

**NON-PURCHASING CONTRACT REVIEW TRANSMITTAL SLIP**

PROJECT: Joint Project Agreement with the City of St. Petersburg for Utility Work associated with the Haines Road Intersection Project from 51 <sup>st</sup> Avenue to 60 <sup>th</sup> Avenue	
CONTRACT NO.: County PID No. 000147A	ESTIMATED EXPENDITURE / REVENUE: \$980,121.19 <i>(Circle or underline appropriate choice above.)</i>

In accordance with Contract Administration and its Review Process, the attached documents are submitted for your review and comment. Please complete this Non-Purchasing Contract Review Transmittal Slip below with your assessment, and **forward to the next Review Authority on the list, skipping any authority marked "N/A."** Indicate suggested changes by noting those in "Comments" column, or by revising, in RED, the appropriate section(s) of the document(s) to reflect the exact wording of the desired change(s).

<b>OTHER SPECIFICS RELATING TO THE CONTRACT:</b>
This contract represents the City of St. Pete's portion of work associated with the above project. The City will pay for their segment of work, which is estimated to be \$933,448.75, plus a 5% County administrative fee.

REVIEW SEQUENCE	DATE	INITIAL/SIGNATURE	COMMENTS (IF ANY)	COMMENTS REVIEWED & ADDRESSED OR INCORPORATED
Originator: Engineering Scott Baird Ivan Fernandez, P.E. Kevin Becotte, P.E.	8/17/15 8/17/15 8/17/15	SB IF KB		
Finance:** Cassandra Williams	8/18/15	CBW		
OMB:** Bill Berger	8/20/15	[Signature]	See attached.	
Risk Mgmt: Virginia Holscher	8/21/15	GW	Public Entity → Public Entity	
Legal: Christy Pemberton	8/21/15	CP		
Assistant County Administrator: Paul Sacco	8/25/15	PSA	See Board Memo Comments	MC 8/21/15

Please return to Merry Celeste ext. 4-3185  
All inquiries should be made to Scott Baird ext. 4-8935.

## OMB Contract Review

<b>Contract Name</b>	Joint Project Agreement with the City of St. Petersburg for Utility Work associated with the Haines Road Intersection Project from 51 <sup>st</sup> Ave to 60 <sup>th</sup> Ave.				
<b>CATS#</b>	47911	<b>Contract #</b>		<b>Date:</b>	8/19/15

**Mark all Applicable Boxes:**

Type of Contract										
<b>CIP</b>	<input checked="" type="checkbox"/>	<b>Grant</b>	<input type="checkbox"/>	<b>Other</b>	<input checked="" type="checkbox"/>	<b>Revenue</b>	<input type="checkbox"/>	<b>Project</b>	<input type="checkbox"/>	000147A

**Contract information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Contract Amount</b>	980,121.19
<b>Fund(s)</b>	N/A	<b>Amount of Change</b>	NA
<b>Cost Center(s)</b>		<b>Contract Amount</b>	980,121.19
<b>Program(s)</b>		<b>Amount Available</b>	<b>Total:</b>
<b>Account(s)</b>		<b>Included in Applicable Budget? (Y/N)</b>	N/A
<b>Fiscal Year(s)</b>	FY16-FY17		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Agreement with the City of St. Petersburg is the City's portion of utility work for Haines Rd reconstruction project. The City's preliminary estimated Utility Work is \$933,448.75, plus a five percent (5%) County construction/contract administration fee of \$46,672.00 for a total cost of \$980,121.19. The City will submit payment to the County no later than thirty (30) days after notification of intent to award construction contract. This will not show up as part of the budget for the County project. The City's portion will be hold in a Liability account.

**Analyst: Tim Crowley**

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.

# Pinellas County Capital Improvement Program Project Budget Detail Report

Parameters:	Project: 000147A Haines Rd 51st to 60th Av	Budget Type Code: Planning	Fund Type: All																
Current Year Estimate																			
2015      2016      2017      2018      2019      2020      2021      2022      2023      2024      2025      Total																			

<b>Function: Transportation</b>																			
<b>Activity: Road &amp; Street Facilities</b>																			
<b>Project: 000147A Haines Rd from 51st Avenue to 60th Avenue</b>																			
Fund: 3001	Capital Projects	Center: 414100	CIP-Transportation	Program: 3020	Arterial Roads Projects														
010.8	Acq-Penny	100,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
020.8	Design-Penny	250,000	100,000	150,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
030.8	Constr-Penny	0	1,500,000	2,000,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Project Total for : Fund: 3001 Capital Projects**    Center: 414100    CIP-Transportation    Program: 3020    Arterial Roads Projects  
 350,000    1,600,000    2,150,000    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0

**Total for Project: 000147A Haines Rd from 51st Avenue to 60th Avenue**  
 350,000    1,600,000    2,150,000    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0

**Funding Source:**  
 Penny for Pinellas    350,000    1,600,000    2,150,000    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0

**Funding Total:**  
 350,000    1,600,000    2,150,000    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0    0

**Project Description:** Reconstruction of Haines Road to a 2-lane urban roadway with sidewalk and drainage improvements.

<b>Project Classifications:</b>	
CIE Elements	Transportation/Transportation Systems
Location	St Petersburg
Originating Department	DEI Public Works
Penny Program	Transportation and Traffic Flow
TIF District	Greater St. Petersburg Area