

CATHERINE EICHNER

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SUMMARY

Experienced in assessing and addressing organizational sustainability through strategic planning. Skilled at setting goals and devising strategies to achieve objectives within specified timeframes. Proficient in working within cost and technical limitations.

SKILLS

- Budget Development
- Change Management
- New Process Development
- Organizational Policies & Procedures
- Performance Tracking & Evaluation
- Planning & Organization
- Relationship Building
- Report Preparation
- Strategic Planning
- Supervision & Leadership
- Verbal & Written Communication

EXPERIENCE

01/2024 to Current

Section Manager 3

Pinellas County Solid Waste — St. Petersburg, FL

- Manages and coordinates day-to-day operations of the Industrial Water Treatment Facility, Maintenance section, Recycling & Outreach Programs section, Scalehouse section, and Capital Improvement Program, including working with the department director on critical issues and organizational policies.
- Makes important procedural and operational recommendations to ensure maximum management efficiency of sections.
- Provides recommendations, presentations, and reports on a variety of planning-related functions.
- Manages, supports, and guides supervisors and managers in project development.
- Assists in the submission of the operating budgets for the sections.
- Establishes goals and objectives for subordinate managers within the specific section.
- Develops, manages, and negotiates agreements.

05/2021 to 01/2024

Section Manager 2

Pinellas County Solid Waste — St. Petersburg, FL

- Managed two sections: Business Waste Assessments and Household Hazardous Waste – a combination of professional and operational functions – a combination of direct and indirect employee reporting
- Delivered on assigned program objectives, and met budget, scope, and quality.
- Utilized data collected through evaluations, surveys, and outreach to inform program development and delivery.
- Hired and managed team members to execute program goals.
- Tracked program expenses and optimized efficiency.
- Worked collaboratively with other internal teams to understand and support collective initiatives.

- Demonstrated leadership within the department by sharing experience and providing guidance.
- Developed relationships with stakeholders, focusing on interdepartmental collaboration.
- Analyzed program data to assist in strategic decision-making.

01/2014 to 05/2021

Solid Waste Program Manager

Pinellas County Solid Waste — St. Petersburg, FL

- Managed and developed Small Quantity Generator, Business Electronics & Chemical Collection, Cutting Waste at Work, Special Handling/Waste, Clean Marina, and Charity Free Disposal Allowance programs.
- Mentored, managed, and developed Section employees.
- Developed educational materials and trained employees to educate businesses, professional organizations, state regulators, civic groups, and students on solid and hazardous waste management.
- Managed special projects assigned by the Division Manager or Director and served on project and staff development teams.07/2007 to 01/2014 Senior Project Manager

07/2007 to 01/2014

Senior Project Manager

HRP Associates, Inc. — Tampa, FL

- Environmental Health & Safety practice area
- Managed and mentored team to service clients and foster areas of potential growth through master service agreements and technical and on-call contracts.
- Managed multiple clients, service areas, and multiple projects over multiple disciplines at one time.
- Developed and implemented a sustainable regional marketing program
- Maintained a working knowledge of core Environmental Compliance, Due Diligence, Site Investigation, Remediation, and Civil Engineering service areas, including an understanding of clients, clients' requirements, regulations, and policies.
- Provided technical support to a project team of engineers and geologists, as well as directed the office's business development in the due diligence and environmental, health, and safety arenas.

09/2001 to 07/2007

Environmental Scientist

Environmental Protection Commission of Hillsborough County — Tampa, FL

- Performed solid and hazardous waste inspections of businesses to determine compliance.
- Led compliance assistance and enforcement efforts for non-compliant businesses.

EDUCATION

08/2023

Master of Public Administration

Nova Southeastern University - Davie, FL

12/2001

Bachelor of Science: Environmental Science & Policy

University of South Florida – Tampa, FL

Magna cum laude graduate

CERTIFICATIONS

- Certified Manager in Integrated Solid Waste Management, SWANA 2023
- Certified Manager in HHW & VSQG Collection Operations, SWANA 2022
- Certified Practitioner in Zero Waste Principles & Practice, SWANA 2019
- Certified Public Manager, Florida State University 2017

PROFESSIONAL ASSOCIATIONS

- North American Hazardous Materials Management Association (NAHMMA) 2011-current – National Board Vice President
- Solid Waste Association of North America (SWANA) 2014-present – Sustainable Materials Management Technical Division