

KEN BURKE, CPA
CLERK OF THE CIRCUIT COURT AND COMPTROLLER — PINELLAS COUNTY, FLORIDA

Clerk of the County Court
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor

315 Court Street, Room 400
Clearwater, FL 33756-5165
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Fax: (727) 453-3589
kburke@mypinellasclerk.gov
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October 31, 2023

Honorable Janet C. Long, Chair
Pinellas County Board of County Commissioners
315 Court Street
Clearwater, FL 33756

RE: FY23 Excess Fees & FY24 Budget Amendment Request

Dear Honorable Commissioner Long,

In accordance with the requirements of S. 218.36 (2), F.S., the Clerk has calculated the excess fees due to the Board totaling \$1,826,877.93. The Clerk's Annual Report and a copy of the check are attached.

While the Clerk's office has remitted excess fees on an annual basis for more than ten fiscal years, this year, we are requesting a portion of the excess fees be returned to the Clerk's office through an amendment. In FY23, the Board appropriated \$825,000 through a budget amendment. While these funds were estimated to be necessary in FY23 for a revenue shortfall, cost-saving measures were implemented to reduce our expenditures. The Clerk's office is requesting the same \$825,000 be re-appropriated for the purpose of subsidizing the expected FY24 medical insurance shortfalls in the Court and Recording funds.

In collaboration with the Office of Management and Budget, the budget amendment will be presented for your consideration at an upcoming BCC meeting.

The net of the excess fee remittance after the anticipated budget amendment remains substantial at \$1,001,877.93. Thank you for your continued support of the Clerk's office. Should you have any questions, feel free to contact me directly.

Sincerely,

Ken Burke

Enclosure(s)

Cc: Honorable Dave Eggers, Board of County Commissioners
Honorable Rene' Flowers, Board of County Commissioners
Honorable Charlie Justice, Board of County Commissioners
Honorable Chris Latvala, Board of County Commissioners
Honorable Kathleen Peters, Board of County Commissioners
Honorable Brian Scott, Board of County Commissioners
Barry Burton, County Administrator, Board of County Commissioners
Chris Rose, Director, Office of Management and Budget, Board of County Commissioners
Jeanette L. Phillips, CPA, CGFO, Chief Deputy Director, Finance, Clerk of the Circuit Court and Comptroller

**STATE OF FLORIDA
CONSTITUTIONAL OFFICER FINANCIAL REPORT FOR 2022-2023**

Name of governmental unit

**PINELLAS COUNTY CLERK OF THE CIRCUIT COURT AND
COMPTROLLER**

Address

315 Court Street

City and zip code

Clearwater 33756

Name of chief financial officer

KEN BURKE

Title of chief financial officer

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

Telephone number (727) 464-3341

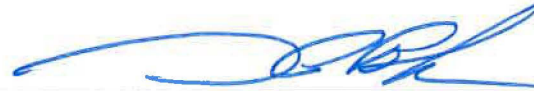
Person who may be contacted regarding this report.

Name Jeanette Phillips

Telephone number (727) 464-8300

CERTIFICATION

I do solemnly swear that the information reported herein is a true, correct and complete report of the financial position and all revenues and expenditures of my office for the year ending September 30, 2023.



(Signature)

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

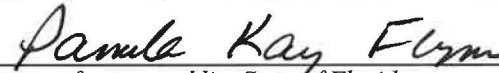
Pinellas County, Florida

STATE OF FLORIDA
COUNTY OF PINELLAS

Sworn to and subscribed before me this 31st day

By means of physical presence

of October, 2023, by Ken Burke



Signature of notary public- State of Florida

Pamela Kay Flynn

(Print, Type, or Stamp Commissioned Name of Notary Public)



PAMELA KAY FLYNN
Commission # HH 310338
Expires March 28, 2024

Personally known X or Produced Identification

Type of Identification Produced

**PINELLAS COUNTY CLERK OF THE CIRCUIT COURT
CLEARWATER, FLORIDA**

VENDOR NO.	CHECK DATE	CHECK NO.	CHECK TOTAL
4400	30-Oct-2023	22483	\$1,826,877.93

DATE	INVOICE OR CREDIT MEMO NUMBER	REFERENCE NO. DESCRIPTION	GROSS	DISCOUNT	NET
31-Oct-23	EXCESSFEESFY23	Excess Fees FY23	\$1,826,877.93	\$0.00	\$1,826,877.93

CHECK FRAUD IS A FEDERAL OFFENSE. THIS CHECK IS PHOTOGRAPHICALLY AND CHEMICALLY PROTECTED.



KEN BURKE
PINELLAS COUNTY CLERK OF THE CIRCUIT COURT
Clearwater, Florida

WELLS FARGO
Clerks Operating

Check No. 22483 11-24
DATE 30-Oct-2023 1210

AMOUNT \$1,826,877.93

Pay **One Million Eight Hundred Twenty-Six Thousand Eight Hundred Seventy-Seven Dollars And Ninety-Three Cents******* DOLLARS

To the Order of:

Void if not cashed within sixty days

Pinellas County Board of County Commissioners
315 Court St
Clearwater FL 33756

CLERK OF THE CIRCUIT COURT

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK

⑈ 22483 ⑈

PINELLAS COUNTY CLERK OF THE CIRCUIT COURT AND COMPTROLLER
COMBINED BALANCE SHEET
ALL FUND TYPES
September 30, 2023

ASSETS	Acct	General Fund
Cash	1010000	\$ 2,910,109
Accounts receivable (net)	1150000	70
Interest receivable	1350000	19,142
Due from other funds	1310000	115,889
Due from Board of County Commissioners	1330700	62,969
Due from other Constitutional Officers	1330700	23,219
Due from other governments	1330001	345,485
Prepaid items	1550000	276,785
TOTAL ASSETS		3,753,668
LIABILITIES AND FUND BALANCES		
Accounts payable	2010000	702,657
Accrued wages and fringe benefits	2160000	926,313
Due to Board of County Commissioners	2083110	1,847,913
TOTAL LIABILITIES		3,476,883
FUND BALANCE		
Reserved for Prepays (nonspendable)	2471503	276,785
TOTAL FUND BALANCES		276,785
TOTAL LIABILITIES AND FUND BALANCES		\$ 3,753,668

PINELLAS COUNTY CLERK OF THE CIRCUIT COURT AND COMPTROLLER
EXPENDITURES
For the year ended September 30, 2023

FUND : General

EXPENDITURES AND OTHER DEBITS
(511.XX THROUGH 599.XX)

Account No.	Object	Description	Amount
513	10	General Gov't- Financial & Admin-Personal services	\$ 10,351,583
513	30	General Gov't- Financial & Admin-Operating expenses	964,818
513	60	General Gov't- Financial & Admin-Capital outlay	-
516	10	Non-Court Information Systems-Personal services	358,776
516	30	Non-Court Information Systems-Operating expenses	284,167
516	60	Non-Court Information Systems-Capital outlay	-
519	10	General Gov't- Other-Personal services	5,557,669
519	30	General Gov't- Other-Operating expenses	1,509,868
519	60	General Gov't- Other-Capital outlay	70,215
713	10	Court rel- Gen Oper-Info Sys -Personal Services	987,273
713	30	Court rel- Gen Oper-Info Sys -Operating expenses	1,060,331
713	60	Court rel- Gen Oper-Info Sys -Capital outlay	32,955
654	10	Court rel - Cir Ct Civil-Personal Services	1,382,745
654	30	Court rel - Cir Ct Civil-Operating Expenses	231,329
654	60	Court rel - Cir Ct Civil-Capital Outlay	-
EXPENDITURES BEFORE TRANSFERS			22,791,729
586	91	Transfers to Board of County Commissioners	1,826,878
586	91	Transfers to Other Funds	1,715,303
TOTAL EXPENDITURES AND OTHER DEBITS			\$ 26,333,910

PINELLAS COUNTY CLERK OF THE CIRCUIT COURT AND COMPTROLLER
EXPENDITURES
BUDGET AND ACTUAL

For the year ended September 30, 2023

FUND: General

EXPENDITURES AND OTHER DEBITS
(511.XX THROUGH 599.XX)

Account #	Obj	Description	TOTAL FUNDS ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE
513	10	General Gov't- Financial & Admin-Personal services	\$ 12,286,321	\$ 11,350,133	\$ 10,351,583	\$ 998,550
513	30	General Gov't- Financial & Admin-Operating expenses	1,618,596	1,100,853	964,818	136,035
513	60	General Gov't- Financial & Admin-Capital outlay	4,790	4,790	-	4,790
516	10	Non-Court Information Systems-Personal services	574,637	359,777	358,776	1,001
516	30	Non-Court Information Systems-Operating expenses	195,741	329,961	284,167	45,794
516	60	Non-Court Information Systems-Capital outlay	-	-	-	-
519	10	General Gov't- Other-Personal services	6,418,032	5,689,103	5,557,669	131,434
519	30	General Gov't- Other-Operating expenses	791,456	1,826,125	1,509,868	316,257
519	60	General Gov't- Other-Capital outlay	47,027	74,562	70,215	4,347
713	10	Court rel- Gen Oper-Info Sys -Personal Services	992,516	993,378	987,273	6,105
713	30	Court rel- Gen Oper-Info Sys -Operating expenses	268,002	1,388,178	1,060,331	327,847
713	60	Court rel- Gen Oper-Info Sys -Capital outlay	18,820	33,775	32,955	820
654	10	Court rel - Cir Ct Civil-Personal Services	720,000	1,350,000	1,382,745	(32,745)
654	30	Court rel - Cir Ct Civil-Operating Expenses	165,724	235,724	231,329	4,395
654	60	Court rel - Cir Ct Civil-Capital Outlay	-	-	-	-
		EXPENDITURES BEFORE TRANSFERS	24,101,662	24,736,358	22,791,729	1,944,630
586	91	Transfers to Board of County Commissioners	-	-	1,826,878	(1,826,878)
586	91	Transfers to Other Funds	-	1,715,303	1,715,303	-
TOTAL EXPENDITURES AND OTHER DEBITS			\$ 24,101,662	\$ 26,451,661	\$ 26,333,910	\$ 117,751