

Letter of Agreement

THIS LETTER OF AGREEMENT made and entered into on the 9 day of November 2016, by and between the Florida Association of Community Health Centers "FACHC" and the Pinellas County Board of Commissioners, "FQHC".

1. Per the General Appropriations Act of State Fiscal Year 2016-2017, passed by the 2016 Florida Legislature, FACHC has established a disbursement schedule to disperse to the FQHCs a total of \$9,000,000, of which \$433,061 will be retained and disbursed by the Florida Department of Health to the County Health Department FQHCs.
 - a. The FACHC and the FQHC have agreed that these funds will be used to increase the provision of health services for the uninsured, and underinsured people at the FQHC and the State of Florida at large.
 - b. The FACHC has established reporting requirements for all FQHCs, and a timeline for completing these requirements for those FQHCs.
 - c. The increased provision of uninsured, and underinsured funded health services will be accomplished through any of the following efforts:
 - i. Increase the number of access points for patient services,
 - ii. Increase the number of clinical providers,
 - iii. Develop an ER Diversion Program to offset non-essential hospital ER visits,
 - iv. Increase hours and operational efficiencies to improve primary care services, and
 - v. Increase efforts in disease management services
2. The FACHC will pay FQHC an amount not to exceed \$75,470. This payment will be made in three installments. The first installment in the amount of \$37,735, the second and third installment in the amount of \$18,868 each.
3. Timelines: This agreement must be signed and submitted to the FACHC no later than 30 days after receipt of this LOA, to be effective for SFY 2016- 2017. Funds not disbursed to this FQHC will be distributed among the other eligible FQHCs.
4. Reporting Requirements:
 - a. FQHC must provide a complete and detailed report to the FACHC on how funds were utilized to improve access to primary and preventive care services.
 - b. The report must provide details on the results of the activities outlined in Section 1.c. of this Agreement, and include:
 - i. A detail of what activities were accomplished to meet the requirements of 1.c.
 - ii. The number of unduplicated patients seen as a result of the use of these funds

- iii. The number of unduplicated patients who are uninsured, and the number covered by Medicaid
 - iv. FQHC must submit a final report to FACHC no later than July 30, 2017
5. The FACHC and the FQHC agree that any modifications to this Letter of Agreement shall be in the same form, namely the exchange of signed copies of a revised Letter of Agreement.

This Letter of Agreement covers the period of July 1, 2016 through June 30, 2017.

WITNESSETH:

IN WITNESS WHEREOF the parties have duly executed this Letter of Agreement on the day and year above first written.

**Pinellas County Board of
Commissioners**

**Florida Association of Community Health
Centers**



Signature



Andrew R Behrman
President/CEO

Mark S. Woodard

Name

County Administrator

Title

APPROVED AS TO FORM

By:



Office of the County Attorney



Addendum

At the Board Meeting of August 3rd, 2016, the Board voted to assess a fee of 4.2% of the amount allocated to the centers as indicated in this Letter of Agreement.

Assessments will be billed in conjunction with the receipt of Funds via the disbursement from FACHC to the FQHCs.

FACHC will invoice Pinellas County Board of Commissioners in the amount of \$3,169.74. This can be paid in full or in three installments.

The three installments would be:

- 12/01/2016: \$1,584.87
- 01/01/2017: \$792.44
- 03/31/~~2006~~ 2017 *cut* \$792.44

Pinellas County Board of Commissioners
Centers)

**(Florida Association of
Community Health**

Mark S. Woodard

Andrew R. Behrman

Signature

Andrew R. Behrman/CEO

Mark S. Woodard

November 9, 2016

Name

Date

County Administrator
Title

December 6, 2016

Date

APPROVED AS TO FORM

By: *[Signature]*
Office of the County Attorney