

OMB Granicus Review``

Granicus Title	Fifth Amendment to the Lease Agreement with Mainstream Partners IV, LLC.				
Granicus ID#	25-0719D	Reference #	N/A	Date	08/21/2025

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	N	Original Amount	-
Fund(s)	0001	Amount of Change (+/-)	\$ 59,296.00
Cost Center(s)	361410	Total Amount	-
Program(s)	1902	Amount Available (FY25)	\$ 79,100.00
Account(s)	5440001	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY24 – FY27		

Description & Comments			
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)			
<p>Construction and Property Management (CPM) is seeking approval by the County Administrator of the Fifth Amendment (Amendment) to the Lease Agreement (Agreement) with Mainstream Partners IV, LLC. (Mainstream) to expand existing warehouse space to support the Pinellas County Sheriff's Office (PCSO) Special Operations Fleet at the Mainstream Warehouse located at 7200 114th Avenue North, Pinellas Park (Premises). This Agreement adds two 2,400 square foot adjoining bay spaces to the existing PCSO space and will store high water rescue vehicles and john boats. The total PCSO footprint will expand from seven bay spaces to nine and increase total square footage from 16,800 to 21,600. There is an estimated cost of \$4,982.00 for September 2025 and an annual cost of \$59,296.00 starting in FY26. There is also an increase of \$10,000 to \$15,000 for the annual limit of repairs made by tenant for HVAC systems.</p> <p>Funding for this agreement is included in the FY26 Operating Budget for CPM in the General Fund. A total of \$79,100 was confirmed by the Office of Management and Budget (OMB) in the FY26 Budget and is proposed as a decision package. FY25 funding will utilize lapse, which is sufficient to meet the needs of this Agreement. Funding for FY26 and future years will be dependent on the adoption of the annual County Operating Budget.</p>			

Analyst: Shane Kunze

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount**

expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to____)".

5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).