

**PAC AGENDA – SUMMARY AGENDA ACTION SHEET**  
**DATE: MARCH 4, 2024**

| ITEM  | ACTION TAKEN   | VOTE        |
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| <p>1. <u>CALL TO ORDER AND ROLL CALL</u></p>  | <p>The PAC held its March 4, 2024, meeting in the Palm Room at 333 Chestnut Street, Clearwater.</p> <p>The Chair, Matt Jackson, called the meeting to order at 1:31 p.m. and the members introduced themselves.</p> <p>Committee members in attendance included: Andrew Morris, Allie Keen, Tom Scofield, Wesley Wright, Jayme Lopko, Alicia Parinello, Matt Jackson, Marcie Stenmark, Maryellen Edwards, Marshall Touchton, Frances Leong Sharp and Britton Wilson.</p> <p>Others in attendance: Alissa Hevesh, Pinellas County staff; Sara Howard, Property Appraiser’s Office; Cecelia Chen, City of Safety Harbor.</p> <p>Forward Pinellas staff included: Rodney Chatman, Linda Fisher, Emma Wennick, Tina Jablon, Kyle Simpson, Alexis Hall (intern) and Jared Austin.</p> |             |
| <p>2. <u>APPROVAL OF MINUTES FROM THE FEBRUARY 5, 2024 PAC MEETING</u></p>  | <p>Motion: Tom Scofield<br/> Second: Britton Wilson</p>  | <p>12-0</p> |
| <p>3. <u>REVIEW OF FORWARD PINELLAS AGENDA FOR MARCH 13, 2024 MEETING</u><br/> <u>PUBLIC HEARING ITEMS</u><br/> A. <u>Countywide Plan Map Amendments</u><br/> 1. Case CW 24-05 – City of Tarpon Springs (continued from February)</p> | <p>Motion: Marshall Touchton<br/> Second: Marcie Stenmark</p>  | <p>12-0</p> |
| <p>2. Case CW 24-06 – City of Safety Harbor</p>   | <p>Motion: Marshall Touchton<br/> Second: Frances Leong Sharp</p>  | <p>12-0</p> |
| <p>3. Case CW 24-07 – City of Safety Harbor</p>   | <p>Motion: Marshall Touchton<br/> Second: Tom Scofield</p>   | <p>12-0</p> |
| <p>4. Case CW 24-08 – City of St. Petersburg</p>  | <p>Motion: Maryellen Edwards<br/> Second: Allie Keen</p>   | <p>12-0</p> |

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| <p>5. Case CW 24-09 – City of St. Petersburg</p>  | <p>Motion: Alicia Parinello<br/>Second: Marcie Stenmark</p>   | <p>12-0</p> |
| <p><u>REGULAR AGENDA ITEMS</u><br/>B. <u>CPA Actions and Forward Pinellas Administrative Review Items</u></p>                             | <p>Rodney Chatman advised the committee members that there were four cases approved by the Countywide Planning Authority on February 20<sup>th</sup>. This included the John’s Pass Village Activity Center. He advised that two Tier I Countywide Plan Map amendments were administratively approved by staff for Pinellas County and Pinellas Park. Lastly, he stated that there were no map adjustments processed during this period.</p>  |             |
| <p>4. <u>PLANNING TOPICS OF INTEREST</u><br/>A. <u>Property Appraiser Process for Permits – Multi-Parcel, Splits and Combinations</u></p> | <p>Rodney Chatman reminded the PAC members that in 2016, the PAC requested Forward Pinellas staff to contact the Pinellas County Property Appraiser’s Office (PAO) to determine the feasibility of improving the parcel-dividing process which ultimately led to revisions being made to the PAO parcel split/separation request form. Because, since that time, the PAO has further revised the form, the PAO reached out for an opportunity to have a discussion with the PAC members to learn more about the local processes to look for additional areas for improvement. Sara Howard, the PAO’s Assistant Director of Land Records led this discussion. Specifically, it was discussed whether the PAO or the local government should be the first to approve a parcel split or combination and the best methods for conveying those approvals to the other party. Overwhelmingly, the PAC members felt the local governments should be the first to review and approve an application. Additionally, the members felt it was important for the forms themselves to contain a place for the local government to sign off on the approval. It was also discussed that there be a process to ensure the same documentation is submitted for both approvals. It was agreed that Ms. Howard would take the information from the discussion back to the PAO for additional refinement of the process/forms. She will bring the item back at the April PAC meeting for further deliberation.</p> |             |

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| <p>B. <u>Bike Parking Code Comparison</u></p>    | <p>Alexis Hall, Forward Pinellas intern, provided the PAC members with an overview of her research on municipal codes across the United States that leverage bicycle parking strategies to promote alternative transportation and optimize parking infrastructure. Using examples from around the country and locally, she highlighted a variety of codes for reduced auto parking standards that included short-term and long-term bicycle parking, as well as spacing guidelines. Lastly, Ms. Hall cited some emerging trends in bike parking codes. Specifically, she mentioned planning for e-bikes and charging as an emerging need. Rodney Chatman polled the PAC members to inquire how many local governments are employing some of these bike parking strategies. A large majority are.</p>   |  |
| <p>C. <u>Legislative Update</u></p>              | <p>Linda Fisher reminded the PAC members that the legislative session is scheduled to conclude this Friday, March 8<sup>th</sup> and that committee meetings are already completed. She advised that most of the bills of interest being tracked by Forward Pinellas have made it through committees and are awaiting votes by the House or Senate. She offered updates on the specific status of a few of those bills including SB 328 which amends the Live Local Act, HB 1221 which creates a new preemption for residential infill, HB 1547/SB 1628 which require business impact statements for land use ordinances, HB 1526/SB 1647 which create a preemption for demolition of coastal buildings, HB 7049 which creates performance measures for MPOs, HB 1487 which makes governance and policy changes to PSTA, SB 280/HB 1537 which limits local government license requirements for vacation rentals, and several bills aimed at expediting building permits.</p> |  |
| <p>D. <u>Map Adjustment Application Form</u></p> | <p>Linda Fisher, referring to the form in the agenda, debuted the Map Adjustment Application form citing the rationale for its creation. She advised that, like the Countywide Plan Map Amendment form, the new form contains a checklist for submittals to assist the local governments. Lastly, Ms. Fisher advised the PAC members that the form has not yet gone live on the Forward Pinellas website to allow member input in advance of doing so.</p>   |  |

5. OTHER PAC BUSINESS/PAC DISCUSSION AND UPCOMING AGENDA  
A. Pinellas SPOTlight Emphasis Areas  
Update (Information)

Rodney Chatman updated the PAC members on the latest activities related to two of the SPOTlight Emphasis Areas. This included:

- **Vision for US 19 Corridor**  
Along US 19, single-point interchanges have been built based on a project development and environmental study approved in the 1990s. Upon further discussion with FDOT, consideration is underway to evaluate alternative concepts for the segment north of Nebraska Avenue to the county line to address business concerns about the highway becoming a barrier to access and reducing visibility. One option is to build a viaduct (an elevated roadway over an existing roadway) instead of single-point interchanges. This type of improvement would also offer more visibility and local access to surrounding areas and businesses. If FDOT moves forward with this design, the design of the frontage roads, how much space to include for the at-grade roads, and how the remaining land underneath may be used, are subject to change. This matter will be brought before forward in the Spring. We will begin with the Forward Pinellas Board and then begin community outreach to include the Tarpon Springs City Commission and Palm Harbor residents and business groups. It is our goal to include the design concept in the long-range transportation plan, if possible.
- **Enhancing Beach Community Access**  
A request has been made from the Forward Pinellas Bicycle Pedestrian Advisory Committee (BPAC) of the board to ask Pinellas County to consider removal of signs on the Dunedin Causeway that direct bicyclists to "Dismount Bike if Riding on Sidewalk." The sign is in place due to bottle-neck areas on the bridge that place bicyclists and pedestrians in conflict for space. However, the BPAC has forwarded that the signs are not practical in this application due to the significant distance people would have to push their bikes and the unsafe alternative of bicyclists entering a traffic lane to avoid dismounting. Forward Pinellas will

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|   | coordinate a meeting with Pinellas County and Dunedin staff to develop a way forward that everyone can support.   |  |
| B. <u>Upcoming Land Use Cases &amp; Pre-App Meetings</u>  | Rodney Chatman again stressed the importance of pre-application meetings prior to the formal submittal of land use amendments to ensure a smooth process from the start. He stated that this seems to be happening more consistently now and it seems to be improving the process for all involved parties.   |  |
| C. <u>Interesting Topics from Your Planner's Notebook</u> | Rodney Chatman explained that at the recommendation of the new PAC Chair, Matt Jackson, Forward Pinellas staff is looking for ways to engage the PAC members with one another to provide learning opportunities. To that end, Mr. Chatman outlined a new recurring agenda item called the "Planner's Notebook" that will allow members to elaborate each month on topics or ideas from each local government's perspective. Additionally, Mr. Chatman advised that Forward Pinellas will be hosting a lunch and learn with the PAC on April 1 <sup>st</sup> just prior to the regular meeting. This will offer an opportunity for newer members to gain some orientation, while also allowing for some team building among all the members. |  |
| 6. <u>Upcoming Events</u>                                 | The Chair highlighted the upcoming events.  |  |
| 7. <u>ADJOURNMENT</u>                                     | There being no further business, the meeting was adjourned at 2:51 p.m.   |  |

Respectfully Submitted,

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PAC Chair

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Date