

UNIFIED PERSONNEL BOARD

December 13, 2016

Applicant Appointment Worksheet/Ballot (if necessary)

COMMISSIONER _____

PLEASE CHOOSE ONE NAME

| Applicant Name | Reappointment | | Eligible | | Comments |
|----------------|---------------|----|----------|----|--|
| | Yes | No | Yes | No | |
| James Dates | X | | X | | Current Vice-Chairman |
| Joan Hughes | | X | | X | Has not lived in Pinellas County for at least two years. |
| Karen Stapler | | X | X | | |

Qualification Requirements:

The board is the final authority in all matters relating to personnel policy and actions for offices, agencies, and employees of the Pinellas County Board of County Commissioners (BCC), Clerk of the Circuit Court, Property Appraiser, Tax Collector and Supervisor of Elections. It reviews and adopts job descriptions and pay and classification plans, revises rules and regulations, investigates compliance with the Personnel Act and determines grievances and appeals.

The Human Resources department, established by the act, provides a centralized human resources services function and is governed by the Personnel Board. The Human Resources Department is responsible for fostering and developing programs for the improvement of employee effectiveness, including recruitment and selection, classification and compensation, training, communications, insurance, safety, health and wellness, counseling, and employee relations.

The Personnel Board consists of seven members: two members appointed by the Board of County Commissioners, two appointed by the constitutional officers, two members appointed by the Employees' Advisory Council, and one member selected by the other six members.