

EXHIBIT "A"

PROJECT DESCRIPTION AND RESPONSIBILITIES

FPN: 437736 2 38 01

This exhibit forms an integral part of the Local Agency Program Agreement between the State of Florida, Department of Transportation and

Pinellas County (the Recipient)

PROJECT LOCATION:

- The project is on the National Highway System.
- The project is on the State Highway System.

PROJECT LENGTH AND MILE POST LIMITS: 1.520 miles

PROJECT DESCRIPTION: Design of a 5' wide sidewalk on Starkey Road corridor sidewalk from SR 688/Ulmerton Road to East Bay Drive. Project consists of design of approximately 9,300 LF of 5' wide sidewalk on both sides of Starkey Road to fill in sidewalk gaps.

SPECIAL CONSIDERATIONS BY RECIPIENT:

The Agency will be issued Notice to Proceed for the design (PE) phase of the project after final execution of the agreement. For projects off the State Highway System, the Agency will submit design plans for review and approval at 60%, 100% and final. For projects on the State Highway System, the Agency will submit design plans for all project phases.

If the Agency intends to use a Professional Services contract for design of the project, it will submit and comply with the requirements of the LAP Checklist for Federally Funded Professional Services Contract (Form No. 525-010-49). The Department must review and concur with the process prior to award of the contract. Upon execution of the contract, the agency will upload a copy of the signed document into the Local Agency Program Information Tool (LAPIT). LAPIT is a repository for all LAP project documents. Upon receipt of the Notice to Proceed on a project phase, the Local Agency will be responsible for uploading the appropriate project documents into LAPIT before an invoice can be paid. The efficient management of Local Agency contracts is important to LAPIT's main goal of improving communication between the Local Agency and FDOT.

The Agency shall submit the FDOT Vendor Eligibility Check Prior to Contract Award form (Form No. 375-030-91) for consultants/contractors and their subs to comply with the terms of the LAP agreement.

Class D, off the State and National Highway Systems (Off-System), projects will be designed in accordance with the Florida Greenbook.

The Agency will be responsible for documenting to the Department that the project, as designed, qualifies as one of the types of Type 1 CE project per FDOT's PD&E Manual. This documentation must be provided to the FDOT with submittal of 100% (Phase IV) Plans.

The Agency will provide progress billing invoices with appropriate back-up documentation to the Department on a quarterly basis or sooner. Invoice payments will be made on a pro-rata basis as a percentage of the federal funding amount compared to the actual award amount. For projects that have participating and non-participating items, the local agency must submit a spreadsheet that separates the federal participating from the non-participating construction items.

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Non-participating costs are the responsibility of the Agency.

The Agency will ensure compliance of the Contractor's proposed staging/storage area with the Endangered Species Act, Section 4(f) and Section 106 of the Code of Federal Regulations. Required Sections 7-1.4 and 7-1.8 of FDOT's Division I Standard Specification are included in FDOT's Division 1 specification package for Local Agencies.

Should the Agency receive federal funding for the construction phase, it will submit to the Department the project Bid Package to include Specifications, updated construction estimate, draft construction contract, completed LAP Construction Checklist for Construction Contracts (Form No: 525-010-44) and the Agency's Certification Clear Package as specified in the Department approved project schedule but not later than the Final plans submittal. All above items must be reviewed, approved and a Notice to Proceed must be issued by the Department prior to any construction related activities, including project advertisement. Construction related activities conducted prior to Notice to Proceed will not be reimbursed and may render the entire project ineligible for federal funding.

Class D, Off the State and National Highway Systems, LAP construction projects must be administered in accordance with either Local Agency Specifications that have been approved by the Department; the pre-approved FDOT LAP ("Big Four") Specifications; or Divisions II and III of the FDOT Standard Specifications for Road and Bridge Construction and implemented modifications in accordance with the LAP Manual. The Agency will be responsible for all project level inspection and verification testing.

Should the Agency receive federal funding for the construction phase, it shall be responsible for identification and remediation of any hazardous materials and contamination encountered while implementing the project.

Local Agency Program Information Tool (LAPIT): LAPIT is a repository for all LAP project documents. Upon receipt of the Notice to Proceed on a project phase, the Local Agency will be responsible for uploading the appropriate project documents into LAPIT before an invoice can be paid.

The Recipient shall commence the project's activities subsequent to the execution of this Agreement and shall perform in accordance with the following schedule:

- a) Study to be completed by N/A.
- b) Design to be completed by 6/16/2021.
- c) Right-of-Way requirements identified and provided to the Department by 3/17/2021 .
- d) Right-of-Way to be certified by 4/15/2021 .

If this schedule cannot be met, the Recipient will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of funding.

SPECIAL CONSIDERATIONS BY DEPARTMENT: The Department will issue Notice to Proceed to the Agency after final execution of this agreement.

Upon receipt of an invoice, the Department will have twenty (20) working days to review and approve the goods and services submitted for payment.