

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
Center for Consumer Information & Insurance Oversight
200 Independence Avenue SW
Washington, DC 20201



May 2, 2017

Mr. Mark Woodward
Pinellas County

Dear Mr. Mark Woodward,

Congratulations on completing another open enrollment period under the 2015-2018 Navigator Grant program. We appreciate everyone's hard work and continued dedication to making the Navigator program a success! Your efforts have not only contributed to the success of the Navigator program, but have also helped ensure millions of Americans continue to have access to the coverage they need to keep them healthy and provide quality care when they need it. We thank you for all of your work to help make this happen and are looking forward to continuing to work together for the Marketplace's fifth open enrollment period this fall.

As you know, the 2015 Navigator Funding Opportunity Announcement (FOA) expanded the project period from 12 to 36 months in an effort to provide greater consistency for Navigator grantee organizations and their staff from year to year. Under the new multi-year funding structure, the 36-month project period is funded in 12-month increments known as budget periods. As outlined in the 2015 Navigator FOA, grantees are required to submit a non-competing continuation application every 12 months for continued funding of their award during the 36-month project period.

This letter is to inform you that \$580,000 in the state of Florida is available for your organization during the third budget period (2017-2018).

As outlined in the 2015 Navigator FOA, continued funding throughout the 36-month project period is contingent upon several factors, one of which is strong performance during the previous budget period(s). Strong performance during the previous budget period(s) continues to be measured by looking at a) the grantee's ability to meet the performance metrics laid out in their original application, b) the quality and timeliness of weekly, monthly, and quarterly report submission, c) the grantee's compliance with the terms and conditions provided with their Notice of Award including compliance with all applicable statutory and regulatory requirements, and d) the grantee's ability to communicate with and respond in a timely manner to requests from their project officer throughout the project period.

The 2017 Non-Competing Continuation Application (NCCA) Kit will be available later this week in GrantSolutions and will once again contain instructions on how to complete and submit your NCCA for the next budget period. The Terms and Conditions that accompanied your 2016 Notice of Award noted that the NCCAs would be due no later than June 2, 2017. In order to ensure everyone has sufficient time

to complete their 2017 NCCA, we will be extending this deadline. **All 2017 NCCAs must be submitted through GrantSolutions no later than Friday, June 9th at 11:59pm EST.**

Just like last year, we will host two technical assistance calls in advance of the due date to provide guidance and answer questions related to completing the NCCA. Details regarding the dates, times, and call information will be contained in the 2017 NCCA instructions, found within the NCCA Kit in GrantSolutions. The 2017-2018 budget period will begin on September 2, 2017 and a new Notice of Award (NOA), signed and dated by the HHS Grants Management Officer, will be issued to your organization once the NCCA is approved for funding. The NOA marks the official start of the third 12-month budget period and will be issued through GrantSolutions. You **should not** assume approval of your NCCA until the NOA for the 2017-2018 budget period is issued, and you should not begin charging work towards your year 3 grant until the official start date of the third budget period, as indicated on the NOA.

If you have any concerns about the funding amounts available to your organization for the third budget period, please feel free to contact me at Gian.Johnson@cms.hhs.gov. For questions regarding the Non-Competing Continuation Application process, please contact your Navigator Project Officer.

Thank you again for all of your hard work to help consumers find and enroll in affordable health coverage!

Sincerely,

A handwritten signature in black ink, appearing to read 'Gian Johnson', with a stylized flourish at the end.

Gian Johnson
Acting Director, Division of Assister Programs

CC: Elisa DeGregorio
Evonne Muoneke