

## Risk Management Contract Review

<b>Contract/ Agreement Title</b>	Electric Vehicle Site Host Agreement with Duke Energy Florida, LLC.						
<b>Bid/Contract#</b>		<b>Granicus#</b>	18-2133A	<b>Stars#</b>	1819844		
<b>Purchasing Contact:</b>		<b>PID #</b>		<b>Amount:</b>	\$		
<b>Department</b>	REM		<b>Project/Contract Mgr:</b>	Andrew Pupke			
<b>Type of Contract</b>	Service Agreement			<b>Method of Review</b>	Granicus		
<b>Limitation of Liability?</b>		<b>Indemnification Language?</b>		<b>If PE to PE, \$768.28?</b>			

<b>JPA:</b>	Choose One	<b>Name of JPA:</b>	
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
<b>WC/EL</b>		500K Person 500K Disease 500K Disease limit	
<b>CGL</b>	No explosion,, collapse, or underground damage exclusions allowed	1M Occurrence 2M Aggregate	
<b>AL</b>		1M Per Accident	
<b>Excess/Umbrella</b>	No explosion, collapse, or underground damage exclusions allowed	1M Occurrence 1M Aggregate	Possible explosion of vehicle while charging, installation of charging units.
<b>Cyber Risk</b>		2M Occurrence 2M Aggregate	Processing of credit card payments by processing company.
Choose an item.			
Choose an item.			
Choose an item.			

**Date/Time/Comments:** 12/28/2018 Approval of the Electric Vehicle Site Host Agreement (Agreement) with Duke Energy Florida, LLC (Duke). Per PM this contract includes installation and serving of charging units by Duke's subcontractor NovaCharge LLC and payments for charging will be processed using phone app by processing company.

VA 1/8/2019 – Risk previously reviewed contract and Duke did edit agreement based on feedback from Risk and Legal. Duke would not incorporate our insurance requirements by reference, but would provide a copy of their self-insured letter.

**NOTES:** This Agreement allows Duke to install electric vehicle charging stations at 9 County-owned locations. The charging stations will be available for citizens and County employees to charge their electric vehicles. Charging station users will pay for the use of the charging stations through a cellular telephone application.

**Background Information:**

*Please note: The Insurance & Contractual Risk Division reviews requests to assess risk, assign insurance requirements and provide compliance reviews for insurance certificates. However, this review does not imply approval for any event, purchase, service or project. It is the requestor's responsibility to obtain all necessary approvals.*

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Duke is installing five hundred thirty (530) electric vehicle charging stations within its Florida service area that will provide the necessary infrastructure network to promote and support the benefits of clean electric transportation.

Duke selected NovaCHARGE LLC, a leading electric vehicle charging solutions provider, to supply equipment, install the charging stations, and integrate services for the Program. Selected host sites for the program will work directly with NovaCHARGE LLC for equipment installation. Duke will own the equipment through the term of the Agreement and any extension thereof.

The County identified nine (9) sites for consideration. Duke has confirmed four (4) sites meet their eligibility criteria. Following execution of the Agreement, NovaCHARGE LLC will perform further analysis on the remaining five (5) sites to determine their suitability.

The Agreement shall commence on the date of installation of the equipment and shall continue until December 31, 2022.

<b>Initial Reviewer:</b> Rick Kahler	<b>Date</b> 1/2/2019
<b>Manager Review:</b> Vanessa Alfonso	<b>Date</b> 1/8/2019

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