

## Southwest Florida Water Management District Cooperative Funding Initiative (CFI) Project Agreement (Type 1-3)

This Agreement, including any exhibits referenced, attached, or incorporated herein (Agreement) is entered into by and between the Southwest Florida Water Management District (District) and the Cooperator named below:

### Project Information

Cooperator Name: Pinellas County  
 Cooperator Address: 14 South Ft. Harrison Avenue  
Clearwater, Florida 33756  
 Project Number: Q353  
 Project Name: Pinellas Co Southcross Reclaimed Water Expansion/Surface Augmentation Study  
 Project Description: The project consists of a feasibility study to evaluate and compare three different 9.0 million gallon per day (mgd) reclaimed water options for the full utilization of the County's excess non-beneficial surface water discharge flows from their Southcross Water Reclamation Facility (Project).  
 Electronic Signature: Yes

### Funding/Agreement Information

\*expiration date subject to change

Risk Level: Type 2  
 Effective Date: 10/01/2022 \*Expiration Date: 12/31/2024  
 Anticipated Total Project Cost: \$400,000 \*O&M Expiration Date: \_\_\_\_\_  
 District's Maximum Share: \$200,000 Multi-Year Funded Project: No  
 State Funds: \_\_\_\_\_ CSFA #: \_\_\_\_\_ Title: \_\_\_\_\_  
 Federal Funds: \_\_\_\_\_ CFDA #: \_\_\_\_\_ Title: \_\_\_\_\_  
 Cooperator's Total Share: \$200,000 Approved funds: \$200,000 Through FY: 2023  
 District Funding Percentage: 50% Land Acquisition Cost: No  
 Third Party Review: No Conservation Easement: No

### Party Contacts

#### District Contract Manager

Name: Hannah Rahman, Staff Hydrogeologist  
 Address: 2379 Broad Street  
Brooksville, Florida 34604  
 Phone: (352) 224-9989  
 Email: Hannah.Rahman@swfwmd.state.fl.us

#### Cooperator Project Manager

Name: Daniel Umberger  
 Address: 14 South Ft. Harrison Avenue  
Clearwater, Florida 33756  
 Phone: (727) 582-2318  
 Email: dumberger@pinellas.gov

The Parties agree to comply with the terms and conditions set forth in the exhibits below, which are incorporated herein by reference:

X	Exhibit A - CFI Standard Terms and Conditions (Type 1-3, Public Cooperator)
	Exhibit A - CFI Standard Terms and Conditions (Type 1-3, Private Cooperator)
	Exhibit B - CFI Special Terms and Conditions – Construction, Restoration, or Conservation with Construction
	Exhibit B - CFI Special Terms and Conditions – Construction (Water Quality/Flood Protection)
	Exhibit B - CFI Special Terms and Conditions – Construction (Reclaimed Water)
	Exhibit B - CFI Special Terms and Conditions – Construction (ASR and Recharge)
X	Exhibit B - CFI Special Terms and Conditions – Non-Construction (Feasibility Study, Conservation, Watershed Management Plan)
	Exhibit B - CFI Special Terms and Conditions – Construction (Third-Party Review)
	Exhibit B - CFI Special Terms and Conditions – Septic to Sewer
X	Exhibit C - Project Plan
X	Exhibit D - Minority/Women Owned and Small Business Utilization Report Form
	Exhibit E - Contingency Funds Justification Form
	Exhibit F - Special Audit Requirements
	Exhibit G - State Funding Requirements
	Exhibit H - Federal Funding Requirements
	Exhibit I - Miscellaneous
X	Attachment 1 - Cooperative Funding Agreement Checklist
	Attachment 2 - Sample Conservation Easement

IN WITNESS WHEREOF, the parties hereto, or their lawful representatives, have executed this Agreement on the day and year set forth next to their signatures below.

Southwest Florida Water Management District

DocuSigned by:  
 By: *Amanda Rice*  
 Name: Amanda Rice Date: 10/31/2023  
 Title: Assistant Executive Director

Pinellas County

By: *Janet C. Long*  
 Name: Janet C. Long Date: October 17, 2023  
 Title: Chair, Board of County Commissioners



ATTEST: KEN BURKE, CLERK

By: *Ken Burke*

APPROVED AS TO FORM

By: *Miles Belknap*  
 Office of the County Attorney

Exhibit A  
Southwest Florida Water Management District  
Standard Terms and Conditions  
Public Cooperator

1. Project Contacts and Notices.

The individuals identified in the CFI Project Agreement are the prime contacts for matters relating to this Agreement. Each party shall provide notice to the other party of any changes to the prime contact information. All notices under this Agreement shall be in writing to the other party's prime contact and shall be sent by email or overnight mail, except for cure and default notices which shall be sent by certified mail. Unless otherwise indicated in this Agreement, reports may be provided by email. Notices and reports are effective upon receipt. Any notice or report delivered by email shall request a receipt thereof confirmed by email or in writing by the recipient and the effective date shall be the date of receipt, provided such receipt has been confirmed by the recipient.
2. Contact Authority.

The Cooperator's Project Manager is authorized to affirm the invoice certification required by this Agreement. The District's Contract Manager is authorized to approve requests to extend a Project task deadline or to adjust a line item amount of the Project Budget. The District's Contract Manager is not authorized to approve any time extension that will extend a Project task beyond the expiration date of this Agreement or which will result in a change to the total project cost or the parties' funding shares as identified in the CFI Project Agreement. Changes authorized by this Paragraph do not require a formal written amendment but must be in writing and signed in accordance with each party's signature authority.
3. Agreement Term.

The effective date of this Agreement is identified in the CFI Project Agreement. The expiration date is the date identified in the CFI Project Agreement, or upon the satisfactory completion of the Project and subsequent final reimbursement to the Cooperator, whichever occurs first. If Exhibit B requires the Cooperator to operate and maintain the Project after its completion, the operation and maintenance obligation shall survive the above-referenced expiration date for 20 years, beginning on the date provided in Exhibit B. The Cooperator is not eligible for reimbursement for any Project work conducted or costs incurred prior to the effective date of this Agreement.
4. Scope of Work.

The Cooperator shall perform the services necessary to complete the Project in accordance with Exhibit C, the Project Plan. The Cooperator shall commence and complete Project tasks in accordance with the Project Schedule, including any properly authorized extensions of time. Time is of the essence in the performance of each obligation under this Agreement. The Cooperator shall promptly advise the District of issues that arise that may impact the successful and timely completion of the Project. The Cooperator shall be solely responsible for managing and controlling the Project and its operation and maintenance, including the engagement and supervision of any consultants or contractors.
5. Funding.
  - 5.1. The anticipated total cost of the Project is identified in the CFI Project Agreement. The District's maximum funding share is identified in the CFI Project Agreement, subject to Paragraph 6 below. The Cooperator shall provide all remaining funds necessary for the satisfactory completion of the Project.
  - 5.2. Any state or federal appropriations or grant funds received by the Cooperator for the Project will be applied to reduce each party's share in accordance with their respective

funding percentages as described in the CFI Project Agreement. If the District is a recipient of state or federal appropriations or grant funds for the Project, the District's reimbursement obligation of such funding amounts is contingent upon the District's receipt of such funds.

- 5.3. Reimbursement for expenditures of contingency funds is contingent upon the District's approval and determination, in its sole discretion, that the expenditures were necessary to achieve the resource benefit of the Project and were not in excess of what was reasonably necessary to complete the Project. The term "contingency funds" shall include funds that are allocated for unanticipated or extra work needed to complete the Project. Items not considered for reimbursement include those unrelated to the resource benefit or resulting from design errors and defects in the work. The Cooperator may submit up to 5% of the anticipated total cost of the Project for contingency reimbursement. The District's total reimbursement obligation of contingency expenses is limited to its funding percentage identified in CFI Project Agreement. If an invoice includes expenditures of contingency funds, the Cooperator shall complete and submit the Contingency Funds Justification Form exhibit to explain the basis of each line item expenditure.
- 5.4. The Cooperator shall evaluate the cost benefit of utilizing owner direct purchases for the Project and shall advise the District as to the reason the Cooperator did or did not choose to utilize owner direct purchase for major Project components.
- 5.5. Costs associated with in-kind services provided by the Cooperator are not reimbursable by the District and may not be included in the Cooperator's share of Project funding.
- 5.6. Unless otherwise indicated in this Agreement, the District shall withhold a retainage of 10% of its funding share until all submittals and deliverables required by this Agreement have been provided and the District's Contract Manager verifies their compliance with this Agreement.
- 5.7. If the Project Plan requires the District to contract with a consultant to perform a third-party review of the 30% design package:
  - 5.7.1. The District shall withhold reimbursement of the costs associated with the 30% design package in an amount equivalent to half the cost of the third-party review.
  - 5.7.2. The District has the right to terminate this Agreement without further payment obligation at the option of the District Governing Board, in its sole discretion, after being presented with the third-party review. If the Board decides to terminate this Agreement, the District shall not be obligated to reimburse the Cooperator for any post-30% design work.
6. Funding Contingency.  
The District's performance and payment pursuant to this Agreement are contingent upon the District's Governing Board appropriating funds in its approved budget for the Project in each fiscal year of this Agreement. The District's funding percentage is subject to change due to subsequent Governing Board approvals. However, once funds are appropriated for the Project in a given fiscal year and the Cooperator has expended allowable Project costs, the appropriated amount will not be reduced. If the District does not approve additional funds needed for the Project in a future fiscal year, the District is obligated to reimburse its share of Cooperator expenses incurred in the amount of funds the District appropriated as of the date of the District's non-appropriation. In this event, the District and the Cooperator, by mutual agreement, may reduce the Project scope. The Cooperator's performance and payment pursuant to this Agreement are contingent on the Cooperator's governing body or the Florida Legislature, as applicable, lawfully appropriating legally available funds.
7. Invoice and Payment.

- 7.1. The District shall reimburse the Cooperator for its share of allowable Project costs in accordance with the Project Budget, subject to its right to withhold funds as provided in this Agreement; however, at no point in time will the District's expenditure amounts under this Agreement exceed the District's funding percentage identified in the CFI Project Agreement.
  - 7.2. Each invoice must include the following certification:

"I certify that the costs requested for reimbursement and the Cooperator's matching funds are directly related to the performance under the Agreement between the Southwest Florida Water Management District and the Cooperator (Agreement No. \_\_\_\_\_), are allowable, allocable, properly documented, and are in accordance with the approved Project Budget. This invoice includes \$\_\_ of contingency funds expenditures."

If the invoice includes the use of federal or state appropriations or grant funds, the certification must also include the following sentence:  
"The Cooperator received a total of \$\_\_ in federal and state appropriations or grant monies for the Project and \$\_\_ has been allocated to this invoice, reducing the District's and Cooperator's share of this invoice to \$\_\_ / \$\_\_ respectively."
  - 7.3. With the exception of the payment of contingency funds, the District shall reimburse the Cooperator within 45 days of receipt of an invoice with adequate supporting documentation to satisfy auditing purposes and submitted in the manner prescribed by this Agreement. The District shall reimburse the Cooperator for expenditures of contingency funds within a reasonable time to accommodate the process provided for in Subparagraph 5.3. The Cooperator shall submit original invoices to the District every 3 months electronically at [invoices@WaterMatters.org](mailto:invoices@WaterMatters.org). If the Cooperator does not have the capability to submit invoices electronically, the invoices may be mailed to the Accounts Payable Section, Southwest Florida Water Management District, Post Office Box 15436, Brooksville, Florida 34604-5436. Copies of invoices may also be submitted to the District's Contract Manager to expedite the review process.
  - 7.4. Any travel expenses authorized under this Agreement will be reimbursed in accordance with Section 112.061, Florida Statutes (F.S.), as may be amended from time to time.
  - 7.5. Surcharges added to third party invoices are not considered an allowable cost under this Agreement.
  - 7.6. The Cooperator shall comply with applicable procurement laws when procuring consultants and contractors to accomplish the Project. The District shall only be obligated to reimburse the Cooperator for costs incurred under contracts for Project work that is included in the Project Plan and is necessary to achieve the resource benefits of the Project, to be determined by the District in its sole discretion. Additionally, the District shall only be obligated to reimburse the Cooperator for costs that are reasonable, to be determined by the District in its sole discretion. In order for the District to make the above determinations, the Cooperator shall provide all solicitations to the District prior to posting, and contracts prior to execution, unless the solicitation has been posted or contract has been executed before the parties' execution of this Agreement, in which case, the documents must be provided within 30 days of execution of this Agreement. The District shall provide a response to the Cooperator within 21 days of receipt of the solicitation or contract. Upon written District approval, the budget amounts for the Project work set forth in a contract will refine the Project Budget and be incorporated herein by reference. The District shall not reimburse the Cooperator for costs incurred under consultant and contractor contracts until the requirements of this Subparagraph are satisfied.
8. Dispute Resolution.

If an issue or dispute arises during the course of the Project, including whether expenses are reimbursable under this Agreement, the Cooperator shall continue to perform the Project work in accordance with the Project Plan. The Cooperator shall seek clarification and resolution of any issue or dispute by providing the details and basis of the issue or dispute to the District's Contract Manager no later than 10 days after the issue or dispute arises. If not resolved by the District's Contract Manager, in consultation with his or her Bureau Chief, within 10 days of receipt of notice, the dispute will be forwarded to the District's Assistant Executive Director. The District's Assistant Executive Director in consultation with the District's Office of General Counsel will issue the District's final determination. The Cooperator's continuation of the Project work as required under this Paragraph will not constitute a waiver of any legal remedy available to the Cooperator concerning the dispute.

9. Force Majeure.

In the event of hurricanes, tornados, floods, acts of God, acts of war, or other such catastrophes, or other man-made emergencies such as labor strikes or riots which are beyond the control of the party obligated to perform the work, the party's obligation to meet the timeframes provided in this Agreement shall be suspended for the period of time the condition continues to exist. When the party is able to resume performance of its obligations under this Agreement, in whole or in part, it shall immediately give the other party written notice to that effect and shall resume performance no later than 2 days after the notice is delivered. The suspension of the party's obligations provided for in this Paragraph shall be the party's sole remedy for the delays set forth herein.

10. Project Records and Audit.

The Cooperator, upon request, shall permit the District to examine or audit all Project related records and documents during or following Project completion at no cost to the District. These records shall be available at all reasonable times for inspection, review, or audit. "Reasonable" shall be construed according to circumstances, but ordinarily shall mean normal business hours of 8:00 a.m. to 5:00 p.m., local time, Monday through Friday. The Cooperator shall similarly require its consultants and contractors to maintain and allow access to such records for inspection, review, or audit purposes. Payments made to the Cooperator under this Agreement shall be reduced for amounts found to be not allowable under this Agreement by an audit. If an audit is undertaken by the District, all required records shall be maintained until the audit has been completed and all questions arising from it are resolved. The Cooperator shall maintain all such records and documents for at least 5 years following completion of the Project. If an audit has been initiated and audit findings have not been resolved at the end of the 5 years, the records shall be retained until resolution of the audit findings, which would include an audit follow-up by the inspector general if the findings result from an external auditor, or any litigation. The Cooperator understands and will comply with its duty, pursuant to Section 20.055(5), F.S., to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing. The Cooperator shall similarly require its consultants and contractors to comply with their duty, pursuant to Section 20.055(5), F.S., to cooperate with the inspector general in any investigation, audit, inspection, review or hearing. This Paragraph shall survive the expiration or termination of this Agreement.

11. Reports.

11.1. The Cooperator shall provide the District with a quarterly report describing the progress of the Project tasks, adherence to the Project Schedule and any developments affecting the Project. Quarterly means the calendar quarters ending March 31, June 30, September 30 and December 31. The Cooperator shall submit quarterly reports to the District's Contract Manager no later than 30 days following the completion of the applicable quarter.

- 11.2. Upon request by the District, the Cooperator shall provide the District with copies of data, reports, models, studies, maps and other documents resulting from the Project. This Subparagraph shall survive the expiration or termination of this Agreement.
- 11.3. If required in the Project Plan, the Cooperator shall submit all water resource data collected under this Agreement to the District for upload to District databases, and to the Florida Department of Environmental Protection's (FDEP) database for water quality data in accordance with Rule 62-40.540, Florida Administrative Code. This Subparagraph shall survive the expiration or termination of this Agreement.
- 11.4. The Cooperator shall provide the documents referenced in this Paragraph at no cost to the District.
12. Risk, Liability, and Indemnity.
  - 12.1. To the extent permitted by Florida law, the Cooperator assumes all risks relating to the Project and shall be solely liable for, and to indemnify and hold the District harmless from all claims, loss, damage and other expenses, including attorneys' fees and costs and attorneys' fees and costs on appeal, arising from the design, construction, operation, maintenance or implementation of the Project; provided, however, that the Cooperator shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of the District's officers, employees, contractors and agents. The acceptance of the District's funding by the Cooperator does not in any way constitute an agency relationship between the District and the Cooperator.
  - 12.2. The Cooperator shall indemnify and hold the District harmless, to the extent allowed under Section 768.28, F.S., from all claims, loss, damage and other expenses, including attorneys' fees and costs and attorneys' fees and costs on appeal, arising from the negligent acts or omissions of the Cooperator's officers, employees, contractors and agents related to its performance under this Agreement.
  - 12.3. This Paragraph, including all subparagraphs, shall not be construed as a waiver of the Cooperator's sovereign immunity or an extension of the Cooperator's liability beyond the limits established in Section 768.28, F.S. Additionally, this Paragraph, including all subparagraphs, will not be construed to impose contractual liability on the Cooperator for underlying tort claims as described above beyond the limits specified in Section 768.28, F.S., nor be construed as consent by the Cooperator to be sued by third parties in any manner arising out of this Agreement.
  - 12.4. Nothing in this Agreement shall be interpreted as a waiver of the District's sovereign immunity or an extension of its liability beyond the limits established in Section 768.28, F.S., nor be construed as consent by the District to be sued by third parties in any manner arising out of this Agreement.
  - 12.5. This Paragraph, including all subparagraphs, shall survive the expiration or termination of this Agreement.
13. Default.

A party may terminate this Agreement upon another party's failure to comply with any term or condition of this Agreement, provided the terminating party is not in default of this Agreement at the time of termination. The terminating party shall provide the defaulting party with a written notice stating its intent to terminate and describing all terms and conditions with which the defaulting party has failed to comply (Notice of Termination). If the defaulting party has not remedied its default within 30 days after receiving the Notice of Termination, this Agreement shall automatically terminate. If a default cannot reasonably be cured within 30 days, then the cure time may be extended at the terminating party's discretion if the defaulting party is pursuing a cure of the default with reasonable diligence. The rights and remedies in this Paragraph are in addition to any other rights and remedies provided by law or this Agreement.

14. Release of Information.

The parties will not initiate any oral or written media interviews or issue press releases on or about the Project without providing notices or copies to the other party no later than 3 business days prior to the interview or press release. This Paragraph shall not be construed as preventing the parties from complying with the public records disclosure laws set forth in Chapter 119, F.S.

15. District Recognition.

The Cooperator shall recognize District funding in any reports, models, studies, maps or other documents resulting from this Agreement, and the form of said recognition shall be subject to District approval.

16. Permits and Real Property Rights.

The Cooperator shall obtain all permits, local government approvals and all real property rights necessary to complete and operate the Project prior to commencing any construction of the Project. The District shall not reimburse the Cooperator for allowable costs under this Agreement until the Cooperator has obtained all permits, approvals, and property rights necessary to complete the Project. This Paragraph shall survive the expiration or termination of this Agreement.

17. Law Compliance.

The Cooperator shall comply with all applicable federal, state and local laws, rules, regulations and guidelines related to performance under this Agreement.

18. Diversity in Contracting and Subcontracting.

The District is committed to supplier diversity in the performance of all contracts associated with District cooperative funding projects. The Cooperator shall encourage Project participation of minority owned and woman owned and small business enterprises, as prime contractors and subcontractors, in accordance with applicable laws.

18.1. If requested, the District shall assist the Cooperator by sharing information to help the Cooperator ensure that minority owned and woman owned and small businesses are afforded an opportunity to participate in the performance of this Agreement.

18.2. If the District's share of Project costs is greater than or equal to \$100,000, the Cooperator shall provide the District with the Minority/Women Owned and Small Business Utilization Report attached as an exhibit, indicating all contractors and subcontractors who performed Project work, the amount paid to each contractor or subcontractor, and to the extent such information is known, whether each contractor or subcontractor was a minority owned or woman owned or small business enterprise. The report is required upon Project completion prior to final payment, or within 30 days of the execution of any amendment that increases the total Project cost, for information up to the date of the amendment and prior to the disbursement of any additional funds by the District.

19. Assignment.

No party may assign any of its rights or obligations under this Agreement, including any operation or maintenance obligations, without the prior written consent of the other party. Any attempted assignment in violation of this Paragraph is void. This Paragraph shall survive the expiration or termination of this Agreement.

20. Miscellaneous.

Nothing in this Agreement shall be construed or implied to create any relationship between the District and any consultant or contractor of the Cooperator. Nothing in this Agreement shall be construed to benefit any person or entity not a party to this Agreement. This Agreement is governed by Florida law and venue for resolving disputes under this Agreement shall be exclusively in Hillsborough County, Florida. Unless otherwise stated in this Agreement, if a court of competent jurisdiction deems any term or condition of this Agreement to be invalid, illegal, or unenforceable, the remaining terms and conditions are

severable and shall remain in full force and effect. This Paragraph shall survive the expiration or termination of this Agreement.

21. Lobbying Prohibition.

Pursuant to Section 216.347, F.S., the Cooperator is prohibited from using funds provided by this Agreement for the purpose of lobbying the Legislature, the judicial branch or a state agency.

22. Counterparts and Authority to Sign.

The signatures of all parties need not appear on the same counterpart. Unless otherwise indicated in the CFI Project Agreement, in accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Agreement, or any amendment, warrants that he or she is duly authorized to do so and to bind the respective party to this Agreement.

23. Entire Agreement.

This Agreement, including the attached, referenced, and incorporated exhibit(s), constitutes the entire agreement between the parties and, unless otherwise provided herein, may only be amended through a formal amendment, signed by all parties to this Agreement. In the event of a conflict of contract terminology, priority shall be given first to the CFI Project Agreement; the exhibits, in the order presented in the CFI Project Agreement, except that Exhibit B shall take precedence over Exhibit A, and then the attachments in the order presented in the CFI Project Agreement.

Exhibit B  
Southwest Florida Water Management District  
Special Terms and Conditions  
Non-Construction  
Study, Conservation, Watershed Management Plan, or  
Third-Party Review (design only)

1. Project Funding.

The District Governing Board approved the funding of this Project based upon the expectation that the Measurable Benefit as provided in the Project Plan would be achieved. The Cooperator is solely responsible for implementing the Project in such a manner that the Measurable Benefit is achieved. If at any point during the progression of the Project, the District determines that it is likely that the Measurable Benefit will not be achieved, the District shall provide the Cooperator with 15 days advance written notice that the District will withhold payments to the Cooperator until such time as the Cooperator demonstrates that the Project will achieve the Measurable Benefit.

2. Repayment.

- 2.1. The Cooperator shall repay the District all funds the District paid to the Cooperator under this Agreement if: a) the Cooperator fails to complete the Project in accordance with the terms and conditions of this Agreement; b) the District determines, in its sole discretion, that the Cooperator has failed to maintain scheduled progress of the Project thereby endangering the timely completion of the Project; c) if the Cooperator is a public entity, the Cooperator fails to appropriate sufficient funds to meet the Project task deadlines; d) the District determines, in its sole discretion, that a permit, approval, or property right legal challenge has caused an unreasonable delay or cancellation of the Project; or e) any contractual requirement or expectation of the resource benefits resulting from the Project, including any requirement applicable to reclaimed water projects, is held to be invalid, illegal or unenforceable during the term of this Agreement, including any O&M Period. Should any of the above conditions exist that require the Cooperator to repay the District, this Agreement shall terminate in accordance with the procedure set forth in the Default Paragraph.
- 2.2. Notwithstanding the above, if the Project fails to achieve the Measurable Benefit, the Cooperator may request the District Governing Board waive the repayment obligation, in whole or in part.
- 2.3. If the Cooperator is obligated to repay the District under any Paragraph of this Agreement, the Cooperator shall repay the District within a reasonable time, as determined by the District in its sole discretion.
- 2.4. The Cooperator shall pay attorneys' fees and costs incurred by the District, including appeals, resulting from the Cooperator's failure to repay the District as required by this Agreement.
- 2.5. This Paragraph, including all subparagraphs, shall survive the expiration or termination of this Agreement.

3. Compensatory Treatment Mitigation.

If the Project progresses into the construction phase, the project shall not be used by the Cooperator or any other entity as compensatory water quality treatment or wetland mitigation, or any other required mitigation due to impacts for any projects. The project shall not be used for water use permitting withdrawal credits. The project can be used for self-mitigation due to impacts specifically associated with the construction of the project. This Paragraph shall survive the expiration or termination of this Agreement.

4. Additional Clauses. *Checked paragraphs apply.*

Feasibility Study Alternatives.

The parties acknowledge that the Project is a feasibility study. If, during the course of the Project, an alternative is determined not to be feasible due to cost, water quality, permitability, supply availability, or other pertinent considerations, the Cooperator shall notify the District and cease work on the infeasible alternative. The Cooperator may request reallocating funds to another alternative in accordance with this Agreement. The approval of such request for reallocation of funds shall be in the District's sole discretion.

Ownership of Documents and Other Materials.

All documents and goods or products, including the associated intellectual property rights, developed in connection with this Agreement shall be the property of the District and the Cooperator, jointly. Notwithstanding the above, all Project infrastructure shall be the sole property of the Cooperator. This Paragraph shall survive the expiration or termination of this Agreement.

Project Deliverables.

The Cooperator shall provide the District with each deliverable set forth under the Deliverables for District Comments section in the Project Plan, including any supporting documentation. The District shall provide a written response to the Cooperator within:

- 15 days of receipt.
- 30 days of receipt.

The Cooperator shall provide a written response to the District's questions and concerns within:

- 10 days of receipt.
- 20 days of receipt.

Florida Single Audit Act.

Funding for this Agreement includes state financial assistance and is therefore subject to the Florida Single Audit Act (FSAA), Section 215.97, F.S. The Cooperator is a subrecipient of state financial assistance under this Agreement and therefore may be subject to audits and monitoring as described in the Special Audit Requirements exhibit. The Cooperator must also use the attached Florida Single Audit Act Checklist for Non-State Organizations – Recipient/Subrecipient vs. Vendor Determination to evaluate the applicability of the FSAA to non-state organizations to which the Cooperator provides State resources to assist in carrying out activities related to this Agreement. If the Cooperator has a question related to the grant or subgrant of State funding, contact the individual identified below:

Grants Compliance Accountant  
Southwest Florida Water Management District  
2379 Broad Street, Brooksville, FL 34604  
Phone: (352) 796-7211  
GrantsAccounting@swfwmd.state.fl.us

The Cooperator shall provide the District with its grant contact information within 30 days of execution of this Agreement.

## EXHIBIT "A" PROJECT PLAN

### PROJECT DESCRIPTION

The Project is a feasibility study to evaluate and compare three different 9.0 million gallon per day (mgd) reclaimed water options for the full utilization of the County's excess non-beneficial surface water discharge flows from their Southcross Water Reclamation Facility. Options include, but are not limited to Lake Augmentation, Aquifer Storage and Recovery, Aquifer Recharge coupled with Reuse System Maximization, and Direct Potable Reuse. The study will identify the costs, benefits, projected water supply, nutrient reduction and natural system enhancement benefits, probable construction, operation and maintenance costs, and how each option supports the District's Strategic Initiatives. The general location of the Project is shown on the attached map Figure 1.

### MEASURABLE BENEFIT

Completion of a feasibility study to identify the costs, benefits and recommendations for three reclaimed water options to utilize up to 9.0 mgd within the Northern Tampa Bay Water Use Caution Area (NTBWUCA).

### PROJECT TASKS

Key tasks to be performed by the Cooperator:

#### 1. DATA COLLECTION AND ANALYSIS

1.1 SOURCE WATER & DISCHARGE CHARACTERIZATION- Data collection shall be completed that provides an analysis of the current and past Pinellas County Southcross Water Source Quality with particular regard to the suitability for use in each of the Option. The second portion of this Task is the analysis of conceptual discharge quality after use of the reclaimed water as well as any implications related to post utilization discharges. The characterizations shall focus on nutrients, total dissolved solids (TDS) and constituents that may be of concern for use or for the environment.

1.2 LITERATURE & REGULATORY REVIEW- A desktop literature review shall be completed on each of the option types listed above in the project description. The Literature Review shall compare and contrast the options, efficacy, costs (capital and operation & maintenance), benefits and disadvantages of each option. A review of FDEP permitting and regulations shall be conducted during the Project. The results of the Literature & Regulatory Review shall be evaluated, incorporated into and synopsisized within the Draft and Final Report.

1.3 RECLAIMED WATER CUSTOMER OUTREACH – Potential reclaimed water customers were previously identified by the Cooperator. An appropriate number of potential reclaimed water customers will be engaged based on their anticipated amenability to interruptible service, magnitude of demand, and proximity to existing reclaimed water infrastructure. Potential customers will include both public and private based upon the type of anticipated supply (e.g. non-potable, direct potable, environmental).

1.4 OPTION EVALUATION AND PRELIMINARY COSTING- A desktop Evaluation shall be completed for all options listed above in the project description. Costing shall include both capital and operation & maintenance for the variety of technologies investigated. At a minimum the components to be evaluated include permitting, longevity, uncertainty, water resource benefits, nutrient implications, constituent implications.

2. DRAFT AND FINAL REPORT – The Cooperator shall prepare a draft report that presents and summarizes the data, analysis, results, and conclusions of this study, including an executive summary. The report shall provide the quantity and quality of sources, discharges and the conceptual costing of

design/permitting/construction as well as operation and maintenance for each of the three reclaimed water options. The District may offer comments on the draft final report and those comments will be addressed in the final report.

## DELIVERABLES

All deliverables to be submitted in electronic format unless otherwise indicated:

- Collected Data
- Draft Source Water & Discharge Characterization Report
- Draft Literature & Regulatory Review Report
- Draft & Final Reclaimed Water Customer Outreach Plan
- Draft & Final Option Evaluation & Preliminary Costing Report
- Draft & Final Report
- Annual Reclaimed Water Supplier Report

## DELIVERABLES FOR DISTRICT COMMENT

- Draft Source Water & Discharge Characterization Report
- Draft Literature & Regulatory Review Report
- Draft Reclaimed Water Customer Outreach Plan
- Draft Option Evaluation & Preliminary Costing Report
- Draft Report
- Annual Reclaimed Water Supplier Report

## PROJECT SCHEDULE

DESCRIPTION	COMMENCE	COMPLETE
Source Water and Discharge Characterization	10/01/2022	07/03/2023
Literature and Regulatory Review	10/01/2022	07/30/2023
Reclaimed Water Customer Outreach	01/03/2023	09/11/2023
Option Evaluation and Preliminary Costing	01/01/2022	01/26/2024
Draft and Final Feasibility Report	07/01/2023	04/27/2024

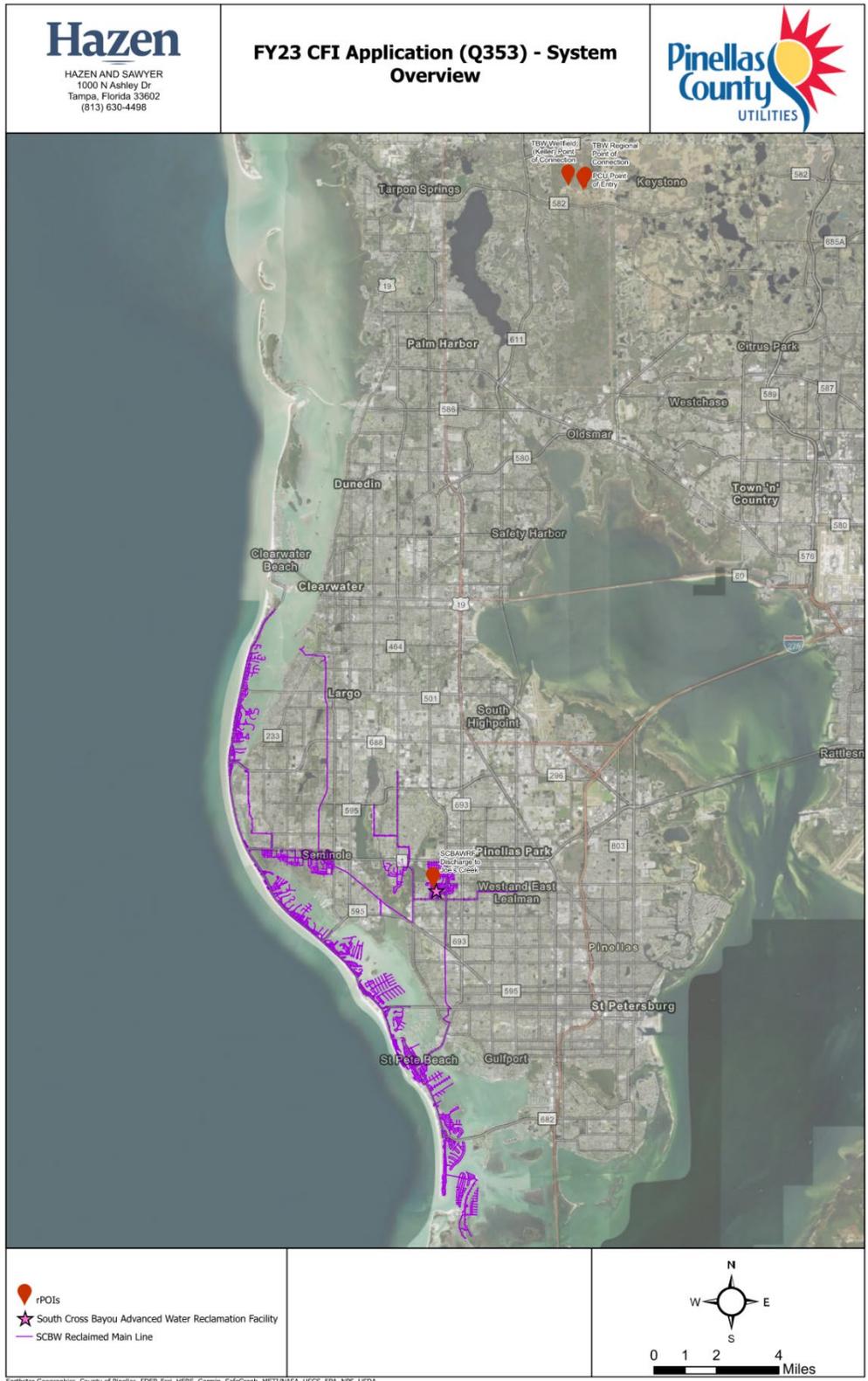
Additional task deadlines contained in the performance schedules of the consultant and contractor contracts will be incorporated herein by reference.

## PROJECT BUDGET

DESCRIPTION	DISTRICT	COOPERATOR	TOTAL
Source Water and Discharge Characterization	\$50,000	\$50,000	\$100,000
Literature and Regulatory Review	\$25,000	\$25,000	\$50,000
Reclaimed Water Customer Outreach	\$25,000	\$25,000	\$50,000
Option Evaluation and Preliminary Costing	\$50,000	\$50,000	\$100,000
Draft and Final Feasibility Report	\$50,000	\$50,000	\$100,000
TOTAL	\$200,000	\$200,000	\$400,000

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FIGURE 1



**Exhibit D**  
**Southwest Florida Water Management District**  
**Minority/Women Owned and Small Business Utilization Report**

Projects receiving \$100,000 or more in cooperative funding from the Southwest Florida Water Management District require the submission of the following information within 30 days of any amendment increasing project funding and with the final invoice. Questions regarding use of this form should be directed to Procurement Services Office, Phone (352) 505-2970.

COOPERATOR: _____  AGREEMENT NO.: _____  PROJECT NAME: _____  TOTAL PROJECT COST: _____		INDICATE THE ONE CATEGORY THAT BEST DESCRIBES EACH ORGANIZATION LISTED*												
		BUSINESS CLASSIFICATION		CERTIFIED MBE					NON-CERTIFIED MBE					UNKNOWN
		NON-MINORITY	SMALL BUSINESS Section 288.703(1) F.S.	AFRICAN AMERICAN	HISPANIC AMERICAN	ASIAN/HAWAIIAN AMERICAN	NATIVE AMERICAN	AMERICAN WOMAN	AFRICAN AMERICAN	HISPANIC AMERICAN	ASIAN/HAWAIIAN AMERICAN	NATIVE AMERICAN	AMERICAN WOMAN	
NAMES OF CONTRACTORS AND SUBCONTRACTORS UTILIZED	TOTAL AMOUNT PAID													

\*  Our organization does not collect minority status data.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Print Name and Title

Attachment 1  
Southwest Florida Water Management District  
Cooperative Funding Agreement Checklist

This checklist is to be used as a tool by the Cooperator and District Contract Manager to monitor and track Cooperative Funding Agreement terms throughout Project implementation.

**Cooperator    District**

**For Studies, Design and Non-Construction Conservation Programs:**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of solicitation and contract with consultant. If not provided timely, items may not be eligible for reimbursement (Subparagraph 7.6 of Exhibit A) |
| <input type="checkbox"/> | <input type="checkbox"/> | If applicable, design drawings (Exhibit B, Paragraph 4)  |

**For Construction:**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of solicitation, submitted bid form, and contract with contractor. If not provided timely, items may not be eligible for reimbursement (Subparagraph 7.6, Exhibit A)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Notice to Proceed to contractor (Exhibit B, Paragraph 1)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Owner Direct Purchase Statement (Exhibit A, Subparagraph 5.4)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of construction permits (Exhibit A, Paragraph 16)  |
| <input type="checkbox"/> | <input type="checkbox"/> | If land acquisition included, Property Appraisal and review and comment from District's Real Estate Services on appropriate land value (Exhibit A, Paragraph 16; and Exhibit B, Additional Clauses)                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Draft signage (Exhibit B, Additional Clauses)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Any state or federal appropriations or grant funds received by the Cooperator for the Project will be applied to reduce each party's share in accordance with their respective funding percentages (Exhibit A, Subparagraphs 5.2 and 7.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of all required federal, state, and local environmental permit approvals and permitted drawings (Exhibit A, Paragraph 16)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Operational Plan (Exhibit B, Operation and Maintenance Paragraph)   |

**During Project Work:**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Quarterly status reports (Exhibit A, Paragraph 11)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Invoices for reimbursement (Exhibit A, Paragraph 7)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Contingency Form for each contingency item (Exhibit A, Subparagraph 5.3)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Notices for changes to prime contacts (Exhibit A, Paragraph 1)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Requests to extend project task deadline and adjustment to line item budget (Exhibit A, Paragraph 2)   |
| <input type="checkbox"/> | <input type="checkbox"/> | Requests to changes to scope, budget, and/or schedule requiring an amendment to the agreement  |
| <input type="checkbox"/> | <input type="checkbox"/> | M/W/SME Form must be submitted to the District if an amendment is executed that increases the total Project cost. This will apply to amendments when authorizing post-TPR work (If District's share is \$100,000 or greater) |

**Close Out:**

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Prior to Final Payment Reimbursement the Cooperator will provide to the District: Minority/Women Owned and Small Business Utilization Report (If District's share is \$100,000 or greater) |
| <input type="checkbox"/> | <input type="checkbox"/> | All Deliverables listed in Exhibit C, Project Plan, as described in the tasks  |

**Survival of the Agreement:**

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | The District, upon request, may review the biennial Operation and Maintenance Report (Exhibit B, Operation and Maintenance Paragraph) |
|--------------------------|--------------------------|---|

### Certificate Of Completion

Envelope Id: 65843B78B4654255909819FEAC516A59	Status: Sent
Subject: Complete with DocuSign: 23CF0004148 Agreement.pdf	
Source Envelope:	
Document Pages: 16	Signatures: 0
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Meagan Finneran
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	2379 Broad Street
	Brooksville, FL 34604
	meagan.finneran@swfwmd.state.fl.us
	IP Address: 204.76.240.236

### Record Tracking

Status: Original	Holder: Meagan Finneran	Location: DocuSign
7/18/2023 10:49:02 AM	meagan.finneran@swfwmd.state.fl.us	

### Signer Events

### In Person Signer Events

### Editor Delivery Events

### Agent Delivery Events

### Intermediary Delivery Events

### Certified Delivery Events

Hannah Rahman	<b>VIEWED</b>	Sent: 7/18/2023 10:52:16 AM
Hannah.Rahman@swfwmd.state.fl.us		Viewed: 7/25/2023 10:15:06 AM
Security Level: Email, Account Authentication (None)	Using IP Address: 204.76.240.236	

#### Electronic Record and Signature Disclosure:

Accepted: 7/25/2023 10:15:06 AM  
 ID: 19f79e54-a294-42dd-b0b7-5949f5a69fcf

Daniel Umberger	<b>VIEWED</b>	Sent: 7/25/2023 10:15:07 AM
dumberger@co.pinellas.fl.us		Viewed: 7/26/2023 8:15:58 AM
Security Level: Email, Account Authentication (None)	Using IP Address: 136.174.187.5	

#### Electronic Record and Signature Disclosure:

Accepted: 7/26/2023 8:15:58 AM  
 ID: 61393561-5277-4840-acbd-447c6e265115

David Fechter	Sent: 7/25/2023 10:15:07 AM
ddflechter@pinellascounty.org	
Security Level: Email, Account Authentication (None)	

#### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Stephanie Pissarides	<b>VIEWED</b>	Sent: 7/25/2023 10:15:07 AM
SRPissarides@co.pinellas.fl.us		Viewed: 7/25/2023 10:38:58 AM
Security Level: Email, Account Authentication (None)	Using IP Address: 47.196.233.109	

#### Electronic Record and Signature Disclosure:

<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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Accepted: 7/25/2023 10:38:58 AM  
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<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	7/18/2023 10:52:16 AM
Certified Delivered	Security Checked	7/25/2023 10:38:58 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
-----------------------	---------------	-------------------

<b>Electronic Record and Signature Disclosure</b>
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## **Your Consent to Use Electronic Records and Signatures**

From time to time, the Southwest Florida Water Management District ("District") may provide you with certain agreements. The federal E-SIGN Act and the Florida Uniform Electronic Transaction Act, Chapter 668, Florida Statutes, allow the District to provide you these agreements electronically and the use of electronic signatures with your consent. Described below are the terms and conditions for providing you such agreements electronically as well as for the use of electronic signatures. This consent relates to your agreement with the District and any associated electronic signatures. If you consent to receive your agreement electronically and to use electronic signatures, you must keep your email address up to date by notifying ESignQuestions at [ESignQuestions@swfwmd.state.fl.us](mailto:ESignQuestions@swfwmd.state.fl.us) of any changes to your contact information.

Please read the information below thoroughly and, if you can access this information electronically to your satisfaction, please confirm your acceptance and understanding that your electronic signature executed in conjunction with the electronic submission of your agreement shall be legally binding and such transaction shall be considered authorized by you by clicking the "I consent to use Electronic Records and Signatures" box located on the previous page. If you do not agree to use electronic signatures, click the link under "Other Options" to print and sign the agreement.

## **Right to Have Records Provided on Paper**

At any time, you may request from the District paper copies of any of your agreements at no cost to you. You may request delivery of paper copies by contacting ESignQuestions at [ESignQuestions@swfwmd.state.fl.us](mailto:ESignQuestions@swfwmd.state.fl.us). Additionally, following your signing session, you will have the ability to download and print your agreement through the DocuSign, Inc. ("DocuSign") system. You will receive an email with a link to access your agreement within the DocuSign system.

## **Right to Withdraw Your Consent to Receive Electronic Records; Consequences**

If you agree to receive your agreement electronically and use electronic signatures, you have the right to withdraw your consent at any time and at no cost to you. You must inform the District of your decision by ESignQuestions at [ESignQuestions@swfwmd.state.fl.us](mailto:ESignQuestions@swfwmd.state.fl.us). Please include your contact information and the agreement number you are declining to sign electronically in your withdrawal notice. If you elect to receive your agreement only in paper format, or refuse to sign electronically, it may slow down the speed at which you receive documents or information.

## **Hardware and Software Minimum Requirements**

To access and retain your agreement, you will need the following:

Operating Systems:	Windows 2000 or Windows XP
Browsers (for SENDERS):	Internet Explorer 6.0 or above
Browsers (for SIGNERS):	Internet Explorer 6.0, Mozilla Firefox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enable Security Settings:	Allow per session cookies  Users accessing internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

These minimum requirements are subject to change. If these requirements change such that you may not be able to access or retain the electronic records, we will provide you with an email message at the email address we have on file for you, providing you with the revised hardware and software requirements. At that time, you will have the right to withdraw your consent to receive documents electronically.

**Certificate Of Completion**

Envelope Id: A0EE501B0CC747DDB9A203F6715CCBBF	Status: Completed
Subject: Complete with DocuSign: 23CF0004148.pdf	
Source Envelope:	
Document Pages: 20	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Meagan Finneran
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	2379 Broad Street
	Brooksville, FL 34604
	meagan.finneran@swfwmd.state.fl.us
	IP Address: 173.170.202.80

**Record Tracking**

Status: Original	Holder: Meagan Finneran	Location: DocuSign
10/31/2023 9:05:44 AM	meagan.finneran@swfwmd.state.fl.us	

**Signer Events**

Amanda Rice  
Mandi.Rice@swfwmd.state.fl.us  
Assistant Executive Director  
Southwest Florida Water Management District  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
303968D494BC498...  
Signature Adoption: Pre-selected Style  
Using IP Address: 24.160.116.189  
Signed using mobile

**Timestamp**

Sent: 10/31/2023 9:09:24 AM  
Viewed: 10/31/2023 10:19:18 AM  
Signed: 10/31/2023 10:20:01 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 10/31/2023 10:19:18 AM  
ID: 2f8e89e5-72b2-4b28-9d09-f129fc004bc1

**In Person Signer Events**

**Signature**

**Timestamp**

**Editor Delivery Events**

**Status**

**Timestamp**

**Agent Delivery Events**

**Status**

**Timestamp**

**Intermediary Delivery Events**

**Status**

**Timestamp**

**Certified Delivery Events**

**Status**

**Timestamp**

**Carbon Copy Events**

**Status**

**Timestamp**

Daniel Umberger  
dumberger@co.pinellas.fl.us  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 10/31/2023 10:20:02 AM  
Viewed: 10/31/2023 10:56:20 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Hannah Rahman  
Hannah.Rahman@swfwmd.state.fl.us  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 10/31/2023 10:20:02 AM  
Viewed: 10/31/2023 10:22:11 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tyler Cothron  
tcothron@pinellas.gov  
Security Level: Email, Account Authentication (None)

**COPIED**

Sent: 10/31/2023 10:20:02 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	10/31/2023 10:19:18 AM
Signing Complete	Security Checked	10/31/2023 10:20:01 AM
Completed	Security Checked	10/31/2023 10:20:03 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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Screen Resolution:	800 x 600 minimum
Enable Security Settings:	Allow per session cookies  Users accessing internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

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