

Delegated Authority Memorandum

TO: Mark S Woodard, County Administrator
THROUGH: John Bennett, Assistant County Administrator *JB*
FROM: Joe Lauro, Director
Purchasing Department *Joe Lauro*
DATE: August 31, 2015
SUBJECT: Eighth Amendment - Term Extension – Emergency Base Camp Services
067-0295-P(JA)

Recommended Action:

Recommend the County Administrator approve and sign the eighth amendment with OK's Cascade, Inc, Monroe, Washington, for Emergency Base Camp Services.

Summary:

The eighth amendment extends the contract for emergency base camp services from August 23, 2015 through August 22, 2016

Background/Explanation:

This contract provides temporary emergency base camp services, including housing and essential life support services, for County employees and mutual aid responders during a catastrophic event. The original contract was awarded by the Board of County Commissioners on August 21, 2007. The contract provides for unlimited renewals of twelve (12) month periods by mutual agreement of the parties.

Fiscal Impact:

Funding is provided through contingency funds. Estimated expenditures are contingent on the severity of the disaster and requirements at that time. As an example, a two-week full mobilization for 1000 people including transportation, set-up, operating costs and demobilization would cost approximately \$3,369,890.00

Contract term extensions provide for price adjustments in an amount not to exceed the average of the Consumer Price Index (CPI) for all Urban Consumers, Not Seasonally Adjusted, for the twelve months prior to extension, or 3%, whichever is less. There is no adjustment associated with this amendment.

Delegated Authority:

Authority for the County Administrator to approve and sign this eighth amendment is granted under Code Section 2-62(a)(1)

Attachments:

Eighth Amendment

Recommendation Approved

Mark S. Woodard
Mark S Woodard, County Administrator

Date

9/28/15

EIGHTH AMENDMENT

This Amendment made and entered into this 28th day of September, 2015, by and between PINELLAS COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "Customer," and OK's Cascade, Inc, hereinafter referred to as "Contractor,"

WITNESSETH.

WHEREAS, the Customer and the Contractor entered into an agreement on August 23, 2007, pursuant to Pinellas County Contract No 067-0295-P (hereinafter "Agreement") pursuant to which the Contractor agreed to provide Emergency Base Camp Services for Customer, and


WHEREAS, Section 5.1 of the Agreement provides for additional twelve (12) month extension(s) under the same prices, terms, and conditions, and

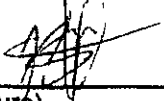
WHEREAS, the Customer and the Contractor now wish to exercise this Amendment for Term Extension,

NOW THEREFORE, the parties agree that the Agreement is amended as follows

- 1 The Agreement term is hereby extended, effective beginning August 23, 2015 and continuing for twelve (12) months from that date unless terminated or cancelled as provided therein
- 2 Except as changed or modified herein, all provisions and conditions of the original Agreement shall remain in full force and effect

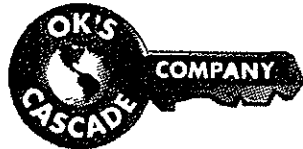
IN WITNESS WHEREOF the parties herein have executed this Eighth Amendment to the Agreement as of the day and year first written above


PINELLAS COUNTY, FLORIDA
by and through its County Administrator

County Administrator

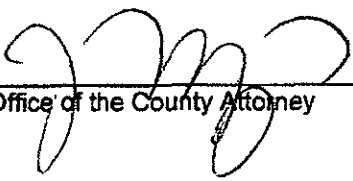
CONTRACTOR


President (Signature)
VP of Operations
Jason Stuvland

President (Printed Name)
VP of Operations



ATTEST:

By _____
(Attesting Witness' name/title)
Mark Lambert - Director of Marketing

APPROVED AS TO FORM


Office of the County Attorney

No 18
BCC 08/21/07
3:00 P M KENNARE/Smitke

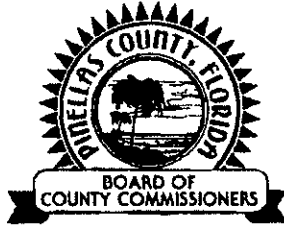
- #18 Award of Bid to OK's Cascade, Inc for emergency base camps and services (Contract No 067-0295-P) on the basis of being the only proposal received; contract effective for 12 months with one additional 12-month option of renewal; option may be exercised only if all terms and conditions remain the same and allowing for potential yearly price adjustments in an amount not to exceed the average of the Consumer Price Index (CPI) for all urban consumers, not seasonally adjusted, for the period of 12 months or three percent, whichever is less, subject to approval of the County Administrator, Chairman authorized to sign and the Clerk to attest (Emergency Management)

Motion - Commissioner Stewart
Second - Commissioner Welch

Responding to queries by the Members, Interim Director of Emergency Management Sally A Bishop related that this is a contingency contract with no up-front cost, that signing the contract will afford Pinellas County a higher priority for services than jurisdictions without a contract in place should a catastrophic event occur; and that it is likely that the size and requirements of the contract specifications are responsible for the receipt of only one proposal, and discussion ensued with input provided by Director of Purchasing Joe Lauro and County Administrator Spratt

Ms Bishop indicated that she will provide the members with copies of the proposal, and in response to query by Commissioner Morroni, noted that the company has performed extensive work for the State of Florida and comes very highly recommended, confirmed that the company does not have existing contracts with any other Florida counties, and related that the company has tentative plans to open a warehouse facility in Jacksonville which would reduce the County's potential mobilization costs

Vote - 7 - 0



BOARD OF COUNTY COMMISSIONERS

DATE: August 21, 2007

AGENDA ITEM NO. 18.

Consent Agenda

Regular Agenda

Public Hearing

County Administrator's Signature: *SMS/MSV*

Subject:

Award of Proposal-Emergency Base Camps and Services Contract
Contract No 067-0295-P (TS)

Department:

Emergency Management / Purchasing

Staff Member Responsible:

Sally Bishop / Joe Lauro

Recommended Action:

I RECOMMEND THE BOARD OF COUNTY COMMISSIONERS (BOARD) AWARD A CONTRACT TO OK'S CASCADE, INC , STRONGSVILLE, OHIO FOR EMERGENCY BASE CAMPS AND SERVICES ON THE BASIS OF BEING THE ONLY PROPOSAL RECEIVED THE PROPOSAL IS ON FILE IN THE PURCHASING DEPARTMENT.

IT IS ALSO RECOMMENDED THAT AFTER PROPER EXECUTION OF THE AGREEMENT BY THE CHAIRMAN, THAT THE CLERK BE AUTHORIZED TO ATTEST

Summary Explanation/Background:

In April, 2007, the Purchasing Department, on behalf of Emergency Management, let a Request For Proposal (RFP) for an Emergency Base Camps and Services contract A committee, consisting of members from Emergency Management, Utilities and Culture Education & Leisure (Parks Administration), Florida Progress, along with two (2) members of the Purchasing Department acting in an advisory capacity, met on June 8, 2007, to evaluate and score the proposal received according to the following criteria

1 Qualification (Reference Experience)	300 points
2 Equipment Listing	150 points
3 Proposed Rates	200 points
4 Response Time Requirements	300 points
5 Value Added Services	50 points

The Emergency Base Camp idea was developed to provide temporary emergency housing and essential life support services during a catastrophic event The services required to accomplish this include, but are not limited to housing, food, water, electricity, showers, restrooms and laundry for approximately 6,000 County Employees and mutual aid responders. Staff researched the low vendor response to this contract and found that most vendors do not have the capability to provide this service for 6,000 plus workers The number of workers being planned for in a catastrophic event is based on the use of all BCC employees except those with exemptions, all Sheriff's Office personnel, mutual aid personnel for Fire, Law Enforcement, Building, Utilities, Fleet and Public Works, as well as Federal, State and volunteers working within the County

Therefore, the committee agreed to accept the only proposal received and make a recommendation to award the contract to OK'S Cascade, Inc for Emergency Base Camps and Services The pricing that OK'S Cascade Inc

provided is the same pricing per unit that was provided to the State of Florida in their contract

This contract would allow the County to have a contractor available to provide kitchens, showers, laundries, billeting (temporary sleeping structures) toilets, fresh/potable water, black water, grey water, dumpsters, fuel, security and disaster air support in the event of a natural disaster, such as a hurricane. This contract would provide this service for County employees and mutual aid responders working in the field after such disaster when services are unavailable or limited. The contract can be used as a total "turn-key" solution or ala carte, for only the services needed. OK'S Cascade Inc has the ability to mobilize and have its equipment staged within twenty-four (24) hours of a purchase order or task order and fully operational within seventy-two (72) to ninety-six (96) hours of notification.

This is a twelve (12) month contract with one (1) additional twelve (12) month renewal option. Contract renewal will allow for potential yearly price adjustments in an amount not to exceed the average of the Consumer Price Index (CPI) for all urban consumers, not seasonally adjusted, for the period of twelve months, or three percent, whichever is less, if the terms and conditions remain the same, pending County Administrator approval.

Fiscal Impact/Cost/Revenue Summary:

Funds will be provided through contingency funding.

ESTIMATED EXPENDITURE Pricing will depend on the severity of the storm or disaster and needs at that time. As an example, two week full mobilization, operating costs and demobilization would cost \$3,369,890 for a 1,000 person complete base camp.

Exhibits/Attachments Attached:

- 1 Contract Review
- 2 Agreement
3. Department Recommendation
- 4 Evaluation Criteria Sheets
- 5 Evaluation Criteria Tabulation Sheet
- 6 Conflict of Interest Statements
- 7 Corporate Identity