

## OMB Granicus Review

<b>Granicus Title</b>	First Amendment - Acknowledgement of a corporate name change from Mason Blau and Associates, Inc. to Mason Blau and Associates, LLC.				
<b>Granicus ID#</b>	24-1244D	<b>Reference #</b>	21-0259-CN	<b>Date</b>	12/19/2024

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	N	<b>Original Amount</b>	N/A
<b>Fund(s)</b>	N/A	<b>Amount of Change (+/-)</b>	N/A
<b>Cost Center(s)</b>	N/A	<b>Total Amount</b>	N/A
<b>Program(s)</b>	N/A	<b>Amount Available (FY24)</b>	N/A
<b>Account(s)</b>	N/A	<b>Included in Applicable</b>	N/A
<b>Fiscal Year(s)</b>	N/A	<b>Budget? (Y/N)</b>	

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Construction and Property Management (CPM) is seeking approval and execution by the County Administrator of the First Amendment to acknowledge a corporate name change from Mason Blau and Associations, Inc. to Mason Blau and Associates, LLC for continuing professional architectural services on an as needed basis.

There is no fiscal impact affiliated with First Amendment.

**Analyst: Shane Kunze**

**Ok to Sign:** ☒

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to \_\_\_\_)"**.
5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject\_Date)**
  - b. (e.g., OMB Review\_22-529A\_PW\_Sidewalk\_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).