

**Allen, Tammy L**

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**Subject:** FW: CLARIFICATION RE: Request for Revised 12-month budget

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**From:** Mathis, Marsha <[marsha.mathis@HQ.DHS.GOV](mailto:marsha.mathis@HQ.DHS.GOV)>

**Sent:** Tuesday, October 27, 2020 1:40 PM

**Subject:** CLARIFICATION RE: Request for Revised 12-month budget

**CAUTION:** This message has originated from **Outside of the Organization**. **Do Not Click** on links or open attachments unless you are expecting the correspondence from the sender and know the content is safe.

All,

Please note the following clarifications:

- Revised 12-month budget means adding an additional 2 months to your current budget period.
- Revised budget submissions should include detailed budget summary and narrative.

Thanks,

Marsha D. Mathis  
Director, Grants and Financial Assistance Division  
DHS/MGMT/OCPO/OPO/GFAD  
Phone: (202) 447-5950

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**From:** Mathis, Marsha

**Sent:** Tuesday, October 27, 2020 12:59 PM

**Subject:** Request for Revised 12-month budget

**Importance:** High

All,

At this time, the BioWatch Program Office is exploring the possibility of extending the current budget period to 12 months. Please submit a revised 12-month budget for the current budget period using the Grant Note feature in GrantSolutions **no later than Tuesday, November 3.**

Please label your submission "**Revised 12-month budget.**"

Thanks,

Marsha D. Mathis  
Director, Grants and Financial Assistance Division  
DHS/MGMT/OCPO/OPO/GFAD  
Phone: (202) 447-5950