #7 Interface

ESF #7 will coordinate directly with other ESFs, Pinellas County Departments, Pinellas County Municipalities, Florida Division of Emergency Management (FDEM), mutual aid partners, and other agencies able to provide resource support.

Preparedness

During the preliminary phases prior to the onset of an emergency or disaster, a number of preparatory tasks must be accomplished including:

- The EOC LSC and the lead agency will work cooperatively in maintaining a database of names, mobile phone numbers and emails of those assigned to the EOC Logistics Section via the Disaster Assignment Preparedness Assessment (DAPA).
- Verify contracts, agreements or arrangements have been made for providing resources during emergencies or disasters.
- Identify and maintain a database of warehouses and properties that can be used for staging areas for incoming resources, resource distribution points, base camps, volunteer reception centers, warehouses, and other functions as they arise.
- Develop pre-scripted resource requests for major and catastrophic events to help expedite the request process.
- Train and exercise on plans, policies and procedures, including forms and systems for resource requests, documentation of utilization and tracking resources deployed.
- Develop and maintain resource request and inventory tracking processes and software.
- All agencies and departments assigned to the EOC or who are designated as support agencies for any Pinellas County ESF are responsible for keeping their own available resource lists. This list should be readily available during all stages of an event and may be updated on the WebEOC Inventory Board.
- Ensure the PCEM and other warehouses used to store inventory have an accurate and up to date count and disbursement plan.

Response

Once ESF #7 has been activated, it will carry out resource support response activities by addressing the following:

- Priorities based on impact and needs assessment.
- Distribution and transportation of resources.
- Tracking of resources.
- Assist in coordinating mutual aid requests for personnel, services, and assets.
- Maintaining, monitoring and follow up of resource requests in both the local and state instances of WebEOC,
- Report current status and concerns to Incident Command.

Recovery

Once the emergency situation subsides and critical needs have been met the Pinellas County EOC LSC and ESF #7 lead agency representative will complete the following activities:

- Conduct call-down of last known on-site contacts for each resource that has been deployed to verify its present status and location.
- Contact all recipients of loaned equipment, supplies, or personnel and verify arrangements for return of items.
- Document any damages or losses of resources.
- Arrange for disposal, relocation, or storage of excess donations and supplies.
- Inventory and replenish supplies that were used during response and recovery.
- Close facilities after verifying that all of the necessary processes have been completed.
- Deactivate volunteers and staff.
- Continue to compile and prepare documentation relevant to any resources received through procurement or the Statewide Mutual-Aid Agreement.
- Determine if any donors or suppliers are willing to enter into agreements for future emergencies.

EMERGENCY SUPPORT FUNCTION #8 (HEALTH AND MEDICAL)

Overview

Purpose

Emergency Support Function (ESF) #8 Health and Medical is responsible for providing mobilization, management and coordination of health and medical services during the response and recovery phases of a disaster. ESF #8 will provide physical and behavioral medical care, treatment, and support to disaster victims, response personnel, and the general public.

Scope

The lead and support agencies of ESF #8 are responsible for coordinating strategy and operations before, during and following an emergency or disaster. ESF #8 activities include medical facility evacuation coordination and post event status assessment, the transportation and sheltering of the special needs population, and basic health considerations for the public at large.

Supporting Plans

- Centers for Medicare and Medicaid Services Rules and Guidelines
- Florida Comprehensive Emergency Management Plan – ESF #8 Appendix
- Florida Department of Health in Pinellas – Emergency Operations Plan
- Florida Department of Health in Pinellas – Special Needs Shelter Plan
- Healthcare Facility CEMPs
- Healthcare Facility Emergency Power Plans
- Healthcare Facility Protective Measures Standard Operating Guidelines (SOG)
- Pinellas County Fire Departments Standard Operating Procedures – 600 Series
- Pinellas County Medical Operations Manual
- Pinellas County Multijurisdictional Mass Casualty Incident Plan
- Pinellas County Special Needs Evacuation Assistance Program SOG

Lead Agencies

- Florida Department of Health – Pinellas (FDOH – Pinellas)
- Pinellas County Safety and Emergency Services (PCSES)

Support Agencies

- Area Agency on Aging
- Bayfront Health – Bayflite Air Medical Transport
- Dialysis Facilities
- Disability Achievement Center
- Florida Agency for Health Care Administration (FAHCA)
- Florida Department of Business and Professional Regulation
- Florida Department of Children and Families
- Florida Department of Elder Affairs
- Florida Health Care Association
- Home Health Service, Hospice, and Home Health Equipment Agencies
- Hospitals
- Long Term Care Facilities (LTCF)
- Municipal and Special Fire Districts
- Municipal, County, State, and Federal Law Enforcement Agencies
- Outpatient Services and Surgical Centers
- Personal Enrichment Through Mental Health Services (PEMHS)
- Pinellas County Emergency Management (PCEM)

- Pinellas County Human Services (PCHS)
- Pinellas County Public Works (PCPW)
- Pinellas County School Board (PCSB)
- Pinellas County Sheriff's Office
- St. Pete-Clearwater International Airport
- Sunstar Paramedics
- Tampa General Hospital – Aeromed Air Medical Transport
- United States Coast Guard
- United States Department of Health and Human Services
- United States Department of Veterans Affairs

Concept of Operations

General

- PCEM will maintain a list of contacts, data layers and inventory, conduct annual meetings, trainings, and exercises to coordinate with lead and support agencies year-round for ESF #8 planning.
- Coordinate the setup, maintenance, and demobilization of Special Needs Shelters to include staffing (medical and administrative), shelter inventory supply, and other onsite response functions.
- ESF #8 will prepare an initial inventory of available and obtainable resources for the purpose of determining where additional resources will be necessary.

Direction and Control

- During EOC activations, ESF #8 operates within the Health and Human Services Branch within the Operations Section of the EOC.
- Agencies that cannot be in the EOC should identify a liaison and ensure they maintain contact and monitor and updated WebEOC with all of their actions.

ESF #8 Interface

- ESF #8 will coordinate directly with other ESFs and additional health and human service agencies for support services.
- ESF #8 will coordinate with ESF #6 (Mass Care) for managing and supporting evacuation, sheltering, and related operations.
- ESF #8 will exhaust all obtainable resources, coordinate through the EOC Health and Human Services Branch Director for new resource requests submitted to ESF #7 (Resource Support).
- ESF #8 will coordinate directly with ESF #7 to deploy and demobilize medical supplies.
- ESF #8 will coordinate with the EOC Infrastructure Branch for emergency power, communications, water, sewer and other critical systems to ensure they can remain operational.

- ESF #8 will coordinate with ESF #10 (Hazardous Materials and Environmental Protection) as required to provide specialized medical treatment, assistance, and/or decontamination.
- ESF #8 will coordinate with and support ESF #14 (Public Information) to disseminate messaging relevant to protecting public health, safety, and welfare.
- ESF #8 will coordinate with ESF #17 (Animals and Agriculture) for the pickup and/or care of pets for residents transported to a medically managed facility or special needs shelter.

Preparedness

Year-round activities that support ESF #8 will be conducted in partnership with PCEM, DOH, PCSES and support agencies, including but not limited to:

- Conduct planning with designated support agencies.
- Manage the Pinellas County Special Needs Evacuation Assistance Program, including registry of persons with special needs and the determination of the most appropriate shelter and transportation asset type.
- Review health care facility CEMPs and/or other plans, and maintain contact list for LTCFs for emergency notification, evacuation planning, and wellness checks.
- Identify, develop and maintain a master list of special needs shelters and ensure the information is disseminated to the appropriate agencies.
- Review and/or renew any applicable contracts, memorandum of agreements (MOA), memorandum of understandings (MOU), or other legal arrangements.
- Maintain, replenish, and/or update health and medical inventories, supply caches, staffing rosters, and/or lists of equipment/transportation providers, including supplies and staffing dedicated to supporting the special needs evacuation assistance program, as needed.
- Conduct and participate in training, exercise, and public education and outreach events.
- Provide mosquito treatment and prevention services, monitor mosquito populations, and conduct disease surveillance to detect the presence of mosquito-borne viruses.
- Provide air quality monitoring to detect pollutants that may impact public health and welfare.
- Provide and coordinate the monitoring, investigation, and control of potential or known public health hazards.
- Facilitate and participate in collaborative networks and coalitions to enhance coordination and preparedness.
- Review and update medical countermeasure points of dispensing plans and locations.
- Manage the licensing, monitoring, and regulation of health and medical facilities, professions, and other matters as required.

Response

When an event is imminent or has occurred, ESF #8 will coordinate activities to include but not limited to:

- Notifying health care facilities of emergency incidents that should require them to implement their CEMP and of any special emergency protective measures that they need to implement and the timing.
- Providing medical treatment and assistance to patients.
- Monitoring the evacuation, capabilities, and relevant statuses of health care facilities, and provide support as requested/required.
- Facilitating the evacuation, transportation, sheltering, and discharge of special needs registrants.
- Identifying and coordinating support for the mental health needs of those responding to or affected by the disaster.
- Coordinating the re-entry of health care facilities and special needs evacuees.
- Coordinating the continued service of life sustaining treatments and care.
- Coordinating the management of health care facility surge capacity, mass casualty triage, and other medical alternatives due to increases in patients or decreases in staffing.
- Coordinating the establishment, requesting, management and/or operations of strike teams, task forces, medical assistance teams, or other mutual aid resources.
- Coordinating and manage the facilitation of welfare checks and health care facility inspections.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #8. The following represents a list of those basic recovery actions:

- Coordinate the restoration of community based primary care services, mental health services, long-term care facilities, emergency medical services, and medical supply providers.
- Implement strategies to protect the health and safety of the public and recovery workers from the effects of a post-disaster environment.
- Replenish, sanitize, and/or restock inventories and supply caches that support ESF #8 operations.

Mitigation

- During the assessment of existing or current special needs shelters, mitigation measures that may increase shelter occupancy will be assessed as potential projects for local, state, or federal funding.
- Ascertain effective processes and procedures and implement into future protocols.
- Improve the resilience and sustainability of the health care system and networks to promote the independence and well-being of community members.

- Assess and implement mitigation measures at health and medical facilities to reduce the likelihood, severity, and/or duration of impacts.

EMERGENCY SUPPORT FUNCTION #9 (SEARCH AND RESCUE)

Overview

Purpose

It is the responsibility of Emergency Support Function (ESF) #9 Search and Rescue to provide and coordinate the human, technical, equipment, facility, materials, and resources of, or obtainable by ESF #9 agencies to support search and rescue needs during a major emergency or disaster.

Scope

The search and rescue resources of the primary and support agencies listed under ESF #9 are utilized under any level of activation of the Pinellas County Emergency Operations Center (EOC).

- The available resources of ESF #9 include personnel, facilities, equipment, vehicles, and supplies.
- ESF #9 will be utilized for planned events, major county disasters or complex incidents, major state-wide disasters, and terrorist attacks within the local community, county, or state.

Supporting Plans

- Pinellas County Fire Departments Standard Operating Procedures – 600 Series
- Florida Fire Chiefs' Association Statewide Emergency Response Plan
- Florida Comprehensive Emergency Management Plan – ESF #9 Appendix

Lead Agency

- Pinellas County Safety and Emergency Services (PCSES)

Support Agencies

- Eckerd College - Search and Rescue (EC-SAR)
- Florida Department of Financial Services – Division of the State Fire Marshal
- Florida Fish and Wildlife Conservation Commission
- Florida National Guard (FLNG)
- Municipal and Special Fire Districts
- Municipal Law Enforcement Agencies
- Pinellas County Emergency Management (PCEM)
- Pinellas County Sheriff's Office (PCSO)
- State and Federal Urban Search and Rescue Teams
- St. Pete-Clearwater International Airport

- United States Coast Guard

Concept of Operations

General

- PCSES is the lead agency for ESF #9.
- ESF #9 shall monitor developing problems and develop plans to mitigate incidents or concerns.

Direction and Control

- ESF #9 operates within the Emergency Services Branch within the Operations Section of the Pinellas County EOC.
- PCSES will coordinate with Municipal and Special Fire Districts, Law Enforcement agencies, and other support agencies for available and obtainable resources including vehicles, equipment, facilities, personnel, and material.
- Requests for regional, state, and/or federal resources will be requested through ESF #7 (Resource Management).

ESF #9 Interface

- ESF #9 may interface with any of the represented ESFs within the EOC and with external search and rescue support agencies.
- ESF #9 will have close coordination with ESF #4 (Firefighting) and mutual aid search and rescue task forces to perform necessary actions.

Preparedness

Year-round activities that support ESF #9 will be conducted in partnership with PCEM and PCSES, including but not limited to:

- Acquire an updated inventory list of available resources from all search and rescue agencies within the county.
- Conduct training and exercise events.
- Update and maintain mutual aid and other agreements.
- Review areas at risk within the county for hazards and develop response strategies

Response

When an event is imminent or has occurred, ESF #9 will coordinate activities to include but not limited to:

- Conduct physical search and rescue operations in damaged/collapsed structures, vehicles, or maritime areas to locate and extricate individuals.
- Receive, distribute, and evaluate resource requests.
- Support ESF #8 in providing medical assistance for disaster survivors.

<u>**Recovery**</u>

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #9. The following represents a list of those basic recovery actions:

- Coordinate and complete incident documentation and cooperate in cost recovery process.
- Assist with recovery planning development and implementation of actions as required.

EMERGENCY SUPPORT FUNCTION #10 (HAZARDOUS MATERIALS AND ENVIRONMENTAL PROTECTION)

Overview

<u>**Purpose**</u>

It is the responsibility of Emergency Support Function (ESF) #10 Hazardous Materials and Environmental Protection to coordinate, mitigate, respond to, and provide technical guidance for chemical, biological, radiological, nuclear, and explosive (CBRNE) incidents. ESF #10 will coordinate the human, technical, equipment, facility, materials, and resources of, or obtainable by ESF #10 agencies to support hazardous material response and environmental protection needs during a major emergency or disaster.

<u>**Scope**</u>

The hazardous materials and environmental protection resources of the primary and support agencies listed under ESF #10 are utilized under any level of activation of the Pinellas County Emergency Operations Center (EOC).

- The available resources of ESF #10 include personnel, facilities, equipment, vehicles, and supplies.
- ESF #10 will be utilized for planned events, major county disasters or complex incidents, major state-wide disasters, and terrorist attacks within the local community, county, or state.

<u>**Supporting Plans**</u>

- Clearwater Gas Emergency Response Plan
- Florida Coastal Pollutant Spill Plan
- Florida Comprehensive Emergency Management Plan – ESF #10 Appendix
- Florida Fire Chiefs' Association Statewide Emergency Response Plan
- Florida Hazardous Materials Operations Guide
- Hospital Decontamination Plans
- Pinellas County Fire Departments Standard Operating Procedures – 600 Series
- Pinellas County Hazardous Materials Team Standard Operating Procedures
- Tampa Bay Hazardous Materials Emergency Response Plan

- TECO – Peoples Gas Emergency Response Plan

Lead Agency

- Pinellas County Safety and Emergency Services (PCSES)

Support Agencies

- Clearwater Gas
- Florida Department of Environmental Protection (DEP)
- Florida Department of Health – Pinellas (FDOH – Pinellas)
- Florida Department of Transportation (FDOT)
- Florida Division of Emergency Management (FDEM)
- Florida Fish and Wildlife Conservation Commission
- Florida National Guard – Civil Support Team
- Municipal and Special Fire Districts
- Pinellas County Emergency Management (PCEM)
- Pinellas County Public Works (PCPW)
- Pinellas County Sheriff's Office (PCSO)
- Pinellas County Solid Waste
- Pinellas County Utilities (PCU)
- St. Pete-Clearwater International Airport
- Tampa Bay Local Emergency Planning Committee (LEPC)
- TECO Energy (Tampa Electric and Peoples Gas)
- United States Coast Guard (USCG)
- United States Environmental Protection Agency (USEPA)

Concept of Operations

General

- PCSES is the lead agency for ESF #10.
- ESF #10 shall conduct risk assessments, monitor developing problems, and develop plans to mitigate incidents or concerns.

Direction and Control

- ESF #10 operates within the Emergency Services Branch within the Operations Section of the Pinellas County EOC.
- PCSES will coordinate with support agencies for available and obtainable resources including vehicles, equipment, facilities, personnel, and material.
- Requests for regional, state, and/or federal resources will be requested through the ESF #7 (Resource Management).

ESF #10 Interface

- ESF #10 may interface with any of the represented ESFs within the EOC and with external hazardous material and environmental protection support agencies.
- ESF #10 will have close coordination with ESF #4 (Firefighting) and ESF #8 (Health and Medical) to perform necessary actions.

Preparedness

Year-round activities that support ESF #10 will be conducted in partnership with PCEM and PCSES, including but not limited to:

- Acquire an updated inventory list of available resources from all hazardous material and environmental protection agencies within the county.
- Document maintenance and upkeep of environmentally sensitive areas.
- Conduct hazardous material facility inspections and planning functions as required.
- Conduct and participate in training and exercise events.
- Coordinate and facilitate public education and outreach events.
- Update and maintain mutual aid and other agreements.

Response

When an event is imminent or has occurred, ESF #10 will coordinate activities to include but not limited to:

- Coordinate the stabilization, decontamination, mitigation, cleanup, proper disposal, and environmental protection from hazardous materials after an incident.
- Report and coordinate with regional, state, and federal agencies for environmental issues involving Sewer Sanitary Overflows.
- Receive, distribute, and evaluate resource requests.
- Inspect facilities to determine if hazardous material or environmental hazards exist that endanger the occupants and community.
- Coordinate for emergency messaging and implementation of protective measures, as needed.
- Support ESF #8 in providing medical assistance for disaster victims.
- Support ESF #4 in responding to hazardous material incidents.
- Conduct size-up damage assessment operations.
- Assist with the evacuation and transportation of residents.
- Notify the FDEM State Watch Office, FDEP, and/or other agencies of incidents as required.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #10. The following represents a list of those basic recovery actions:

- Restoration or cordoning off of areas that have been contaminated
- Coordinate and complete incident documentation and cooperate in cost recovery process.
- Assist with recovery planning development and implementation of actions as required.

Mitigation

- Assess and inspect hazardous material facilities, including but not limited to the evaluation of physical protective measures, material release countermeasures, and long term vulnerability reduction.

EMERGENCY SUPPORT FUNCTION #11 (FOOD AND WATER)

Overview

Purpose

Emergency Support Function (ESF) #11 Food and Water is responsible for providing the immediate food and water needs of the impacted community following an emergency or disaster, with dissemination of feeding operations coordinated with ESF #6 (Mass Care).

Scope

The lead and support agencies of ESF #11 will assess the food and water of the residents in the affected area following a disaster or emergency and will obtain the necessary resources. This includes coordination and collaboration with external stakeholders such as municipal, state, and federal governments, mutual aid partners, contractors, vendors, suppliers, and other private associations or organizations, as necessary.

Supporting Plans

- Florida Comprehensive Emergency Management Plan – ESF #11 Appendix
- Florida Comprehensive Emergency Management Plan – ESF #6 Appendix
- Pinellas County Shelter Operations Standard Operating Guide (SOG)
- Pinellas County School Board Shelters Operations Plan

Lead Agency

- Pinellas County Emergency Management (PCEM)

Support Agencies

- American Red Cross (ARC)
- Community Based and Private Non-Governmental Organizations (NGOs)
- Daystar Life Center
- Feeding Tampa Bay
- Municipalities

- Neighborly Care Network
- Pinellas County Human Services (PCHS)
- Pinellas County School Board (PCSB)
- Religious Community Services (RCS)
- Salvation Army
- St. Petersburg Free Clinic
- Tampa Bay Network to End Hunger (TBNTEH)
- Tarpon Springs Shephard Center

Concept of Operations

General

- PCEM will maintain a list of contacts, data layers and inventory, conduct annual meetings, trainings, and exercises to coordinate with lead and support agencies year-round for ESF #11 planning.
- ESF #11 will transport the needed resources to the disaster area with the assistance of ESF #1 (Transportation) and will identify appropriate facilities for storage through the assistance of ESF #7 (Resource Support).
- ESF #11 will distribute the food, and water, to disaster victims in conjunction with the ESF #6 (Mass Care) agencies.

Direction and Control

- ESF #11 operates within the Community Feeding Unit within the Health and Human Services Branch of the Operations Section.
- PCEM will coordinate with the ESF #11 support agencies to provide food and water services.

ESF #11 Interface

- ESF #11 can coordinate with other ESF agencies within the EOC for available and obtainable resources and can request assistance and resource support from each other.
- ESF #11 will support ESF #6 (Mass Care) with the distribution of food, water, and supplies to disaster victims through fixed and mobile feeding sites such as Salvation Army Comfort Stations, American Red Cross Emergency Response Vehicles (ERVs), and Feeding Tampa Bay Mobile Pantries.
- ESF #11 will interface with ESF #7 (Resource Support) to coordinate the acquisition of food and water supplies if such items are not available in sufficient quantities within local inventories. The EOC Logistics Section Chief and/or ESF #7 will be the point of contact for making requests from the State of Florida or from federal agencies.
- ESF #11 will interface with ESF #7 if additional food and water supplies are needed and will obtain and coordinate the transportation and distribution of such supplies

to active Points of Distribution (PODs) or disseminate supplies to agencies conducting mobile feeding.

Preparedness

Year-round activities that support ESF #11 will be conducted in partnership with PCEM and support agencies, including but not limited to:

- Inventory food and water supplies of all ESF #11 agencies and of other vendors within and outside of Pinellas County.
- Update food and water vendor or donor lists. This list should include the location of the vendor and the product. Contact these entities to verify availability of necessary items.
- Coordinate with ESF #7 to identify warehouses, which could be used to stage and/or store food, and water supplies.
- Prepare analysis of anticipated food and water needs and begin the process of obtaining these items if not locally available.
- Coordinate with private non-profit agencies who specialize in food warehousing and distribution. Many of these agencies belong to their own nationwide network and can activate to supplement local food inventories.

Response

When an event is imminent or has occurred, ESF #11 will coordinate activities to include but not limited to:

- In coordination with ESF #6, identify the areas and number of individuals in the affected community who are in need of emergency food and water.
- Identify and establish mass feeding and food and water distribution sites in cooperation with ESF #6.
- Solicit bulk donations of food and water from the public, through ESF #15 (Volunteers and Donations), if necessary, for those items that have been deemed to be unavailable or in short supply locally.
- Request assistance with security from ESF #16 (Law Enforcement) at distribution and mass feeding sites to ensure that disaster victims receive these resources in an orderly and safe manner.
- Coordinate with ESF #12 (Energy) to monitor the loss of electrical power and determine its impact on food and water needs of disaster victims.
- Coordinate with ESF #7 to secure refrigerated trailers and warehouse space for the distribution and storage of food and water as necessary.
- Coordinate with the State and FEMA for the provision of bulk food and water resources to augment local resources.
- In conjunction with ESF #7 and ESF #1 (Transportation) to oversee the routing and distribution of incoming food and water resources.

- Coordinate the requesting and implementation of disaster food assistance programs, including requests for disaster-related flexibilities to existing food assistance programs.
- Monitor food and water inventory levels at community-based feeding sites.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #11. The following represents a list of those basic recovery actions:

- Assess the need for long-term provision of food and water supplies to the disaster victims.
- Monitor the number and location of community-based feeding sites, soup kitchens and food pantries and determine their plans for continued feeding for disaster victims.
- Identify those organizations involved in long-term feeding of disaster victims.
- Evaluate the current status of warehouse food inventories.

Mitigation

- Document after action items and areas for improvement and incorporate into planning and capital projects.
- Ascertain effective processes and procedures and implement into future protocols.
- Work with feeding partners to identify mitigation measures to harden existing facilities or move food and water stock in case of impact of storm surge or other known threats.

EMERGENCY SUPPORT FUNCTION #12 (ENERGY)

Overview

Purpose

It is the purpose of ESF #12 Energy to coordinate and facilitate all efforts to ensure the uninterrupted supply and delivery of energy resources to Pinellas County. This includes minimizing or preventing disruptions in electrical distribution and transmission, fuel supplies, natural gas, or any other form of fuel or energy, that may negatively impact the county.

Scope

ESF #12 is responsible for ensuring the continuation of energy services during an emergency or disaster. For the purpose of this ESF, "energy services" refers to electricity and natural gas, each provided by different entities. The County's energy providers and distributors include Duke Energy, Clearwater Gas, and TECO Energy (which includes the subsidiaries Tampa Electric and Peoples Gas).

Supporting Plans

- Clearwater Gas Emergency Response Plans
- Duke Energy Emergency Response Plans
- Florida Comprehensive Emergency Management Plan – ESF #12 Appendix
- Pinellas County Department of Administrative Services (PCDAS) Fuel Plans
- Tampa Electric / Peoples Gas Emergency Response Plans

Lead Agency

- Pinellas County Emergency Management (PCEM)

Support Agencies

- Pinellas County Department of Administrative Services (PCDAS)
- Pinellas County Solid Waste – Waste to Energy Plant
- Clearwater Gas
- Duke Energy
- TECO Energy (Tampa Electric and Peoples Gas)Municipalities

Concept of Operations

General

- PCEM is the lead agency for ESF #12.
- ESF #12 shall monitor developing problems, prioritize, and develop plans to mitigate incidents or concerns.

Direction and Control

- ESF #12 operates within the Infrastructure Branch within the Operations Section of Pinellas County Emergency Operations Center (EOC).
- All support agencies will coordinate for available and obtainable resources applicable to maintain and restore energy infrastructure.

ESF #12 Interface

- ESF #12 will coordinate directly with other EOC Infrastructure Branch agencies ESF's for available and obtainable resources.
- ESF #12 will interface with the EOC Infrastructure Branch Director when seeking available and obtainable resources from other ESF's outside the Infrastructure Branch.
- ESF #12 will exhaust all available and obtainable resources before turning a request for support or resources over to ESF #7 (Resource Management).

Preparedness

Year-round activities that support ESF #12 will be conducted in partnership with PCEM and all support agencies, including but not limited to:

- Perform a preliminary vulnerability assessment based upon predicted incident or disaster impacts on the energy infrastructure and develop plans to address impacts, shortages and disruptions.
- Preposition fuel, transportation and storage resources based upon the preliminary vulnerability assessment.
- Secure contracts and agreements for emergency supply of combustible fuel (such as diesel, gasoline, and natural gas) and generators.
- Identify and prioritize critical infrastructure for restoration.
- Identify local gas stations compliant with *§526.143 FSS.*
- Identify critical infrastructure with generators and additional generator capacity that is available or needed.
- Ensure generators are maintained and exercised. For facility generators, a regularly scheduled run on full load should be conducted.

Response

When an event is imminent or has occurred, ESF #12 will coordinate activities to include but not limited to:

- Activate command centers as applicable.
- Implement protective measures and increased capacity for facilities/infrastructure.
- Lead and support agencies will provide staff or a liaison to the EOC to maintain operational communication and coordination between the EOC and their agency or command center throughout the emergency or disaster.
- Provide information and data to the EOC on outages and critical facilities that may have been impacted.
- Conduct damage assessments following the disaster to determine level of damage to power capability and distribution systems.
- Secure hazardous line issues to include power transmission lines and gas pipelines.
- Receive, distribute, and evaluate support and response resource requests.
- Notify the EOC of any potential or anticipated problems or areas of concern, including status of fuel supply.
- Coordinate with ESF #14 (Public Information) to disseminate information to the public concerning power restoration times, downed power line safety, and gas leaks.
- Coordinate with the EOC Infrastructure Branch to ensure that critical infrastructure is prioritized for electricity and fuel restoration or provision.
- Work with the EOC Human Services Branch to determine the electric power status for residences with electrically dependent individuals prior to them returning home.
- Support ESF #9 (Search & Rescue) by assessing the need to temporarily shut down power grids and gas lines to facilitate search and rescue efforts.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #12. The following represents a list of those basic recovery actions:

- Assess and report on the damage to power generation and distribution facilities and infrastructure.
- The assessment will include an estimate of the type and the extent of damages, including probable costs. This process will also provide the ability to prioritize Emergency Repairs in the post-disaster environment and begin the long-term estimation, repair and permanent reconstruction planning process.
- Conduct emergency repairs and long-term repairs to facilities and infrastructure.
- Develop strategies for financing infrastructure and public facilities construction and repair.
- Provide enhanced infrastructure capacity to priority redevelopment areas.

Mitigation

- Identify opportunities to upgrade, mitigate, or relocate infrastructure or public facilities.
- Maintain adjacent landscaping (i.e. tree trimming) to help prevent energy disruptions.
- Document after action items and areas for improvement and incorporate into planning and capital projects.
- Ascertain effective processes and procedures and implement into future protocols.

EMERGENCY SUPPORT FUNCTION 13 (MILITARY SUPPORT)

Overview

Purpose

Emergency Support Function (ESF) #13 Military Support provides military support to Pinellas County and municipal partners to respond to or recover from a disaster.

Scope

ESF #13 coordinates and facilitates the use of military resources within Pinellas County during an incident, disaster or in times of civil unrest. Due to the specific criteria necessary for military assistance within Pinellas County, the terms, and conditions under which the County may request and receive military aid are outlined below.

- A declaration of emergency by the Governor of the State of Florida.
- A declaration of emergency by the President of the United States.
- A unilateral activation by Local Florida National Guard (FLNG) Commander in response to an immediate and focused threat to the community classified as "imminent/serious."

- Notification by the Florida Division of Emergency Management that an incident or disaster exists or is imminent that requires the available or obtainable resources of the FLNG.

Supporting Plans

- Field Operations Guide – Florida's Approach to All Hazards Incident Management, 2012 – Appendix C: Florida National Guard
- JP 3-28, Defense Support of Civil Authorities, 29 October 2018
- JP 3-27, Homeland Defense, 10 April 2018
- Florida Comprehensive Emergency Management Plan – ESF #13 Appendix

Lead Agency

- Florida National Guard (FLNG)

Support Agencies

- Pinellas County Emergency Management (PCEM)
- Florida Department of Military Affairs (FDMA)
- MacDill Air Force Base
- Municipalities
- United States Coast Guard (USCG)
- United States Department of Defense (USDOD)
- United States Special Operations Command (USSOCOM)

Concept of Operations

General

ESF #13 will provide military support to an emergency activation when requested and approved according to the requirements outlined above.

Direction and Control

The 53rd Infantry Brigade Combat Team (IBCT) FLNG, located in Pinellas Park, is responsible for planning and executing military support missions within Pinellas County. Unless otherwise directed, it will be the responsibility of this group to provide a liaison officer to the Pinellas County Emergency Operations Center (EOC). The FLNG liaison officer assigned to the Pinellas County EOC coordinates all aspects of the mission assignments with the EOC Logistics Section Chief and ESF #13.

All requests for support are authorized by the Pinellas County Incident Commander and then directed through the State Coordinating Officer (SCO) to The Adjutant General's Emergency Operations Center (TAG-EOC) for any action involving the FLNG. Depending on the size, scope and nature of the emergency, The Adjutant General of Florida (TAG-FL) may appoint a general officer as the Commander of operational level Joint Task Force-Florida (JTFFL).

PCEM will maintain a database of names, phone numbers and email addresses to be utilized for emergency contact.

ESF #13 Interface

ESF #13 agencies may communicate directly with the EOC Operations Section, EOC Logistics Section, and other ESF agencies within the EOC. Agencies can request assistance and resource support from each other.

Preparedness

The FLNG prepares for and responds to a wide variety of natural and manmade disasters by conducting coordination, training and exercises. This includes planning, coordination and conduct of training related to state and local emergency response to include joint/interagency training events.

Response

The Pinellas County EOC will request FLNG support when necessary. The Governor of the State of Florida may mobilize the FLNG upon the issuance of an Executive Order. The FLNG's basic mission assignment will be to provide those resources necessary to support Pinellas County in areas of need.

- Resource requests are typically generated by the Pinellas County EOC and validated thru the FLSERT Chief at the State Emergency Operations Center (SEOC). The SERT Chief and/or SCO in consultation with ESF representatives will identify what ESF will provide the most timely and cost effective resource support. Support may include but is not limited to:
  o Logistical operations and resource assistance
  o Restoration of critical infrastructure
  o Facility and resource security
  o Public safety
  o Access, traffic, and crowd control
- ESF #13 will convert the resource/task request into the form of a mission assignment and forward to the State ESF #13, who will submit the mission request to TAG-EOC for action.
- In catastrophic disasters the Governor may request assistance from the Department of Defense. In this instance, the State Adjutant General and/or his designee will provide the liaison between State and Federal Military Force Command.

Recovery

ESF #13 may be requested to participate in certain emergency activities during the recovery phase of a disaster, such as continuing logistical operations.

Mitigation

- Document after action items and areas for improvement.

- Ascertain and implement effective processes and procedures.
- Incorporate improved processes in trainings and exercise to advance future operations.
- Maintain adequate resources to support local operations and plan for a reduction of resources.

EMERGENCY SUPPORT FUNCTION #14 (PUBLIC INFORMATION)

Overview

Purpose

The purpose of Emergency Support Function (ESF) #14 Public Information is to prepare, coordinate, and disseminate information regarding major emergencies and disasters to the general public through various forms of media.

Scope

ESF #14 activates to varying degrees dependent upon the activation level of the Pinellas County Emergency Operations Center (EOC). ESF #14 will activate when the EOC is activated to a Level 3 – Enhanced Monitoring or greater. ESF #14 supports emergency operations by being the central point of contact for the media, releasing accurate information on a timely manner, and by gathering and disseminating emergency information concerning a disaster to the residents of Pinellas County to save lives and reduce property damage.

Supporting Plans

- ESF #14 Public Information Office Standard Operating Guide (SOG)
- County Information Center (CIC) SOG
- Florida Comprehensive Emergency Management Plan – ESF #14 Appendix

Lead Agency

- Pinellas County Marketing and Communications (PCMC)

Support Agencies

- 211 Tampa Bay
- Florida Department of Health – Pinellas (FDOH – Pinellas)
- Municipal and Special Fire Districts
- Other Municipal, County, State, and Federal Agency PIOs
- Pinellas County Business and Technology Services (BTS)
- Pinellas County Economic Development
- Pinellas County Emergency Management (PCEM)
- Pinellas County Office of Technology and Innovation (PCOTI)
- Pinellas County Public Works (PCPW)

- Pinellas County Safety and Emergency Services (PCSES)
- Pinellas County School Board (PCSB)
- Pinellas County Sheriff's Office (PCSO)
- Pinellas County Utilities (PCU)
- Pinellas Suncoast Transit Authority (PSTA)
- St. Pete-Clearwater International Airport

Concept of Operations

General

- ESF #14 will provide public information support to the Pinellas County EOC, Pinellas County Municipalities, and other Pinellas County partners.
- Upon request by the EOC, the Lead PIO and additional support staff will report to the EOC to facilitate information flow.
- PCMC, as the lead agency for ESF #14, will direct the Public Information Manager to assume shift lead and report to the EOC once activated to Level 3 – Enhanced Monitoring.
- PCMC will review and update ESF #14 Public Information Office SOG.

Direction and Control

- ESF #14 reports directly to the Executive Policy Group (EPG) and the Incident Commander.
- Once the EOC activate to Level 3 – Enhanced Monitoring, the PCMC Director or designee will establish a personnel roster to report to the EOC, to include a Lead PIO.
- The Lead PIO directs the actions of public information staff and serves as the primary point of contact for the ESF.
- The Lead PIO may assign roles to assistant PIOs, such as managing media relations, gathering information, graphics/product production, community relations, social media management, broadcast and television support, etc.

ESF #14 Interface

- A Regional Joint Information Center (JIC) will be established either physically or virtually, comprising of PIOs from the county, municipalities, state, and federal agencies, as well as other non-governmental organizations such as hospitals, nonprofits, and critical infrastructure sector partners.
- The Media Room will be managed, either physically or virtually.
- All EOC agency representatives will be accessible to the PIO staff to support the distribution of emergency information and research of media inquiries.
- Information will be coordinated, collected, and shared collaboratively with the CIC, ESF #5 Planning, and EOC Operations Section.

Preparedness

Year-round activities that support ESF #14 will be conducted in partnership with PCEM and PCMC, including but not limited to:

- Support of PCEM communications efforts year-round, including public information assistance, strategic planning, special event coordination, graphics support, video public service announcements (PSAs), social media, media requests, and press release development.
- Maintenance and assistance with posting website emergency information.
- Coordination with the PCEM Whole Community Engagement Program Lead to prepare and distribute the Pinellas County Hurricane Preparedness Guide prior to hurricane season.
- Test communication tools as outlined in the ESF #14 Public Information Office SOG.
- Perform routine inspections and tests of video equipment and operations at the EOC, including the support of the testing and technology needs of the media.
- Prepare templates and sample messages for the different communication tools as outlined in the ESF #14 Public Information Office SOG.
- Conduct media outreach events to share hazard preparedness messages.
- Participate in EOC training and exercises.

Response

When an incident is imminent or has occurred, ESF #14 will coordinate activities to include but not limited to:

- Collect and verify incident information relevant for dissemination to the public.
- Coordinate with PIOs from relevant jurisdictions through the Joint Information System (JIS) to ensure messaging consistency.
- Organize a physical or virtual JIC if warranted.
- Coordinate, prepare, and disseminate public health and safety messaging to residents and the media via a wide variety of communications as described in the ESF #14 Public Information Office SOG.
- Provide and gather information regarding emergency preparedness and resources regularly to the CIC.
- Respond to media inquiries about county emergency operations and response.
- Organize media availability and develop key messages with county leadership and the Incident Commander, as necessary.
- Provide emergency information and instructions to non-English speaking communities and persons with access and functional needs as resources allow.
- Monitor media and social media for accuracy and provide correct and updated information.
- Prepare appropriate facilities and provide situation updates to the Board of County Commissioners (BCC).
- Prepare incident documentation such as photography and videography.

- Provide off-site media support as necessary.

Recovery

When an incident has occurred and there is impact to the county, ESF #14 will perform the following duties:

- Compile and disseminate pertinent recovery information to the public. .
- Respond to media inquiries about county recovery operations.
- Support PCEM and supporting departments with the monitoring of media, responding to media requests, setting up interviews when appropriate, or filling the role of spokesperson when requested.
- Utilize emergency notification tools to convey essential information to residents such as locations of Points of Distribution for food, water, and other life-sustaining services.
- Support other ESFs in the EOC as well as County departments to distribute information about flooding, fraud, charitable contributions, contractors, and other post-disaster information.
- Prepare appropriate facilities and provide situation updates to Board of County Commissioners (BCC).
- Prepare incident documentation such as photography and videography.

EMERGENCY SUPPORT FUNCTION #15 (VOLUNTEERS AND DONATIONS)

Overview

Purpose

Emergency Support Function (ESF) #15 Volunteer and Donations is responsible for the coordination of spontaneous volunteers and donations, the latter of which may consist of monetary, in-kind, or donated goods.

Scope

ESF #15 may become operational with the Pinellas County Emergency Operations Center (EOC) activates to Level 2 or greater in response to a major emergency or disaster in order to effectively manage the receipt of solicited and unsolicited volunteers and donated goods. It is necessary to have a coordinating entity to facilitate the receipt of such goods and to coordinate the use of spontaneous volunteers. In some instances, it may even be necessary to recruit and train volunteers from within the county. All personnel, technology, equipment, facilities, goods, services, and cash received through donations from the community will be made available to support the response and recovery efforts of local government and private not-for-profit agencies.

Supporting Plans

- ESF 15 Volunteers and Donations Standard Operating Guide (SOG)
- Florida Comprehensive Emergency Management Plan – ESF #15 Appendix

Lead Agency

- Pinellas County Human Resources (PCHR)

Support Agencies

- Faith Based Partners
- Municipalities
- Pinellas County Department of Administrative Services (PCDAS)
- Pinellas County Emergency Management (PCEM)
- Pinellas County Marketing and Communications (PCMC)
- Recover Pinellas
- Volunteer Florida

Concept of Operations

General

- ESF #15 is responsible to incorporate untrained and unaffiliated volunteers into response and recovery operations, particularly for large scale disasters.
- The County encourages donations be made directly to established non–profit voluntary or community-based organizations tasked to provide response and recovery services. Monetary donations to the County following a disaster will be directed through Recover Pinellas.

Direction and Control

- During EOC activations, ESF #15 operates within the Health and Human Services Branch in the Operations Section of the Pinellas County EOC.
- PCHR is the lead agency for ESF #15 and is responsible for the operations of the activities of the volunteers and donations section.

ESF #15 Interface

ESF #15 agencies can communicate directly with other ESF agencies within the EOC. Agencies can request assistance and resource support from each other.

Preparedness

Year-round activities that support ESF #15 will be conducted in partnership with PCEM and PCHR, including but not limited to:

- Maintain current contacts for ESF #15 partners.

- Maintain a database of names, mobile phone numbers, and emails of those assigned to ESF #15 in the EOC, Volunteer Reception Center(s) (VRC), and Donations Center(s) via the Disaster Assignment Preparedness Assessment (DAPA).
- Maintain resources and equipment needed at Volunteer Reception Centers and Donation Centers.
- Recovery agencies shall conduct regular meetings to engage partners, develop plans and procedures and participate in training and exercises as applicable.

Response

When an event is imminent or has occurred, ESF #15 will coordinate activities to include but not limited to:

- Determine present and future need for volunteer resources.
- Assess present and future donation needs, if necessary.
- Obtain and coordinate volunteer resources as requested.
- Coordinate with ESF #14 for messaging proper method(s) of offering volunteer services and donation needs and procedures.
- Establish a VRC for registration of unaffiliated and spontaneous volunteers.
- Identify locations to be donation collection site(s) and assist in the coordination of distribution of donations.

Recovery

The coordinating functions provided by ESF #15 may need to continue beyond the response phase. This may require additional agencies or different personnel from within agencies to continue ongoing efforts into the recover process. Activities that may need to continue during recovery include:

- Continue to assess the need for recovery volunteers and donated goods and services.
- Coordinating with ESF #14 regarding current needs and procedure for volunteer services and donation needs.
- Operations of VRC and Donations Center.

EMERGENCY SUPPORT FUNCTION 16 (LAW ENFORCEMENT)

Overview

Purpose

It is the responsibility of Emergency Support Function (ESF) #16 Law Enforcement to provide and coordinate the human, technical, equipment, facility, materials, and resources of, or obtainable by ESF #16 agencies to support the law enforcement needs during a major emergency or disaster.

Scope

The law enforcement resources of the primary and support agencies listed under ESF #16 are utilized under any level of activation of the Pinellas County Emergency Operations Center (EOC).

- The available resources of ESF #16 include personnel, facilities, equipment, vehicles and supplies.
- ESF #16 will be utilized for planned events, major county disasters or complex incidents, major state-wide disasters, and terrorist attacks within the local community, county, or state.

Supporting Plans

- Florida Comprehensive Emergency Management Plan – ESF #16 Appendix
- Medical Examiner's Office – State of Florida District Six (6) Mass Fatality Response Plan
- Municipal, County, State, and Federal Law Enforcement Policies and Procedures
- Pinellas County Sheriff's Office General Orders, Policies, and Procedures
- Pinellas County Emergency Re-Entry Plan

Lead Agency

- Pinellas County Sheriff's Office (PCSO)

Support Agencies

- Florida Department of Corrections
- Florida Department of Environmental Protection
- Florida Department of Financial Services
- Florida Department of Juvenile Justice
- Florida Department of Law Enforcement
- Florida Fish and Wildlife Conservation Commission
- Florida Highway Patrol
- Florida National Guard
- Medical Examiner's Office – State of Florida District Six (6)
- Municipal and Special Fire Districts
- Other Municipal, State, and Federal Law Enforcement Agencies
- Pinellas County Animal Services
- Pinellas County Building and Development Review Services – Code Enforcement
- Pinellas County Clerk of the Circuit Court
- Pinellas County Contractor Licensing Department
- Pinellas County Emergency Management (PCEM)
- Pinellas County Human Services – Consumer Protection
- Pinellas County Safety and Emergency Services (PCSES)
- Pinellas County Schools Police Department

- Public Defender's Office – State of Florida Sixth (6th) Judicial Circuit
- State Attorney's Office – State of Florida Sixth (6th) Judicial Circuit
- State of Florida Sixth (6th) Judicial Circuit
- United States Coast Guard
- United States Customs and Border Protection
- United States Federal Bureau of Investigation
- United States Transportation Security Administration
- University of South Florida Police Department

Concept of Operations

General

- PCSO is the lead agency for ESF #16.
- ESF #16 shall monitor developing problems, prioritize, and develop plans to mitigate incidents or concerns.

Direction and Control

- ESF #16 operates within the Emergency Services Branch within the Operations Section.
- PCSO will coordinate with municipal, county, state, and/or federal law enforcement agencies for available and obtainable resources including vehicles, equipment, facilities, personnel, and material.
- Requests for regional, state, and/or federal resources will be requested through ESF #7 (Resource Management).

ESF #16 Interface

- ESF #16 may interface with any of the represented ESFs within the EOC as well as municipal fire rescue departments.

Preparedness

Year-round activities that support ESF #16 will be conducted in partnership with PCEM and PCSO, including but not limited to:

- Acquire an updated inventory list of available resources from all law enforcement agencies within the county.
- Conduct and attend training and exercise events.
- Coordinate and facilitate public education and outreach events.
- Update and maintain mutual aid and other agreements.
- Monitor and coordinate for special events or other emergent issues that may lead to a need for increased law enforcement support or coordination.
- Coordinate and manage the barrier island emergency access permit program in partnership with municipal governments.

- Update and maintain lists of traffic control points in coordination with ESF #1 agencies.

Response

When an event is imminent or has occurred, ESF #16 will coordinate activities to include but not limited to:

- Coordinate and control traffic flow, relay traffic flow and road condition information, and staff traffic control points as needed, such as during evacuation and reentry.
- Maintain and support detention, corrections, and court facilities.
- Maintain law and order, protect life and property, investigate law violations, and prevent crime.
- Notify the Florida Division of Emergency Management (FDEM) State Watch Office and/or other agencies of incidents as required.
- Provide security and law enforcement services at emergency locations, such as the EOC, public shelters, points of distribution, points of dispensing etc.
- Receive, distribute, and evaluate resource requests.
- Support damage assessment operations, including aerial reconnaissance of impacted areas if necessary.
- Assist with the evacuation, transportation, and re-entry of residents.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #16. The following represents a list of those basic recovery actions:

- Coordinate and complete incident documentation and cooperate in cost recovery process.
- Assist with recovery planning development and implementation of actions as required.

Mitigation

- Conduct vulnerability assessments and delay, divert, intercept, halt, apprehend, or secure threats and/or hazards.
- Identify, discover, or locate threats and/or hazards through active and passive surveillance and search procedures.
- Implement mitigation measures to further harden or secure vulnerable locations.

EMERGENCY SUPPORT FUNCTION # 17 (ANIMALS AND AGRICULTURE)

Overview

Purpose

Emergency Support Function (ESF) #17 Animals and Agriculture is responsible for the acquisition of resources and the coordination needed to implement protective measures that include domestic animals as well as minimize losses for animal and agriculture-related issues in all disasters.

Scope

ESF #17 may become operational during incidents or disasters requiring an Emergency Operations Center (EOC) activation level 2 or above. ESF #17 is charged with the provision and coordination of services to protect and preserve, as able, animal and agricultural assets and resources. This includes activities that may occur before, during and after an event that impacts the county.

Supporting Plans

- Pinellas County Pet Friendly Shelter Plan
- Pinellas County Special Needs Standard Operating Guide
- Pinellas County Animal Services Standard Operating Guide
- Florida Comprehensive Emergency Management Plan – ESF #17 Appendix

Lead Agency

- Pinellas County Animal Services (PCAS)

Support Agencies

- Florida Fish and Wildlife Conservation Commission
- Humane Society of Pinellas
- Municipalities
- Pinellas County Emergency Management (PCEM)
- Pinellas County Parks and Conservation Resources (PCPCR)
- Pinellas County School Board (PCSB)
- SPCA Tampa Bay
- University of Florida (UF) Institute of Food and Agricultural Sciences (IFAS) Extension Services

Concept of Operations

General

- PCAS is responsible for the registration, staffing, and other activities in the Pet Friendly Shelters.
- Pet Friendly Shelters will be opened when an emergency situation requires the evacuation and sheltering of people. PCEM coordinates the opening and closing of shelters with all involved agencies.
- PCAS will transport pets of special needs program registrants that require ambulance transport under the County's special needs program
- Municipal partners will transport pets of special needs program registrants that require bus transport under the County's special needs program.

Direction and Control

- ESF #17 coordinates its activities through the EOC Human Services Branch in the EOC and works with State ESF #17 operation, if applicable.
- PCAS is the lead agency for ESF #17 in charge of all pet sheltering and transportation operations.

ESF #17 Interface

- ESF #17 will coordinate directly with other ESFs and Pinellas County Municipalities, to provide animal services and agriculture support.

Preparedness

Year-round activities that support ESF #17 will be conducted in partnership with PCEM and (insert lead agency), including but not limited to:

- Maintain the county's Pet Friendly Shelter Program, to include shelter staffing rosters and shelter supplies.
- Each agency under ESF #17 shall maintain an inventory of available and obtainable resources including vehicles, equipment, material, and personnel.
- Provide education and guidance material on animals and agriculture issues related to disasters.

Response

When an event is imminent or has occurred, ESF #17 will coordinate activities to include but not limited to:

- Open, staff, and provide resources for Pet Friendly Shelters.
- Pick up and transport pets of special needs program registrants.
- Assess and prioritize animal service emergency needs.
- Provide public information about emergency considerations for animals.

- Coordinate animal control and reunification of loose animals with owners, evacuation and sheltering of animal care facilities, and emergency first aid of animals as possible.

Recovery

Depending upon the nature of the incident, the coordinated functions provided by ESF #17 may need to continue beyond the response phase.

EMERGENCY SUPPORT FUNCTION #18 (BUSINESS AND INDUSTRY)

Overview

Purpose

The purpose of Emergency Support Function (ESF) #18 Business and Industry is to coordinate with the private sector for available resources and to minimize the number of businesses that are unable to reopen after an emergency or disaster event. This will be accomplished through the utilization of the different components of the public-private partnerships within Pinellas County.

Scope

ESF #18 maintains information sharing with the goal of building a resilient community in Pinellas County during and following an emergency or disaster event. Part of developing a resilient business community is to ensure that the County provides timely information to the private sector prior to, during, and following a disaster event so that they are equipped with the information necessary to make appropriate business decisions. The information shared will include pre-disaster preparedness information to enhance the emergency management and business continuity planning of businesses. The ability to have real time information on businesses that are still operational and may be able to provide essential commodities to the community or assist with resources is critical. ESF #18 activates to varying degrees to coordinate information, operational and impact status, resource requests and availability of assistance for businesses.

Supporting Plans

- Pinellas County Economic Development's External Disaster Plan
- Florida Comprehensive Emergency Management Plan – ESF #18 Appendix

Lead Agency

- Pinellas County Economic Development (PCED)

Support Agencies

- Federal Emergency Management Agency (FEMA)
- Florida Department of Business and Professional Regulation
  Florida Department of Economic Opportunity (FDEO)

- Local Chambers of Commerce
- Municipalities
- Pinellas County Convention and Visitor's Bureau (PCCVB)
- Pinellas County Emergency Management (PCEM)
- Pinellas County Marketing and Communications (PCMC)
- United States Small Business Administration (SBA)

Concept of Operations

General

- PCED will maintain a list of contacts, data layers and inventory of businesses, conduct annual meetings, trainings and exercises to coordinate with businesses and support agencies year-round for ESF #18.
- ESF #18 will direct the use of resources deployed toward rebuilding the community's economic base by:
    - Reestablishing banking and financial institutions
    - Reopening the business community
    - Restoring industry
    - Reestablishing the tourist industry
    - Identifying resources to support response and recovery operations

Direction and Control

- During EOC activations, ESF #18 operates within the Infrastructure Branch within the Operations Section of the Pinellas County Emergency Operations Center (EOC).

ESF #18 Interface

- ESF #18 will coordinate directly with support agencies as well at municipal, state, and federal level governments.

Preparedness

Year-round activities that support ESF #18 will be conducted in partnership with PCED and support agencies, including but not limited to:

- Maintaining business industry contacts for outreach and information sharing.
- Assisting county businesses with continuity of operations planning.
- Providing training on small business emergency assistance and loan programs. Assist in creating and updating public information templates related to ESF #18, such as available assistance and loan programs.
- Identifying and recruiting businesses that could participate in the Billboard Emergency Alert System (BEAS).
- Updating and maintaining a database of hotel and other lodging options within the County.

Response

When an event is imminent or has occurred, ESF #18 will coordinate activities to include but not limited to:

- Staff the ESF #18 desk in the EOC.
- Contact local Legislators to alert them to the potential of needing them to submit the Bridge Loan Activation letter to the Governor's Office.
- Initiate contact with DEO.
- Activate emergency business assistance pages on County web site.
- Collaborate with support agencies to execute business impact surveys to determine the disaster's impact on major employers, individual business sectors and the small business community as well as to disseminate the location(s) where assistance is available.
- Maintain and disseminate hotel availability information for evacuees and citizens seeking shelter.
- Facilitate meetings with corporate partners, chambers of commerce, and networking organizations to solicit information, resources, and donations.

Recovery

The recovery phase of an emergency or disaster places an entirely new set of duties and responsibilities upon ESF #18. The following represents a list of those basic recovery actions:

- Determine if a Disaster Recovery Centers (DRC) to assist disaster victims in obtaining recovery information will be established.
- Partner with SBA staff to help open/facilitate the SBA Business Recovery Center (BRC).
- Coordinate the Florida Small Business Emergency Loan Program including both internal and external communications.
- Coordinate housing arrangements with local hotels to accommodate recovery workers and agencies.
- Manage post-disaster economic redevelopment.