

## OMB Contract Review

<b>Contract Name</b>	Fiscal Year 21 Interlocal Agreement with the Pinellas County Sheriff's Office for Law Enforcement Services at the St. Pete-Clearwater Airport				
<b>File #</b>	20-1505A	<b>Contract #</b>	n/a	<b>Date:</b>	8/20/20

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Contract information:**

<b>New Contract (Y/N)</b>	Yes – Annual Contract	<b>Original Contract Amount</b>	\$1,402,188.00
<b>Fund(s)</b>	4001	<b>Amount of Change</b>	
<b>Cost Center(s)</b>	421016	<b>Contract Amount</b>	\$1,402,188.00
<b>Program(s)</b>	2027	<b>Amount Available</b>	<b>Total: \$1,472,080.00</b>
<b>Account(s)</b>	5340001	<b>Included in Applicable Budget? (Y/N)</b>	<b>Yes; FY21 Proposed</b>

**Description & Comments**

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This is an annual Interlocal agreement between the Pinellas County Sheriff's Office (PCSO) and at the St. Pete-Clearwater International Airport for law enforcement services as required by the TSA. The contract being reviewed will be in effect for the new FY21 fiscal year, October 1, 2020 through September 30, 2021. Total contract amount is \$1,402,188.00.

The amount of this agreement is available in the Airport's FY21 Proposed budget.

Verified that revenue is included in PCSO FY21 Proposed budget.

Staff report and page 11 of the agreement references 3.86% increase from the FY20 contract. (Granicus 19-1066A) This contract is actually 3.87% increase over FY20's if the rounded agreement amounts are used.

The increase from the FY19 contract to the FY20 contract was 2.84%.

Per the contract the annual salary for a deputy is \$108,660.00 or 4.08% increase over the FY20 contract. The hourly overtime rate followed this increase from \$75.29 per hour in the FY20 contract to \$78.36 in the FY21 contract.

The vehicle cost is \$24,879.69 or a 1.24% decrease over the FY20 contract. This is due to an increase in the amount charged per mile from .8239 to .8137. The supervision cost is \$286.82 or 17.15% increase from the FY20 contract. This is due to an increase in the crime factor from .00187 to .00207. The equipment costs is \$9,730.43 or an increase of 5.87% The allocated indirect cost is \$63,376.18 or a 1.19% increase from the FY20 contract.

**Analyst: Erica Mitchell**

**Ok to Sign:**

### **Instructions/Checklist**

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.