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To: [McKibben, Nancy](#)
Subject: MSTU Special Projects Funding FY22 Application Form Submission Result #26284036
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Full Legal Organization Name (Required)	Palm Harbor Community Services Agency
Street Address (Required)	2330 Nebraska Avenue
City (Required)	Palm Harbor
State (Required)	FL
Zip Code (Required)	34683
Organization Website (URL)	www.phcsa.net
Organization President / Executive Director (Required)	Phil Phillips
Title (Required)	Chairman
Phone Number (Required)	727-784-3332
Email Address (Required)	philphillips@phcsa.net
Contact Person Name (if different than above)	Gene Coppola
Contact Person Title	Library Director
Contact Person Phone Number	727-784-3332

Contact Person Email Address	gene@phlib.org
501(c)(3)? (Required)	Yes
Registered in Florida? (Required)	Yes
Year Established (Required)	1988
Total Organization Annual Budget (Required)	\$1,800,000
Taxpayer / Employer ID # (Required)	59-2720211
Brief Description of Organization and It's Mission (approx. 600 characters) (Required)	<p>Palm Harbor Community Services Agency is a special taxing district in unincorporated Pinellas County. Its purpose is to provide library and recreational facilities, programs and services to the residents of Palm Harbor which are funded by an ad valorem tax. Property owners within the district are levied a separate millage for this purpose. Other revenue collected are not reflected in the county 's budget.</p> <p>The mission is to "develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area".</p>
Project Name (Required)	Adult & Tech Services Flooring Replacement
Requested Program Budget (Required)	\$20,000
Community Need: Describe the problem or need to be addressed by this project. (Required)	As a custodian of a county-owned facility, one of Palm Harbor Library's responsibilities is to maintain a safe, secure and pleasant environment. The building is 35 years old and the last major remodeling project was undertaken 15 years ago. Recently the library began a facility-wide endeavor to upgrade, improve and replace all areas of the building that required attention. This certainly included flooring. Normally the library welcomes an annual foot traffic of 300,000+ library users so not unexpectedly the carpeted flooring has been heavily used, exhibiting much signs of wear. Carpeting rather than an alternative hardened flooring material is preferred primarily to reduce sound.

<p>Project Summary: Describe how the project will be fully implemented and how it will address the need or gap in the community. Identify and describe other funding sources, if any, for this project/program. (Required)</p>	<p>In FY22, the library was granted MSTU funding to complete the flooring replacement in the Youth Services Department. This was merely part of a continuing effort to replace all flooring throughout the 26,000+ square foot facility as established in the library’s 10 year Capital Replacement Schedule. In FY23, the library is requesting MSTU funding to fully complete the Adult and Tech. Service Departments. These monies will allow for the: 1) temporary moving of the shelving units, 2) removing the old and installing the new flooring and 3) replacing the shelving units. Total new carpeted area is approximately 527 sq. ft. Cost for the entire project is \$27,929.81 based on state contract. The balance of \$7,929.81 will be paid by the library through its Capital Fund.</p>
<p>Program Outcomes: Describe the time-line by which the project will be implemented including short-term and long-term results. (Required)</p>	<p>Upon receiving funding approval, the work may begin within one month’s time. The entire project is estimated to be completed over a three day period, two of which the library will partially close to the public however the area will be immediately available after re-opening.</p>
<p>Describe how your project aligns with the County's Strategic Plan: (Required)</p>	<p>As mentioned at the outset, one of the library’s main obligations is to be a conscientious custodian of a county-owned facility. The upkeep of the building is an important factor for many community residents who utilize the library thus “practicing superior environmental stewardship” would certainly be in line with the County’s Strategic Plan.</p>
<p>Additional Information</p>	<p>MSTU 2023- Flooring Replacement Quote - Adult Tech Services.pdf (99 KB)</p>
<p>Authorized Signature (Printed Name / Title) (Required)</p>	<p>Gene Coppola- Library Director</p>
<p>Authorization Date (Required)</p>	<p>12-28-2022</p>

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