

OMB Granicus Review

Granicus Title	Purchase authorization with Hewlett Packard Enterprise Company for on-premises data storage solutions and services.				
Granicus ID#	25-1113A	Reference #	25-0822-PB	Date	08/04/2025

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$ 4,871,846.04
Fund(s)	5001	Amount of Change (+/-)	\$ 0.00
Cost Center(s)	641107 and 641108	Total Amount	\$ 4,871,846.04
Program(s)	7021	Amount Available (FY25)	\$ 1,231,980.00
Account(s)	Multiple	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY25 – FY30		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Business Technology Services (BTS) is seeking the approval of the purchase authorization with Hewlett Packard Enterprise Company (HP) for on-premises data storage solutions and services. The Master Agreement was approved on May 1, 2025 with a term end date of April 30, 2030. The total not-to-exceed threshold for this purchase authorization is \$4,871,846.04 for the term.

Funding for this agreement is included in the FY26 Operating Budget for BTS in the Business Technology Services Fund. A total of \$1,231,980 was confirmed by the Office of Management and Budget (OMB) for data storage in FY25. Funding for the second fiscal year portion of this agreement is included in the requested FY26 Budget submission and future funding will be dependent on the passage of the annual Operating Budget.

Analyst: Shane Kunze

Ok to Sign: ☒

Instructions/Checklist

- Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
- Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
- Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
- Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
- Save the form with the following naming convention:
 - OMB.Review_XX-XXXX_Department_Subject_Date)**
 - (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
- Upload to Granicus as a numbered attachment.

- a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).