

# Police Athletic League (PAL)

- Decision Package – Strategic Plan linkage
  - 2.2 Be a facilitator, convener, and purchaser of services for those in need
  - 4.2 Invest in communities that need the most
  - 4.6 Support a vibrant community with recreation, arts, and culture to attract residents and visitors
  - 5.1 Maximize partner relationships and public outreach
- Budgetary Impact
  - Requested: \$100,390 (revised from \$126,000 as per below)
  - Recommended: \$18,000 in FY2017 budget (same as FY16 funding level)
- Details
  - PAL's Community Engagement initiative funding request (\$100,390) would support six (6) part-time staff and programmatic operating costs to coordinate activities for youth participants in after-school, summer, and weekend programs in Lealman. The proposed locations are:
    - Lealman Community Park (1 part-time position)
    - Lealman Innovation Academy (1 part-time position)
    - Pinecrest Mobile Home Park (2 part-time positions)
    - Joe's Greenway Park (2 part-time positions)
  - Additional funding (\$25,610) had been identified to enable similar programming at Clearview Elementary, but PAL indicated on June 6 that won't be operational in FY17
  - Funding level for PAL in FY16 is \$18,000 and supports the U-Pick Farm. This program will be supported by other funding sources in FY17.

**Community Development and Planning  
2016-2017 Application Services/Operations**

**Pinellas County Sheriff's Police Athletic League, INC  
3755 46th Ave N, St. Petersburg, FL 33714  
727-521-5315**

**Proposal for PAL Community Engagement  
Enhancement and Expansion**

**Community Development and Planning**  
**2016-2017 Application Services/Operations**

**Pinellas County Sheriff's Police Athletic League, INC**

**Proposal for PAL Community Engagement**

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**PINELLAS COUNTY PLANNING DEPARTMENT  
COMMUNITY DEVELOPMENT AND PLANNING  
2016-2017 APPLICATION FOR SERVICES/OPERATIONS**

**This application MUST be RECEIVED by 4:30 p.m., Friday, February 12, 2016  
MAIL or bring ONE original plus SEVEN copies to  
Community Development and Planning Division, Pinellas County Planning Department  
440 Court Street, 2<sup>nd</sup> Floor, Clearwater, FL 33756.  
FAX COPIES WILL NOT BE ACCEPTED.  
DO NOT BIND APPLICATIONS OR SUBMIT ADDITIONAL MATERIAL UNLESS REQUESTED.  
Applications received after the deadline will not be considered.  
Please note: lobby doors lock promptly at 4:30 p.m.**

Pinellas County Sheriff's Police Athletic League, INC

NAME OF AGENCY/ORGANIZATION

Daniel Mineo/Grants Specialist Manager

CONTACT PERSON/TITLE (PERSON WHO CAN BEST ANSWER QUESTIONS ABOUT THIS APPLICATION)

727-521-5315

TELEPHONE NUMBER

FAX NUMBER

59-3760782

FEDERAL ID NUMBER

D-U-N-S NUMBER

3755 46th Ave N, St. Petersburg, FL 33714

MAILING ADDRESS (INCLUDE ZIP CODE)

Neil Brickfield/Executive Director

NAME/TITLE OF OFFICIAL REPRESENTATIVE

SIGNATURE

DATE

2/11/16

PROJECT STREET ADDRESS: 3755 46th Ave N, St. Petersburg, FL, 33714

TYPE OF FACILITY: (check all that apply)

Emergency Housing

Special Purpose Facility

Transitional Housing

Not Tied to a Facility

Other Public Park

Community Facility

TYPE OF PROJECT:

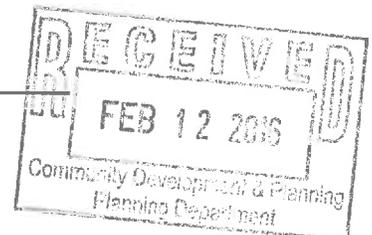
Services for the Homeless

Other Services

Homeless Shelter Operations

Other

AMOUNT OF FUNDING REQUESTED FROM COUNTY: \$ \$100,383.50



## PROJECT BENEFICIARIES

- 1) Will the project principally benefit persons who fall into one or more of the following categories? (If yes, check each that applies and indicate how you will document that the persons served fall into one of the following categories. If no, go on to question 2.)

\_\_\_\_\_ Homeless \_\_\_\_\_ Severely Disabled \_\_\_\_\_ Battered Spouses  
\_\_\_\_\_ Elderly \_\_\_\_\_ Persons Living with AIDS \_\_\_\_\_ Abused Children

How will you document project beneficiaries?

- 2) If answer to #1 above is 'no,'

- a) Will at least 51% of the households or persons served by the project be of low or moderate income? (An Income Limits chart is attached to this application)  X  Yes \_\_\_\_\_ No

If yes, provide percentage and documentation for this determination.

**OR**

- b) Does the majority of the clientele served reside in a low- and moderate-income targeted area, i.e., Dansville, Greater Ridgecrest, Wind Tree Village, Central or East Lealman, or Tarpon Springs? (if yes, name area)  Central and East Lealman

## SERVICES TO BE PROVIDED

Describe the services to be provided or operating expenses to be reimbursed with funding requested from the County.

The project involves hiring 6 part time Community Engagement/Youth Specialists to work in two local parks in Lealman to coordinate activities for youth participants after school, summer, and some weekend events. The project targets countless unsupervised youth under 18 years old whom frequent these locations and whom are not in structured programming. By engaging youth into a structured program hopefully will prevent crime and endangerment by these youth themselves and from the area's local predators to these youth. Specialists will put on daily events to engage participants and some weekend family events for the community to fulfill a gap in public recreation services.

### FACILITY AND SERVICE INFORMATION

- 1) Name of facility where funds will be used:  PAL Sports Complex, Lealman Community Park, Lealman Innovation Academy, Joe's Creek Greenway Park, and Pinecrest Mobile Home Park
- 2) Street address of facility:  3755 46th Ave N, St. Petersburg, FL 33714
- 3) Year built:  1990  4) Is configuration zero bedroom? \_\_\_\_\_ 5) Do you house children under 6?  No
- 6) Number of beds available to persons at this facility (if applicable):  N/A
- 7) Number of persons or households expected to benefit from the grant:  
\_\_\_\_\_ households, or \_\_\_\_\_ persons (be sure not to double count).
- 8) If you are requesting funds for services, will your project:

Establish new services?  X  Yes \_\_\_\_\_ No  
Expand Services?  X  Yes \_\_\_\_\_ No  
Continue existing services?  X  Yes \_\_\_\_\_ No

## OPERATING SYSTEMS AND QUALIFICATIONS

Please write a brief explanation of the agency's qualifications for delivering these services. If your request is for salaries, please list the positions below. Attach job descriptions for these positions and resumes for the individuals who hold these positions.

Request is to hire six part time Community Engagement Specialists whose roles include delivering free programming to youth participants in four Lealman area parks and communities to engage local youth not in structured programming and developing a strong sense of community for participants. Throughout the county, local cities have similar park programs for after school engagement and summer programming. Being unincorporated hinders Lealman residents from these service provided elsewhere in the county's local cities. Our organization's goal is to fill that gap in public services.

If this is a new or expanded service, please provide details of where future operational funds will be obtained for continuation of the service, should the County not be able to support the service in future years.

While community engagement for the Police Athletic League is not new, putting specialist into our local area parks will help us engage with youth and families who are not in our programming due to costs or wait lists. This programming allows families to freely participate in local activities. The goals of this program are to help reduce crime in the area and prevent from or to the Lealman area's youth. We are working on different sources of revenue for staff such as AmeriCorps for sustainability, but future operations for the program will vary on the success of the program and the organization's future operational budget.

Please list any professional certifications held by your organization.

Member National Police Athletic League  
 Member USA Baseball/Tennis/Boxing  
 Member Florida State Golf Association  
 All employees are CPR certified

USA Boxing certified boxing facility  
 Employees have extensive JWB/DCF child care training

If your project is located in St. Petersburg, Clearwater or Largo, explain how the project will benefit residents of the Urban County (i.e., unincorporated areas and the cities of Belleair, Belleair Beach, Belleair Bluffs, Dunedin, Gulfport, Indian Rocks Beach, Indian Shores, Kenneth City, Madeira Beach, North Redington Beach, Oldsmar, Pinellas Park, Redington Beach, Redington Shores, Safety Harbor, St. Pete Beach, Seminole, South Pasadena, Tarpon Springs and Treasure Island), including a breakdown by place of residence of clients served over the past. Note: Youth and ex-offender programs may be located anywhere.

### AGENCY INFORMATION

Number of persons employed by agency: 4 Full-Time Employees 9 Part-Time Employees

Does agency utilize electronic signatures: \_\_\_\_\_ Yes X No

If yes, please note, electronic signatures are required for person executing agreements and for two witnesses.

### FUNDING REQUEST

Identify in the table below the total costs of operating and providing essential services for the program year. Add items as necessary. Describe the uses that will be made of grant funds. Include a budget and show other sources of funding for these activities. Attach additional pages as needed.

USE OF FUNDS	SOURCE OF FUNDS
--------------	-----------------

PROJECT COSTS	AMOUNT REQUIRED FOR ENTIRE PROJECT	PINELLAS COUNTY GRANT FUNDS REQUESTED	TOTAL AMOUNT OF OTHER FUNDS	SOURCE OF OTHER FUNDS (INCLUDE AMOUNT FOR EACH SOURCE)	
<b>Example: Salaries</b>	<b>\$50,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$5,000</b>	<b>Agency Contribution</b>
				<b>\$10,000</b>	<b>Private Grant</b>
				<b>\$10,000</b>	<b>Other Federal Grant (Please specify)</b>
Utilities					
Rent					
Janitorial & Service Contracts					
Property Insurance					
Food					
Program Materials	\$12,000 <sup>\$3000 for each site.</sup>	\$12,000			
Salaries	\$82,626	\$82,626			
Administrative Costs(no more than 13% of total project)	\$11,515	\$5,757.50	\$5,757.50	\$5,757.50	Agency Contribution
<b>TOTALS</b>	<b>\$106,141</b>	<b>\$100,383.50</b>	<b>\$5,757.50</b>		

\* List Positions (Case Manager, Counselor, etc.) *95%* *5%*

Note: Funds are provided on a reimbursement basis only.

## **FAIR HOUSING/CIVIL RIGHTS**

Please briefly describe your organization's efforts to affirmatively further fair housing, including, but not limited to, staff training, policies and procedures, client intake procedures, etc. Please also discuss any fair housing or civil rights violations for which your agency has been cited.

N/A

## **ACCOMMODATIONS**

Please briefly describe accommodations made for people with disabilities or language barriers that will allow such individuals to access your services. (Please include a statement as to whether or not the building where your services are offered is accessible to people with disabilities and, if not, how you will accommodate such individuals.)

Our facilities are up to standards with the Americans with Disabilities Act and we have non-discrimination policy for our participants. We have bilingual materials and staff members to accommodate individuals with language barriers to access our services. In collaboration with JWB Mid-County Community Council, the community specialists will put on Spanish speaking and cultural events to incorporate and engage the area's large Hispanic population.

## **PERFORMANCE MEASUREMENT**

Please write an outcome statement that summarizes the expected results if the project or activity proposed by this application is funded. The required format for the outcome statement is attached to this application.

90, often unsupervised, local low income children and Lealman residents will have access to PAL's programming for the purpose of expanding PAL's community engagement services and increasing safety for Lealman children.

## **PAL Community Engagement** **Description of Project and Schedule**

The project involves hiring six part time Community Engagement/Youth Specialists to work in two local parks in Lealman to coordinate activities for youth participants after school, summer, and some weekend events. The project targets countless unsupervised youth under 18 years old whom frequent these locations and whom are not in structured programming. By engaging youth into a structured program will hopefully prevent crime and endangerment by these youth and protect them from the area's local predators. Specialists will put on daily events to engage participants and some weekend family events for the community to fulfill a gap in public recreation services.

Programming will be free to participants and be advertised through flyers and area signage. The majority of programming will be conducted outside and will be weather dependent because these areas do not have structures other than picnic tables. Our expectation is to offer these after school programs and have families and participant's sign-up/sign-in. Measurements of success will be based on number of participants and parent surveys conducted quarterly.

PAL Community Engagement/Youth Specialists will use a 15:1 ratio to serve our goal of engaging a maximum of 90 local youth in after school activities. The locations that these services will be rendered are listed below with a supervisory location at the PAL Sports Complex located at 3755 46<sup>th</sup> Ave N, St. Petersburg, FL 33714 where they will be able to receive daily instruction to maintain program continuity and support; in addition to, secure the organization's equipment and file incident reports as needed.

1. Lealman Community Park, 3875 54th Ave N, St. Petersburg, FL 33714 (1 specialist)
2. Lealman Innovation Academy, 4900 28th St N, St. Petersburg, FL 33714 (1 specialist, no summer activities)
3. Pinecrest Mobile Home Park, 2500 52nd Ave N, St. Petersburg, FL 33714 (2 specialists)
4. Joe's Creek Greenway Park, 4303 46th Ave N, St. Petersburg, FL 33714 (2 specialists)

These specialists attend monthly PAL staff meetings as well as local area school PTA and SAC meetings, Lealman Community meetings, and other community meetings for outreach into our program and collaboration on community events. In collaboration with JWB Mid-County Community Council, the community specialists will put on Spanish speaking and cultural events to incorporate and engage the area's large Hispanic population.

PAL recognizes the need for safe, positive education-driven after school programs for youth in the Lealman area in order to address the "at-risk" needs of these youth. Children will be provided an afterschool snack, followed by academic programming. Structured park

programming is not a new idea, nor is it even new to Pinellas County. An overwhelming majority of Pinellas cities have after school programs in their local parks. Being unincorporated hinders the Lealman Corridor to access these basic public services. The Police Athletic League is seeking to fulfill that gap in funding for Lealman residents. Programming proposed for the four area sites will provide youth living in one of the County's five "At-Risk Zones" and within a community designated for low to extremely-low income families, with homework assistance, tutoring, health, nutrition, supervised recreation and mentoring.

In the Lealman community, over 24% of the community has not achieved educational equivalent level of a high school diploma. Our program focuses on the importance of academics to push participants to achieve greater than the average of their community and for some, even their own families. After the academic portion of the after school program, children will be provided with recreational time for activities such as sports instruction or art. This time will allow the children participating in the program an opportunity to expend some of their energy. Using this guise of sports and athletic programming, we are able to achieve successful academic outcomes and produce well-rounded individuals.

In addition, our summer programming will increase the number of Summer Break Spots for children for free lunches provided by the state. Only 3 of the sites will feature summer programming and one location (Lealman Community Park) is already a Summer Break Spot. Our organization has experience using this program and will use it as a resource to engage participants. Moreover, summer programming includes a partnership with the local Girl Scout troop. Girls in this program learn the foundations of becoming a physically, mentally, and emotionally strong woman. Girl Scouts provides a unique experience for these girls to learn life skills in a fun, engaging environment. PAL participants in Girl Scouts work on leadership, teamwork, financial literacy, and STEM activities that broaden and empower them.

This grant is important to the success and longevity of our programming. The future success of a child depends on a safe and stimulating environment throughout their youth. PAL is more than a safe and stimulating environment, we are a home, a family, and often the only sense of stability in these children's lives, and that's why at PAL we proudly state, "Success Starts Here."

# After School/Summer Youth Specialist – Part Time

## Job summary

The primary purpose of this position is to oversee day to day operations of after-school program in an at risk neighborhood/community park. This person is responsible for providing a safe, caring, and educational environment while working with children ages 5 to 18 on various academic, mentoring, leadership, and other activities. Ensure overall program is aligned with the mission of PAL. The position is part-time through the school year with an average of 24 hours a week with some weekend work, and 40 hours for 8 weeks during the summer.

## Job Duties & Responsibilities:

- Model and uphold all agency policies and procedures.
- Promote and stimulate interest and participation in all activities including sports, arts and crafts, drama, special events, etc. participates in teaching one or more leisure activities.
- Supervise a group of participants, planning activities and administering discipline in a camp situation or playground program.
- Build positive relationships with youths and serve as a role model.
- Quickly identify and seek to resolve conflicts and behavioral problems.
- File incident reports the same day.
- Complete necessary reports to monitor student progress and participation.
- Attend meetings with staff, parents, volunteers, PTAs, and community as needed to assist in program delivery and promotion of programs.
- Coach, drive van, mentor, tutor and keep students on a successful track.
- Keep the site, equipment, and supplies organized, clean, and safe.
- Supervise and monitor youth in following areas:
  - Safety
  - Education
  - Enrichment and other activities
  - Environment
  - Structure

## Job Requirements:

- High school diploma/GED
- Knowledge of a variety of recreational activities
- Actively involved in everyday youth participation. (No sitting in the office while kids are onsite)
- Willingness to work with youth, parents, staff, and volunteers is a must.
- Evening/Weekend work will be required.
- Must exercise good judgment, common sense, and make responsible choices and decisions.
- Good communication skills, verbal and written, and the ability to speak professionally to staff, members, parents, groups, and community residents.

- Be responsible, organized, and familiar with Microsoft Office.
- Must be a team player and have patience, compassion and a strong desire to mentor and teach by example.
- Must be at least 18 years of age, have a valid driver's license with a clean driving record.
- CPR and First Aid Certified
- 40 hours of initial training with in the first 6 months and 15 additional hours per year.

**Job Snapshot:**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• <b>Employment type:</b> Part Time</li> <li>• <b>Job Type:</b> Nonprofit – Afterschool Program</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Education:</b> High School Diploma/GED, 40 hours of initial training</li> <li>• <b>Manages Others:</b> No</li> <li>• <b>Relocation:</b> No</li> </ul> |
|---|---|

**About PAL:**

Pinellas Sheriff's Police Athletic League is a nonprofit organization that is funded by a combination of private donations and public funding sources. PAL provides educational, recreational, and cultural programs that inspire and support children throughout the year and offers afterschool programs for children 10 to 18. The Pinellas Sheriff's Police Athletic League is a nonprofit 501 c 3 organization.

**Disclaimer**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

By signing this document, I acknowledge that I fully understand the terms of the job.

Signature of employee \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of employee \_\_\_\_\_



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

**MAY 17 2002**

PINELLAS COUNTY SHERIFFS POLICE  
ATHLETIC LEAGUE INC  
10750 ULMERTON RD  
LARGO, FL 33778

Employer Identification Number:  
59-3760782  
DLN:  
17053029003042  
Contact Person:  
JAMES JANSEN ID# 31312  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Foundation Status Classification:  
509(a)(1)  
Advance Ruling Period Begins:  
November 19, 2001  
Advance Ruling Period Ends:  
December 31, 2005  
Addendum Applies:  
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)

PINELLAS COUNTY SHERIFFS POLICE

a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period.

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PINELLAS COUNTY SHERIFFS POLICE

that you exceed the \$25,000 filing threshold even if your sources of support do not satisfy the public support test specified in the heading of this letter.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If you distribute funds to individuals, you should keep case histories showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

PINELLAS COUNTY SHERIFFS POLICE

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Steven T. Miller  
Director, Exempt Organizations

Enclosure(s) :  
Form 872-C

**Pinellas Sheriff's PAL Board Officers**  
3755 46th Ave N, St. Petersburg, FL 33714

**President: Michael J. Boyle**, Attorney  
[mboyle@leavenlaw.com](mailto:mboyle@leavenlaw.com)  
727-327-3328

**Vice President: John Anderson Jr.**, Commercial Developer  
[johnanderson@mac.com](mailto:johnanderson@mac.com)  
727-492-6671

**Treasurer: George Canizares M.D.**, Orthopedic Surgeon  
[georgecanizares@hotmail.com](mailto:georgecanizares@hotmail.com)  
727-560-0205

**Secretary: Doneene Loar**, State Attorney  
[doneene@yahoo.com](mailto:doneene@yahoo.com)  
727-667-0333

**Active Board Members**

**Ricky Butler**, Pinellas County Sheriff's Office, Community Programs Manager  
[rbutler@pcsonet.com](mailto:rbutler@pcsonet.com)

**Robert Gualtieri**, Sheriff, Pinellas County Sheriff's Office  
[rgualtieri@pcsonet.com](mailto:rgualtieri@pcsonet.com)  
727-251-5105

**Nina Hayden**, Attorney  
[ninahayden@hotmail.com](mailto:ninahayden@hotmail.com)  
727-743-0201

**Kathleen Litton**, Lealman Fire Commissioner  
[klitton@tampabay.rr.com](mailto:klitton@tampabay.rr.com)  
727-434-0373

**Duke Mitchell**, Retired Insurance Executive  
[dmitchell@pcsonet.com](mailto:dmitchell@pcsonet.com)  
727-510-9842

**Rev. Harold Paxton**, Church Pastor  
[hpaxton1@tampabay.rr.com](mailto:hpaxton1@tampabay.rr.com)  
727-481-5626

**Ray Neri**, Juvenile Welfare Board Member  
[rneri1937@gmail.com](mailto:rneri1937@gmail.com)  
727-459-0573

**James Roberto**, Owner-County Recycling  
[countyrecycling@aol.com](mailto:countyrecycling@aol.com)  
727-522-5794

**Joe Triolo**, Duke Energy Executive  
[josephtriolo@yahoo.com](mailto:josephtriolo@yahoo.com)

**John Wier III**, Manufacturer  
[wierj@srtssupply.com](mailto:wierj@srtssupply.com)  
727-638-1285

### **Honorary Members**

**Jerry Babcock**, Former PAL Executive Director  
[spiker33707@yahoo.com](mailto:spiker33707@yahoo.com)  
727-430-5588

**Jim Coats**, Former Sheriff, Pinellas County Sheriff's Office  
[jcoats3@verizon.net](mailto:jcoats3@verizon.net)  
727-420-7280

DATE – January 20, 2016

CALL TO Order - 6:08 p.m. – John Anderson

MEMBERS PRESENT – Michael Boyle, George Canizares, Ray Neri, James Roberto, John Wier III, Nina Hayden, Joe Triolo, Harold Paxton, John Anderson, Jo'Anna Chesire, Kathleen Litton

GUEST PRESENT - Sherry Pennington

MEMBERS NOT PRESENT – James Campbell, Jim Coats, Bob Gualtieri, Doreen Dresback, George Mantzaris, Duke Mitchell, Ricky Butler, John Wier III, Jerry Babcock,

PRESIDENT'S REPORT:None

BOARD MINUTES APPROVED: Motion to accept November 2015 minutes made by Ray Neri, Nina Hayden 2nd - approved. Motion to accept December 2015 minutes made by Ray Neri, Nena Hayden 2nd - approved.

TREASURER'S REPORT: Total assets \$1,236,098.04. Total expenses over \$1,000 equals \$28,358.23. Motion to accept the treasurer's report made by Ray Neri, Nina Hayden 2nd - Report approved.

DIRECTOR'S REPORT: Neil Brickfield

Motion to continue the submission of the Pinellas County Community Development Grant made by Ray Neri, George Canizares 2nd - approved.

We got our first donation from Donate Your Car to PAL.

Credit line is closed and all construction has been completed.

Motion to negotiate a use agreement with the urban farm owner made by Ray Neri, Harold Paxton 2nd - approved.

Pinellas Pelicans Rugby would like to use our football field, but want to lease for 20 years and pay to fix up, utilities, etc. Motion to see if the Rugby team would like to just use the field made by Ray Neri, Kathleen Litton 2nd - approved.

Possibly look into building low income apartment complexes on the football field. Motion to get information on getting the football field developed made by Ray Neri, Kathleen Litton 2nd - approved.

We are taking about 25 kids camping the last weekend of January and we need to borrow some sleeping bags for the kids.

Board Leadership Conference is February 6 at the Sheriff's Office in the first floor conference room from 8:30 am to 2 pm. Food will be provided.

February 6th at the Fort Harrison in Clearwater at 7 pm Franciso Attesti Concert.

February 20th at the PAL Football Field clean up through Leadership Pinellas.

COMMITTEE REPORTS - None

NEW BUSINESS – Board Leadership and the attendance requirements. Jim Coats and Jerry Babcock is now Honorary members and Ricky Butler replaced Michael Leiner. Motion to send letters to George Mantzaris and James Campbell to exclude them from the PAL Board made by Joe Triolo, Nena Hyden 2nd - approved. Motion to send Jerry Babcock a letter explaining his Honorary Member duties to PAL made by Joe Triolo, Kathleen Litton 2nd - approved. Should break up the list to three groups such as Honorary members, Advisory Board, and Board Members.

MOTION TO ADJOURN: 7:04 pm Harold Paxton motion to adjourn 2nd Kathleen Litton – meeting adjourned.

# N01000008172

**Florida Department of State  
Division of Corporations  
Public Access System  
Katherine Harris, Secretary of State**

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## FLORIDA NON-PROFIT CORPORATION

**Pinellas County Sheriff's Police Athletic League, Inc**

Certificate of Status	0
Certified Copy	0
Page Count	04
Estimated Charge	\$70.00

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N. Gulligan NOV 19 2001

EFFECTIVE DATE  
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ARTICLES OF INCORPORATION

Article I. Name

The name of this Florida Non-Profit Corporation is:

Pinellas County Sheriff's Police Athletic League, Inc.

Article II. Principal Office

The Principal Office and mailing address of the Corporation is:

Pinellas County Sheriff's Police Athletic League, Inc.  
10750 Ulmerton Road  
Largo, FL 33778

Article III. Purpose

The purposes of this not for pecuniary profit corporation shall include without limitation, charitable, benevolent, eleemosynary, educational, historical, civic, patriotic, social, fraternal, cultural, and athletic purposes.

Article IV. Manner of Election

The affairs of the Corporation shall be managed by a Board of Directors consisting of no less than three directors. The number of directors may be increased or decreased from time to time in accordance with the Bylaws of the Corporation and the above requirement. The election of directors shall be done in accordance with the Bylaws. The directors shall be protected from personal liability to the fullest extent permitted by applicable law.

Article V. Board of Directors

The name and address of each member of the Corporation's Board of Directors are:

Jerry L. Babcock  
10750 Ulmerton Road  
Largo, FL 33778

Jay A. Hebert Law Group  
FL Bar Member 0880922  
Hebert Law Group  
13560 49<sup>th</sup> St. North  
Suite 1  
Clearwater, FL 34622  
(727) 573-2622

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Frederic S. Zinober  
101 E. Kennedy, Suite 2800  
Tampa, FL 33671

John M. Elias  
611 Druid Road East, Suite 512  
Clearwater, FL 33756

Jay A. Hebert  
13560 49<sup>th</sup> Street North, Suite 1  
Clearwater, FL 33762

Article VI. Registered Agent

The name and address of the registered agent of the Corporation is:

Jay A. Hebert  
13560 49<sup>th</sup> Street North, Suite 1  
Clearwater, FL 33762

Article VII. Incorporator

The name and address of the incorporator is:

Jay A. Hebert  
13560 49<sup>th</sup> Street North, Suite 1  
Clearwater, FL 33762

Article VIII. Corporate Existence

These Articles of Incorporation shall become effective and the corporate existence will begin on November 9, 2001.

The undersigned incorporator executed these Articles of Incorporation on November 9, 2001.



JAY A. HEBERT

Jay A. Hebert Law Group  
FL Bar Member 0880922  
Hebert Law Group  
13560 49<sup>th</sup> St. North  
Suite 1  
Clearwater, FL 34622  
(727) 573-2622

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**CERTIFICATE OF DESIGNATION  
REGISTERED AGENT/OFFICE**

**CORPORATION**

**Pinellas County Sheriff's Police Athletic League, Inc.**

**REGISTERED AGENT/OFFICE:**

**Jay A. Hebert  
13560 49<sup>th</sup> Street North, Suite 1  
Clearwater, FL 33762**

I agree to act as registered agent to accept service of process for the corporation named above at the place designated in this Certificate. I agree to comply with the provisions of all statutes relating to the proper and complete performance of the registered agent duties. I am familiar with and accept the obligations of the position.

  
\_\_\_\_\_  
Jay A. Hebert

Date: November 9, 2001

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Jay A. Hebert  
FL Bar Member 0880922  
Hebert Law Group  
13560 49<sup>th</sup> St. North  
Suite 1  
Clearwater, FL 34622  
(727) 573-2622

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**1 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14  
BYLAWS OF  
PINELLAS COUNTY SHERIFF POLICE ATHLETIC LEAGUE**

**ARTICLE I  
NAME**

**Section 1.**

**The name of the corporation shall be the Pinellas County Sheriff's Police Athletic/ League, Inc., herein called Pinellas Sheriff's (PAL).**

**Section 2.**

**The principal office of the corporation shall be Lealman Sports Complex: 3755 46<sup>th</sup> Avenue North, St. Petersburg, FL 33714; or such other office as may be subsequently established by the Board of Directors. PAL may also have offices at such other places as the Board of Directors may designate for the purpose of administering PAL functions.**

**ARTICLE II  
PURPOSE**

**Section 1.**

**The purpose of this corporation shall be:**

- 1. TO ASSIST THE SHERIFF IN BUILDING BETTER CITIZENS BY PROVIDING ACTIVITIES, PROGRAMS, TRAINING, AND MENTORING FOR YOUTH THAT WILL HELP DEVELOP POSITIVE ATTITUDES IN THE YOUTH OF OUR COUNTY.**
- 2. To foster and encourage in the youth of the county a spirit of loyalty and faith in American traditions and institutions.**
- 3. To promote and safeguard the interests and general welfare of youth.**
- 4. To instill good health habits, good sportsmanship and high morals and civic standards in youth.**
- 5. To help fulfill the need for recreational, educational and social-activities that are designed to keep youth from entering into the criminal justice system.**
- 6. To develop in our youth a value system that recognizes the need to respect and protect the rights of others and to uphold and obey the law.**
- 7. To do any and all other things lawful and proper in promoting the common interest of youth.**
- 8. To accomplish all of the above purposes for the benefit of all youth without regard to race, color, creed, sex or national origin.**

**2 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

**Section 2.**

**In furtherance of these purposes, but not in limitation thereof, the corporation shall have the power to engage in any and all activities necessary to promote the above-stated Purposes.**

**ARTICLE III  
MEMBERSHIP**

**Section 1.**

**TYPES OF MEMBERS**

**A. Honorary Life Member —**

**Any person who has served on the Board of Directors for a substantial period and who has regularly and outstandingly performed duties on behalf of the corporation and who is so designated by a majority of the board of directors present.**

**B. Board of Directors**

**Shall be the only members who have the right to vote. The persons who shall at any time constitute the Board of Directors shall for all intents and purposes be taken to be the voting members of PAL and shall exercise all the rights and powers of members as provided by non-profit corporation law. No voting member shall have the right to transfer his membership. In no event shall any voting member have any personal rights, title or interest in or to the property of PAL.**

- 1. The sheriff or his appointed representative shall be a member of the Board of Directors.**

**Section 2.**

**Voting**

**No member shall have the right to vote on any matter unless said member is also an officer or member of the Board of Directors and holds the right to vote in that capacity.**

**Section 3.**

**Duration of membership**

- A. The date of membership shall begin on the date of the vote by the Board of Directors.**
- B. Board of Director Members shall serve until one of the following takes**

**3 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

**place:**

**1. RESIGNATION**

**Any director may resign at any time by giving written notice to the president, the secretary or Executive Director. Such resignation shall take effect at the time specified therein or, if no time is specified, at the time of acceptance as determined by the president of the Board.**

- 2. Any director may be removed by a majority vote of the directors at any regular or special meeting at which a quorum is present.**
- 3. A director who misses more than three consecutive regular Board meetings or six meetings in a fiscal year without due cause shall be considered terminated.**

**Article IV  
MEETINGS**

**A. PAL shall operate on a fiscal year from October through September.**

**Section 1**

**Annual Meeting**

**The annual meeting of the Board of Directors shall be held during the month of October. The hour, day and place of this meeting shall be determined by the Board of Directors. Notice of such meeting shall be given to each officer and directors at least seven days before the time appointed for the meeting.**

**Section 2**

**Regular Meeting**

**Regular meetings of the Board of Directors shall be held on the third Wednesday of each month. The Board of Directors may change the date by a majority vote. Notice of time and place shall be given to each officer and director at least seven days in advance of each meeting. The Board of Directors shall have the power to suspend a regular meeting, up to two in a year. Notice of such suspension shall be given to each officer and director at least seven days in advance of each meeting.**

## **4 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS 10/15/14**

### **Section 3**

#### **Special Meetings**

**Special meetings of the Board of Directors may be called by the president or at least three members of the Board of Directors. Notice of any special meeting shall be given to each officer and director at least seven days in advance, with a statement of time, place and information as to the subject or subjects to be considered.**

### **Section 4**

#### **Parliamentary Procedure**

**The parliamentary rules as stated in "Roberts' Rules of Order" shall govern all proceedings and deliberations of the corporation.**

### **Section 5**

#### **Order Of Business**

##### **A Suggested Order Of Business:**

- A. Roll Call**
- B. Reading of Minutes of the preceding meeting**
- C. Treasurers report**
- D. Committee Reports**
- E. Officers Report**
- F. Director's Report**
- G. Old and unfinished business**
- H. New Business**
- I. Adjournment**

### **Section 6**

**The Order of Business is to be determined by the Board of Directors.**

## **Article V Officers**

### **Section 1**

#### **Officers of the Corporation.**

**The officers of the corporation shall be a President, Vice President, Secretary, and Treasurer. In referring to officers herein, the masculine shall be used, but shall also mean to refer to the feminine, when applicable.**

### **Section 2**

**The officers of the corporation shall be elected annually by the Board of Directors as follows:**

**5 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

- 1. The president shall appoint three members of the Board of Directors to serve as a nominating committee. Selection of the members of the nominating committee shall be made by the August regular Board meeting.**
- 2. The duty of the nominating committee is to select individuals who they believe are qualified to hold the offices of the corporation. The names of the potential officers shall be submitted to the Board of Directors at the September regular Board meeting.**
- 3. The Board of Directors shall, at the October, annual Board meeting, review the nominations submitted to them by the nominating committee. The members of the Board of Directors shall have the power to submit nominations for office from the floor. The Board of Directors shall then elect, by a majority of those members present, one individual to fill each office.**
- 4. Each officer shall take office upon installation at the annual meeting.**
- 5. Officers may succeed themselves in office.**

**Section 3**

**The duties and the powers of the officers are as follows:**

**1. PRESIDENT**

**It shall be the duty of the President to preside at all meetings of the Board of Directors of the Corporation and to act as an Exofficio Member with the right to vote on all committees.**

**He shall appoint all committees and committee chairmen, as provided by these by-laws. He also is empowered to call any special meeting whenever he shall deem necessary. The president shall also have the power to sign contracts and all other obligations on behalf of this Corporation, and shall perform such other duties as may be delegated to him by the Board of Directors. He shall have the power to sign checks.**

**2. VICE PRESIDENT**

**It shall be the duty of the vice president to preside at all meetings of this corporation in the absence of the president, and to assist the president as he may direct, and to perform the duties of the president and his office in case of absence, resignation or inability of the latter until a successor has been named at the next regular meeting of the Board of Directors. He shall have the power to sign checks.**

**3. TREASURER**

**It shall be the duty of the treasurer to keep an account of all monies,**

**6 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

**bonds, stocks, notes and all securities received and expended for the use of the corporation and shall make disbursements authorized by the Board of Directors. All sums received he shall deposit in the bank or banks or trust company or invested as approved by the Board of Directors. He shall have authority to appoint a bookkeeper to assist him in the performance of these duties, however, remuneration for such services must be approved by the Board of Directors. At each meeting, as well as at the annual meeting, he shall render an accounting of this Corporation's financial status. The funds, books and vouchers in his hands shall at all times be subject to verification and inspection by the Board of Directors. He shall have the power to sign checks.**

**4. SECRETARY**

**It shall be the duty of the Secretary to record the minutes of all annual, regular and special meetings of this corporation. The secretary shall advise the president and Board of Directors of the name of any Board member who has missed three consecutive meetings of the Board without due cause.**

**Article VI  
BOARD OF DIRECTORS**

**Section 1**

**The Board of Directors shall have supervision, control and direction of the affairs of the corporation.**

**Section 2**

**Executive Director**

**It shall be the duty of the Executive Director to attend all annual, regular or special meetings of this corporation.**

**Section 3**

**The number of Board of Directors shall be at all times, not less than three nor more than 30.**

**Section 4**

**Directors shall be elected by a majority vote of the members present at a meeting of the Board of Directors.**

**A. Each candidate for membership must be recommended by one of the**

**7 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

**board members.**

- B. Each candidate for membership must fill out an application for membership.**
- C. Each new perspective member first must have a background check before voted upon.**

**Section 5**

**VOTE —**

**No member of the Board of Directors shall vote on any issue unless he is physically present at the meeting in which a vote is cast.**

- A. In case of emergencies determined by the Executive Director and President or Vice President in the absence of the President a phone vote may be taken.**
  - 1. Executive Director and President, may call a emergency meeting in case of an emergency:, and if it necessary, a vote taken by phone.**
- B. The Sheriff and the Executive Director may also call for emergency vote by phone or an emergency meeting.**

**Section 6**

**Quorum**

**Forty percent of the active\* Board of Directors shall constitute a quorum at any meeting of the Board.**

**\*see Article 3 Section 3**

**Section 7**

**By Laws**

**The by-laws of the corporation may be amended by the Board of Directors only by an affirmative vote of two-thirds of the active\* Board members.**

**\*Article 3 Section 3**

**Section 8**

**Vacancies**

**Any vacancies that may occur in any office of the Board of Directors shall be filled for the balance of the term there of by the Board of Directors at a special or regular meeting.**

**8 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

**ARTICLE VII  
COMMITTEES**

**Section 1**

**Executive Committee**

**The Executive Committee shall be a standing committee.**

- A. The Executive Committee shall be the President, First Vice-President, Treasurer, and Secretary. It shall be the duty of the Executive Committee to meet periodically, review all programs, activities, policy and procedure, reports and discuss any and all other business pertaining to the functions of the Executive Director.**
- B. Duties and Responsibilities:**
- 1. Supervise activities of the Executive Director and other operating personnel.**
  - 2. Review all:**
    - a) Programs**
    - b) Policy and Procedures**
    - c) Activities**
    - d) Reports**
    - e) Other business of the Executive Director**
    - f) Must receive Board approval for any unbudgeted expenditures over \$1,000.00.**
  - 3. Work with the Sheriff with the programming and goals of PAL.**
- C. The President or Board of Directors may appoint such other committees from time to time as they may find necessary.**

**ARTICLE VIII  
EXECUTIVE DIRECTOR**

**EXECUTIVE DIRECTOR**

**Section 1**

**It shall be the duty of the Executive Director to supervise and administer the policies and procedures as set forth by the Board of Directors. He shall be in charge of all programs and activities, personnel and their selection, speaking engagements, budget preparation, purchasing and maintain records of such. He may authorize expenditures of unbudgeted items not in excess of \$1,000.00, and shall provide reports directly to the President and the Board of Directors on all programs and activities. The Director**

**9 PINELLAS COUNTY POLICE ( SHERIFF) ATHLETIC LEAGUE BYLAWS  
10/15/14**

**shall be named by the Sheriff and shall be confirmed by the board of directors and shall hold this office until replaced. He shall have the power to sign checks.**

**Section 2**

**The Executive Director shall determine any fees for programs of PAL and present them to the Board of Directors for their approval.**

**ARTICLE IX  
SEAL**

**Section 1**

**The corporation shall have a seal of such design as the Board of Directors may adopt.**

**ARTICLE X  
AMENDMENTS**

**Section 1**

**These By-Laws may be amended, repealed or altered, in whole or in part, by two-thirds vote at a duly organized meeting of the active\* Board of Directors. Proposed amendments to these by-laws must be in writing and given to the Board of Directors at least five days in advance of the next scheduled board meeting, at which time they will be considered for adoption.**

**\*see Article 3 Section 3**

**ARTICLE XI  
DISSOLUTION**

**This corporation shall have perpetual existence unless sooner dissolved by law. The corporation shall use its funds only to accomplish the goals and purposes specified in these laws, and no part of said funds shall inure, or be distributed to any members. Funds remaining at dissolution shall be distributed to one or more regularly organized and qualified charitable, education, scientific philanthropic organizations to be selected by the Board of Directors. Should for any reason this Corporation be dissolved, dissolution shall be accomplished within the terms set forth in the Articles of Incorporation.**

Pinellas County Sheriff's Police Athletic League, Inc.  
**Balance Sheet (unaudited)**  
As of January 31, 2016

	<u>Jan 31, 16</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 - Bank of America checking	20,444.16
1002 - Petty cash	137.95
1005 - US AmeriBank Operating	224,933.72
1006 - Freedom Bank Savings	25,006.16
1008 - Pay Pal	9,428.28
<b>Total Checking/Savings</b>	<u>279,950.27</u>
<b>Other Current Assets</b>	
1500 - Prepaid expenses	2,472.39
<b>Total Other Current Assets</b>	<u>2,472.39</u>
<b>Total Current Assets</b>	282,422.66
<b>Fixed Assets</b>	
1201 - Equipment.	45,981.51
1202 - Land	636,650.00
1203 - Building - 62nd Terrace	107,586.00
1405 - Land and Building Improvements	202,699.00
1599 - Accumulated depreciation	-27,849.30
<b>Total Fixed Assets</b>	<u>965,067.21</u>
<b>TOTAL ASSETS</b>	<u><u>1,247,489.87</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2100 - Payroll Liabilities	
Accrued Salaries	5,117.05
<b>Total 2100 - Payroll Liabilities</b>	<u>5,117.05</u>
<b>Total Other Current Liabilities</b>	<u>5,117.05</u>
<b>Total Current Liabilities</b>	<u>5,117.05</u>
<b>Total Liabilities</b>	5,117.05
<b>Equity</b>	
3100 - Unrestricted Net Assets	929,104.08
3200 - Temp Restricted Net Assets	14,425.47
Net Income	298,843.27
<b>Total Equity</b>	<u>1,242,372.82</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,247,489.87</u></u>