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When you open a form, required fields are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message. Additional instructions and FAQs about the Application Package can be found in the Grants.gov Applicants tab.

OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	EPA-CEP-01
Opportunity Title:	EPA Mandatory Grant Programs
Opportunity Package ID:	PKG00213703
CFDA Number:	66.001
CFDA Description:	Air Pollution Control Program Support
Competition ID:	
Competition Title:	
Opening Date:	
Closing Date:	10/04/2030
Agency:	Environmental Protection Agency
Contact Information:	Please consult your regional office.

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS01238092
Application Filing Name:	Pinellas County Section 105 Air Pollution Control Program
UEI:	R37RMC63XKG1
Organization:	COUNTY OF PINELLAS
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	4.0
Requirement:	Mandatory
Download Date/Time:	Jul 10, 2024 01:19:00 PM EDT
Form State:	No Errors

FORM ACTIONS:

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

County of Pinellas

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000800

*** c. UEI:**

R37RMC63XKG1

d. Address:

*** Street1:**

c/o Office of Management and Budget

Street2:

400 S. Ft. Harrison Ave - 3rd FL

*** City:**

Clearwater

County/Parish:

Pinellas County

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

33756-5338

e. Organizational Unit:

Department Name:

Public Works

Division Name:

Air Quality Division

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Sheila

Middle Name:

E.

*** Last Name:**

Schneider

Suffix:

MSCM, CPM

Title:

Environmental Division Manager

Organizational Affiliation:

Air Quality Division

*** Telephone Number:**

(727) 464-4655

Fax Number:

(727) 464-4420

*** Email:**

sschneider@pinellas.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Environmental Protection Agency

11. Catalog of Federal Domestic Assistance Number:

66.001

CFDA Title:

Air Pollution Control Program Support

* 12. Funding Opportunity Number:

EPA-CEP-01

* Title:

EPA Mandatory Grant Programs

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Areas Affected by Project.pdf

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Air Pollution Control, Program support -- CAA Section 105; Ambient monitoring, compliance inspections & enforcement, etc.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	748,880.00
* b. Applicant	1,747,386.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	2,496,266.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed: *Kelli Hammer Levy*

Pinellas County

Section 105 Air Pollution Control Program Grant Application

SF424 Box 14: Areas Affected by Project: Pinellas County, FL

Statement of Competency

The Pinellas County Air Quality Division, as an approved local air program performing field and laboratory analysis, submits the following Demonstration of Competency in accordance with the United States Environmental Protection Agency's (EPA) Policy Directive Number FEM-2012-02, Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-funded Assistance Agreements. This Demonstration of Competency serves as the consolidated certification for all the Division's programs receiving EPA grant funding including §103 PM2.5, §103 NATTS, §105, Clean Air Act Inflation Reduction Act and the §103 American Rescue Plan projects.

An on-going continuing environmental program (CEP) relationship exists between EPA and Pinellas County. Pinellas County certifies the scope of work completed under these programs for the use or generation of environmental data is a continuation from prior CEP awards.

Documentation supporting this certification is maintained by the Pinellas County Air Quality Division. This certification is intended to satisfy the demonstration of competency required for all assistance agreements between Pinellas County's Air Quality Division and the EPA, and to be sufficient for our agency to move forward with grant funded activities which involve generation of environmental measurement data eligible for assistance during the period of October 1, 2024 to September 30, 2025.

Sheila E. Schneider, Air Quality Division Manager

Name and Title of Principal Investigator

Sheila Schneider

Digitally signed by Sheila
Schneider
Date: 2024.07.01 07:12:39 -04'00'

Signature of Principal Investigator, Date

U.S. Environmental Protection Agency Region 4

Data Competency Certification Form

The Competency Policy (FEM-2012-02), requires organizations generating or using environmental data under Agency-funded assistance agreements (greater than \$200K) to submit documentation of their competency prior to award of the agreement or if not practicable, prior to beginning any work involving the generation, or use of environmental data. This includes organizations performing environmental sampling, field measurements, and/or laboratory analyses.

- ☒ **Quality system documentation such as a Quality Management Plan (QMP), Quality Assurance Project Plan (QAPP) and/or other documentation that demonstrates conformance to U.S. EPA quality program requirements.** *If already submitted, provide the document(s) title and expiration date.* **SEE ATTACHMENT 1**

Demonstration of Competency may include the following: (Check **one or more** of the appropriate blocks that supports your “Data Competency” certification).

- ☐ **Participation in Accreditation or Certification Programs** e.g., National Environmental Laboratory Accreditation Program (NELAP), International Organization of Standardization (ISO). The accreditation or certification program must be applicable to the environmental data generated under the Agency-funded assistance. *Provide accreditations or certifications.*
- ☒ **Participation in an external Proficiency Testing (PT) Program** (independent of external programmatic certifications (e.g. laboratory)). *Provide a list of proficiency testing programs and dates.* **SEE ATTACHMENT 2**
- ☒ **Standard Operating Procedures (SOPs)** *Provide a list of SOPs pertinent to activities of generating, collecting, or using environmental data within the Scope of Work (SOW). Include the date of last review of the SOPs.* **SEE ATTACHMENT 3**
- ☒ **Demonstrations and Audits/Assessments of Proficiency** *Provide the date of the audit and a summary of the findings.* **SEE ATTACHMENT 4**
- ☒ **Contract Laboratories** *Provide current/up-to-date certificates for accreditations and certifications held by contract laboratories used in data analysis.* **SEE ATTACHMENT 5**
- ☒ **Other Pertinent Documentation that Demonstrates Competency** (e.g. training records, past performance of similar SOW) *Provide a list of other activities not mentioned that is considered part of your Quality Assurance (QA) program.* **SEE ATTACHMENT 6**

Please return the completed and signed form, with supporting documentation, to your Project Officer (PO).

Grantee Data Competency Certification: I acknowledge the terms and conditions listed in the grant cooperative agreement, which address Quality Assurance and Data Competency requirements for the grant. The signature attests to the best of my knowledge that the above information is accurate and complete.

Grantee's Authorized Official (print): Sheila E. Schneider, MSCM **Title:** Environmental Division Manager

Signature of Authorized Official: Sheila Schneider Digitally signed by Sheila Schneider
Date: 2024.07.01 07:13:33 -04'00' **Date:** 7/1/24

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

ATTACHMENT 1

EPA approved QMPs/QAPPS:

Pinellas County Air Quality Division (PCAQD) operates under the Florida Department of Environmental Protection (FDEP) Quality Management Plan (QMP). PCAQD also operates under the statewide Quality Assurance Project Plan (QAPP) for the State of Florida's Gaseous Ambient Air Monitoring Program and the QAPP for the State of Florida's Particulate Matter PM_{2.5} & PM₁₀ Ambient Air Monitoring Program. Pinellas County, in partnership with Hillsborough County Environmental Protection Commission (HCEPC), operates under the FDEP QAPP for the National Air Toxics Trends Stations (NATTS) and air toxics monitoring programs.

The plans contain information about staff qualifications and Quality Assurance (QA) training. The FDEP serves as the lead agency and provides a Quality Assurance Manager and Coordinators to oversee the QAPPS are followed. Pinellas County also maintains a Local Program Quality Assurance Coordinator on staff to oversee the data quality control program. See table below - *Quality Management Plan* for a tabular listing current Florida PQAO's QAPPS and QMP.

QUALITY MANAGEMENT PLAN	
Document Title	Approval/Submittal to EPA Date
Quality Management Plan for The State of Florida Ambient Air Quality Monitoring Program	09/23/2021
QUALITY ASSURANCE PROJECT PLAN(S)	
Document Title	Approval/Submittal to EPA Date
Quality Assurance Project Plan for the State of Florida's Gaseous Ambient Air Monitoring Program Rev. 2	04/18/2022
Quality Assurance Project Plan for the State of Florida Particulate Matter (PM _{2.5} & PM ₁₀) Ambient Air Quality Monitoring Program	01/25/2023
Quality Assurance Project Plan for the State of Florida National Air Toxics Trends Stations and Air Toxics Monitoring Program Rev. 2	01/2024

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

ATTACHMENT 2

Participation in an External Proficiency Testing Program:

The Pinellas County Air Quality Division (PCAQD) participates in several external proficiency testing programs. These include:

- The EPA National Performance Audit Program (NPAP)
- EPA Performance Evaluation Program (PEP)
- State of Florida Department of Environmental Protection (FDEP) Annual Performance Evaluation Program (PE)
- EPA National Air Toxics Trends Stations (NATTS) Proficiency Testing (PT) for VOCs
- EPA Air Toxics “Round Robin” (RR) performance audits for VOCs.

Dates for the above proficiency tests/performance audits are as follows:

<u>Proficiency Testing Program</u>	<u>Dates</u>
EPA NPAP	None were scheduled during this time
EPA TSA - through the Florida PQAO	03/2023
EPA PEP	None were scheduled during this time
State FDEP Annual PE	08/22/23-08/23/23
	11/14/23-11/15/23
	12/05/23-12/06/23
	2/20/24
	5/22/24
EPA NATTS VOC PT (lab) *Note – PT provider experienced delays in gas standards causing delays in the test dates. Pinellas has participated in every PT available.	Q3 2023 PT- 9/15/2023 Q4 2023 PT- 12/01/2023
	Q1 2024 PT – 3/27/24 Q2 2024 PT – 6/12/24
EPA Air Toxics RR Audit (lab)	None were scheduled during this time

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

ATTACHMENT 3

Standard Operating Procedures (SOPs):

Beginning in 2014 the State of Florida (DEP) and all local agencies began the process to consolidate into a single Primary Quality Assurance Organization (PQAO). A PQAO must utilize common SOPs. Therefore, local agencies no longer independently develop, revise, or review SOPs (except for certain laboratory/air toxics SOPs unique to the agency). The process for developing, review, and revision of state-wide SOPs is done through SOP subcommittees under the direction of the PQAO and the Florida Air Monitoring Advisory Committee (FAMAC). See table below – *Standard Operating Procedures* for a tabular list of current Florida PQAO and local SOP's. Florida DEP manages the revision schedules for PQAO SOP's and informs the entire PQAO when a new revision has been approved. SOP update training is performed with all applicable staff when new revisions are approved.

STANDARD OPERATING PROCEDURES	
Document Title	Approval/Submittal Date
DEP 07-06, Rev 1, Thermo Scientific Model 43i-43i TLE Sulfur Dioxide Analyzer	02/2022 PQAO approved
DEP 3-12, Rev 4 Thermo Fisher Scientific TEOM Model 1405 Continuous PM _{2.5} /PM ₁₀ Monitor	03/21/24 PQAO approved
DEP 11-09, Rev 2 Teledyne API Aethalometer 633 Analyzer	09/2020 PQAO approved Current revision being worked on
DEP 06-12 Rev 1, Teledyne API Series T400 Ozone Analyzer	02/2022 PQAO approved
DEP 09-06 Rev 2, Teledyne API Series T500U Nitrogen Dioxide Analyzer	11/2022 PQAO approved
DEP 08-15 Rev 1, Teledyne API T300U Carbon Monoxide Analyzer	09/2023 PQAO approved
DEP 03-21 Rev 5, Teledyne API T640 PM _{2.5} Particulate Monitor	10/2023 PQAO approved
DEP 03-23 Rev 4, Teledyne API T640x Particulate Monitor	10/2023 PQAO approved
DEP 17-11 Rev 2, Agilaire 8872 Data Logger	12/2022 PQAO approved
DEP 13-6 Rev 2, Environics 6100 Multi-Gas Calibrator	01/2022 PQAO approved
DEP 13-5 Rev 1, Teledyne Model 700E/ T700/T700U Dynamic Gas Calibrator	04/2022 PQAO approved
DEP 06-17 Rev 2, Teledyne API Model T703 and 703E Ozone Calibrator	09/2023 PQAO approved
DEP 03-24 Rev 2, Met One E-BAM Plus Semi-Continuous PM ₁₀ Monitor	05/2022 PQAO approved
DEP 18-27 Rev 2, Air Monitoring Data Handling and Validation	02/2022 PQAO approved
APPENDIX T - TIME STANDARDS	12/2001 Pinellas Co. approved
APPENDIX W - BIOS DRYCAL	06/1998 Pinellas Co. approved
APPENDIX AA - MANOMETERS	02/2002 Pinellas Co. approved
APPENDIX B - ELECTRONIC TEMPERATURE	10/1993 Pinellas Co. approved

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

STANDARD OPERATING PROCEDURES	
Document Title	Approval/Submittal Date
APPENDIX C - MIN/MAX SOP	01/1994 Pinellas Co. approved
APPENDIX D - THERMOMETERS	01/1994 Pinellas Co. approved
APPENDIX G - DIGITAL MULTIMETER	11/1993 Pinellas Co. approved
MANUAL IX - R.M. YOUNG WS/WD	01/1993 Pinellas Co. approved
DEP 23-01 Rev 1, TE-1000 Poly-Urethane Foam (PUF) Sampler - (NATTS)	10/2019 PQAO approved
DEP 23-02 Rev 0, ATEC Model 2200 Sampler -(VOC) (NATTS)	10/2019 PQAO approved
DEP 23-03 Rev 0, PM ₁₀ Metals High-Volume Sampler -(NATTS)	10/2019 PQAO approved
DEP 23-04 Rev 0.1, Air Toxics Characterization Program: VOC Lab - (NATTS)	10/2019 PQAO approved
ERG Field Procedure for Collecting Ambient Carbonyl Compound Samples -(NATTS)	10/2015 ERG approved
Asbestos ID in Bulk Sampling using PLM	04/2019 Pinellas Co. approved
Asbestos Chain of Custody SOP	03/2019 Pinellas Co. approved

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

ATTACHMENT 4

Demonstrations and Audits/Assessments of Proficiency:

No EPA or FDEP Systems audits were conducted in Pinellas between July 1, 2023 and June 30, 2024. Annual performance evaluations and other audits have been performed during this time demonstrating the continued proficiency in Pinellas' ambient monitoring network. A total of nine individual Performance Evaluations were independently conducted by FDEP audit staff on all of Pinellas' network gaseous analyzers. This includes three ozone monitors, two sulfur dioxide monitors, two nitrogen dioxide monitors, and a carbon monoxide analyzer. Results of all performance evaluations were passing requiring no formal corrective action to be performed and helps to demonstrate our agency's competency.

Beginning mid-2020, originally due to the COVID-19 pandemic, FDEP began requiring local agencies to conduct their own required semi-annual flow rate audits on particulate matter and lead samplers. Recently, FDEP has announced it plans to maintain this procedure indefinitely. Pinellas has accomplished this by having our in-house QA Officer perform these audits using independent standards borrowed from other Florida agencies. FDEP has provided guidance and support coordinating these efforts. Each locally performed audit is submitted to FDEP staff for review and approval when the audit results are completed. The results of all the semi-annual flow rate audits performed between 7/1/2023 and 6/30/2024 have all passed and have not required any formal corrective action.

In March 2023, EPA Region 4 conducted a technical systems audit (TSA) of the Florida PQA ambient air monitoring program for 2020-2022. Pinellas County staff participated virtually for the audit. There were no concerns, findings, or observations found regarding Pinellas data handling and documentation for this audit.

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

ATTACHMENT 5

Contract Laboratories:

The Pinellas County Air Quality Division uses two third-party laboratories to perform analysis of various air toxics. This analysis is performed for the NATTS program. A third-party certified laboratory may be used, if necessary, as a backup laboratory to analyze air toxics funded under the 105 grant UATMP activities. These labs and the analysis done are summarized below:

**Eastern Research Group
601 Keystone Park Dr.
Morrisville, NC, 27560**

- Performs analysis of carbonyl compounds using EPA method TO-11A (NATTS)
- Performs analysis of PAH/semi volatile compounds using EPA method TO-13A (NATTS)

**Environmental Protection Commission of Hillsborough County, Environmental Lab
3629 Queen Palm Dr.
Tampa, FL, 33619**

- Performs analysis of airborne metals using EPA method IO-3.5 (NATTS)

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

ATTACHMENT 6

Other Pertinent Documentation That Demonstrates Competency (Training)

The Pinellas County Air Quality Division (PCAQD) seeks to maintain a well-trained staff by providing training opportunities. This includes EPA Workshops, FDEP “hands-on” training sessions, webinars, on-line training, formal county training courses, and on-the-job training (OJT). PCAQD also participates in numerous monthly/quarterly EPA and FDEP teleconferences. Recent training for Air Monitoring Program personnel includes:

Training	Date
FDEP Air Monitoring Hands-On Training for Field and QA staff	5/2023
NATTS TAD Rev 4 refresher in-house training for all field staff	7/18/2023
EPA 2023 Air Sensors Quality Assurance Workshop (Field Manager, QA Officer, Chemist)	7/26/2023
EPA sponsored T640 Region 4 virtual training provided by Teledyne (field staff)	8/8/2023
SPOD/ fenceline monitoring training provided by EPA in Atlanta (Field manager & chemist)	11/7/2023
QMP Standard Overview – EPA (Air Monitoring managers)	1/18/2024
QAPP Standard Overview- EPA (Field manager)	1/29/2024
EPA Region 4 Ambient Air Monitoring Workshop	03/2024
Cyber Security Awareness Training	02/2024
Ethics for County Government	02/2024
National Incident Management System (NIMS 100,200,700) (new staff)	varies
CPR/AED and First Aid	varies
McCrone Microscopy Training (Microscopical Identification of Asbestos)	7/23/2022

Pinellas County Air Quality Division
Quality Assurance Documentation and Certification of Competency
July 1, 2024—Attachments

Pinellas Field Operations Training Plan – Instrument/ Equipment Specific (new staff member – Michelle Leon Tepetate) – multiple equipment SOPs & OJT (all gaseous and particulate monitors, calibrators, ancillary equipment, air toxics sampling) Specifically NATTS site operation training including PUF, Metals, Carbonyl, temp/pressure completed on 12/27/2023. FDEP AirMVP database training on 6/13/2024.	7/5/2022 - ongoing
Pinellas Field Operations Training Plan – Instrument/ Equipment Specific (Justin Elsasser) – multiple equipment SOPs & OJT (T500U, T700U, T300U) completed 4/30/2024.	8/3/2022 — ongoing
SOP update training as new revisions are released. 9/26/2023 training on newly revised SOPs: 1405 TEOM Rev 4; Teledyne T300U Rev 1; Teledyne T703 Rev 2)	ongoing

July 11, 2024

Latoria Davis
Grants & Audit Management Section
U.S. Environmental Protection Agency
61 Forsyth Street, S.W.
Atlanta, GA 30303-8960

Re: FFY 2025 and FFY2026 Indirect Cost Rate Submittal – Air Pollution Control, Section 105 Grant Application

Dear Ms. Davis:

Pinellas County Air Quality Division's FFY 2025 and FFY 2026 budgets and the Air Pollution Control Section 105 Grant include the allocation of indirect costs to the various funds and cost centers within the Department. Environmental Protection Agency Grant Regulations and OMB 2 CFR Part 200 Cost Allocation were followed for determining the appropriate assignment of costs.

The Total Indirect Provisional Rate requested for approval for the FFY 2025 and FFY 2026 project periods is 43.80%.

The attached indirect costs are from the County's "Central Services Cost Allocation Plan," OMB 2 CFR Part 200 Cost Allocation Plan, and various "Department Cost Allocation" plans. The Central Services charges are based on an allocation process derived from direct salaries, and other actual operating expenditures and allowable costs. Other Departmental costs are based on historical data of costs incurred by other service departments. The appropriate indirect costs will be applied based on the certified OMB 2 CFR Part 200 Cost Allocation Plans for FFY 2025 and FFY 2026.

The total "Air Program costs and operations" are not fully grant-related. Therefore, we apply the pre-determined rate for Indirect Costs to properly determine allowable reimbursable expenses.

Based on the "work years" assessment detailed on the application's Object Class Category for personnel, it shows \$494,716.00 for projected salaries, attributable to the FFY 2025 grant efforts. The calculated "pre-determined" General Governmental indirect rate, plus an additional rate for "general administrative costs", will be applied to direct program salaries for the FFY 2025 project period. The general administrative rate is based on hours of general supervisory and administrative activities incurred by Air Division staff divided by the total agency staff hours for a measured work period.

Based on the "work years" assessment detailed on the application's Object Class Category for personnel, it shows \$524,055.00 for projected salaries, attributable to the FFY 2026 grant efforts. The estimated "pre-determined" General Governmental indirect rate, plus an additional rate for "general administrative costs", will be applied to direct program salaries for the FFY 2026 project period.

Should you have any questions regarding this submittal, please call me at (727) 464-4655.

Sincerely,



Sheila E. Schneider, MSCM
Air Quality Division Manager

509 East Avenue South, Suite 138
Clearwater, FL 33756
Phone (727) 464-4422
V/TDD (727) 464-4062
www.pinellascounty.org

PINELLAS COUNTY AIR QUALITY DIVISION GRANTS & CONTRACTS

FY24

% FOR INDIRECTS, ADMINISTRATIVE (AGENCY INDIRECTS), BENEFITS, AND LEAVE TIME
6/2/2023

2 CFR Part 200 Cost Allocation Plan % Indirects:

(Based on FY 2022 Actual Expenditures)

29.92% for County Indirects

% for Administrative (Agency Indirects) Time:

Total Salaries & Wages 10/1/21-9/30/22

0001	\$	359,232
1075	\$	738,278

\$ 1,097,510

38.80% Combined Indirects Rate

Total Indirect Admin Salaries 10/1/21-9/30/22

(000282A/3XX.x)	\$	76,079
LWP Training	\$	21,332

\$ 97,411

8.88% % for Administrative Overhead
(Total Agency Indirects)

% for Benefits is calculated on FY-24 budget estimates as of 6/2/2023:

65.60% % for Benefits
(Leave, SS, Health Ins., Retirement, etc)



Pinellas County
Air Quality '001-258300
 Fiscal Year 2021-2022
 Indirect Cost Rate Proposal

DESCRIPTION OF COST	Total Costs	Unallowable	Allowable Indirect	Allowable Direct
A) Personnel Analysis:				
1 Salary and Wages	\$359,232			\$359,232
Distribution %:	100.00%			100.00%
2 PT Wages & Overtime	\$28,560			\$28,560
3 Benefits 46.07%	\$165,510			\$165,510
Subtotal:	\$553,303			\$553,303
B) Indirect Cost Plan				
Building Depreciation	\$39,868		\$39,868	
Equipment Depreciation				
I 114300 Gen Gov	\$6,554		\$6,554	
I 171010 Cnty Attny	\$6,984		\$6,984	
I 201010 Cnty Admin	\$12,121		\$12,121	
I 321110 Office Mgt&Budget	\$2,497		\$2,497	
I 351110 Purchasing	\$1,777		\$1,777	
I 361310 Gen Asset Mgt				
I 361410 Real Prop Leases				
I 361501 Mid County Sections O&M				
I 361525 NW Section O&M	\$111,280		\$111,280	
Clearwater Chiller Plant				
I 361530 SE Section O&M				
I 361540 Jail Section				
I 431571 Construction Mgmt-Ops				
I 431572 Eng Support				
I 431574 Survey & Mapping				
I 441010 Office of Enterprise Asset Mgmt				
I 661110 Human Resources	\$13,457		\$13,457	
I 671110 Office Human Rights	\$1,981		\$1,981	
I502 950100 Clk Adm				
I502 950410 Print				
I502 950420 Mail	\$5,012		\$5,012	
I502 952720 Tech				
I502 950500 Finance	\$15,938		\$15,938	
I502 950520 Bd Rec				
I502 952410 Rec Mgt BCC				
I502 953100 Insp Gen	\$539		\$539	
BTS CAP				
RISK CAP				
Subtotal:	\$218,009		\$218,009	
Total Costs:	\$771,311		\$218,009	\$553,303
C) Cost Adjustments				
Total Indirect Costs:				
D) Total Costs	\$771,311		\$218,009	\$553,303
Total Indirect Costs:		\$218,009		
Total Direct Salaries:		\$359,232	Calculated Indirect Cost Rate:	60.69%



Pinellas County
Air Quality Fund 1075
Fiscal Year 2021-2022
Indirect Cost Rate Proposal

DESCRIPTION OF COST	Total Costs	Unallowable	Allowable Indirect	Allowable Direct
A) Personnel Analysis:				
1 Salary and Wages	\$738,278			\$738,278
Distribution %:	100.00%			100.00%
2 PT Wages & Overtime	\$10,714			\$10,714
3 Benefits 47.84%	\$353,163			\$353,163
Subtotal:	\$1,102,155			\$1,102,155
B) Indirect Cost Plan				
Building Depreciation				
Equipment Depreciation				
I 114300 Gen Gov	\$6,029		\$6,029	
I 171010 Cnty Attny	\$14,325		\$14,325	
I 201010 Cnty Admin	\$10,908		\$10,908	
I 321110 Office Mgt&Budget	\$5,123		\$5,123	
I 351110 Purchasing	\$1,466		\$1,466	
I 361310 Gen Asset Mgt				
I 361410 Real Prop Leases				
I 361501 Mid County Sections O&M				
I 361525 NW Section O&M				
Clearwater Chiller Plant				
I 361530 SE Section O&M				
I 361540 Jail Section				
I 431571 Construction Mgmt-Ops				
I 431572 Eng Support				
I 431574 Survey & Mapping				
I 441010 Office of Enterprise Asset Mgmt				
I 661110 Human Resources	\$12,111		\$12,111	
I 671110 Office Human Rights	\$1,621		\$1,621	
1502 950100 Clk Adm				
1502 950410 Print	-\$158		(\$158)	
1502 950420 Mail	\$189		\$189	
1502 952720 Tech				
1502 950500 Finance	\$18,348		\$18,348	
1502 950520 Bd Rec				
1502 952410 Rec Mgt BCC	\$12,311		\$12,311	
1502 953100 Insp Gen	\$1,087		\$1,087	
BTS CAP	\$20,125		\$20,125	
RISK CAP	\$6,878		\$6,878	
Subtotal:	\$110,364		\$110,364	
Total Costs:	\$1,212,519		\$110,364	\$1,102,155
C) Cost Adjustments				
Other Wages	\$1,120	\$1,120		
Total Indirect Costs:	\$1,120	\$1,120		
D) Total Costs	\$1,213,639	\$1,120	\$110,364	\$1,102,155
Total Indirect Costs:	\$110,364			
Total Direct Salaries:	\$738,278	Calculated Indirect Cost Rate:		14.95%

Based on FY 22 Actuals. 2 CFR Part 200 DRAFT (06/02/2023)					FY24		
					258300 AQ F0001	258700 AQ F1075	Total
Elements							
General Government					\$ 6,554.00	\$ 6,029.00	\$ 12,583.00
Building Depreciation					\$ 39,868.00	\$ -	\$ 39,868.00
Communications					\$ -	\$ -	\$ -
Print					\$ -	\$ (158.00)	\$ (158.00)
Mail					\$ 5,012.00	\$ 189.00	\$ 5,201.00
Clerk-Finance					\$ 15,938.00	\$ 18,348.00	\$ 34,286.00
Attorney					\$ 6,984.00	\$ 14,325.00	\$ 21,309.00
Cnty Admin					\$ 12,121.00	\$ 10,908.00	\$ 23,029.00
Purchasing					\$ 1,777.00	\$ 1,466.00	\$ 3,243.00
OMB					\$ 2,497.00	\$ 5,123.00	\$ 7,620.00
Facility Mgmt North I					\$ -	\$ -	\$ -
NW Section O&M					\$ 111,280.00	\$ -	\$ 111,280.00
Enterprise Asset Management					\$ -	\$ -	\$ -
Facility Mgmt North II					\$ -	\$ -	\$ -
Human Resources					\$ 13,457.00	\$ 12,111.00	\$ 25,568.00
Human Rights					\$ 1,981.00	\$ 1,621.00	\$ 3,602.00
Records Management					\$ -	\$ 12,311.00	\$ 12,311.00
Risk Cost Plan					\$ -	\$ 6,878.00	\$ 6,878.00
BTS Cost Plan					\$ -	\$ 20,125.00	\$ 20,125.00
Clerk - FIS						\$ -	\$ -
Insp Gen					\$ 539.00	\$ 1,087.00	\$ 1,626.00
							\$ -
Total Indirect Costs					\$ 218,009.00	\$ 110,364.00	\$ 328,373.00
Salaries and Wages					\$ 359,232.00	\$ 738,278.00	\$ 1,097,510.00
Proposed Indirect Rate					60.69	14.95	29.92

REGISTRATION STATUS: ACTIVE

PAYMENTS FOR CONTRACTS & GRANTS WILL NOT BE AWARDED OR PROCESSED AFTER:

11-01-2024

COUNTY OF PINELLAS

[Renew Registration Now](#)

Auria Oliver

Legal Business Name: COUNTY OF PINELLAS

Legal Business Address: 315 COURT ST
CLEARWATER, undefined, USA, 33756-5165

Email: FOUO Only

Phone: FOUO Only

Fax: FOUO Only

Mailing Address: 400 S. Fort Harrison Avenue
CLEARWATER, FL, USA, 33756-5338

DUNS: undefined

UEI: R37RMC63XKG1

CAGE: 4ATJ4

Status: Active

Purpose Of Registration: All Awards

Electronic Business POC:

Name: Auria Oliver

Email: FOUO Only

US Phone: FOUO Only

US Phone Ext: FOUO Only

Fax: FOUO Only

Address: 400 S. Fort Harrison Avenue
Clearwater, FL, USA, 33756-5338

Govt. Business POC:

Name: Auria Oliver
Email: FOUO Only
US Phone: FOUO Only
US Phone Ext: FOUO Only
Fax: FOUO Only

Address: 400 S. Fort Harrison Avenue
Clearwater, FL, USA, 33756-5338

PSC Codes:

NAICS Codes:

921120 - Legislative Bodies

Registration Date: 06-09-2005

Business Start Date: 01-01-1912

Credit Card Usage: No

Business Types:

12 - US Local Government
C7 - County

From: [State_Clearinghouse](#)
To: [Allen, Tammy L](#); [State_Clearinghouse](#)
Cc: [Schneider, Sheila](#)
Subject: RE: Pinellas County Air Quality - Request determination if United States Environmental Protection Agency Project should be selected for review by State Under Executive Order 12372
Date: Friday, July 12, 2024 1:05:17 PM
Attachments: [image002.png](#)

This Message Is From an External Sender

This message came from outside your organization.

[Report Suspicious](#)

While it is covered by EO 12372, the Florida State Clearinghouse does not select the project for review. You may proceed with your project.

Please continue to send future electronic requests directly to the State of Florida Clearinghouse email address, state.clearinghouse@floridadep.gov.

Good Luck.

Chris Stahl

Chris Stahl, Coordinator
Florida State Clearinghouse
Florida Department of Environmental Protection
3900 Commonwealth Blvd., M.S. 47
Tallahassee, FL 32399-2400
ph. (850) 717-9076
State.Clearinghouse@floridadep.gov

From: Allen, Tammy L <tallen@pinellas.gov>
Sent: Friday, July 12, 2024 11:26 AM
To: State_Clearinghouse <State.Clearinghouse@dep.state.fl.us>
Cc: Schneider, Sheila <sschneider@pinellas.gov>
Subject: Pinellas County Air Quality - Request determination if United States Environmental Protection Agency Project should be selected for review by State Under Executive Order 12372

EXTERNAL MESSAGE

This email originated outside of DEP. Please use caution when opening attachments, clicking links, or responding to this email.

Good morning,

Our agency will be applying for additional funding for our on-going EPA Section 105 Air Pollution Control Program Projects for the two-year funding period October 1, 2024 through September 30, 2026. Each 12-month project and funding period is based on the fiscal year cycle of October 1st to September 30th. A summary of the project is contained within this e-mail. The grant application is due no later than August 1, 2024.

Each time we prepare an application for funding, we submit a request for Status Determination to the State Clearinghouse for this continuing grant. Our past applications for this project, with no changes to the project activities anticipated, have received the following State Clearinghouse approval for submittal to the grantor.

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

EPA released additional guidance via the [Recipient/Application Information Notice dated June 16, 2021](#), essentially indicating EPA financial assistance programs that fund land use planning, construction of facilities, remediation of contaminated soils and other land restoration activities are subject to IR under Section 401 and Section 204. The EPA further indicated, the financial assistance programs EPA identifies subject to IR are the only EPA programs under which IR comments may be submitted to EPA although state or local laws may establish requirements for coordination of requests for Federal funding that cover a broader range of programs and activities. The November 20, 2020 [Federal Register Notice](#) also described EPA's policy of posting and maintaining the [list of financial assistance programs and activities](#) subject to IR on [EPA Financial Assistance Programs Subject to Executive Order 12372 and Section 204 of the Demonstration Cities and Metropolitan Development Act and Section 401 of the Intergovernmental Cooperation Act](#), rather than posting changes to the list in future Federal Register Notices.

The list EPA provides at: [epa_programs_subject_ir_2020_08_03.pdf](#) includes this project's CFDA number 66.001 Air Pollution Control Program Support as subject to review only when the proposed Federal financial assistance involves infrastructure planning. Pinellas County's project does not involve infrastructure planning. The project involves planning, developing, establishing, improving and maintaining adequate programs for prevention and control of air pollution. Please advise if this project and future funding amendments for this project still requires State Intergovernmental Review by the by State Single Points of Contact (SPOC) or if the project is exempt from the Intergovernmental review Requirements.

Please advise if Pinellas County can indicate on the project's federal application "Program is subject to E.O. 12372 but has not been selected by

the State for review” or if the State selects the application for review. If the State determines a review is desired, we will send the full application.

Project Summary:

Granting Agency	United States Environmental Protection Agency (USEPA)
CFDA/CSFA #	66.001
Grant Funding Program Name	Air Pollution Control, Section 105
Grant Funding Type	Project
Grant Award Type	Reimbursement
Granting Agency Contact Name	Wanjiru Machua-Thairu, EPA Project Officer; Latoria Davis, EPA Grant Specialist
Granting Agency Phone or Email	MachuaThairu.Wanjiru@epa.gov ; davis.latoria@epa.gov
Granting Agency Address	61 Forsyth Street Atlanta, GA 30303-8960
Proposed Abstract (Project Scope of Work)	The EPA Air Pollution Control Section 105 Grant Program is to assist in the planning, developing, establishing, improving and maintaining adequate programs for prevention and control of air pollution. This application is for another two-year budget/project period award to support continued funding of the existing County program to protect air quality so that it achieves established ambient air standards and protects human health. The program includes ambient air monitoring and various other activities to reduce or control air pollutants such as ozone, particulate matter, regional haze, sulfur dioxide, carbon monoxide, and mercury.
Benefit Summary (How will this benefit the County, Dept, etc?)	This program supports Pinellas County's Strategic Plan Goal 3.3 (Practice Superior Environmental Stewardship) to protect and improve the quality of our air. This program focuses on the core air protection objectives of attaining and maintaining National Ambient Air Quality Standards (NAAQS), ambient monitoring, addressing air toxics, supporting compliance and enforcement efforts, and permitting air pollution sources.

Respectfully,

Tammy L. Allen

Tammy L. Allen
Technical Project Coordinator
Pinellas County Public Works/Environmental Management Air Quality
509 East Avenue S., Suite 138
Clearwater, FL 33756
Phone (727) 464-3547
tallen@pinellascounty.org

Office Hours: Tuesday – Friday: 6:00 a.m. to 4:30 p.m.

Holiday Week Hours: Monday – Friday: 6:00 a.m. to 2:30 p.m.

Please tell us how we are doing! www.pinellascounty.org/surveys/PublicWorks

Follow us on Facebook: www.facebook.com/PinellasEnviroNews

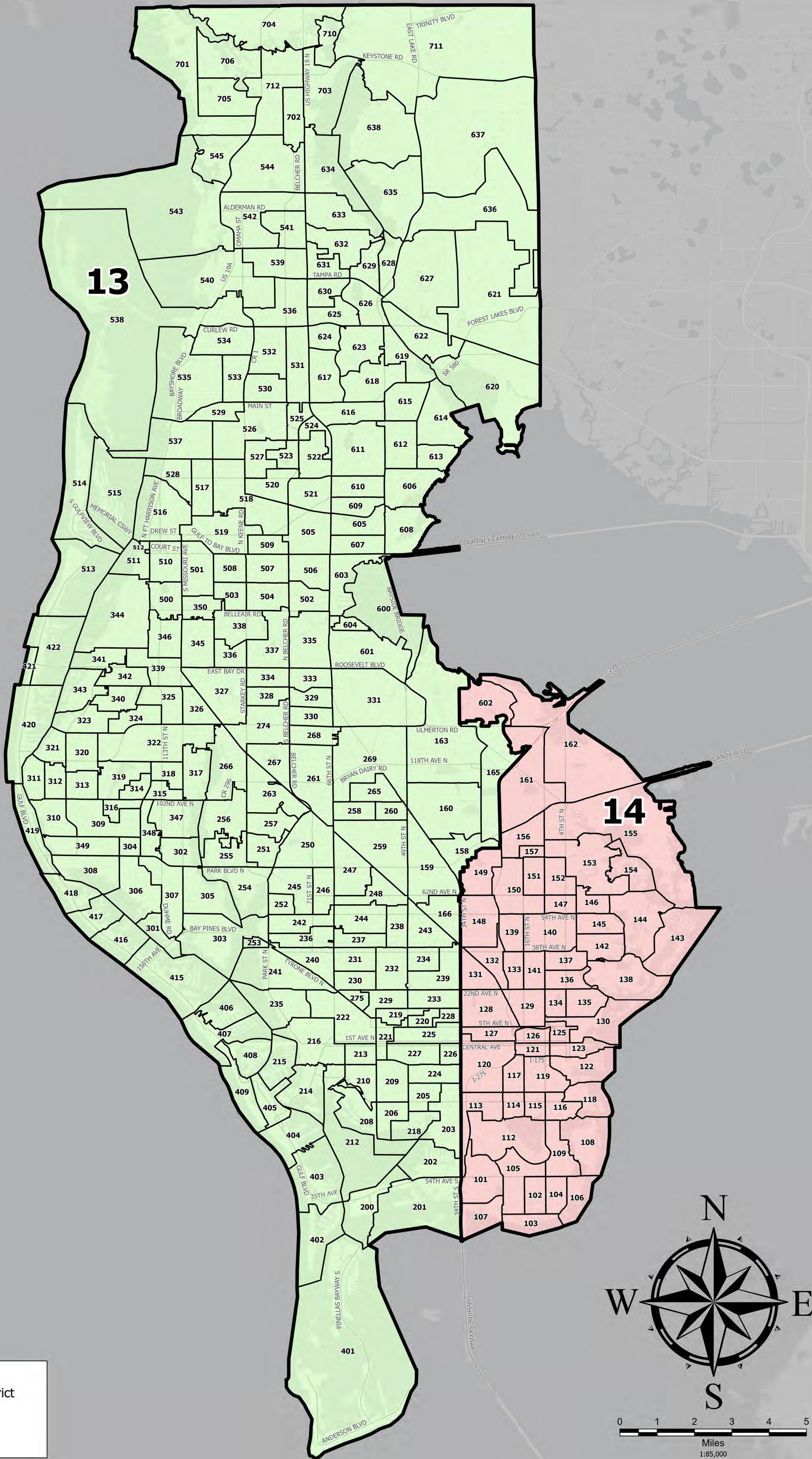


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VOTER PRECINCTS AND CONGRESSIONAL DISTRICTS

Pinellas County, Florida
Effective: May 24, 2022
Supervisor of Elections
Julie Marcus



BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2025

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Section 105 Air Pollution Control Program FY25	66.001	\$	\$	\$ 355,410.00	\$ 829,290.00	\$ 1,184,700.00
2. Section 105 Air Pollution Control Program FY26	66.001			393,470.00	918,096.00	1,311,566.00
3.						
4.						
5. Totals		\$	\$	\$ 748,880.00	\$ 1,747,386.00	\$ 2,496,266.00

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Prescribed by OMB (Circular A -102) Page 1

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) Section 105 Air Pollution Control Program FY25	(2) Section 105 Air Pollution Control Program FY26	(3) 	(4) 	
a. Personnel	\$ 494,716.00	\$ 524,055.00	\$	\$	\$ 1,018,771.00
b. Fringe Benefits	319,488.00	338,435.00			657,923.00
c. Travel	13,400.00	15,200.00			28,600.00
d. Equipment	62,000.00	125,800.00			187,800.00
e. Supplies	24,980.00	24,980.00			49,960.00
f. Contractual	7,675.00	7,805.00			15,480.00
g. Construction					
h. Other	45,755.00	45,755.00			91,510.00
i. Total Direct Charges (sum of 6a-6h)	968,014.00	1,082,030.00			\$ 2,050,044.00
j. Indirect Charges	216,686.00	229,536.00			\$ 446,222.00
k. TOTALS (sum of 6i and 6j)	\$ 1,184,700.00	\$ 1,311,566.00	\$	\$	\$ 2,496,266.00
7. Program Income	\$	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program		(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8.	Section 105 Air Pollution Control Program	\$ 1,747,386.00	\$	\$	\$ 1,747,386.00
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)		\$ 1,747,386.00	\$	\$	\$ 1,747,386.00

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 355,410.00	\$ 88,852.50	\$ 88,852.50	\$ 88,852.50	\$ 88,852.50
14. Non-Federal	\$ 829,290.00	207,322.50	207,322.50	207,322.50	207,322.50
15. TOTAL (sum of lines 13 and 14)	\$ 1,184,700.00	\$ 296,175.00	\$ 296,175.00	\$ 296,175.00	\$ 296,175.00

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)			
		(b)First	(c) Second	(d) Third	(e) Fourth
16.	Section 105 Air Pollution Control Program	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00
17.					
18.					
19.					
20. TOTAL (sum of lines 16 - 19)		\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges: \$2,050,044 (See attached Obj Class Cat. Worksheet)	22. Indirect Charges: \$446,220(See attached Obj Class Cat. Worksheet)
23. Remarks:	

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EPA KEY CONTACTS FORM

OMB Number: 2030-0020
Expiration Date: 06/30/2024

Authorized Representative: *Original awards and amendments will be sent to this individual for review and acceptance, unless otherwise indicated.*

Name:	Prefix: Mr.	First Name: Barry	Middle Name: A.
	Last Name: Burton		Suffix:
Title:	County Administrator		
Complete Address:			
Street1:	c/o Office of Management & Budget		
Street2:	400 South Fort Harrison Avenue, 3rd Floor		
City:	Clearwater	State:	FL: Florida
Zip / Postal Code:	33756-5338	Country:	USA: UNITED STATES
Phone Number:	(727)464-3901	Fax Number:	
E-mail Address:	grants@pinellas.gov		

Payee: *Individual authorized to accept payments.*

Name:	Prefix: Ms.	First Name: Meghan	Middle Name:
	Last Name: Johnson		Suffix:
Title:	Grants Management Coordinator		
Complete Address:			
Street1:	22211 US Hwy 19 N, Building 1		
Street2:			
City:	Clearwater	State:	FL: Florida
Zip / Postal Code:	33756	Country:	USA: UNITED STATES
Phone Number:	(727)464-4015	Fax Number:	
E-mail Address:	mrjohnson@pinellas.gov		

Administrative Contact: *Individual from Sponsored Programs Office to contact concerning administrative matters (i.e., indirect cost rate computation, rebudgeting requests etc).*

Name:	Prefix: Ms.	First Name: Sheila	Middle Name: E.
	Last Name: Schneider		Suffix: MSCM, CPM
Title:	Environmental Division Manager		
Complete Address:			
Street1:	509 East Avenue South, Suite 138		
Street2:			
City:	Clearwater	State:	FL: Florida
Zip / Postal Code:	33756-5338	Country:	USA: UNITED STATES
Phone Number:	(727)464-4655	Fax Number:	(727)464-4420
E-mail Address:	sschneider@pinellas.gov		

EPA KEY CONTACTS FORM

Project Manager: *Individual responsible for the technical completion of the proposed work.*

Name: Prefix: First Name: Middle Name:
Last Name: Suffix:
Title:

Complete Address:

Street1:
Street2:
City: State:
Zip / Postal Code: Country:
Phone Number: **Fax Number:**
E-mail Address:

Project Narrative File(s)

* **Mandatory Project Narrative File Filename:**

[Add Mandatory Project Narrative File](#)

[Delete Mandatory Project Narrative File](#)

[View Mandatory Project Narrative File](#)

To add more Project Narrative File attachments, please use the attachment buttons below.

[Add Optional Project Narrative File](#)

[Delete Optional Project Narrative File](#)

[View Optional Project Narrative File](#)

**Air Pollution Control, Section 105 Budget Work Plan
FY 2025**

Project Budget

A. Personnel	\$ 494,716.00
B. Fringe Benefits	\$ 319,488.00
C. Travel	\$ 13,400.00
D. Equipment	\$ 62,000.00
E. Supplies	\$ 24,980.00
F. Contractual	\$ 7,675.00
G. Construction	\$ 0.00
H. Other	\$ 45,755.00
I. Total Direct Charges	\$ <u>968,014.00</u>
J. Indirect Charges	\$ <u>216,686.00</u>
Grant Total	\$ 1,184,700.00

Federal Funds Requested: \$ 355,410.00

Estimated Recipient Share \$ 829,290.00

Explanation of Budget Framework:

- a. Personnel. Personnel cost details, including staff positions by job title, annual salary, percentage of time assigned to the project and total cost for the budget period are provided in the application package Object Class Worksheets. All persons identified are employees of our organization.
- b. Fringe Benefits. Fringe benefit costs are those costs for personnel employment other than the employees' direct income (i.e., employer's portion of FICA insurance, retirement, sick leave, holiday pay, and vacation cost) are included with the financial application. FY 2025 Fringe benefit costs are estimated based on current FY 2024 fringe rates adjusted for inflation.
- c. Travel. Travel and per diem costs are those costs for travel and subsistence which are directly related to the grant. Identify the number of trips planned, the purpose of each trip, the destination for each trip, the number of travelers, and the estimated cost of each trip (e.g., monitoring, administrative activities, attendance at specific conferences, meetings, training, etc.). A separate travel detail is included in the application package FY 2025 Object Class Categories Worksheet.
- d. Equipment. A complete list of equipment requested for purchase is included in the application package Object Class Categories Worksheet.
- e. Supplies. The description of supplies is as reasonably detailed as possible in the application package Object Class Categories Worksheet.
- f. Contractual. Air Vision Support Services Contract (software upgrades, support, maintenance) included in the application package Object Class Categories Worksheet.
- g. Other. Individual and total cost for Other is provided on the SF-424 and in the application package Object Class Categories Worksheet.

- h. Direct Charges. The individual and total amount of direct costs (items a-g above) are provided in the application package Object Class Categories Worksheet.
- i. Indirect Charges. Indirect costs result from allocation of a grouping of administrative costs which are not easily identified as a direct cost. A provisional indirect rate of 43.80% applied to direct salary costs is proposed for the FY 2025 project period. The actual indirect costs applied will be based on the certified OMB 2 CFR Part 200 Cost Allocation Plans for FY 2025. Indirect costs are limited to the agency's "Central Services Cost Allocation Plan" for County indirect charges and for Agency Indirect charges.

Note:

Pinellas County's new St. Pete Midtown Environmental Justice (EJ) site (AQS # 12-103-0028) will include monitoring under the Section 105 Grant for the pollutants Ozone and PM10.

**Air Pollution Control, Section 105 Budget Work Plan
FFY 2026**

Project Budget

A. Personnel	\$ 524,055.00
B. Fringe Benefits	\$ 338,435.00
C. Travel	\$ 15,200.00
D. Equipment	\$ 125,800.00
E. Supplies	\$ 24,980.00
F. Contractual	\$ 7,805.00
G. Construction	\$ 0.00
H. Other	\$ 45,755.00
I. Total Direct Charges	\$ <u>1,082,030.00</u>
J. Indirect Charges	\$ <u>229,536.00</u>
Grant Total	\$ 1,311,566.00

Federal Funds Requested: \$ 393,470.00

Estimated Recipient Share \$ 918,096.00

Explanation of Budget Framework:

- j. Personnel. Personnel cost details, including staff positions by job title, annual salary, percentage of time assigned to the project and total cost for the budget period are provided in the application package Object Class Categories Worksheet. All persons identified are employees of our organization.
- k. Fringe Benefits. Fringe benefit costs are those costs for personnel employment other than the employees' direct income (i.e., employer's portion of FICA insurance, retirement, sick leave, holiday pay, and vacation cost) are included with the financial application. FFY 2026 Fringe benefit costs are estimated based on the current FFY 2024 fringe rates adjusted for inflation.
- l. Travel. Travel and per diem costs are those costs for travel and subsistence which are directly related to the grant. Identify the number of trips planned, the purpose of each trip, the destination for each trip, the number of travelers, and the estimated cost of each trip (e.g., monitoring, administrative activities, attendance at specific conferences, meetings, training, etc.). A separate travel detail is included in the application package FFY 2026 Object Class Categories Worksheet
- d. Equipment. A complete list of equipment requested for purchase is included in the application package Object Class Categories Worksheet.
- e. Supplies. The description of supplies is as reasonably detailed as possible in the application package Object Class Categories Worksheet.
- f. Contractual. Air Vision Support Services Contract (software upgrades, support, maintenance) information is included in the application package Object Class Categories Worksheet.
- g. Other. Individual and total cost for Other is provided on the SF-424 and in the application package Object Class Categories Worksheet.

- h. Direct Charges. The individual and total amount of direct costs (items a-g above) are provided in the application package Object Class Worksheets.
- m. Indirect Charges. Indirect costs result from allocation of a grouping of administrative costs which are not easily identified as a direct cost. A copy of our current estimated indirect costs agreement is attached to the grant application package. A provisional indirect rate of 43.80% applied to direct salary costs is proposed for the FY 2026 project period. The actual indirect costs applied will be based on the certified OMB 2 CFR Part 200 Cost Allocation Plans for FY 2026. Indirect costs are limited to the agency's "Central Services Cost Allocation Plan" for County indirect charges and for Agency Indirect charges.

Note:

Pinellas County's new St. Pete Midtown Environmental Justice (EJ) site (AQS # 12-103-0028) will include monitoring under the Section 105 Grant for the pollutants Ozone and PM10.

Budget Narrative File(s)

* **Mandatory Budget Narrative Filename:**

Pinellas Object Class Categories Wkshts - FFY2025

Add Mandatory Budget Narrative

Delete Mandatory Budget Narrative

View Mandatory Budget Narrative

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative

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View Optional Budget Narrative

FY25 OBJECT CLASS CATEGORIES WORKSHEET

[NOTE: Please indicate any pre-award costs with a star (*).]

(NOTE: all figures are FY'25 only)

a. PERSONNEL

POSITION	NUMBER	SALARY	WORK YEARS	AMOUNT
Environmental Division Manager	1	\$118,401	0.270	\$31,968
Proj Coord-Technical (Grants/Special Projects)	1	\$105,142	0.050	\$5,257
Envir. Program Mgr. 2 (Compl/Enf/Toxics)	1	\$104,626	0.450	\$47,082
Environmental Program Manager 2 (Air Mon)	1	\$91,238	0.060	\$5,474
Environmental Program Manager 1 (Compl/Enf/Toxics)	1	\$74,447	0.490	\$36,479
Environmental Program Manager 1 (Air Mon)	1	\$68,993	0.490	\$33,807
Environmental Specialist 3 (Compl/Enf/Toxics)	1	\$62,955	0.650	\$40,921
Environmental Specialist 3 (Compl/Enf/Toxics)	1	\$62,892	0.580	\$36,477
Environmental Chemist	1	\$74,180	0.270	\$20,029
Environmental Specialist 2/3 (Compl/Enf/Toxics)	1	\$53,752	0.460	\$24,725
Environmental Specialist 2/3 (Compl/Enf/Toxics)	1	\$52,697	0.470	\$24,768
Environmental Specialist 2/3 (Compl/Enf/Toxics)	1	\$61,433	0.760	\$46,689
Env. Spec. 2/3 (Air Monitoring QA)	1	\$59,395	0.610	\$36,231
Env. Spec. 2/3 (Air Monitoring)	1	\$57,127	0.470	\$26,850
Env. Spec. 2/3 (Air Monitoring)	1	\$55,385	0.520	\$28,800
Env. Spec. 1/ 2 (Air Monitoring)	1	\$57,929	0.310	\$17,958
Env Spec 1/2 (Compl/Enf/Toxics)	1	\$48,000	0.650	\$31,200
a. PERSONNEL TOTAL	19		7.56	\$494,716

b. FRINGE BENEFITS

BASE	Est. \$ 494,716
RATE <u>64.58%</u>	X 64.58%
b. FRINGE BENEFITS TOTAL	\$ 319,488

c. TRAVEL

Explain: Includes cost of travel for training courses; workshops; seminars; regulatory planning and development meetings; as reasonably related to the EPA Section 105 Air Program goals, objectives and work-plan. Separate detail is attached.
c. TRAVEL TOTAL: \$13,400

OBJECT CLASS CATEGORIES WORKSHEET

d. EQUIPMENT: Tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Applicant's definition of equipment may be used provided the definition at least includes all items previously defined above.

(FY'25 only)

ITEM	NUMBER	COST PER UNIT	TOTAL
Sulfur Dioxide Analyzer	1	\$19,000	\$19,000
Continuous PM10 Monitor	1	\$18,000	\$18,000
Ozone Calibrator	1	\$15,000	\$15,000
Zero Air Generator	1	\$10,000	\$10,000
d. EQUIPMENT TOTAL:			\$62,000

e. SUPPLIES

List supplies by groups, as appropriate:	(FY'25 only)
Office Supplies (paper, pens, copier materials, envelopes, binders, etc.)	\$900
Chemicals (gases, standards, reagents, etc.)	\$2,350
Laboratory (Swagelok fitting, asbestos analysis supplies, etc.)	\$750
Clothing (boot cover leggings, tyvek suits, etc.)	\$150
Misc. Operating Supplies (Various air monitoring parts, tubing, hardware, batteries, filters, elec. components, fittings, etc.)	\$17,550
Computer (CDs, flash drive, cables, ink cartridges, UPS, Hdwr/Sftwr misc. parts)	\$540
Toxics monitoring and analysis mat'ls (spare/replacement parts for lab instruments, valves, tubing, etc)	\$1,330
Field Inspector supplies: safety supplies; respirator supplies; gloves; tools; sampling supplies	\$1,410
e. SUPPLIES	\$24,980

OBJECT CLASS CATEGORIES WORKSHEET

f. CONTRACTUAL

List each planned contract or type of service to be procured. Agreements/contracts with other governmental agencies (state, local or Federal) should be listed under category h. OTHER.	
Air Vision Support Services Contract (software upgrades, support, maintenance)	\$7,675
f. CONTRACTUAL TOTAL	\$7,675

g. CONSTRUCTION (N/A)

h. OTHER

Other: Explain by major categories.	(FY'25 only)
V.E. Certification & Training (2 @ \$1400)	\$2,800
Electric (\$7,000) utility service for air monitoring	\$7,000
Printing (\$200) Postage/Freight (\$1,400) Outreach materials (\$400)	\$2,000
Repairs & maint. Svc's. (\$16,820) Fleet Op. & Maint. (\$16,000)	\$32,820
Asbestos Microscopy bulk (20@\$12ea = \$240) & point count analysis (10@\$16ea = \$160)	\$400
Rental/Lease (demurrage on field cylinders-\$300; He, Zero Air Nitrogen gases-\$50; LN2-\$385)	\$735

Other Total \$45,755

(FY'25 only)

i. TOTAL DIRECT COSTS:	\$968,014
j. INDIRECT COSTS: 43.80 % (Central Services Cost Allocation Plan Rate + Agency Indirect rate)	\$216,686
k. TOTAL PROPOSED COSTS:	\$1,184,700
FEDERAL FUNDS REQUESTED: \$355,410 30.00%	
RECIPIENT SHARE OF TOTAL PROPOSED COSTS: \$829,290 70.00%	

Pinellas County Air Quality Division Section 105 Grant FFY 2025 Travel			
Description	Quantity Requested	Unit Cost	Line Total
Air Administration			
AQA: EPA annual grant meeting in Atlanta - 3 day; Conference/Other	1	\$1,000	\$1,000
AQA: EPA/State/Local Program Directors Meeting-3 days; Conference/Other	1	\$1,000	\$1,000
Reimbursable mileage/and meals per month; Local	10	\$30	\$200
TOTAL FOR AIR ADMINISTRATION SECTION			\$2,200
Air Monitoring			
AM: EPA workshop; out of state 4 days; conference/seminar (3 travelers)	3	\$1,500	\$4,500
TOTAL FOR AIR MONITORING SECTION			\$4,500
Asbestos/Stationary Source			
Asbestos Training	1	\$700	\$700
EPA Training/Seminar Courses (3 travelers)	3	\$1,200	\$3,600
Regional Asbestos Conference (SESAC); Conference/Other	1	\$1,200	\$1,200
ES3: EPA Advanced Training/Seminar	1	\$1,200	\$1,200
TOTAL FOR ASBESTOS/STATIONARY SOURCE SECTION			\$6,700
FY 2025 Estimated Total Agency Travel			\$13,400

FY26 OBJECT CLASS CATEGORIES WORKSHEET

[NOTE: Please indicate any pre-award costs with a star (*).]

(NOTE: all figures are FY'26 only)

a. PERSONNEL

POSITION	NUMBER	SALARY	WORK YEARS	AMOUNT
Environmental Division Manager	1	\$121,925	0.270	\$32,920
Proj Coord-Technical (Grants/Special Projects)	1	\$107,970	0.050	\$5,398
Envir. Program Mgr. 2 (Compl/Enf/Toxics)	1	\$109,358	0.450	\$49,211
Environmental Program Manager 2 (Air Mon)	1	\$95,703	0.060	\$5,742
Environmental Program Manager 1 (Compl/Enf/Toxics)	1	\$79,871	0.490	\$39,137
Environmental Program Manager 1 (Air Mon)	1	\$72,791	0.490	\$35,668
Environmental Specialist 3 (Compl/Enf/Toxics)	1	\$66,428	0.650	\$43,178
Environmental Specialist 3 (Compl/Enf/Toxics)	1	\$66,320	0.580	\$38,465
Environmental Chemist	1	\$76,351	0.270	\$20,615
Environmental Specialist 2/3 (Compl/Enf/Toxics)	1	\$57,950	0.460	\$26,657
Environmental Specialist 2/3 (Compl/Enf/Toxics)	1	\$55,739	0.470	\$26,197
Environmental Specialist 2/3 (Compl/Enf/Toxics)	1	\$63,421	0.760	\$48,200
Env. Spec. 2/3 (Air Monitoring QA)	1	\$63,822	0.610	\$38,931
Env. Spec. 2/3 (Air Monitoring)	1	\$60,257	0.470	\$28,321
Env. Spec. 2/3 (Air Monitoring)	1	\$59,650	0.520	\$31,018
Env. Spec. 1/ 2 (Air Monitoring)	1	\$61,114	0.310	\$18,945
Env Spec 1/2 (Compl/Enf/Toxics)	1	\$54,541	0.650	\$35,452
a. PERSONNEL TOTAL	19		7.56	\$524,055

b. FRINGE BENEFITS

BASE	Est. \$ 524,055
RATE 64.58 CFY25 (CFY = County Fiscal Year)	X 64.58%
b. FRINGE BENEFITS TOTAL	\$ 338,435

c. TRAVEL

Explain: Includes cost of travel for training courses; workshops; seminars; regulatory planning and development meetings; as reasonably related to the EPA Section 105 Air Program goals, objectives and work-plan. Separate detail is attached.
c. TRAVEL TOTAL: \$15,200

OBJECT CLASS CATEGORIES WORKSHEET

d. EQUIPMENT: Tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. Applicant's definition of equipment may be used provided the definition at least includes all items previously defined above.

(FY'26 only)

ITEM	NUMBER	COST PER UNIT	TOTAL
Data loggers for field	3	\$7,500.00	\$22,500.00
Continuous PM10 monitor	1	\$18,200.00	\$18,200.00
Multi-gas calibrators	3	\$25,000.00	\$75,000.00
Zero Air generator	1	\$10,100.00	\$10,100.00
d. EQUIPMENT TOTAL:			\$125,800

e. SUPPLIES

List supplies by groups, as appropriate:	(FY'26 only)
Office Supplies (paper, pens, copier materials, envelopes, binders, etc.)	\$900
Chemicals (gases, standards, reagents, etc.)	\$2,350
Laboratory (Swagelok fitting, asbestos analysis supplies, etc.)	\$750
Clothing (boot cover leggings, tyvek suits, etc.)	\$150
Misc. Operating Supplies (Various air monitoring parts, tubing, hardware, batteries, filters, elec. components, fittings, etc.)	\$17,550
Computer (CDs, flash drive, cables, ink cartridges, UPS, Hdwr/Sftwr misc. parts)	\$540
Toxics monitoring and analysis mat'ls (spare/replacement parts for lab instruments, valves, tubing, etc)	\$1,330
Field Inspector supplies: safety supplies; respirator supplies; gloves; tools; sampling supplies	\$1,410
e. SUPPLIES	\$24,980

OBJECT CLASS CATEGORIES WORKSHEET

f. CONTRACTUAL

List each planned contract or type of service to be procured. Agreements/contracts with other governmental agencies (state, local or Federal) should be listed under category h. OTHER.	
Air Vision Support Services Contract (software upgrades, support, maintenance)	\$7,805
f. CONTRACTUAL TOTAL	\$7,805

g. CONSTRUCTION (N/A)

h. OTHER

Other: Explain by major categories.	(FY'26 only)
V.E. Certification & Training	\$2,800
Electric (\$7,000) utility service for air monitoring	\$7,000
Printing (\$200) Postage/Freight (\$1,400) Outreach materials (\$400)	\$2,000
Repairs & maint. Svc's. (\$16,820) Fleet Op. & Maint. (\$16,000)	\$32,820
Asbestos Microscopy bulk (20@\$12ea = \$240) & point count analysis (10@\$16ea = \$160)	\$400
Rental/Lease (demurrage on field cylinders-\$300; He, Zero Air Nitrogen gases-\$50; LN2-\$385)	\$735
Other Total	\$45,755

(FY'26 only)

i. TOTAL DIRECT COSTS:	\$1,082,030
j. INDIRECT COSTS: 43.80 % (Central Services Cost Allocation Plan Rate + Agency Indirect rate)	\$229,536
k. TOTAL PROPOSED COSTS:	\$1,311,566
FEDERAL FUNDS REQUESTED: \$393,470 30.00%	
RECIPIENT SHARE OF TOTAL PROPOSED COSTS: \$918,096 70.00%	

**Pinellas County Air Quality Division
Section 105 Grant
FFY 2026 Travel**

Description	Quantity Requested	Unit Cost	Line Total
Air Administration			
AQA: EPA annual grant meeting in Atlanta - 3 day; Conference/Other	1	\$1,500	\$1,500
AQA: EPA/State/Local Program Directors Meeting-3 days; Conference/Other	1	\$1,500	\$1,500
Reimbursable mileage/and meals per month; Local	10	\$30	\$200
TOTAL FOR AIR ADMINISTRATION SECTION			\$3,200
Air Monitoring			
AM: EPA workshop; out of state 4 days; conference/seminar (3 travelers)	2	\$1,800	\$3,600
TOTAL FOR AIR MONITORING SECTION			\$3,600
Asbestos/Stationary Source			
Asbestos Training (350 x 4 staff)	1	\$1,400	\$1,400
EPA Training/Seminar Courses (3 travelers)	3	\$1,400	\$4,200
Regional Asbestos Conference (SESAC); Conference/Enforcement Conference	1	\$1,400	\$1,400
ES3: EPA Advanced Training/Seminar	1	\$1,400	\$1,400
TOTAL FOR ASBESTOS/STATIONARY SOURCE SECTION			\$8,400
FY 2026 Estimated Total Agency Travel			\$15,200

Section 105 Air Planning Agreement - FY 2025

Estimated Budget by Workplan Component

Name of Applicant: Pinellas County

Component	Funding (Total of EPA + Grantee Funding)	Workyears (Includes Staff Funded by EPA and Grantee)	Notes
Fiscal Year 2025: October 1, 2024 – September 30, 2025			
Ozone	\$236,940	1.512	
PM	\$236,940	1.512	
Visibility	--	--	
NO ₂	\$118,470	0.756	
Lead	--	--	
CO	\$59,235	0.378	
SO ₂	\$118,470	0.756	
Air Toxics Implementation (excludes NATTS)	\$118,470	0.756	
Air Toxics Characterization	\$59,235	0.378	Includes one (1) monitoring site
Acid Rain	--	--	
NESHAP's Asbestos	\$236,940	1.512	
TOTALS for Fiscal Year 2025*	\$1,184,700	7.56	

*Totals above should be consistent with the totals in the SF 424-Application for Federal Assistance.

Section 105 Air Planning Agreement - FY 2026

Estimated Budget by Workplan Component

Name of Applicant: Pinellas County

Component	Funding (Total of EPA + Grantee Funding)	Workyears (Includes Staff Funded by EPA and Grantee)	Notes
Fiscal Year 2026: October 1, 2024 – September 30, 2025			
Ozone	\$262,313	1.51	
PM	\$262,313	1.51	
Visibility	--	--	
NO ₂	\$131,157	0.76	
Lead	--	--	
CO	\$65,578	0.38	
SO ₂	\$131,157	0.76	
Air Toxics Implementation (excludes NATTS)	\$131,157	0.76	
Air Toxics Characterization	\$65,578	0.38	Includes one (1) monitoring site
Acid Rain	--	--	
NESHAP's Asbestos	\$262,313	1.51	
TOTALS for Fiscal Year 2026*	\$1,311,566	7.56	

*Totals above should be consistent with the totals in the SF 424-Application for Federal Assistance.